Information

The Scholarships Office is responsible for the administration of the application and payment process and supervisors will be responsible for appointing students to supported research projects and confirming milestones.

Applications for the scholarship will be made online through CommunityForce and scholarship offers/declines will come directly from the Scholarships Office once all recipient information and project details have been received from the Faculty. Once offered, students must complete the required online sections; “Scholarship Acceptance”, “Student Agreement” and “Bank Details” before any payments will be made. Future instalments will only be paid on receipt of timely online progress reporting. These reports will be sent directly from the student to the supervisor to complete via the CommunityForce system.

Note: Schools and/or Faculties may have requirements additional to those outlined in this document (including agreements where necessary).

Conditions

1. The Scholarship will be offered in specific areas of research approved by Faculty Research Committees in line with the Victoria University's Research Strategy. Projects must consist of research or activities directly related to research.

2. Each scholarship will have a total value of $6,000.

3. The scholar is expected to contribute 400 hours over a 10-week period. Faculties may request that time sheets are kept.

4. The scholar agrees to complete an agreed research plan with defined research outputs in consultation with the supervisor.

5. At the time of application scholars should be enrolled in an undergraduate, Honours or first year Master’s degree at any New Zealand or Australian university. (Students with experience in the relevant area of research may apply at the end of their second year if supported by an academic staff member).

6. Recipients must have submitted an application for enrolment to Victoria University of Wellington for the 2020 academic year by the 1 November 2019 or have begun the process of enrolment to be eligible for the scholarship. In cases where students are moving on to PhD study at Victoria University of Wellington, they must have applied by at least the 1 November 2019 round but not be starting their doctoral study until the end of the summer research period.

7. During the Summer Research period scholars must not be receiving any alternative scholarship support.

8. Scholars are assessed on the following criteria: academic merit; expertise in the research area; recommendations from staff associated with the research project. Preference will be made to students moving from 3rd to 4th year of study. Current Master’s by Thesis and PhD students are not eligible.

9. Scholars are not eligible if they have previously participated in two years of summer scholarships at Victoria University.
10. Scholars acknowledge that they cannot undertake any undergraduate or postgraduate studies at Victoria University of Wellington or any other institution during the term of the Summer Research Scholarship.

11. The Scholar must be supervised by a qualified Victoria academic staff member or a research team.

12. Awards are required to be taken up by 2 December 2019.

13. Should the scholar withdraw from the research programme, they may be required to repay Victoria University for the full funds paid by Victoria University of Wellington during the tenure of the Scholarship.

14. The scholar acknowledges that the Scholarship may be terminated at any time at the sole discretion of Victoria Scholarships Office on the recommendation of the Faculty for:
   a. failure by the Scholar to make satisfactory academic progress in the approved programme of research;
   b. any breach of any Victoria University rule, regulation or agreement; or
   c. any breach of these regulations by the Scholar.

15. The University may require repayment of any funds if it is not satisfied that the scholar is involved in the required research activity and is not complying with the conditions of the award.

16. The scholarship will be paid in three equal instalments: First payment after commencement of the project in November, midway through the term of the scholarship on receipt of an online update from the supervisor confirming satisfactory progress (normally mid-January) and the final payment released following the submission of a research report on completion of the scholarship term. The report must be written in collaboration with the supervisor and is expected to be brief but comprehensive. The final payment will only be released once confirmation of this completion is made online by the supervisor.

17. The final payment will not be made before 2 March 2020, or after 13 April 2020 (other than under exceptional circumstances).

18. Final payment dates will be confirmed before 15 November 2019.

19. The scholar agrees to participate in any publicity associated with this scheme arranged by Victoria University of Wellington.

20. The scholar acknowledges that they are required to attend the orientation session prior to commencing this Scholarship.

21. The scholar acknowledges they are aware of the Summer Gold Competition and the opportunity to be involved in this initiative.

22. For externally funded projects, the scholar acknowledges that the project cannot commence before the agreement between all parties has been signed.

23. Students working on externally funded projects will be required to sign an IP Deed, in line with Victoria University of Wellington’s IP Policy.