\square Not approved for the following reason: $_$

Signed: (Course Coordinator/Administrator) _

WELLINGTON FACULTY OF ARCHITECTURE AND DESIGN INNOVATION TE WĀHANGA WAIHANGA-HOAHOA TE HERENGA WAKA—VICTORIA UNIVERSITY OF WELLINGTON,

PO Box 600, Wellington 6140, New Zealand
Phone + 64 4 463 6200 Email foad@vuw.ac.nz Web wgtn.ac.nz/wfadi

Student Name: Assignment: Group/Stream: Group/Stream: Group/Stream: Group/Stream: Group/Stream: Group/Stream: The development of work discipline and time management skills are important parts of your education and it is expected that you take responsibility for allocating sufficient time for your studies. Nevertheless, reasonable provision of time (without penalty) is available if you have experienced special personal circumstances (normally unforeseen a beyond your control) that offlect your ability to submit course assessments on time. Please indicate the reason for this extension request by checking the appropriate option below. I. An impairment assessed by Te AmaruDisability Services; 2. Mental or physical illness or injury; 3. Technological failure while completing an assessment item; 4. Tangihanga, funeral, bereavement and/or circumstances involving the health or well-being of a relative or close friend; 5. Compulsory attendance at court; 6. National or international representative commitments; 7. Significant cultural commitments; or 8. Activities in which the student is representing the University. 9. Sudden Hardship or trauma Unless there are additional complicating factors, the following reasons are not usually accepted for granting extension course clashes, extensions in other courses, incorrectly submitted material, inability to answer the question or otherwise struggling with assessment expectations, not being satisfied with the quality of work, other non-academic activities not above such as holidays and employment, etc. The Course Coordinator will exercise their discretion in such cases. Please clearly describe your reason(s) for being unable to submit your coursework before the scheduled describe your describe your describe your described with the requested extension is not granted until this form is true and correct that you understand that the requested extension is not granted until this form is approved a signed by the Course Coordinator or School Administrator.	Student ID:		Course Code:
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