

Journal of New Zealand Studies Style Guide for Contributors

JNZS requests manuscripts use the citation guide of the *Chicago Manual of Style* (17th edition), in the 'Notes and Bibliography' style.

A quick, open-access, citation guide may be found at The Chicago Manual of Style *Online*: https://www.chicagomanualofstyle.org/tools_citationguide.html
Click on 'Go to Notes and Bibliography' for a list of sample citations.

Please note the following two exceptions. First, please use **endnotes** rather than footnotes. Second, the journal does not require a bibliography; make sure all sources you want to reference are fully cited in an endnote.

Articles that do not comply with the referencing and format requirements of the journal will be returned to the author for correction.

Submission of Articles

Online submission	Please submit your article as specified online, including full contact details.
Peer Review	Submissions proceed through a process of anonymous peer review.
Article Length:	Normally 5,000-8,000 words (does not include endnotes).
Abstract	Please provide a 100-word abstract summarising the argument, key points and conclusion.
Text	Please use 1.5 line spacing, and use a double 1.5 space to indicate a new paragraph.
Referencing:	Endnotes only please. Endnote number in text should come at the end of a clause.
Quotations	Please use double quotation marks, and single quotation marks for a quotation within a quotation. Indent longer quotations (over 100 words) one tab from the left margin.
Sub headings	Bold sub headings in upper-lower case, for example: New Directions in Oral History.
Māori language	Please use macrons to mark the long vowel (except in the case of direct quotation of historical material).
Images	Images should be embedded in the text at the end of the relevant paragraph, with both image and caption centred. JPEG or TIF, with a minimum of 300 dpi resolution. Please do not place images with wrap around text. Images should follow at the end of the relevant paragraph.

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Book Reviews

Length: Normally 1,500 words (does not include endnotes).

Spacing: Please use 1.5 line spacing and use a double line space between paragraphs.

References: Please put page number references for quotations from book under review in the text as follows: (31). Other references should be in endnotes following Chicago referencing style.

Heading: Title of Book [in italics]
Author(s)
Place
Publisher
Year of publication
ISBN
Reviewed by

Example:

A Simple Nullity? The Wi Parata Case in New Zealand Law and History.

By David V. Williams.

Auckland: Auckland University Press, 2011.

ISBN: 9781869404840.

Reviewed by Alex Frame.

All Authors/Reviewers

Please also provide **one** sentence about yourself, including (if possible) your institutional affiliation and most recent (or most relevant in terms of the book review) publication.

Correspondence

Correspondence should be directed to the journal administrator at stout-centre@vuw.ac.nz

Checklist:

Submissions:

- 12pt Times Roman Font
- 1.5 spacing
- Illustrations/photos embedded into the text at the appropriate place
- End Notes only and numerically numbered