

NEW ZEALAND SCHOLARSHIPS INITIAL TRAVEL FORM

VICTORIA UNIVERSITY OF WELLINGTON · NEW ZEALAND



VICTORIA UNIVERSITY OF
WELLINGTON
TE HERENGA WAKA

NEW ZEALAND

Please send your completed travel booking form to **victoria.university@apx.co.nz**, and attach a scanned copy of your passport (personal details page) and student visa.

1. TRAVEL WILL BE BOOKED ON THE MOST ECONOMICAL AND DIRECT FLIGHTS.

→ You may not request any stop overs to travel with specific airlines, or via specific routes.

2. ALL STUDENTS' TRAVEL IS TO BE BOOKED VIA APX.

→ Travel booked independently of APX will not be reimbursed.

3. IF YOU WISH TO TRAVEL WITH FAMILY, YOU CAN ARRANGE THIS USING ONE OF TWO METHODS:

- Request APX to book family members on the same itinerary (at student's expense)
- APX books your flights first, then you make a separate booking for your family on the same flights through another travel agent or directly with the airline.

4. TRAVEL FORMS MUST BE SUBMITTED AT LEAST SIX WEEKS PRIOR TO TRAVELLING.

5. BE FLEXIBLE WITH DATES. THIS ALLOWS APX THE OPPORTUNITY TO FIND WELL-PRICED, DIRECT FLIGHTS FOR YOU.

STUDENT'S DETAILS

TITLE

FIRST NAME (as shown in passport)

MIDDLE NAMES (as shown in passport)

SURNAME (as shown in passport)

SEX Male Female Gender X (Gender diverse)

DATE OF BIRTH

HOME PHONE

MOBILE PHONE

EMAIL ADDRESS

HOME ADDRESS

PASSPORT DETAILS

NATIONALITY

PASSPORT NUMBER

PLACE OF ISSUE

DATE OF ISSUE

DATE OF EXPIRY

FLIGHT DETAILS

PREFERRED DATE OF DEPARTURE

DEPARTURE LOCATION (nearest airport)

ARRIVAL LOCATION

Wellington, New Zealand

SPECIFIC REQUESTS FOR THIS BOOKING

You may not request any stop overs to travel with specific airlines, or via specific routes.

DIETARY RESTRICTIONS OR ALLERGIES (describe)

MOBILITY REQUIREMENTS (describe)

OTHER REQUESTS

I UNDERSTAND THAT:

- my preferred dates may not be available
- my flights will be booked according to the Scholarship guidelines
- I will have the chance to check and confirm my itinerary
- once my itinerary is confirmed, no changes are permitted
- if I absolutely must change my booking, I must pay any additional expenses.

I HAVE ATTACHED A COPY OF MY:

PASSPORT (personal details page, required)

STUDENT VISA (if applicable)

SCHOLARSHIPS CODING (OFFICE USE ONLY)

Cost Centre	2053	Approver	Clemmie Newton
Project Code		Award	4036