



VICTORIA UNIVERSITY OF
WELLINGTON
TE HERENGA WAKA

2022

SERVICES FOR STUDENTS

TE HERENGA WAKA—VICTORIA UNIVERSITY OF WELLINGTON HAS A RANGE OF SERVICES TO SUPPORT YOUR STUDENT EXPERIENCE.

i www.wgtn.ac.nz/student-support

INFO IHONU

Info Ihonui are places around campus you can go for general university advice, information, and assistance.

Level 1, Hunter Building, Kelburn Campus

Level 2 Library entrance, the Hub, Kelburn Campus

Level 4, Murphy Building, Kelburn Campus

Ground Floor, Rutherford House, Pipitea Campus

Ground Floor, Wellington Faculty of Architecture and Design Innovation, Te Aro Campus

Level 1, Miramar Creative Centre

Level 4, 50 Kitchener Street, Auckland premises.

i www.wgtn.ac.nz/info-ihonui

Cover: The patiki (flounder) is a symbol of hospitality.

SUPPORTING YOUR STUDIES

DIGITAL SOLUTIONS

Get help with computers, printing, and access to your digital tools, as well as basic support and diagnosis for personal laptop issues.

📞 04 463 5050

✉ servicedesk@vuw.ac.nz

i www.wgtn.ac.nz/digital-solutions

DISABILITY SERVICES

If you have a temporary or ongoing disability, impairment, condition, or injury, you can get advice and support such as individual coaching, academic liaison, adaptive technology, note-taking assistance, assessment arrangements, mobility parking, and rest and study rooms.

📍 Te Amaru—Disability Services, Level 1, Robert Stout Building, Kelburn Campus

📞 04 463 6070

✉ disability@vuw.ac.nz

i www.wgtn.ac.nz/disability

LANGUAGE LEARNING CENTRE

Access language learning resources, including audio, DVDs, print, software, and online resources for more than 80 languages. A noticeboard to find a language exchange buddy is also available.

📍 Level 0, von Zedlitz Building, Kelburn Campus

☎ 04 463 5315

✉ llc@vuw.ac.nz

🌐 www.wgtn.ac.nz/llc

LIBRARY

The University's Library team is here to help you with your study and research so you can make best use of our resources and facilities.

☎ 04 463 6186 (Kelburn Library, Kelburn Campus)

☎ 04 463 6241 (Architecture and Design Library, Te Aro Campus)

☎ 04 463 7495 (Commerce Library, Pipitea Campus)

☎ 04 463 6372 (Law Library, Pipitea Campus)

✉ library@vuw.ac.nz

🌐 www.wgtn.ac.nz/library

Māori and Pasifika library support

Specialist support is available to help you with your research and improve your search skills.

🌐 www.wgtn.ac.nz/maori-subject-librarian

🌐 www.wgtn.ac.nz/pasifika-subject-librarian

STUDENT LEARNING

The learning advisers at Te Taiako—Student Learning specialise in helping you achieve academic success. Staff work with all students, from first year to postgraduate level, on academic writing, study skills, and mathematics.

📍 Te Taiako—Student Learning, Hunter Courtyard, Level 0, Kirk Building, Kelburn Campus

📍 Mezzanine Floor, Rutherford House, Pipitea Campus

☎ 04 463 5999

✉ student-learning@vuw.ac.nz

🌐 www.wgtn.ac.nz/student-learning

HEALTH AND WELLBEING

STUDENT HEALTH AND COUNSELLING

Access a full range of healthcare services from our team of friendly professional nurses and doctors. Consultations are available at the Kelburn and Pipitea campuses and are free or low cost for domestic students. The cost of healthcare for international students will usually be covered by insurance—check with your provider for details.

Make an appointment for professional and confidential counselling for any issue affecting personal or academic success. Available at all campuses.

- 📍 Mauri Ora—Student Health and Counselling, Level 1, Student Union Building, Kelburn Campus
- 📍 Te Taunaki, Mezzanine Floor, Rutherford House, Pipitea Campus
- 📍 Library, 139 Vivian Street, Te Aro Campus (counselling only by appointment)
- ☎ 04 463 5308
- ✉ mauriora@vuw.ac.nz
- 🌐 www.wgtn.ac.nz/mauri-ora

STUDENT WELLBEING

Maintaining a good level of wellbeing can be a challenge while you are studying. Get some helpful tips, access resources, or attend one of our workshops. You can also join one of our peer-support groups and study and relax in the Bubble.

- 📍 Manawa Ora—Student Wellbeing, Room SU213, Level 2, Student Union Building, Kelburn Campus
- ☎ 04 463 6832
- ✉ student-wellbeing@vuw.ac.nz
- 🌐 www.wgtn.ac.nz/wellbeing

UNIVERSITY RECREATION WELLINGTON

Get access to recreation, fitness, clubs, and sports to stay healthy and happy during your studies.

- 📞 04 463 6614 (Kelburn)
- 📞 04 463 6994 (Pipitea)
- ✉️ university-recreation@vuw.ac.nz
- 🌐 www.wgtn.ac.nz/recreation

STUDENT LIFE

ACCOMMODATION

Apply for a hall of residence, find a flat, or learn more about other accommodation options.

- 📍 University Accommodation Wellington,
2 Waiteata Road, Kelburn Campus
- 📞 04 463 5896
- ✉️ accommodation@vuw.ac.nz
- 🌐 www.wgtn.ac.nz/accommodation

EARLY CHILDHOOD SERVICES

There are two early childhood services for students to use at the Kelburn campus. They are located at Fairlie and Clermont Terraces. Places are available throughout the year.

- 📞 04 463 5151
- ✉️ victoriakids@vuw.ac.nz
- 🌐 www.wgtn.ac.nz/university-kids

ENROLMENT OFFICE

Prospective and current students can contact the Enrolment Office to get enrolment information, advice, and support.

- 📍 Level 1, Hunter Building, Kelburn Campus
- 📞 0800 04 04 04
- ✉️ enrolments@vuw.ac.nz
- 🌐 www.wgtn.ac.nz/apply

FEES AND PAYMENTS

Get information about fees (including fees-free study), payments, and student levies, as well as advice on dealing with StudyLink for loans and allowances.

- 📞 0800 04 04 04
- ✉️ student-finance@vuw.ac.nz
- ✉️ freefees@vuw.ac.nz
- 🌐 www.wgtn.ac.nz/fees

FINANCIAL ADVICE

Get information and advice on managing your money as well as how to apply for support from the Pūtea Āwhina—Hardship Fund.

- 📞 0800 04 04 04
- ✉️ student-hardship@vuw.ac.nz
- 🌐 www.wgtn.ac.nz/financial-advice

JUSTICES OF THE PEACE

Justices of the Peace are available at the Kelburn campus (Thursdays, noon to 1 pm) to certify copies of documents and take statutory declarations.

- 📍 Info Ihonui, Level 2, Kelburn Library entrance, Kelburn Campus

SCHOLARSHIPS OFFICE

Contact us for information on what scholarships are available and how to apply.

- 📍 10 Kelburn Parade, Kelburn Campus
- 📞 04 463 5113
- ✉️ scholarships-office@vuw.ac.nz
- 🌐 www.wgtn.ac.nz/scholarships

GET INVOLVED

CLUBS

Make friends and learn new skills by joining any of our more than 160 clubs and societies, including cultural, performing arts, political, religious, social, and sporting groups.

📞 04 463 5538

✉️ university-clubs@vuw.ac.nz

🌐 www.wgtn.ac.nz/clubs

LEADERSHIP PROGRAMMES

Wellington International Leadership Programme

This free, interdisciplinary programme offers you the opportunity to learn alongside globally minded students, strengthen your professional networks, and make a difference. Choose from a range of seminars and activities to complete the programme at your own pace.

📍 Room EA210, Easterfield Building, Kelburn Campus

📞 04 463 7459

✉️ international-leadership@vuw.ac.nz

🌐 www.wgtn.ac.nz/international-leadership

Wellington Plus Programme

Connect to your community and gain skills that will impress employers through this service and leadership development programme. It can be completed at certificate or award level.

📍 Room HU120, Hunter Building, Kelburn Campus

📞 04 463 5390

✉️ wellington-plus@vuw.ac.nz

🌐 www.wgtn.ac.nz/wellington-plus

Wellington Global Exchange

Our student exchange programme offers you the opportunity to broaden your horizons while studying towards your degree at one of more than 140 partner universities in more than 30 countries.

Wellington Global Exchange is suspended for Trimester 1, 2022 (February to June). For more information, go to the website.

📍 Room EA210, Level 2, Easterfield Building,
Kelburn Campus

☎ 04 463 5667

✉ student-exchange@vuw.ac.nz

🌐 www.wgtn.ac.nz/student-exchange

COMMUNITIES

CHAPLAINCIES

The University's chaplains offer pastoral and practical support for all, regardless of belief. They're available if you need someone to talk to in confidence about spirituality, God, study, or life.

✉ chaplaincy@vuw.ac.nz

🌐 www.chaplaincyvuw.org.nz

Anglican/Ecumenical

📍 Ramsey House, 8 Kelburn Parade

📍 Room RH112, Level 1, Rutherford House
(Pipitea Campus)

☎ 04 463 5499

Catholic

📍 Berrigan House, 4 Kelburn Parade, Kelburn Campus

☎ 021 0254 3407

✉ daniellewebb02@gmail.com

Māori chaplain

✉ mamari.stephens@vuw.ac.nz

INTERNATIONAL STUDENTS

International students can get information, support, and advice about anything relating to their studies at Te Haumiri—International Student Support. Student visa information and insurance claim support is also available.

- 📍 Level 2, Easterfield Building, Kelburn Campus
- ☎ 04 463 5350
- ✉ international-support@vuw.ac.nz
- 🌐 www.wgtn.ac.nz/international-student-support

MĀORI STUDENTS' SUPPORT

Āwhina

Āwhina is the on-campus whānau for Māori students. We can help you achieve your study goals and make the most of your university experience through workshops, mentoring sessions, and whanaungatanga events. Āwhina takes a culturally inclusive approach to help you feel connected and has bases on all campuses and in all academic programmes.

- ☎ 04 463 5987
- ✉ awhina@vuw.ac.nz
- 🌐 www.wgtn.ac.nz/awhina

TE HERENGA WAKA MARAE

The marae is a teaching, learning, engagement, and research hub. The marae is currently closed until 2024 for the construction of the Living Pā. No bookings can be made for teaching or other activities.

- 📍 Marae staff are located at 14 Kelburn Parade, Kelburn Campus
- 🌐 www.wgtn.ac.nz/marae

PASIFIKA STUDENTS' SUPPORT

The Pasifika Student Success team works alongside Pasifika students to navigate the journey into tertiary study and success. We provide a pastoral, holistic, and academic mentoring service, with advisers in most faculties, and a central hub (Pasifika Haos) with dedicated Pasifika support staff. We also run an outreach programme in Wellington secondary schools.

✉ pasifika-student-success@vuw.ac.nz

📍 www.wgtn.ac.nz/pasifika

Pasifika Haos

The Pasifika Student Success team is based in Pasifika Haos. Come and visit and use the study and social spaces, including computer rooms, meeting rooms, and a kitchenette.

📍 15 Mount Street, Kelburn Campus

☎ 04 463 6242

📍 www.wgtn.ac.nz/pasifika-haos

POSTGRADUATE STUDENTS' ASSOCIATION

The Postgraduate Students' Association (PGSA) ensures postgraduate representation on university boards and committees, advocates on issues that affect postgraduate students, and runs events to build the postgraduate community and support professional development.

☎ 04 463 6973

✉ pgsa@vuw.ac.nz

📍 www.vuwpgsa.ac.nz

RAINBOW AND INCLUSION

We offer a range of services and resources for students who identify with diverse sexual orientations and sex and gender identities. Contact the rainbow and inclusion adviser for advice and guidance.

- 📍 SU201, Level 2, Student Union Building, Kelburn Campus
- ☎ 027 359 6739
- ✉ rainbow@vuw.ac.nz
- 🌐 www.wgtn.ac.nz/rainbow

REFUGEE-BACKGROUND STUDENTS

The University has more than 200 students from diverse refugee backgrounds, who are supported by an adviser and a network of academic and professional staff. Students can contact the adviser for advice and guidance.

- 📍 SU201, Level 2, Student Union Building
- ✉ refugeebackgroundstudents@vuw.ac.nz
- 🌐 www.wgtn.ac.nz/refugee-background-students

VICTORIA UNIVERSITY OF WELLINGTON STUDENTS' ASSOCIATION

Independent from the University and free for all to join, Victoria University of Wellington Students' Association (VUWSA) is a student-led organisation that provides support services, events, and representation for students, making sure their university experience is the best it can be.

- ☎ 04 463 6716
- ✉ kelburn@vuwsa.org.nz
- 🌐 www.vuwsa.org.nz

STAYING SAFE

CAMPUS SAFETY

Get help in emergencies.

- ☞ 8888 (if calling from within the University)
- ☞ 0800 842 8888

POLICE LIAISON

The University has a police liaison officer who is available to give advice and speak to students.

- ☞ 04 381 2000
- ✉ benjamin.hopkins@police.govt.nz

STUDENT INTEREST AND CONFLICT RESOLUTION

The team at Tauria—Student Interest and Conflict Resolution is available to support students who have experienced sexually harmful behaviour, conflict, or who have a complaint or an issue with anyone in our university community.

- ✉ student-interest@vuw.ac.nz
- 📍 www.wgtn.ac.nz/student-interest

EMPLOYABILITY AND YOUR FUTURE

CAREERS AND EMPLOYMENT

Launch your career with confidence. Make an appointment, take part in workshops, and use online resources for career guidance or support with job and internship applications, and ensure your study plans reflect your career goals.

📍 Te Ratonga Rapu Mahi—Wellington Careers and Employment, Room HU120, Hunter Building, Kelburn Campus

📞 04 463 5393

✉️ careers-service@vuw.ac.nz

🌐 www.wgtn.ac.nz/careers

Career expos and graduate recruitment

Choose from a range of events and get connected to employers, network with alumni, and broaden your understanding of future career options.

🌐 www.wgtn.ac.nz/careerhub

Jobs

Search your NZUni Talent jobs board for internships and graduate jobs, part-time positions, and work experience opportunities.

🌐 www.wgtn.careercentre.me/members

GRADUATION OFFICE

Get information about graduation—how to apply to graduate, hire academic dress, or graduate in absentia.

📍 Room HU319, Hunter Building, Kelburn Campus

📞 04 463 5389

✉️ graduation@vuw.ac.nz

🌐 www.wgtn.ac.nz/graduation

FACULTIES

Get information, support, and advice about your degree or courses.

ARCHITECTURE AND DESIGN INNOVATION

Te Wāhanga Waihanga-Hoahoa
Wellington Faculty of Architecture and Design
Innovation

📍 39 Vivian Street, Te Aro Campus

📞 04 463 6200

✉️ foad@vuw.ac.nz

🌐 www.wgtn.ac.nz/wfadi

BUSINESS AND GOVERNMENT

Ōrauāriki
Wellington School of Business and Government

📍 Room RHG19, Rutherford House, 23 Lambton Quay,
Pipitea Campus

📞 04 463 5376

📍 Room MY209, Murphy Building, Kelburn Campus

📞 04 463 6870

✉️ wsbg@vuw.ac.nz

🌐 www.wgtn.ac.nz/business

EDUCATION

Te Whānau o Ako Pai
Wellington Faculty of Education

📍 Level 8, Murphy Building, Kelburn Campus

📞 04 463 9500

✉️ education@vuw.ac.nz

🌐 www.wgtn.ac.nz/education

ENGINEERING

Te Wāhanga Ahunui Pūkaha
Wellington Faculty of Engineering

📍 Room CO144, Cotton Building, Kelburn Campus

📞 04 463 5101

✉️ engineering@vuw.ac.nz

🌐 www.wgtn.ac.nz/engineering

GRADUATE RESEARCH

Te Here Tāura Rangahau

Wellington Faculty of Graduate Research

📍 Room 104, 10 Kelburn Parade, Kelburn Campus

☎ 04 463 5890

✉ fgr-research@vuw.ac.nz

🌐 www.wgtn.ac.nz/fgr

HEALTH

Te Wāhanga Tātai Hauora

Wellington Faculty of Health

📍 Room EA122, Easterfield Building, Kelburn Campus

☎ 04 463 4750

✉ health@vuw.ac.nz

🌐 www.wgtn.ac.nz/health

HUMANITIES AND SOCIAL SCIENCES

Te Wāhanga Aronui

Wellington Faculty of Humanities and Social Sciences

📍 Room MY411, Murphy Building, Kelburn Campus

☎ 04 463 5745

✉ fhss-enquiries@vuw.ac.nz

🌐 www.wgtn.ac.nz/fhss

LAW

Te Kauhanganui Tātai Ture

Faculty of Law

📍 Room GB31, Government Buildings,
55 Lambton Quay, Pipitea Campus

☎ 04 463 6366

✉ law-enquiries@vuw.ac.nz

🌐 www.wgtn.ac.nz/law

SCIENCE

Te Wāhanga Pūtaiao

Wellington Faculty of Science

📍 Room C0144, Cotton Building, Kelburn Campus

☎ 04 463 5101

✉ science-faculty@vuw.ac.nz

🌐 www.wgtn.ac.nz/science



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0800 04 04 04 | info@vuw.ac.nz | www.wgtn.ac.nz