



FACULTY OF HUMANITIES AND SOCIAL SCIENCES  
SCHOOL OF LANGUAGES AND CULTURES

SPANISH AND LATIN AMERICAN STUDIES PROGRAMME  
SPAN 112 ELEMENTARY SPANISH

20 POINTS

TRIMESTER 2 2016

### Key dates

**Trimester dates:** 11 July to 13 November 2016

**Teaching dates:** 11 July to 16 October 2016

**Mid-trimester break:** 22 August to 4 September 2016

**Study period:** 17–20 October 2016

**Examination/Assessment Period:** 21 October to 12 November 2016

Note: students who enrol in courses with examinations must be able to attend an examination at the University at any time during the scheduled examination period.

**Withdrawal dates:** Refer to [www.victoria.ac.nz/students/study/withdrawals-refunds](http://www.victoria.ac.nz/students/study/withdrawals-refunds).

If you cannot complete an assignment or sit a test in the last three weeks of teaching, or an examination, it may instead be possible to apply for an aegrotat (refer to [www.victoria.ac.nz/students/study/exams/aegrotats](http://www.victoria.ac.nz/students/study/exams/aegrotats)).

### Class times and locations

#### Lectures

Mondays	2.10pm - 3.00pm	HM (Hugh Mackenzie) LT002
Tuesdays	1.10pm - 2.00pm	KK (Kirk) LT301
Thursdays	1.10pm - 2.00pm	HM (Hugh Mackenzie) LT104

#### Tutorials (Oral Classes) and Audio-visual Classes

Please note that tutorials start in the **second** week of the trimester. Students must choose one tutorial class and one audio-visual class using the myAllocator system: <https://student-sa.victoria.ac.nz>

Detailed instructions are available on Blackboard. Students must remain in their allotted groups for the whole course, unless a change has been authorized by the Course Coordinator.

### Names and contact details

**Course Coordinator and Lecturer:** Dr Andrea Hepworth  
Office: vZ604  
Phone: 463 5321  
Email: [andrea.hepworth@vuw.ac.nz](mailto:andrea.hepworth@vuw.ac.nz)

**Senior Tutor:** Teresa Neches  
Office: vZ516  
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**Tutor:** Setor Novieto  
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**School Administrators:** Nina Cuccurullo  
Office: vZ610  
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Ida Li  
Office: vZ610  
Phone: 463 5318  
Email: [ida.li@vuw.ac.nz](mailto:ida.li@vuw.ac.nz)

School office hours: 9.00am to 4.30pm Monday to Friday

**Contact Person for Māori and Pasifika Students:** Dr Nicola Gilmour  
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Email: [nicola.gilmour@vuw.ac.nz](mailto:nicola.gilmour@vuw.ac.nz)

**Contact Person for Students with Disabilities:** Dr Andrea Hepworth  
Office: vZ604  
Phone: 463 5321  
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**School Website:** [www.victoria.ac.nz/slc](http://www.victoria.ac.nz/slc)

Lectures will be taught by Andrea Hepworth. Tutorials and AV classes by Teresa Neches and Setor Novieto. Staff are available for student consultation at times indicated on the doors of their offices.

### Communication of additional information

The Spanish and Latin American Studies Programme noticeboard is in the corridor outside the Seminar Room (vZ 515). Additional information or information on changes will be conveyed to students either via class, noticeboards, Blackboard, or email.

### Prescription

This course builds on SPAN 111, consolidating and increasing students' knowledge of and proficiency in both written and oral Spanish.

### Course content

SPAN 112 is a course for continuing students, which aims at developing further the four skills of oral comprehension, reading comprehension, speaking and writing. It extends the study of elementary grammar to include the forms and simple uses of the present subjunctive.

## Course learning objectives (CLOs)

Students who pass this course should be able to:

- (i) understand and reproduce in both written and spoken Spanish a wide variety of grammatical structures using a basic vocabulary;
- (ii) communicate simply but effectively in a range of situations connected with daily life;
- (iii) express yourself, orally and in writing, on your activities and interests;
- (iv) read simple written Spanish with relative ease;
- (v) write simple Spanish;
- (vi) read aloud simple passages with fluency and accurate pronunciation;
- (vii) understand simple Spanish spoken at a reasonable speed;
- (viii) demonstrate some knowledge of aspects of Hispanic culture.

Spanish is, as far as possible, the language used in all contact hours for most activities.

## Teaching format

This course is delivered through three lectures, one tutorial and one audiovisual class per week. The classes will cover grammatical aspects of the Spanish language and the development of written skills, as well as the development of oral linguistic skills and listening comprehension skills. The classes will require students' active participation in group exercises or activities.

## Mandatory course requirements

There are no mandatory course requirements.

## Workload

In order to maintain satisfactory progress in this 20-point, 200-hour course, students should expect to work on average 14 hours per week including contact hours - i.e., in the case of SPAN 112, **9 hours of private study outside class time**. A possible distribution of this time each week would be:

Class attendance	5 hours
Reading and reviewing class notes	2-4 hours
Tutorial / AV Class Preparation	2-4 hours
Workbook Exercises / Assignment Preparation	2-4 hours

## Assessment requirements

Assessment for SPAN 112 consists of 100% in-term assessment as follows:

Assessment items and workload per item	%	CLO(s)	Due date
1 Written Test 1 (1 hour)	20%	i, iv and v	18 August
2 Written Test 2 (1 hour)	25%	i, iv and v	13 October
3 Written Assignment	10%	i, iv, v, viii	8 September
4 Audio-visual Test 1 (1 hour)	10%	i, ii, vii	Week 5
5 Audio-visual Test 2 (1 hour)	15%	i, ii, vii	Week 11
6 5 in-class quizzes	10%	i, iv and v	See course programme
7 Oral in-class assessment	10%	iii, vi, vii, viii	Continuous

The relevant dates for the pieces of assessed work are also detailed in the Course programme. Students will be able to collect corrected work from the SLC Reception area on the 6th floor of von Zedlitz.

## Submission and return of work

Tidy presentation of the assignment is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for corrections: leave a 4-centimetre margin and write on alternate lines (double space if typing). Do not write in pencil.

Please note that up to a maximum of 5% may be deducted for poorly presented assignments. All assignments must include a cover sheet either supplied or available from the SLC office. Assignments are to be handed in to the Spanish and Latin American Studies assignment slot located to the left of the SLC office area on the 6th floor of von Zedlitz. Marked work will either be returned in class or be made available for collection from the SLC office. Please bring your student ID card with you when you come to collect your work. The Spanish and Latin American Studies Programme aims to return students' work within two weeks of the submission date.

## Extensions and penalties

### Extensions

Short extensions may be granted by the Course Coordinator for particular assignments if requested in writing prior to the hand-in date. Longer extensions will require appropriate supporting documentation.

### Penalties

The due dates for the assignments given in the Course Programme must be adhered to. Although work may be accepted late in special circumstances, the Course Coordinator should always be contacted on or before the due dates if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day. In addition, please note that up to a maximum of 5% may be deducted for poorly presented assignments.

## Set texts

*Viajes 2ed Pack (Text, Activities Manual, ILearn Access Code)*, Bretz, Dvorak; McGraw

Texts can be purchased from Vic Books, Ground Floor Easterfield Building, Kelburn Parade. It can also be ordered online at [www.vicbooks.co.nz](http://www.vicbooks.co.nz). Orders and enquiries can be emailed to [enquiries@vicbooks.co.nz](mailto:enquiries@vicbooks.co.nz).

## Class representative

The class representative provides a useful way to communicate feedback to the teaching staff during the course. A class representative will be selected at the first lecture of the course. Students may like to write the Class Rep's name and details in this box:

Class Rep name and contact details:

Class reps will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: [www.vuwsa.org.nz](http://www.vuwsa.org.nz).

## Student feedback

In response to comments and suggestions to previous years' feedback, tutorial activities have been redesigned to spend more time interacting in smaller groups of two or three in order to better meet our students' learning needs and expectations. Response to feedback for this course will be discussed in class or delivered via Blackboard. Student feedback on University courses may be found at [http://www.cad.vuw.ac.nz/feedback/feedback\\_display.php](http://www.cad.vuw.ac.nz/feedback/feedback_display.php)

## Spanish and Latin American Club

All students of Spanish are encouraged to join the students' Spanish and Latin American Club and to participate in the social and cultural events organised.

### Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the University's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website [www.victoria.ac.nz/llc](http://www.victoria.ac.nz/llc)

### Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: [www.victoria.ac.nz/students/study/exams/integrity-plagiarism](http://www.victoria.ac.nz/students/study/exams/integrity-plagiarism)
- Academic Progress: [www.victoria.ac.nz/students/study/progress/academic-progress](http://www.victoria.ac.nz/students/study/progress/academic-progress) (including restrictions and non-engagement)
- Dates and deadlines: [www.victoria.ac.nz/students/study/dates](http://www.victoria.ac.nz/students/study/dates)
- FHSS Student and Academic Services Office: [www.victoria.ac.nz/fhss/student-admin](http://www.victoria.ac.nz/fhss/student-admin)
- Grades: [www.victoria.ac.nz/students/study/progress/grades](http://www.victoria.ac.nz/students/study/progress/grades)
- Special passes: refer to the *Assessment Handbook*, at [www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf](http://www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf)
- Statutes and policies including the Student Conduct Statute: [www.victoria.ac.nz/about/governance/strategy](http://www.victoria.ac.nz/about/governance/strategy)
- Student support: [www.victoria.ac.nz/students/support](http://www.victoria.ac.nz/students/support)
- Students with disabilities: [www.victoria.ac.nz/st\\_services/disability](http://www.victoria.ac.nz/st_services/disability)
- Student Charter: [www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter](http://www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter)
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Terms and conditions: [www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract](http://www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract)
- Turnitin: [www.cad.vuw.ac.nz/wiki/index.php/Turnitin](http://www.cad.vuw.ac.nz/wiki/index.php/Turnitin)
- University structure: [www.victoria.ac.nz/about/governance/structure](http://www.victoria.ac.nz/about/governance/structure)
- Victoria graduate profile: [www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile](http://www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile)
- VUWSA: [www.vuwsa.org.nz](http://www.vuwsa.org.nz)

## Course programme

Week	Date	Unit of <i>Viajes</i>	Class	Topic	Work for Assessment
1	July 11	Capítulo 7	Class 1	Introduction to the course Vocabulary: <i>La ropa</i>	
			Class 2	Preterite revision. Irregular verbs in the preterite	
			Class 3	Direct object pronouns	
2	July 18	Capítulo 7	Class 1	Expressions and vocabulary; Accents I	
			Class 2	The imperfect tense	
			Class 3	The preterite and the imperfect	
3	July 25	Capítulo 8	Class 1	Vocabulary and learning strategies	<b>Quiz 1 (2%)</b>
			Class 2	<b>Quiz 1</b> Interrogatives	
			Class 3	Preterite versus imperfect	
4	August 1	Capítulo 8	Class 1	Affirmative and negative expressions	
			Class 2	Class work related to the theme of <i>Fiestas y vacaciones</i> .	
			Class 3	Accents II	
5	August 8	Capítulo 9	Class 1	<b>Quiz 2</b> Indirect Object Pronouns	<b>Quiz 2 (2%)</b>  <b>AV Test 1 (10%)</b> Held in AV class
			Class 2	Double pronouns and the no-fault <i>se</i> construction	
			Class 3	Prepositions and adverbs of location	

6	August 15	Capítulo 9	Class 1	Formal Commands	<b>Written Test 1 (20%)</b> Held in Class 3, Thursday, 18 August
			Class 2	Revision for written test	
			Class 3	Written test	
<b>MID-TRIMESTER BREAK</b> 22 August to 4 September 2016					

7	September 5	Capítulo 9	Class 1 Class 2 Class 3	Double pronouns (recap) El imperativo (affirmative and negative tú commands) El imperativo (tú commands) <b>Quiz 3</b>	<b>Quiz 3 (2%)</b> <b>Assignment (10%)</b>  Due Thursday, 8 September, 4pm
8	September 12	Capítulo 10	Class 1 Class 2 Class 3	Adverbs/adverbial expressions of time/sequencing of events Vocabulary: las relaciones sentimentales Pretérito perfecto (Present Perfect)	
9	September 19	Capítulo 10  Capítulo 11	Class 1 Class 2 Class 3	Present Perfect (recap). El futuro (intro) The future tense <b>Quiz 4</b> El condicional	<b>Quiz 4 (2%)</b>
10	September 26	Capítulo 11	Class 1 Class 2 Class 3	El condicional (recap) Prepositions: por and para Por, para and other prepositions	
11	October 3	Capítulo 11	Class 1 Class 2 Class 3	Vocabulary: profesiones y oficios <b>Quiz 5</b> Recap and revision: pretérito e imperfecto Recap and revision: el futuro y el condicional	<b>Quiz 5 (2%)</b> <b>AV Test 2 (15%)</b> Held in AV class
12	October 10		Class 1 Class 2 Class 3	Recap and revision: el imperativo; double pronouns Revision and revision: preposiciones Written test	<b>Written Test 2 (25%)</b>  Held in class 3, Thursday, 13 October