



FACULTY OF HUMANITIES AND SOCIAL SCIENCES

SCHOOL OF LANGUAGES AND CULTURES

JAPANESE PROGRAMME
JAPA 305 JAPANESE LANGUAGE 3B
20 POINTS

TRIMESTER 2 2016

Key dates

Trimester dates: 11 July to 13 November 2016

Teaching dates: 11 July to 16 October 2016

Mid-trimester break: 22 August to 4 September 2016

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds.

If you cannot complete an assignment or sit a test in the last three weeks of teaching, or an examination, it may instead be possible to apply for an aegrotat (refer to www.victoria.ac.nz/students/study/exams/aegrotats).

Class times and locations

Lectures: (3 hours per week)

Monday	11.00am - 11.50am	HU (Hunter) LT220
Thursday	3.10pm - 5.00pm	HM (Hugh Mackenzie) LT103

Tutorials and AVs: (2 hours per week)

Tutorials and AVs will start in **Week 2**.

Students must choose audiovisual (AV) class groups and tutorial class groups by signing up using the myAllocator system: <https://student-sa.victoria.ac.nz>. Detailed instructions are available on Blackboard. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

Names and contact details

Course Coordinator and Lecturer: Dr Emerald King
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School office hours: 9.00am to 4.30pm Monday to Friday

Contact Person for Māori and Pasifika Students: Dr Nicola Gilmour
Office: vZ501
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Contact Person for Students with Disabilities: Dr Andrea Hepworth
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School Website: www.victoria.ac.nz/slc

Communication of additional information

Any additional information relating to this course may be found on Blackboard and the Japanese noticeboard situated on the 7th floor of the von Zedlitz Building. You are required to check Blackboard and the noticeboard regularly.

Prescription

This course is a continuation of the work done in JAPA 304 in all four language skills; reading, writing, listening and speaking. By the end of this course, students will acquire the knowledge of basic Japanese grammar and will understand approximately 950 kanji.

Course learning objectives (CLOs)

Students who pass this course should be able to:

1	Converse at an upper-intermediate level about matters of a general nature (oral and aural skills).
2	Recognise the meaning(s) and reading(s) of approximately 950 <i>kanji</i> in addition to the two <i>kana</i> syllabaries (reading and writing skills).
3	Recognise and appropriately apply upper-intermediate grammar of modern Japanese (oral, aural, reading and writing skills).
4	Gain an upper-intermediate understanding of Japanese society and culture through language study on this course, and apply that to their communication with Japanese people on topics of a non-specialist nature (intercultural competence).

NB Students' ability in the language is expected to have reached the equivalent of the Japanese Proficiency Test Level N3.

Teaching format

Students will study and practice the five skills of reading, writing, speaking, listening and intercultural competence in the lectures and further grammatical structures will be introduced. In the tutorials, further practice will be given for speaking and writing Japanese.

Mandatory course requirements (MCRs)

In addition to achieving an overall pass mark of 50% in this course each student must:

1. attend at least 9 out of 11 tutorials to ensure that they have maximum opportunities to learn grammar, vocabulary, kanji, culture, and practice speaking, listening, reading, and writing skills through various activities;
2. Achieve at least 30% in each of the 8 categories of items of assessment, in order to demonstrate achievement in the various skills of language learning, as outlined in the CLOs.

Any student who is concerned that they have been (or might be) unable to meet any of the MCRs because of exceptional personal circumstances should contact the course coordinator as soon as possible.

Workload

The University Assessment Handbook has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. A 20 point course anticipates 200 hours of work over the trimester. Students enrolling in a 20-point course should work on average 17 hours per week including contact hours - i.e., in the case of JAPA 305, 12 hours of private study outside class time.

A possible distribution of this time each week would be:

Class and tutorial attendance	5 hours
Reading and reviewing class notes	4 hours
Tutorial preparation	4 hours
Study for tests and reading for essays	4 hours

Assessment

This course is internally assessed and each student's progress will be assessed by assignments and progress tests, and other tests during the course.

Assessment items and workload per item	%	CLO(s)	Due date
1 Written kanji quizzes 6 x 1.5% These are approximately 10-minute scheduled quizzes conducted during lectures. They aim to test students' ability to accurately hand-write kanji, with a focus on newly-introduced kanji (though not exclusively). They may be conducted at any point during the lecture, at the discretion of the instructor.	9%	2	28 July, 7 August, 15 September, 22 September, 29 September, 3 October
2 Online kanji/vocabulary quizzes 6 x 1.5% (approximately an hour in total) These will be available through Blackboard. They may be completed in the student's own time before a specified deadline. They are intended to assist students in learning to recognise and read vocabulary and kanji.	9%	1, 2	24 July, 31 July, 7 August, 21 August, 11 September, 25 September
3 Written assignment 1 x 12% The written assignment is designed to assess students' ability to write in Japanese in a stylistically appropriate fashion. (600-700 graphs/characters).	12%	1, 2, 3, 4	5 September
4 Oral presentation Detailed information will be given in lectures. The student's contribution is individually assessed.	15%	1, 3, 4	Week 10 or Week 11
5 Progress test – aural section 1 x 5% This test is a 20 minute aural comprehension test based on the topics, vocabulary and grammar studied to date.	5%	1, 3, 4	11 August
6 Progress test – written section 1 x 20 This test is an 80-minute written test that assesses students' retention of the grammar and kanji learnt and their ability to read, write and comprehend Japanese.	20%	1, 2, 3, 4	18 August
7 Final test – aural section 1 x 5% This test is a 20 minute aural comprehension test based on the topics, vocabulary and grammar studied throughout the course.	5%	1, 3, 4	6 October
8 Final test – written section 1x 25% This test is an 80-minute written test that assesses students' retention of the grammar and kanji learnt throughout the course, and their ability to read, write and comprehend Japanese.	25%	1, 2, 3, 4	13 October

Submission and return of work

All assignments in Japanese must be **hand written** on *genkō-yōshi*. Hard copies of assignments should be submitted in class. Marking criteria will be distributed in class in advance of the assignment.

Tidy presentation is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for corrections: leave a 4-centimetre margin and write or type on alternate lines. Do not write in pencil. All assignments should include a cover sheet available from SLC office. Assignments are to be handed in to the Japanese assignment slot located to the left of the SLC Office area on the 6th floor of von Zedlitz. Detailed guidelines for the presentation of assignments will be distributed with the assignment topics. In principle, assessed assignments will be returned within three weeks of the deadline.

Marked work will either be returned in class or be made available for collection from the SLC office between the hours of 10am-2pm each day. Please bring your student ID card with you when you come to collect your work.

Extensions and penalties

Extensions

The granting of extensions is at the discretion of the Course Coordinator. Extensions without penalty will be considered on the grounds of exceptional personal circumstances (illness, bereavement, etc) for which supporting evidence must be provided. For further information see the Assessment Handbook 2014 www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf.

Penalties

Unless the Course Coordinator has granted an extension, assessed work that has been submitted late will be penalised by reduction of the grade for that item by 5% per day.

Set texts

An Integrated Approach to Intermediate Japanese, Revised Edition, The Japan Times

An Integrated Approach to Intermediate Japanese Workbook, Revised Edition, The Japanese Times

Set texts can be purchased from Vic Books, Ground Floor Easterfield Building, Kelburn Parade. They can also be ordered online at www.vicbooks.co.nz. Orders and enquiries can be emailed to enquiries@vicbooks.co.nz.

Recommended reading

Kanji:

- *A Guide to Reading and Writing Japanese* (Tuttle)
- *Kanji in Context* (Japan Times)
- *Nelson's Japanese-English Character Dictionary* (Tuttle)

Grammar:

- *A Dictionary of Basic Japanese Grammar* (Japan Times)
- *A Dictionary of Intermediate Japanese Grammar* (Japan Times)

You are encouraged to invest in a good quality electronic dictionary such as a Casio Ex-Word, but you should seek advice concerning the most appropriate model for your needs.

Online dictionaries:

- *Jisho.org* www.jisho.org
- *Jim Breen's Japanese Page* <http://www.edrdg.org/cgi-bin/wwwjdic/wwwjdic?9T>
- *Tae Kim's Grammar Guide* <http://www.guidetojapanese.org/learn/grammar>

Class representative

The class representative provides a useful way to communicate feedback to the teaching staff during the course. A class representative will be selected at the first lecture of the course. Class reps will attend a meeting with the Head of School to discuss how the course is going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: www.vuwsa.org.nz.

Student feedback

Student feedback for this course in 2015, as well as from JAPA304 has been thoroughly reviewed. Some students have stated that they felt overloaded with the workload of a higher level language course and so every effort has been made to spread out major and minor assessments throughout the term so as to alleviate some of this pressure.

Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the University's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website www.victoria.ac.nz/llc.

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Aegrotats: www.victoria.ac.nz/students/study/exams/aegrotats
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Resolving academic issues: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Special passes: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Student Contract: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz

Course programme

JAPA 305 TENTATIVE OUTLINE OF COURSE CONTENT 2016

Week	Lecture 50 mins (Monday)	Tutorial (Monday)	Tutorial AV (Thurs)	Lecture 1hr 50 mins (Wednesday)	Online quizzes
wk 1 7月 11～15日	オリエンテーション IAIJ 8 文法 漢字	(No tutorial in 1 st week)	(No tutorial in 1st week)	IAIJ 8 文法 読み物	
wk 2 7月 18日～22日	IAIJ 8 文法・読み物 (続)・速読	IAIJ 8 会話 ワークブックなどの練習	IAIJ 8 ワークブックなどの練習	IAIJ 8 速読 (続) IAIJ 9 漢字・文法	Online Quiz 8 24 July 11.59pm
wk 3 7月 25日～29日	IAIJ 9 文法・読み物	IAIJ 9 会話 ワークブックなどの練習 Oral Prep	IAIJ 9 ワークブックなどの練習	IAIJ 9 読み物・文法 (続) Kanji Quiz 1 (L8) 1.5%	Online Quiz 9 31 July 11.59pm
wk 4 8月 1日～5日	IAIJ 9 速読 IAIJ 10 読み物 漢字	IAIJ 9 ワークブックなどの練習 聞き取り練習	IAIJ 9/10 ワークブックなどの練習	IAIJ 10 読み物 (続) 文法	Online Quiz 10 7 August 11.59pm
wk 5 8月 7日～12日	IAIJ 10 読み物・文法 (続) Kanji Quiz 2 (L9) 1.5%	IAIJ 10 会話 ワークブックなどの練習 Oral Prep	IAIJ 8-10 ふくしゅう 復習	Aural Progress Test 5% 8月11日 IAIJ 8-10 ふくしゅう 復習	
wk 6 8月 15日～19日	IAIJ 8-10 ふくしゅう 復習	IAIJ 10 ワークブックなどの練習 聞き取り練習	アクティビティ・など	Written Progress Test 20% 8月18日 (L-10) IAIJ 11 文法	Online Quiz 11 21 August 11.59pm
8月22日～9月5日 中間休み					

wk 7 9 月 5 日～9 日	IAIJ 11 文法 漢字 宿題 12% Due 5 September 3pm	IAIJ 11 会話 ワークブックな どの練習 Oral Prep	IAIJ 11 ワークブッ クなどの練 習	IAIJ 11 読み物	Online Quiz 12 11 Sept 11.59pm
wk 8 9 月 12 日～16 日	IAIJ 11 文法・読み 物・速読	IAIJ 11 ワークブッ クなどの練習 聞き取り練習	IAIJ 11 ワークブッ クなどの練 習	IAIJ 11 読み物・速読 (続) Kanji Quiz 3 (L10) 1.5% IAIJ 12 読み物	
wk 9 9 月 19 日～23 日	IAIJ 12 文法・漢字・ 読み物	IAIJ 12 会話 IAIJ 12 ワークブッ クなどの練習 Oral Prep	IAIJ 12 ワークブッ クなどの練 習 Oral Prep	IAIJ 12 読み物 (続) Kanji Quiz 4 (L11) 1.5%	Online Quiz 13 25 Sept 11.59pm
wk 10 9 月 26 日～30 日	IAIJ 12 文法・速読 IAIJ 13 読み物・文法	Oral 15% date tbc (or next week)	IAIJ 12 ワークブッ クなどの練 習	Kanji Quiz 5 (L12) 1.5% IAIJ 13 読み物 (続)・文法	
wk 11 10 月 3 日～7 日	IAIJ 13 速読 Kanji Quiz 6 (L13) 1.5%	Oral 15% date tbc (or previous week)	IAIJ 13 会話 2 IAIJ 13 ワークブッ クなどの練 習	Final Aural Test 5% 10 月 6 日 IAIJ 10-13 復習	
wk 12 10 月 10 日～14 日	IAIJ 10-13 復習	IAIJ 13 ワークブッ クなどの練習	総まとめ・ アクティビ ティなど	Final Written Test 25% 10 月 13 日 (L.10-13 を中心 に)	