





Transcribing Confidentiality Agreement

# Project Title:

Principal

Investigator:

I , , agree to ensure that the [audiotapes/videotapes] I transcribe will remain confidential to and myself.

I agree to take the following precautions:

1. I will ensure that no person, other than\_ , [hears/sees] the recording.
2. I will ensure that no other person has access to my computer/device.
3. I will delete the files from my computer/device once the transcription has been completed.
4. I will not discuss any aspect of the recording with anyone except

Signature:

Date: