## How to print multiple SDS sheets:

If you do not already have access to Chemwatch:

Staff or supervisors (on behalf of post-graduate students) will need to raise a support ticket with digital solutions <u>servicedesk@vuw.ac.nz</u>. You should request Chemwatch access and ask to be added to the "SBS Student" group and be assigned to the "SBS User" role.

Supervisors should also provide digital solutions with the name and VUW email of the student

(NB: Once you have access to Chemwatch, you may also have a need to view, create or, add substances to manifests and to edit quantities. To do this you must have the default permissions changed. Contact <u>kayla.griffin@vuw.ac.nz</u> if your permissions need to be altered or you need help using Chemwatch)

- **1.** Log into Chemwatch.
- 2. Select the manifest that contains the SDS's you wish to print e.g. TTR102B Materials list will appear



3. Select check boxes for materials that you want to print SDS for e.g. boric acid, caffeine & calcium sulfate and click on the printer emblem.

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	Simple Advanced Query builder	es ∧i>	N > 1	r <b>&gt;</b> 10	2 (Technicia	ns prep room) 🕽	102B (Media prep room)													
	Full <u>Own</u> <u>&amp;</u> Clear — X		LACAR	DS																
	Country - Key	G					MATERIAL NAME					CAS NUMBER	RISK STATEMENT	VOL/WT	¢ Met I					3¥ \$
Rink Assess				Y	- <u></u> -•	123	viin Modified NonToxic	000	Ŧ		- 🖑		,H373	2.00 L	Ľ	NUHE	NUTE	<b>2</b>		( _
_	SDS and Labeis X		1	٥	A	123	avidin-peroxidase	Gold		-	0	Not avail.		1.00 g	Ľ	None	None	×		
D-Gen Lab	Gold SDS Vendor SDS		1	٥	A	123	bactopeptone	Gold		-	0	51142-18-8	non-hazardous	1.50 kg	e	None	None	×		
Irol	Labels		1	٥	A	123	BD Diagnostic Bacto Tryptone Pept one	Gold		-	0		non-hazardous	500.00 g	e	None	None	×		
Credo	Folder search Q   Expand   Collapse - X		1	٥		123	BDH Buffer Solution, PH 10.00	Gold		-	0		non-hazardous	500.00 m L	e	None	None	×		18
Request	+ ■ SBS	•		٥	A	123	boric acid	Gold		-	0	10043-35-3, 11113-50-1, 41685-84-1	H303,H316,H319 ,H361,H401,H40 2,H413	1.00 kg	Ľ	None	None	×		
		•		<u>ی</u>		123	caffeine	Gold		_	0	58-08-2, 5743-12-4, 75639-14-4, 71701-02-5, 95789 more	H301,H401,H402 ,H413,H432	500.00 g	Ľ	6.1	н	?		I
	101 (Triadating Lab PC1)     101 (Triadating Lab PC1)     102 (Technicans prep noom)     101 (Technicans prep noom)     1012 (Triadat callur)     1012 (Media prep noom)	ľ		٥	A	123	calcium lactate	Gold		-	0	814-80-2, 28305-25-1, 5743-47-5, 63690-56-2, 41372 more	non-hazardous	500.00 g	Ľ	None	None	×		
	■ 102C (Coldroom)		1	٥		123	calcium nitrate tetrahydrate	Gold		-	0	13477-34-4	H302,H318,H433	2.00 kg	Ľ	5.1		×		
		•		٥		123	calcium sulfate	Gold		-	0	7778-18-9, 10101-41-4, 14798-04-0, 13997-24-5	H319,H335	500.00 g	Ľ	None	None	×		
	→ 📷 301		1	٥		123	carbonic anhydrase	Gold		-	0	9001-03-0		200.00 m	Ľ	None	None	$\left \times\right $		
	► 305		1	٥	A	123	chymotrypsinogen	Gold		-	0	9035-75-0		2.00 g	Ľ	None	None	?		
	■ 307 - Selficial Genth ■ 307 - Patrick/Genth ▶ ■ 309-Owen/Ackerley		4	1	- H - 8	00 🔻 items per	page											1 - 122 of	122 ilem	• • •
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Provided t	vy ChemWatch – All rights reserved 2021									G- Vac	CHE	WATCH ENTO	URAGE	Live Hel	p Chat			ø	C	EMWATCH
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4. A drop down list will appear, select : SDS, selected and the type of SDS you require (Gold, Mini or Vendors)

-	
l	O List
l	O Materials list
I	O SDS
l	Selected
l	o ai
1	Gold
IJ	🔳 Mini
	Vendors
	Labels
i	Product Update
8	O Products Added
a	O Products Updated
	O Issue Date
а	From
i.	То
4	
H	SUBMIT CANCEL
4	

If you wish to print the SDS for all items in the manifest click on "ALL" instead of "Selected" Click Submit

5. Popup window appears (may take some time if a large number of SDS sheets have been chosen) Click on Print

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≡	GetOperationResult	1 / 3	- 70% -	+   🗉 🔊			± =	:
		Chernwaldt: 1055 NZ POISONS AVAILABLE	CENTRE 0800 764 766	NZ EMERGENCY SERVI	CES: 111 - THIS IS	A SUMMARY ONE.	Han & Alert Code	3
		BORIC AC	ID					
	• <u>000</u>	INGREDIENTS			CAS NO	*	IWA	
	00000	boric acid			10043-35-3	>99	-	
		GHS	DG		PROPERTIES			
				UN No: Not Applicable Hazchem Code: Not Applicable DG Class: Not Applicable		Solid. Mixes with water.D	oes not burn.	
			×	Subsidiary Risk: Not Applicable Packing Group: Not Applicable	₽¶ <sup>®</sup>			
	and the same sector	HEALTH HA	ZARD INFORMATION		FIRST AID			
			আ আ হ		Swallowed:	Give water (if conscious).	Seek medical advice.	
	And Address of the owner own				Eye:	Wash with running water.		
					Skin:	Wash with soap		
	00000 0001100	Determined I Chernwate	by ch		Inhaled:	Fresh air. Rest, keep warn oxygen. Medical attention.	<ol> <li>If breathing shallow, give</li> </ol>	
		GHS/HSM CriteriaGazett	NG 6.1E (oral), 6.3B, 6.4A, 6	8B, 9.1D (other)	Advice To Dector:	Access and correct ainway Assist ventilation Hypoten Position. Methylene blue fi	abnormalities. Emesis. sion - Trendelenburg or severe poisoning.	
		Zoala	nd		Fire Fighting:	Keep surrounding area co	ol. Water spray/fog.	
	2	Signal wor	d: Warning H303 May be harmful if H316 Causes mild skin	swallowed. irritation.	Spills and Disposal:	Avoid dust. Sweep shovel material and its container waste collection point. Thi must be disposed of in a s	to safe place. Dispose of this at hazardous or special s material and its container afe way. To clean the floor	1
			H319 Causes serious e	ye irritation.		and all objects contaminat water.	ed by this material, use	
		<b>T</b>	Suspected of dam	aging fertility or the unborn				

6. Print dialog window will appear.If you are happy with a B&W image - click PrintIf you want a colour copy , expand the more settings (Red circle)

ORIC ACID						Destination	TTR-401-01-N
INGREDIENTS		CAS NO	\$	TWA			
boric acid		10043-35-3	>99	¥.		Pages	All
OHS	DG	PROPERTIES					
\$ ()	UN No: Not Applicable Haschern Code: Not Applicable DG Class: Not Applicable Scholary Fisk: Not Applicable Packing Class: Not	EMERGENCY	Solid. Mixes with water D	oes not burn.	_	Copies	1 Color
	Applicable	EIDST AID				00101	
		Swallowed Eye: Skin:	Give water (if conscious). Wash with running water. Wash with scap	Seek medical advis		Mara actions	
Determined by Chemwatch		Inhaled:	Fresh air. Rest, keep warn oxygen. Medical attention	n. If breathing shallo	, give	More settings	5
using GHSHSNO 6. criteriaGazetted by EPA New Zealand	1E (oral), 6.38, 6.44, 6.88, 9.1D (other)	Advice To Doctor: Fire Fighting:	Access and correct airway Assist ventilation Hypoten Position. Methylene blue I Keep surrounding area co	abnormalities. Erre sion - Trendelenbur or severe poisoring ol. Water spray/log			
Signal word: V	Varning		Avoid dust. Sweep shove	to safe place. Dispo	e of this		
	303 May be harmful if swallowed.	Spills and	material and its container waste collection point. The	at hazardous or spe a material and its co	al tainer		
н	016 Causes mid skin initation.	Disposal: must be disposed of in a safe way. To clean the floor and all objects contempode he this material use			feor		
н	319 Causes serious eye initiation.		water.	eu by ora roaderat.			
Hazard H	child.	SAFE STORA	GE WITH OTHER CLA	SSIFIED CHEM	CALS		
H	401 Toxic to aquatic ife.	~ ~	AAA				
н	Hat Harmful to aquatic life.	$\langle 0 \rangle \langle \rangle$		$\langle \rangle \langle \rangle \langle$	2		
н	May cause long lasting harmful effects to aquatic life.	× ×	* *	Ŷ			
PRECAUTIONS F	OR USE	<ul> <li>May be stored to</li> <li>May be stored to</li> </ul>	ogether with specific prevention openar				
		Note: Depending on of above may not be rele dangerous goods are in	ther risk factors, compatibility as ward to storage situations, partic storad and handled. Reference	sessment based on th ularly where large vol- should be made to the	table les of arkiy Data		
Appropriate engineering Lo controls:	ocal Exhaust Ventilation recommended.	Sheets for each substi	ance or article and risks assesse	d attordingly:			
Glasses: Co	onsider chemical goggles.						
Gloves: 1.	BUTYL 2 NEOPRENE 3 NITRILE						
Respirator: 14	aticulale. (ASINZS 1716 & 1715, EN 143-2000 & 89.001, ANSI 288 or national equivalent)						
Storage and Transportation:	tore in cool, dry, protected area. Dispose of this aterial and its container at hazardous or special aste collection point. Keep out of reach of children.						
Fire/Explosion Di Hazard: or	spose of this material and its container at hazardous special waste collection point.						
				Characteristic			

7. Click on the "Print using system dialog" box (Red circle)



## 8. Click on preferences



9. Select colour and whether you want 1 or 2 sided print

Paper/C	utput Image Options Color Options	Layout/Waterman	k Advanced Fax	
8	Job Type:	FR	2-Sided Print:	
開設	Normal Print ~		1-Sided Print	
	Setup			
	Paper:		Select Finishing:	
	Size: A4 (210 x 297mm)	S	Collated	~
2	Type: Automatically Select			
	~			×
			Output Color:	
		3	Color	
			Output Method:	
			Automatically Selec	t ·
		-	Saved Settings	
		P	A Standard	
			Save	Edit
	Status	Defaults	Default All	Help

- Click "OK" Click Print 10.
- 11.