



Te Taiako

Student Learning

Workshop Timetable | Trimester 3, 2025



ACADEMIC WRITING SKILLS

Improving your academic writing

Boost your grades with effective proofreading and editing strategies to avoid common mistakes that can be "pet hates" for markers.

Thursday 4 Dec	1.10pm - 2pm KK001
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The essay writing process

Feeling overwhelmed by your upcoming essay? This step-by-step workshop will help you analyse the assignment task, and create a plan to structure and organise your ideas.

Wednesday 26 Nov	11am - 11:50am KK001
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T3, 2025

ACADEMIC INTEGRITY AND REFERENCING

Academic integrity & referencing

Referencing is a crucial skill at university. Learn how to acknowledge your sources and use evidence to enhance your argument.

Thursday 20 Nov	2.10pm - 3pm (online)
Wednesday 10 Dec	2.10pm - 3pm (online)

A beginner's guide to referencing

If you are new to referencing, then this is the workshop for you. You will gain a basic of overview of why and how to reference, and compare APA7, Chicago, IEEE, MLA and NZLSG referencing styles.

Friday 5 Dec	10am - 10:50am KK001
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Getting started with APA7

This overview is intended for students who are unfamiliar with APA 7th edition citation and referencing practices, or those who have used earlier versions of APA style and are in need of a refresher.

Tuesday 11 Dec	1.10pm - 2pm (online)
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Practical AI

Artificial intelligence is increasingly becoming embedded in learning, teaching and everyday life. In this workshop we will explore some of the pros and cons of selected AI tools, and how to craft prompts to generate more useful responses.

Tuesday 2 Dec	10am - 10:50am (online)
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Using AI ethically @ university

If you are wondering how to use artificial intelligence ethically to enhance your learning this trimester, come along to this 50-minute workshop.

Friday 28 Nov	9am - 9:50am (online)
Monday 15 Dec	3.10pm - 4pm (online)

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STUDY SKILLS

Academic reading efficiency

Consider strategies to read selectively, purposefully and effectively to inform your academic revision and writing.

Wednesday 19 Nov	11am - 11:50am KK001
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Breaking the procrastination cycle

Tired of pulling all-nighters and stressing about deadlines? Consider your peak productivity hours and learn how to build a flexible routine that works for you.

Monday 1 Dec	11am - 11:50am (online)
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Digital tools for efficient study

Busy students need to work efficiently, so in this workshop we will evaluate selected apps, software and online tools to enhance your time management, note-making, revision and referencing skills to enable you to take control of your studies.

Monday 24 Nov	1.10pm - 2pm (online)
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Managing your workload

Reduce the pressure of a heavy workload with a planned approach. Bring your timetable and assignment due dates to develop a personalised plan to use limited time effectively.

Friday 21 Nov	1.10 - 2pm KK001
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Preparing for tests and exams

Learn revision strategies and preparation techniques to approach tests and exams with confidence.

Friday 12 Dec	11am - 11:50am (online)
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Postgrad workshops on the next page --->

POSTGRADUATE STUDENTS

Academic writing, paraphrasing and summarising

This workshop covers what it means to write academically at a postgraduate level. We will discuss supporting your writing with evidence by paraphrasing and summarising literature. We will discuss how this ensures you are using good strategies to adhere to academic integrity policies.

Tuesday 18 Nov	2.10pm - 3pm KK001
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Developing an Argument in your writing

In this workshop, we'll explore what an argument is, the components of an argument, step-by-step guidance for each component, and hands-on practice to make your essays more convincing, analytical, and academic in tone – the kind of writing expected at university level.

Tuesday 2 Dec	2.10pm - 3pm KK001
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Time management and managing research timelines

This workshop will cover how to manage your time in the independent study of your postgraduate degree. It will cover setting up routines, how to develop focused work times and how to balance life and study. This workshop also helps you think about your goals to create a research timeline and work backwards to stay on track.

Tuesday 25 Nov	2.10pm - 3pm KK001
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Critical thinking and critiquing

One of the key skills of doing a postgraduate degree is being able to think, read, and write critically. In this workshop we will think about what it means to think critically and how you can take these skills into your writing as you review literature or write a critical review. This workshop is open to postgraduate students at all levels (Honors, MA, PhD).

Tuesday 9 Dec	2.10pm - 3pm KK001
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Get Writing Done

This workshop series is a 4-week series that incorporates skills for writing when you are stuck. It also gives you practical opportunities for you to write. Similar to our Monday Morning Writes, the weekly workshops will be 120 minutes long, however we will start with a discussion of writing habits and strategies. The first 30 minutes will be a discussion of current challenges and tips for developing a writing habit. The remaining 90 minutes will consist of three 25-minute pomodoro sessions of focused writing time. If you wish to just join for the practical writing, this will start at 9:30am -11am.

Monday 17 Nov	9am - 11am KK001
Monday 24 Nov	9am - 11am KK001
Monday 1 Dec	9am - 11am KK001
Monday 8 Dec	9am - 11am KK001

MĀORI AND PASIFIKA STUDENTS

Our Māori and Pasifika Learning Advisers offer customised support for Māori and Pasifika students:

- **Study skills** – navigating your study, planning your study routine, preparing for lectures and tutorials, planning assignments, thinking critically, researching, revising for tests and exams.
- **Reading skills** – reading critically with understanding, purpose and efficiency.
- **Writing skills** – lecture notes, essays, reports and presentations.

For more information, visit the website: tinyurl.com/SL-Akonga

MATHS AND STATS SUPPORT

Book an appointment with our Maths & Stats Peer Adviser, for 1-on-1 support in STAT193, QUAN111 or other 100-300 level Maths assignments.

ENGLISH CONVERSATION HOUR

Every Friday at 3pm in KK001, come along to practice English through activities, games and discussions with your peers. You can register on Libcal through the QR code below. All students welcome!

All workshops are offered **in person** or through **Zoom**. Registration is required for all workshops. Register here: tinyurl.com/sl-workshops. Zoom links will be sent before the workshops.

📍 Level 0, Kirk Building, Kelburn Parade
🌐 wgtn.ac.nz/student-learning
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☎ 04 463 5999

REGISTER HERE



We offer in-person appointments at different campuses. Make a booking here: <https://www.wgtn.ac.nz/student-learning/about/making-an-appointment>