

**FACULTY OF HUMANITIES AND SOCIAL SCIENCES
SCHOOL OF LANGUAGES AND CULTURES**

**SPANISH AND LATIN AMERICAN STUDIES PROGRAMME
SPAN 316 SPANISH LANGUAGE 3B**

20 POINTS

TRIMESTER 2 2016

Key dates

Trimester dates: 11 July to 13 November 2016

Teaching dates: 11 July to 16 October 2016

Mid-trimester break: 22 August to 4 September 2016

Study period: 17–20 October 2016

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds.

If you cannot complete an assignment or sit a test in the last three weeks of teaching, or an examination, it may instead be possible to apply for an aegrotat (refer to www.victoria.ac.nz/students/study/exams/aegrotats).

Class times and locations

Lectures

Mondays and Wednesdays 1.10pm - 2.00pm in KK (Kirk) LT202

Tutorials (Oral Classes)

Monday 2.10pm – 3.00pm in OK (Old Kirk) 501
OR Monday 3.10pm – 4.00pm in OK (Old Kirk) 501

Audio-visual Classes

Friday 12.00pm – 12.50pm in vZ (von Zediltz) 003
OR Friday 1.10pm – 2.00pm in vZ (von Zediltz) 003

Please note that tutorials and audio-visual classes start in the **second** week of the trimester and that there will be no tutorials or audio-visual classes on the last week of the course (week 12). Students must choose one tutorial class and one audio-visual class using the myAllocator system: <https://student-sa.victoria.ac.nz> Detailed instructions are available on Blackboard. Students must remain in their allotted groups for the whole course, unless a change has been authorized by the Course Coordinator.

Names and contact details

**Course Coordinator
and Lecturer:** Dr Miguel Arnedo-Gómez
Office: vZ5 503
Phone: 463 5602
Email: miguel.arnedo-gomez@vuw.ac.nz

Senior Tutor: Teresa Neches
Office: vZ516
Phone: 463 6457

Email: teresa.neches@vuw.ac.nz

Tutor:

Dr Betsy Quero
Office: vZ709
Email: betsy.quero@vuw.ac.nz

School Administrators:

Nina Cuccurullo
Office: vZ610
Phone: 463 5293
Email: nina.cuccurullo@vuw.ac.nz

Ida Li
Office: vZ610
Phone: 463 5318
Email: ida.li@vuw.ac.nz

School office hours: 9.00am to 4.30pm Monday to Friday

**Contact Person for Māori
and Pasifika Students:**

Dr Nicola Gilmour
Office: vZ501
Phone: 463 5296
Email: nicola.gilmour@vuw.ac.nz

**Contact Person for
Students with Disabilities:**

Dr Andrea Hepworth
Office: vZ604
Phone: 463 5321
Email: andrea.hepworth@vuw.ac.nz

School Website:

www.victoria.ac.nz/slc

Miguel Arnedo-Gómez is the Course Coordinator for SPAN 316. Teresa Neches and Betsy Quero will teach the tutorials and audio-visual classes. Staff are available for student consultation at times indicated on the doors of their offices.

Communication of additional information

The Spanish and Latin American Studies Programme noticeboard is in the corridor outside the Seminar Room (vZ 515). Additional information or information on changes will be conveyed to students either via class, noticeboards, Blackboard, or email.

Prescription

SPAN 316 aims to further develop the skills acquired in SPAN 315, making particular use of authentic materials from Spanish-speaking countries in both aural and printed form. Additional emphasis will be placed on the active use of both spoken and written Spanish.

Course learning objectives (CLOs)

SPAN 316 is a second-trimester 20-point practical course in Spanish Language for advanced-level students. The aim of the course is to further develop students' competence in both spoken and written Spanish to an advanced level. The teaching of the language is reinforced through written exercises, reading comprehension, oral and aural activities and set assignments. Emphasis is placed on improving students' ability to communicate in a variety of language registers, using a wide range of vocabulary from both Spain and Latin American countries.

Students who pass this course should be able to:

1. read and comprehend a variety of texts in Spanish;

2. understand Spanish spoken at reasonable speed by native speakers of both Peninsular and Latin American Spanish;
3. express ideas in both spoken and written Spanish on a wide range of topical issues with reasonable accuracy and fluency;
4. demonstrate a command of a wide range of vocabulary and grammatical structures;
5. accurately translate short texts into English and into Spanish.

Teaching format

This course is delivered through two lectures, one tutorial and one audio-visual class per week. The lectures will mainly cover grammatical aspects of the Spanish language and the development of written skills, such as written comprehension, translation of texts, and development of advanced written expression in general. The tutorials will focus on the development of oral linguistic skills and the audio-visual classes will aim to develop listening comprehension skills. Both the tutorials and the audio-visual classes will require students' active participation in group exercises or activities.

Workload

The University Assessment Handbook has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a one-trimester 20-point course should work on average 200 hours across the trimester.

Assessment

SPAN 316 is 100% internally assessed.

Assessment items and workload per item	%	CLO(s)	Due date
1 Assignment 1 (600-700 words)	15%	1, 3, 4, 5	4 August
2 Assignment 2 (600-700 words)	15%	1, 3, 4, 5	16 September
3 Written Test 1 (50 minutes)	20%	1, 3, 4	7 September
4 Written Test 2 (50 minutes)	20%	1, 3, 4	12 October
5 Audio-visual test (50 minutes)	15%	2, 3, 4	Week 11
6 Oral Presentation (10 minutes)	15%	1, 2, 3	Week 12

The relevant dates for the pieces of assessed work are also detailed in the Course Programme.

Submission and return of work

Tidy presentation of assignments is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for corrections: leave a 4-centimetre margin and write on alternate lines or double space if typing. Do not write in pencil.

All assignments must include a cover sheet provided or available from the SLC main office. Assignments are to be handed in to the Spanish and Latin American Studies assignment slot located to the left of the SLC main office area on the 6th floor of von Zedlitz.

Marked work will either be returned in class or be made available for collection from the SLC office. Please bring your student ID card with you when you come to collect your work.

Extensions and penalties

Extensions

Short extensions may be granted by the Course Coordinator for particular assignments if requested in writing prior to the hand-in date. Longer extensions will require appropriate supporting documentation.

Penalties

The due dates for the assignments given in the Course Programme *must* be adhered to. Although work may be accepted late in special circumstances, the Course Coordinator should always be contacted on or before the due dates if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day.

The dates of the tests given in the Course Programme must be adhered to. You should always sit a test if possible, obtaining a medical certificate if you wish to claim impairment. If you sit the test but believe your performance has been radically affected by some medical or other factor, inform the Course Coordinator immediately. If you fail the test, you may be able to claim impairment.

If it is quite impossible to sit a test, for severe medical or personal or family reasons, you should do everything possible to notify the Course Coordinator, if necessary through the Administrator, before the test, or to get a friend or family member to do so on your behalf. Only in cases of severe illness or other exceptionally difficult circumstances, which must normally be documented, can the Programme consider allowing students to sit a test at a different time from that indicated.

Set texts

Essential texts:

- *Prisma B2 – Avanza – Libro del Alumno*, Equipo Prisma (VVAA), Edinumen
- *Prisma B2 – Avanza – Libro de Ejercicios*, Equipo Prisma, Edinumen

Texts can be purchased from Vic Books, Ground Floor Easterfield Building, Kelburn Parade. It can also be ordered online at www.vicbooks.co.nz. Orders and enquiries can be emailed to enquiries@vicbooks.co.nz.

Class representative

The class representative provides a useful way to communicate feedback to the teaching staff during the course. A class representative will be selected at the first lecture of the course. Students may like to write the Class Rep's name and details in this box:

Class Rep name and contact details:

Class reps will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: www.vuwsa.org.nz.

Student feedback

In response to comments and suggestions to previous years' feedback, the grammatical explanations and corresponding exercises used in the textbook have been supplemented with additional explanations and exercises designed to better meet our students' learning needs and expectations.

Student feedback on University courses may be found at http://www.cad.vuw.ac.nz/feedback/feedback_display.php

Spanish and Latin American Club

All students of Spanish are encouraged to join the students' Spanish and Latin American Club and to participate in the social and cultural events organised.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the University's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages

- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website www.victoria.ac.nz/llc

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Special passes: refer to the *Assessment Handbook*, at www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Terms and conditions: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz