GUIDE FOR PARENTS

CAREER ready?

Student SUPPORT

Capital city CONNECTIONS

2020

Know your Mind? Decide for yourself.
Nau Mai, Haere Mai, and Welcome to Victoria University of Wellington

Top 2% of Global Universities

More than 100 Subjects to Choose From

2020

3 Central City Campuses

Coolest Little Capital

13 Degrees

More than 150 Clubs and Societies

Student Finance

Study-Support Programmes

Leadership Programmes
STUDENT RECRUITMENT AND ORIENTATION

Our team is here to help with the journey from school to Victoria University of Wellington. Contact us with any questions about coming to the University, choosing subjects, or planning degrees.

WELLINGTON OFFICE
Level 1, Hunter Building, Kelburn Campus, Wellington

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✉️ course-advice@vuw.ac.nz

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WELCOME TO VICTORIA UNIVERSITY OF WELLINGTON
As New Zealand’s globally ranked capital city university, Victoria University of Wellington offers a strong advantage to your child. We know that during their time at the University, our students discover what excites them, what they are capable of, and what they want to do with their lives.

At Victoria University of Wellington, students are challenged and supported to ensure they gain the confidence to know their mind, to think outside the square, and to gain new perspectives. All this leads to them taking on—and growing from—the challenge of tertiary education.

Your child will also discover that New Zealand’s capital city is a great place to live and study. Wellington is a fantastic city in which to be a student—it is safe, vibrant, and welcoming. Our students relish being part of, and contributing to, the energy and enthusiasm that makes this city the place of the possible. We also have many accommodation options that provide support, community, and a great foundation for a successful academic career.

The University offers a wealth of support to enhance the learning experience. From day one, students are given access to academic skills workshops, peer-assisted studying and mentoring, and a raft of co-curricular activities and wellbeing initiatives to ensure they make the most of, and enjoy, their time at the University.

By choosing Victoria University of Wellington, your child will be studying at a university that has international standing—one that is ranked within the top 2 percent of the world’s 18,000 universities.

Our students graduate from a university in which the opportunities for local and global engagement are a leading feature of the student experience. We place great emphasis on personal attributes such as creativity, critical thinking, and being a globally confident citizen. These qualities enhance students’ future employability above and beyond the competencies required by their first employer.

At Victoria University of Wellington, a range of study options is available. By providing a mix of professional degrees and more flexible general degrees, we cater for students who have identified their preferred career direction as well as those yet to discover the subjects that will inspire their future.

This publication will give you insight into what to expect if your child chooses to study here.

We look forward to giving our new students the opportunity to be the best that they can be.

Professor Grant Guilford
Vice-Chancellor
THE UNIVERSITY AT A GLANCE

3,500+ INTERNATIONAL STUDENTS

3,500+ FIRST-YEAR STUDENTS

AGE RANGE 17–89 YEARS

MORE THAN 100 SUBJECTS TO CHOOSE FROM

MORE THAN 3,000 BEDS IN OUR 13 HALLS OF RESIDENCE

VICTORIA UNIVERSITY OF WELLINGTON HAS BEEN AWARDED FIVE STARS OVERALL IN THE QS GLOBAL UNIVERSITY RATINGS. IN ADDITION, THE UNIVERSITY RECEIVED FIVE STARS IN EACH OF THE EIGHT CATEGORIES.*
$22.5M INVESTED IN SCHOLARSHIPS BY THE UNIVERSITY

MORE THAN 900 NEW STUDENTS SUPPORTED WITH A SCHOLARSHIP

TOP 1% OF GLOBAL UNIVERSITIES FOR 19 SUBJECTS

TOP 2% OF THE WORLD’S 18,000 UNIVERSITIES OVERALL

IN THE WORLD’S TOP 100 FOR 13 SUBJECTS

COMMUNICATION AND MEDIA STUDIES, DEVELOPMENT STUDIES, EARTH AND MARINE SCIENCES, ENGLISH LANGUAGE AND LITERATURE, GEOGRAPHY, LAW, LIBRARY AND INFORMATION MANAGEMENT, LINGUISTICS, MINERAL AND MINING ENGINEERING, PERFORMING ARTS, POLITICS AND INTERNATIONAL STUDIES, PSYCHOLOGY, AND THEOLOGY, DIVINITY, AND RELIGIOUS STUDIES*

TOP 1% OF THE WORLD’S BUSINESS SCHOOLS WITH TRIPLE CROWN ACCREDITATION FROM

* QS World University rankings 2019.
CHOOSING SCHOOL SUBJECTS

Students often ask what subjects they should take at school to help prepare them for particular subject areas at university. In most cases, there are introductory or bridging courses offered for those with a limited background in a subject area.

Some first-year courses require a certain achievement level of NCEA (National Certificate of Educational Achievement) or equivalent in Chemistry, Maths, Physics, or Music. We offer introductory courses for those with a limited background in these subjects.

It is important for students to take approved subjects for University Entrance (UE) in order to gain admission to university (see page 12). Your child may need to take recommended subjects at secondary school in preparation for particular courses or degrees.

www.victoria.ac.nz/school-subjects

ARCHITECTURE

COMMUNICATION
There are no prerequisites for the Bachelor of Communication. All majors can be started from an introductory level in the first year.

BUILDING SCIENCE
Calculus, English, Physics, Statistics, and Technology. No portfolio is required.

BIOMEDICAL SCIENCE
Biology is highly recommended and NCEA L3 Chemistry is required. If students do not have the necessary background in Chemistry, introductory and bridging courses are offered in Trimester 3 and Trimester 1.

COMMERCE
Statistics and essay-based subjects such as English and History are recommended. Accounting and Economics provide good preparation, but are not essential as these subjects are taught from an introductory level.

DESIGN INNOVATION
Arts, Design, Digital Technologies, Graphics, Media Studies, and Technology are recommended. Essay-based subjects are also highly recommended. No portfolio is required.
ENGINEERING
Engineering and Computer Science are rewarding disciplines that build on fundamental skills in digital technology and mathematics. The Bachelor of Engineering with Honours, as well as Computer Science, Computer Graphics, Renewable Energy Systems, and Electronic and Computer Systems (within the Bachelor of Science) require NCEA L3 Mathematics. Students without the necessary Mathematics requirements may be able to take a bridging course in Trimester 1. Calculus is recommended for Computer Graphics and Electronic and Computer Systems Engineering. Physics is also recommended for Electronic and Computer Systems Engineering.

HEALTH
There are no prerequisites for the Bachelor of Health. However, Biology, English, Health Education, Home Economics, Physical Education, Physics, Science, Social Studies, and Statistics are recommended.

HUMANITIES AND SOCIAL SCIENCES
Any Bachelor of Arts major can be started from an introductory level in the first year. For some subjects, it is useful to have studied the relevant subject at school.

MUSIC
Music (including knowledge of music theory) is recommended. However, some courses can be taken without prior study of music. The introductory course MUSC 160 Introduction to Music Theory and Musicianship is offered in Trimester 3 for students without a good foundation in music theory. Classical Performance and Jazz Performance students must audition.

SCIENCE
Most Bachelor of Science majors can be started at introductory level and completed within three years. However, students of Applied Physics, Physics, Geophysics, Chemistry, Mathematics, Actuarial Science, Computer Science, Computer Graphics, Renewable Energy Systems, and Electronic and Computer Systems will need to have met NCEA, or equivalent, requirements of core courses linked to these majors to complete in this time. Students who do not meet these requirements can complete the majors, but may need to take bridging or additional courses.

TEACHER EDUCATION
Subjects relevant to those the student plans to teach are important preparation for those intending to follow a secondary pathway. For those intending a primary pathway, this also includes Mathematics and Science. Creative areas such as Design (Practical Art), Health and Physical Education, Music, and arts are useful for those following a primary or early childhood pathway.
CAREERS AND EMPLOYMENT

The University’s Careers and Employment webpages have career development tools to help future students: ‘Making career decisions’ and ‘What can I do with my degree/subject?’

www.victoria.ac.nz/careers

The Careers New Zealand website has interactive tools and a jobs database that assist students to explore career ideas and job options.

The careers adviser at your child’s school will also be able to help.

www.careers.govt.nz

What employers look for

Some job roles, such as an architect or lawyer, demand a specific degree, but increasingly, well-developed transferable skills and the ability to adapt are important assets for today’s workplace. Successful people have a flexible outlook and take advantage of opportunities.

Employers look for enthusiasm and passion as well as good grades. They hire graduates who can explain why they chose their particular course of study and why they enjoyed it.

A good attitude to life, study, and work is what gives people a competitive edge when applying for jobs.

Our statistics show that graduates of Victoria University of Wellington are employed in a variety of sectors. Our annual Job Report shows that in 55 percent of vacancies advertised, employers did not specify any particular degree or subject area. There was a strong demand for graduates across all disciplines—doing any Victoria University of Wellington degree widens potential career options.

Skills and attributes

Our research shows that employers value competencies that Victoria University of Wellington fosters, both inside and outside lecture theatres. In addition to sound academic achievement, these competencies include:

- analytical and critical thinking
- energy and enthusiasm
- initiative and enterprise
- interpersonal skills
GETTING INVOLVED

We offer a range of opportunities for students to get involved, meet new people, and try new things. Extracurricular activities are a great way for students to boost their CVs, broaden their minds, and ensure a good work–life balance.

Take on a leading role

The Victoria Plus Programme is the University’s service and leadership development programme. It involves volunteering and student leadership at the University, service to the local community, and participating in leadership, skills, and career development workshops. Victoria Plus connects students with their community, develops employability, and raises awareness of social responsibility. It is a free, self-directed programme and can be tailored to suit students’ schedules and interests. The programme’s exceptional value was recognised at the 2018 Australasian Green Gown Awards, winning the ‘Benefitting Society’ category.

International leadership

The Victoria International Leadership Programme (VILP) has been developing global citizens at the University for 10 years. It is a free extracurricular programme for students wishing to enhance their global awareness and get involved in internationally related events and activities. The VILP deepens knowledge of international issues, develops leadership potential, and fosters cross-cultural engagement. It provides chances to network with the diplomatic and broader international community and opens up opportunities for multicultural and international experiences. The VILP Global Leader Grant ($1,000) also assists students undertaking a Victoria Abroad exchange.

Go on an overseas exchange

Victoria Abroad, the University’s exchange programme, offers students the opportunity to broaden their horizons overseas while studying towards their degree and continuing to pay domestic tuition fees. The programme has more than 140 partner universities in more than 30 countries and over half of the exchange partners teach in English. Students could study at some of the world’s most prestigious universities, in Argentina, Canada, Fiji, France, Hong Kong, Spain, and many places in between.

Students can go on an exchange if they have a minimum of a B average and will have completed their first year of study by the time they depart on their exchange. Many students find going on exchange in the second half of their second year to be the best fit with their degree programmes.

Students remain eligible for StudyLink Loans and Allowances while overseas and Victoria Abroad provides a $1,000 grant to each student. Other funding, such as Prime Minister’s Scholarships for Latin America and Asia, is also available.

www.victoria.ac.nz/victoria-plus
ADMISSION

The following applies to New Zealand and Australian citizens and permanent residents. For additional information for international students, refer to page 13.

The University offers a guarantee of acceptance to school leavers who gain University Entrance (UE) and achieve the Guaranteed Entry Score (GES) for their degree programme, provided they apply on time.

Guaranteed entry score

The GES is a rank score calculated from students’ school results. Students who achieve UE but do not achieve the GES may be waitlisted and offered a place in their chosen programme if there are sufficient places.

The GES for 2020 for all undergraduate degrees will be published in the Guide to Undergraduate Study and on our website as soon as it is available.

Under-represented groups

Victoria University of Wellington is committed to providing pathways to university for under-represented groups. Māori and Pasifika students who achieve UE but not the GES will be assessed for admission. As part of studying for their degree, they will participate in support programmes.

University Entrance

All school leavers need to have UE—this could be through NCEA, Cambridge International Examinations (CIE), or International Baccalaureate (IB).

If your child wants to do an exchange in Year 13, they will need to do well in Year 12 to apply for Discretionary Entrance.

Students applying with NCEA

<table>
<thead>
<tr>
<th>An NCEA Level 3 certificate</th>
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<tr>
<td>14 credits at Level 3 in an approved subject</td>
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<table>
<thead>
<tr>
<th>Literacy</th>
<th>Numeracy</th>
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<tr>
<td>10* credits at Level 2 or above (5 in reading, 5 in writing)</td>
<td>10* credits at Level 1 or above</td>
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* From specified lists of standards. See www.nzqa.govt.nz

We strongly recommend that students take four or five approved subjects in Year 13. These will count towards their UE and rank score and means they are well prepared for the challenge of university study. The New Zealand Qualifications Authority (NZQA) website has a list of approved subjects for UE.

www.nzqa.govt.nz

Guaranteed entry score

In 2019, the GES was 150 points (180 points for the Bachelor of Architectural Studies and the Bachelor of Building Science).

Students applying with CIE

University Entrance through CIE consists of:

- a minimum of 120 points on the New Zealand Tariff at A or AS level from any syllabus groups, which are broadly equivalent to those in the list of approved subjects for NCEA
- a D grade or better in syllabuses from at least three different syllabus groups (excluding Thinking Skills).

For the literacy and numeracy requirements, students will need:

- an E grade or better in any one of AS level English Language, Language and Literature in English, or Literature in English
- a D grade or better in IGCSE or GCSE Mathematics.

Guaranteed entry score

In 2019, the GES was 160 points (170 points for the Bachelor of Architectural Studies and the Bachelor of Building Science).
Students applying with IB

University Entrance through IB consists of the full IB diploma (24 points minimum).

Guaranteed entry score

In 2019, the GES was 28 points (29 points for the Bachelor of Architectural Studies and the Bachelor of Building Science).

International students’ admission

International students have separate procedures for admission and first-year enrolment.

University Entrance

- International students at secondary school in New Zealand studying for NCEA, CIE, or IB will need to gain UE as described on the previous pages. International students studying IB must achieve a grade of 3 or higher in IB English.
- If international students do not gain UE, they may consider either staying on at school to gain UE or enrolling in the Victoria University of Wellington Foundation Studies Programme, taught by ACG New Zealand International College. Successful completion of the Foundation Studies Programme will give them academic entrance to the University’s undergraduate degrees. Some degrees have additional requirements.
- International students who have not studied at a New Zealand secondary school will need to meet the University’s academic and English-language requirements.

Guaranteed entry score

The GES for NCEA, CIE, and IB does not apply to international students.

English-language requirements

International students who gain UE and have studied at a New Zealand secondary school for at least one year already meet the University’s English-language requirements. No further proof of English proficiency is required.

For more information, contact Victoria International (see page 2 for contact details), go to the Victoria International website, or download the International Prospectus.

www.victoria.ac.nz/international

Other forms of admission

There are full details of other forms of admission on our website. If you have questions about admission to the University, contact us (see page 2 for contact details).

www.victoria.ac.nz/admission
TRANSITION TO UNIVERSITY

STUDENT LIFE

University is an exciting time, full of change from secondary school study.

Some key differences between secondary school and university include:

■ bigger class sizes—lectures can have up to 350 students
■ attending small-group sessions called tutorials, where students can discuss topics with a tutor; attendance is often required to pass a course
■ taking responsibility to keep track of class times and assignment due dates; no one takes the roll or sends out reminders
■ being more independent and self-motivated
■ spending less time in class—around 12 to 15 hours per week—but 30+ hours a week doing background reading, research, lab/studio work, writing, and revision on their own
■ having more choice and flexibility—students have more than 100 subjects to choose from
■ making new friends, experiencing diverse cultures and, for some students, living in a new city.

You can encourage your child to:

■ establish good habits to stay healthy, fit, and positive
■ ask for help if needed; see page 20 for the services available
■ get involved and engaged in all areas of university life
■ make informed but independent decisions about courses
■ pursue employment and balance it with studies.

www.victoria.ac.nz/parents

SKILLS FOR SUCCESS

Being prepared for university is about more than just deciding what to study. Encourage your child to develop practical and personal skills to successfully manage transition to university life.

These skills might include:

■ cooking for themselves
■ doing laundry
■ budgeting and managing a fixed income
■ asking for help when they need it
■ developing learning skills and good study habits
■ being self-motivated and organised
■ learning how to prioritise their own health and wellbeing
■ time management and taking initiative.

www.victoria.ac.nz/prepare

HOW YOU CAN HELP

The first year is important for setting up good study patterns to achieve success at university. You will not be so hands-on any more, but you can still offer to help your child by:

■ keeping in touch and being available to talk
■ sending care packages
■ offering to proofread and check assignments.
WHAT TO EXPECT IN THE FIRST TRIMESTER

THERE WILL BE UPS AND DOWNS

GET PREPARED

APPLY ON TIME (SEE PAGE 30)

GO TO ORIENTATION

MAKE AN EFFORT TO MEET PEOPLE

THE FIRST WEEKS OF STUDY

February–March

Reality

- New challenges and experiences
- Living away from home, new country, culture, language, and lifestyle
- Being independent
- Meeting new people
- Worrying about skills and new courses
- Feeling homesick

Preparation and support

- Find your way
- Find out about student services at the University
- Plan study routine
- Check the free Student Learning workshops available
- Check course outlines
- Make course changes by end of Week 2
- Meet faculty staff
- Have fun and make friends
- Treat study like a job

SIX-WEEK DIP

April

Reality

- Struggling with the new environment
- Course doubts—can I do this?
- Pressure, high workload, assignments due
- Do I need to upskill?
- Handling new relationships, living situation, and homesickness
- Possible health issues
- Money issues

Preparation and support

- Take action
- Get learning advice from tutors, Student Learning advisers, workshops
- Get advice about budgeting, health, and wellbeing
- Plan how to use the mid-trimester break

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SETTLING IN EXAMS

May

May

June

June

July

July

REALITY

SETTLING IN

■ New strategies support a more proactive study routine
■ Excitement about social and academic life at university

Preparation and support

■ Keep seeking help/workshops if needed
■ Balance study/work/socialising/sleep/eating/exercise
■ Check budget regularly

Mid-trimester: Time to take stock, catch up, and get sorted for the second half of the trimester. This is not a holiday, but time to study without lectures and tutorials.

EXAMS

■ Self-doubt as students hit ‘crunch time’—final assessments and exams
■ Stress, pressure, and worry
■ Possible health worries

Preparation and support

■ Check exam details
■ Attend exam preparation workshops at Student Learning
■ Look after health and wellbeing—eat, sleep, exercise
■ If stressed, students can seek confidential help at Mauri Ora or Victoria International
■ Think and act positively

CELEBRATION!

THE END OF THE FIRST TRIMESTER

REALITY

■ Celebrate and/or reflect on the first trimester
■ Confirm courses for next trimester
■ Enjoy the break—travel home, explore Wellington, travel New Zealand

PREPARATION AND SUPPORT

■ Get course advice from faculty if adjusting programme
■ Enjoy the mid-year break—catch up with friends
■ Get mentally ready for next trimester
We offer a range of activities, events, services, and programmes to help new students get settled in and make a smooth transition into university life.

**ORIENTATION**

The University’s New Students’ Orientation gives new students an opportunity to find their way around, meet new people, and pick up some vital academic preparation skills. Specific sessions are run for Māori, Pasifika, and international students. We encourage students to connect with each other, the University, and the wider Wellington community while enjoying the range of fun activities and gigs all over campus, setting them up for a great first year of study.

[www.victoria.ac.nz/orientation](http://www.victoria.ac.nz/orientation)

**WGTN HALL**

WGTN Hall gives first-year students who don’t live in a hall the chance to participate in social activities, sports, and academic sessions. This programme of activities, run by senior students, is designed to help new students get involved and make the most of their first year.

[www.victoria.ac.nz/wgtn-hall](http://www.victoria.ac.nz/wgtn-hall)

**VICTORIA RECREATION**

Victoria Recreation provides fitness, sports, student clubs, and wellbeing opportunities for the University’s community. Playing in a sports league or attending a yoga class is a great way for students to connect with others and support their academic aspirations. A variety of spaces can be used casually and free of charge, and signing up for a membership provides access to the fitness studio’s weights and cardio equipment and the popular group exercise classes.

[www.victoria.ac.nz/recreation](http://www.victoria.ac.nz/recreation)

**JOIN A CLUB**

Joining a club is a great way for students to make friends, learn new skills outside lectures, and make their experience at university richer and more rewarding. There are more than 180 clubs on campus, including cultural, performing arts, political, religious, and sporting groups. The University also supports its students competing in sports at a high level while studying.

[www.victoria.ac.nz/clubs](http://www.victoria.ac.nz/clubs)
SERVICES TO HELP STUDENTS SUCCEED

The University has a range of services and programmes to help make students’ university experiences successful. All are run by friendly and experienced people who will provide information and guidance. Some services that first-year students find particularly useful are listed here and on our website.

Financial advice

Student finance advisers can help students get control of their money and take the stress out of coping financially, get emergency help if they need it (through the Hardship Fund), fill out scholarship applications, and sort out StudyLink issues. See pages 26–29 for more information on money matters.

Careers and Employment

Careers and Employment helps students along their career path by ensuring their study plans reflect their career goals, helping them to apply for jobs and internships, and providing resources for ongoing career development.

International students

Victoria International provides support and services for all international students and is dedicated to helping students make their time at Victoria University of Wellington successful.

The team offers support and advice from when a student first applies, through to their arrival, and during their studies. Tailored services for international students include personal, cultural, and academic support; student visa renewal and insurance claim support.

New international students are supported in their transition to the University and Wellington through an arrival meeting service, two-day International Orientation, and the International Buddy Programme (IBP). Students who sign up for the IBP will be paired with a current student who will help them get settled into their new life at the University.

Disability Services

Disability Services works in partnership with students to strengthen Victoria University of Wellington’s culture of inclusion, celebrate disability, and ensure students can participate fully and achieve their aspirations. Disability includes physical, mental, learning, or sensory impairments.

The team provides individual coaching, liaison with academic staff, adaptive technology, sign-language interpreting, note-taking assistance, mobility parking, exam support, ergonomic furniture, and quiet places to rest and study.

Disability Services welcomes visits from parents and whānau, particularly in the transition to university. The first point of contact will always be the students, whose consent is sought before interacting with anyone on their behalf. Contact Disability Services as early as possible before study begins.

Libraries

The University’s four libraries offer excellent services and learning environments as well as world-class resources that support research, teaching, and learning. Friendly and knowledgeable staff help students make the most of the extensive print and electronic resources available.

www.victoria.ac.nz/student-support

www.victoria.ac.nz/careers

www.victoria.ac.nz/disability

www.victoria.ac.nz/financial-advice

www.victoria.ac.nz/international

www.victoria.ac.nz/library
Refugee-background students

More than 100 students from diverse refugee backgrounds study at the University. There are resources to assist refugee-background students settle into New Zealand life and study. Contact the team for more information about studying here.

www.victoria.ac.nz/refugee-background-students

Student Counselling

Counsellors are available at all campuses for professional and confidential counselling regarding any personal or academic issues that affect students’ general sense of wellbeing, relationships, or learning. There are specialist counsellors for Māori and international students.

www.victoria.ac.nz/counselling

Student Health

Student Health offers a full range of affordable general medical and nursing services on campus, including contraception and sexual healthcare, health promotion, illness and injury care, preventative care, and specialist referrals. Consultation prices vary, but are low cost for most students. Routine appointments are free for students who complete the enrolment form for Student Health. Prior to starting at the University, students should ensure their immunisations are up to date and that they have applied for a community services card.

www.victoria.ac.nz/student-health

www.workandincome.govt.nz

Student Learning

Students can develop and refine their own academic writing and study strategies, build confidence, and maximise academic success by working with Student Learning staff. The experienced Student Learning team provides individual support as well as useful seminars about academic writing for assignments, learning strategies, study skills, maths and statistics and language skills. Postgraduate and undergraduate students are very welcome.

www.victoria.ac.nz/student-learning
MĀORI STUDENTS

Māori liaison officer

Tayla Cook, the Māori liaison officer/kaitakawaenga Māori, is the first point of contact for Māori students at the University and provides advice on a range of support services, university study, planning programmes, and queries about admission, accommodation, grants, and scholarships.

📞 04 463 6668
✉️ tayla.cook@vuw.ac.nz

SUPPORT

Āwhina is the university-wide support team for Māori students. At Āwhina, the kaupapa (goal) is to help Māori students successfully transition from secondary education or work into tertiary education, so they can come together to learn and share knowledge, achieve academic success, and build strong communities and leaders.

Experienced Āwhina staff offer one-to-one advising and mentoring, tutorials, study wānanga, and a range of workshops to help Māori students achieve their study goals. Āwhina’s Māori, culturally inclusive environment includes whānau rooms with computer facilities, study areas, kitchen facilities, and space to meet with peers or tuākana (older students). Kaiakiaki/Māori engagement advisers are located at a range of venues across the University’s campuses, including at Te Herenga Waka marae, the Faculty of Law, Victoria Business School, and the Faculty of Architecture and Design.

Besides the Āwhina team, there is an array of other support to help Māori students succeed in their studies:

- Student Learning has a Māori learning adviser.
- The Library has a kairauhī/Māori subject librarian, who provides advice and support to Māori students.
- Te Herenga Waka marae has kaihere/marae assistants who greet students visiting the marae and encourage them in their studies.
- Ngāi Tauira provides services to all Māori students for their specific educational, cultural, political, and social needs.

🌐 www.victoria.ac.nz/awhina
✉️ awhina@vuw.ac.nz
TE HERENGA WAKA MARAE

The marae is a gathering place as well as a teaching space for Māori students. Resources, support, and activities include the Te Whanake Mauri Tū Computer Suite, lunches at the wharekai, and Whānau Housing.

www.victoria.ac.nz/marae

DEPUTY VICE-CHANCELLOR (MĀORI)

The Deputy Vice-Chancellor (Māori) provides strategic advice to ensure the University meets its obligations under the Treaty of Waitangi.

PROFESSOR RAWINIA HIGGINS

04 463 5303
tumu.ahurei@vuw.ac.nz

www.victoria.ac.nz/maori-at-victoria
The Pasifika Student Success team is the on-campus ‘āiga, a Pasifika family that provides students with the necessary tools to navigate their transition into tertiary study at Victoria University of Wellington. The team fosters learning and teaching communities in an environment that has Pasifika culture at the core, is welcoming and safe, and is focused on academic excellence, personal growth, and wellbeing. Pasifika engagement advisers and mentoring coordinators provide holistic support, course-specific study sessions, exam-preparation, learning and development workshops, and mentoring for 100-level to 300-level courses. The team can be found at Pasifika Haos at the Kelburn campus as well as at the Pipitea and Te Aro campuses.

There is a range of other support to help Pasifika students succeed in their studies.

- Student Learning has a Pasifika learning adviser.
- The Pasifika Students’ Council delivers events and programmes for all Pasifika students to support their academic and holistic journey at university.
- There are nine cultural associations for Pasifika students on campus, including the Pasifika Law Students’ Society and the Pacific Island Commerce Students’ Association.
- The Library has a Pasifika navigator/subject librarian and a Pasifika student liaison, who provide advice and support to Pasifika students.
PASIFIKA HAOS

Pasifika Haos is a place of belonging for all Pasifika students on campus. It is the home for the Pasifika Student Success team and the Pasifika Students’ Council executive. Pasifika Haos has study and social spaces with computer facilities and a kitchenette.

ASSISTANT VICE-CHANCELLOR (PASIFIKA)

The Assistant Vice-Chancellor (Pasifika) provides strategic direction and support for Pasifika students and staff.

ASSOCIATE PROFESSOR HON. LUAMANUVAO DAME WINNIE LABAN

📞 04 463 6152
✉️ winnie.laban@vuw.ac.nz
🌐 www.victoria.ac.nz/pasifika
FEES-FREE TERTIARY STUDY

Since 1 January 2018, tertiary education has been fees free for eligible first-time tertiary students. Domestic students who have previously studied fewer than 60 points at tertiary level can go to www.feesfree.govt.nz to confirm their eligibility for fees-free study. The policy covers tuition, associated mandatory fees, and compulsory student-service fees. It does not cover students’ association fees, club memberships, course materials, or late fees. Students who want to apply for a Student Allowance or the two non-fees components of a Student Loan—living costs and course-related costs—for 2020, will still need to apply to StudyLink.

SCHOLARSHIPS

Our school-leaver scholarships recognise and support high achievement, leadership, and equity, and help remove the barriers to university study that exist for students facing hardship or disadvantage. Worth $5,000 each, these scholarships can be put towards accommodation costs at a Victoria University of Wellington hall of residence or, for students not in a hall, as a stipend to contribute towards their first-year living costs. There are also three-year scholarships worth up to $30,000 each for the highest achieving school-leaver scholarship applicants.

Check our website in April for details on scholarships to support students wishing to study at the University in 2020.

FEES

Tuition fees at the University are calculated on a per-point basis and vary by faculty or subject. Most full-time students will take around 120 points. In addition to the tuition fees, there are other compulsory fees of about $820 per year to cover student support services such as counselling, health services, financial advice, careers guidance, student advocacy, student publications, and student representation.

Students must pay their fees in full or check their eligibility for free fees before courses start. Domestic tuition fees for 2020 will be set in October 2019.

How to pay

Fee payments are due by 5 pm on the Friday prior to the start of the course or, if students enrol during the year, immediately upon enrolment.

Domestic students enrolled in at least two courses in at least two trimesters may request to pay their fees by instalments. To arrange this, contact the student fees advisers. Fees paid by Student Loan cannot be paid in instalments.

Other costs

Students need to budget for additional costs that include course costs (text books, materials, and field trips), accommodation, and travel costs.

Contact the student fees advisers for more information.
FINANCING STUDY

StudyLink

Student Allowances and Student Loans are administered through StudyLink. We recommend applying early. You don’t need to be accepted or enrolled to apply.

📞 0800 889 900
🌐 www.studylink.govt.nz

Student Allowances

The Student Allowance is a weekly payment to help students with living costs while they are studying full time, and is based on parental income. Unlike the Student Loan, the Student Allowance does not need to be repaid.

To qualify for a Student Allowance, a student must be:

■ 18 years of age or older (some 16- and 17-year-olds may qualify)
■ a full-time student, or have limited full-time status
■ on a recognised programme at an approved institution
■ a New Zealand permanent resident for at least three years
■ within the combined parental income thresholds.

Both parents’ incomes are taken into account, even if the parents are separated. StudyLink has a calculator on its website that allows students to determine their eligibility.

Student Loans

Student Loans are made up of three parts, and students can choose one, two, or all three options:

■ payment for tuition fees made directly to Victoria University of Wellington
■ course-related costs, if they are studying full time
■ a weekly amount for living costs if studying full time.

At the time of print, the Student Loan is interest-free while studying and after graduation if the student remains in New Zealand. Some students unnecessarily increase the size of their Student Loan by borrowing for living costs when they don’t need to. Any financial assistance you provide can help your child manage their living costs as wisely as possible and minimise the amount borrowed from the Student Loan.

ACCOMMODATION

Finding the right place to live will help students make the most of their time at university. Many first-year students live in a hall of residence, either catered or self-catered. Other options include sharing a flat or private boarding.

Halls of residence

Halls of residence are a great option for all first-year students, as they are an opportunity to meet new people from a variety of backgrounds. They are a supportive and fun environment—every hall organises a programme of events and activities so students can make new friends, socialise, and enjoy a balanced life.

Academic achievement is strongly encouraged—staff at each hall focus on maintaining a living environment that supports academic success. Every hall has facilities for study and recreation.

Each hall has residential advisers, who are successful senior students, to promote community building. They organise events and are a friendly face to talk to, as they understand the pressures of university life and living away from home.

More information about our halls is available on our website, or in the Accommodation Guide. This is sent to all schools in May, or
you can contact us to request a copy or view it on our website. You are welcome to visit any of the halls of residence—please make an appointment before your arrival so someone is available to show you around and answer your questions.

Applying for a hall

Online applications for hall accommodation in 2020 are open from 1 August until 1 October 2019. Halls will start to review applications from 15 September, so we recommend students complete their application as early as possible. Each application requires a confidential reference from an appropriate person such as a school principal or Year 13 dean. There is a non-refundable application fee of $100 for first-time applicants, which can be paid online.

Being offered a place

All students with NCEA Level 2 endorsed with Excellence (or equivalent) are guaranteed an offer of a place in one of our halls, though it may not be one of their initial three choices. All students who are awarded a school-leaver scholarship (see page 26) are also guaranteed an offer of accommodation (provided their application is made by 1 October).

Most accommodation offers are made approximately one week after the application due date. Additional offers will be made until February as places become available.

When your child is offered a place in a hall, a deposit of approximately $400–$800 needs to be paid and their signed contract should be returned, to confirm their place.

Accommodation charges must be paid in advance in 9- or 10-week instalments. StudyLink assistance is not paid in time to meet the first instalment of between $2,000 and $4,000 and is not sufficient to cover the full cost of hall charges for an academic year, so careful budgeting may be necessary.

Other accommodation options

Victoria Accommodation can help students find a place to live if they do not want to stay in a hall of residence. For information about accommodation options (such as flatting or private board), and to see accommodation listings, contact Victoria Accommodation.

www.victoria.ac.nz/accommodation

BUDGETING

The reality for many students is that there is never much money left over after paying bills, so it is important for them to have a plan to manage their money and be aware of their spending habits. It can be helpful to have a conversation with your child before they leave for university about costs and how to pay for them.

Students can meet with the University’s student finance advisers to work out a budget and discuss options for keeping on top of their finances.

www.victoria.ac.nz/financial-advice

For more information about the cost of living, managing a limited income, and controlling budgeting and spending, read the Financial Survival Guide.

www.victoria.ac.nz/financial-survival

Community Services Card

Your child should apply for a Community Services Card to access discounts on healthcare and other services. Up to 90 percent of students qualify, as eligibility is based on their personal income (limit of $28,322 per annum), not their parents’ income.

www.workandincome.govt.nz
Sample weekly budget for living in a flat
(for a student flatting with two or three others)

<table>
<thead>
<tr>
<th>Weekly income</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Loan for living costs</td>
<td>$231.92</td>
</tr>
<tr>
<td>or Student Allowance full entitlement, net (aged under 24)</td>
<td>$230.12</td>
</tr>
<tr>
<td>Accommodation benefit*</td>
<td>$60.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$231.92 or $290.12</strong></td>
</tr>
</tbody>
</table>

*From 1 April 2018.

Weekly expenses

<table>
<thead>
<tr>
<th>Essentials</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Rent</td>
<td>$200</td>
</tr>
<tr>
<td>Power</td>
<td>$20</td>
</tr>
<tr>
<td>Internet</td>
<td>$6</td>
</tr>
<tr>
<td>Mobile phone</td>
<td>$5</td>
</tr>
<tr>
<td>Groceries</td>
<td>$70</td>
</tr>
<tr>
<td>Toiletries</td>
<td>$6</td>
</tr>
<tr>
<td>Transport—bus pass*</td>
<td>$37</td>
</tr>
<tr>
<td>Contents/liability insurance</td>
<td>$7</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$351</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Extras</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Snacks/lunches</td>
<td>$30</td>
</tr>
<tr>
<td>Entertainment</td>
<td>$30</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$60</strong></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$411</strong></td>
</tr>
</tbody>
</table>

*Based on Metlink 30-day pass.

This budget has a weekly shortfall of either $121 or $179. Over two trimesters (36 weeks), this could total $4,350 to $6,500.

The Student Allowance and/or Student Loan living costs are not enough to cover all expenses. Ways to make up the difference include:

- family help
- interest-free overdraft
- part-time work
- savings from summer work
- scholarships
- Student Loan course-related costs.

In addition to weekly expenses, students will need to take into account one-off additional costs such as course-related costs, trips home, and clothing. Students going flatting will also need to put aside approximately $1,500 for a bond and setting up their flat.

Many students will not receive their first Student Allowance or Student Loan living costs payment until mid- to late-March, so it is important they budget carefully.

Sample budget for living in a hall

<table>
<thead>
<tr>
<th>Standard single catered room (2019 rates)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total cost of hall fees</td>
<td>$15,124</td>
</tr>
<tr>
<td>Maximum help from Student Loan living costs*</td>
<td>$8,349</td>
</tr>
<tr>
<td>Shortfall</td>
<td>$6,775</td>
</tr>
</tbody>
</table>

**OR**

| Total cost of hall fees                  | $15,124 |
| Maximum help from Student Allowance*     | $10,444 |
| Shortfall                                | $4,680 |

*Maximum available, paid weekly over 36 weeks.

Personal toiletries, laundry, mobile phone, and entertainment will also have to be budgeted for—$70 per week on average, a total of $2,520 over 36 weeks.

Detailed hall payment schedules for all halls are online.

[www.victoria.ac.nz/hall-payment-schedules](www.victoria.ac.nz/hall-payment-schedules)
HOW TO APPLY

Students can apply online from 1 October. Applications for scholarships and halls of residence are due earlier—check the important dates box on this page.

The following steps will assist students to apply to enrol for study at Victoria University of Wellington.

Step 1: Explore areas of study

Explore the degrees, subjects, and courses offered by the University on our website or in our Guide to Undergraduate Study, which is available in July.

www.victoria.ac.nz/study-options

Step 2: Plan a programme

Before applying to enrol, it is important that students plan their first year of study. As part of the online enrolment process, students choose their degree, major/s, and courses, so it is a good idea for them to start thinking early about this. To help plan their courses, students can:

- refer to the Guide to Undergraduate Study
- talk to our liaison officers, who visit schools in Terms 3 and 4 to help students with course planning; we can also help via phone, email, Skype, or in person in Wellington and Auckland
- explore our website for general advice and check the online course finder for information about courses, including prerequisites and timetables.

www.victoria.ac.nz/course-planning

Step 3: Apply

- Apply to enrol online, and check application closing dates (see right).
- Apply to StudyLink if paying fees by Student Loan.

Step 4: After application

Students will need to:

- check and accept their Offer of Study
- provide supporting documents to the University.

Step 5: Finalising enrolment

Students will receive a Confirmation of Study once everything is finalised.

www.victoria.ac.nz/apply

International students

International students should contact Victoria International for information on how to apply.

www.victoria.ac.nz/international-apply

IMPORTANT DATES

- APPLY FOR SCHOOL-LEAVER SCHOLARSHIPS
  From July to 1 September
- APPLY FOR HALLS OF RESIDENCE
  From 1 August to 1 October
- APPLY TO ENROL
  From 1 October to 20 January
CONNECT WITH US

Ask questions
The Student Recruitment and Orientation team has offices in Wellington and Auckland, and can help with questions about admission, enrolment, and degree and course planning. We also offer specialised Māori and Pasifika student support, assist with special needs, and connect students with faculties and services. See page 2 for contact details.

Meet us at school visits and expos
We attend careers expos and visit most schools around the country. During our school visits, we talk to students about admission, our degrees and subjects, support services, and accommodation. We also help students plan their first-year programme.

Come to an information evening
Attending an information evening in your area is a great opportunity to speak to university staff and find out about life and study at Victoria University of Wellington. See page 32 for information evening dates.

Get course advice
Students can make an appointment with us in Wellington or Auckland and get help with first-year course planning. We can also do course planning via email, phone, or Skype.

Take a campus tour
Next time you’re in Wellington, join a tour of the Kelburn campus. Campus tours run every Monday and Wednesday at 11 am, and every Friday at 11 am and 3 pm. Book online or call 0800 VICTORIA (842 867).

www.victoria.ac.nz/campus-tours

www.victoria.ac.nz/course-planning

Come to our Open Day
Get a feel for life at Victoria University of Wellington by joining us at the Open Day on 23 August 2019. Come along to check out our facilities and support services, tour the halls of residence, chat with faculty staff, and attend sample lectures. There are also informative sessions for parents and students about the transition from school to university, financing a degree, and making good career choices. Tours of the halls of residence are also run the day before the open day.

www.victoria.ac.nz/open-day
**KEY DATES**

<table>
<thead>
<tr>
<th>2019</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>May</td>
<td><em>Accommodation Guide</em> available</td>
</tr>
<tr>
<td>July</td>
<td><em>Guide to Undergraduate Study</em> available</td>
</tr>
<tr>
<td></td>
<td>NZSM performance audition applications due mid-July</td>
</tr>
<tr>
<td>August</td>
<td>1 Aug—Halls of residence applications open for 2020</td>
</tr>
<tr>
<td></td>
<td>23 Aug—Open Day</td>
</tr>
<tr>
<td>September</td>
<td>1 Sep—School-leaver scholarship applications due</td>
</tr>
<tr>
<td>October</td>
<td>1 Oct—Enrolments open</td>
</tr>
<tr>
<td></td>
<td>1 Oct—Halls of residence applications due</td>
</tr>
<tr>
<td></td>
<td>29 Oct—Application due date for courses in Trimester 3, 2019–20 (TBC)</td>
</tr>
<tr>
<td>November</td>
<td>11 Nov—Trimester 3 begins</td>
</tr>
<tr>
<td>December</td>
<td>1 Dec—International students’ applications due for March 2020 intake</td>
</tr>
<tr>
<td></td>
<td>10 Dec—School leavers should apply to enrol by this date to ensure a place in their preferred courses</td>
</tr>
<tr>
<td>2020</td>
<td></td>
</tr>
<tr>
<td>January</td>
<td>20 Jan—Enrolment applications due</td>
</tr>
<tr>
<td>February</td>
<td>24 Feb—New Students’ Orientation (through to 28 Feb)</td>
</tr>
<tr>
<td>March</td>
<td>2 Mar—Trimester 1 begins</td>
</tr>
</tbody>
</table>

**INFORMATION EVENINGS**

Find out what sets Victoria University of Wellington apart—come along to an Information Evening in your local area. Hear all about the University’s study options, accommodation, admission requirements, scholarships, and extracurricular activities. University staff will be available to answer questions. Students, parents, and whānau are welcome to attend.

- **Tuesday 7 May** Wellington (first)
- **Wednesday 8 May** Palmerston North
- **Thursday 9 May** Whanganui
- **Tuesday 21 May** Dunedin
- **Tuesday 28 May** New Plymouth
- **Wednesday 29 May** North Shore
- **Thursday 30 May** Northland
- **Wednesday 12 June** Nelson
- **Tuesday 18 June** Hawke’s Bay
- **Wednesday 19 June** Gisborne
- **Wednesday 26 June** Rotorua
- **Thursday 27 June** Tauranga
- **Tuesday 2 July** Hamilton
- **Wednesday 3 July** Auckland Central
- **Tuesday 23 July** Christchurch
- **Thursday 28 November** Wellington (second)