



FACULTY OF HUMANITIES AND SOCIAL SCIENCES

SCHOOL OF LANGUAGES AND CULTURES

JAPANESE PROGRAMME JAPA 205 JAPANESE LANGUAGE 2B 20 POINTS

TRIMESTER 2 2016

Key dates

Trimester dates: 11 July to 13 November 2016

Teaching dates: 11 July to 16 October 2016

Mid-trimester break: 22 August to 4 September 2016

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds.

If you cannot complete an assignment or sit a test in the last three weeks of teaching, or an examination, it may instead be possible to apply for an aegrotat (refer to www.victoria.ac.nz/students/study/exams/aegrotats).

Class times and locations

Lectures: (3 hours per week)

Monday	9.00am - 9.50am	HU (Hunter) LT119
Wednesday	9.00am - 10.50am	MY (Murphy) LT220

Tutorial and AV Classes: (2 hours per week)

Please note that Tutorial classes start in the **first** week of the trimester, and AV classes start in the **second** week of the trimester.

Students must choose tutorial class groups by signing up using the myAllocator system:

<https://student-sa.victoria.ac.nz>. Detailed instructions are available on Blackboard. You must remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

Names and contact details

Course Coordinator: Dr Kaya Oriyama
Office: vZ708
Phone: 463 6466
Email: kaya.oriyama@vuw.ac.nz

Tutors: Ms Aino Kinjo
Office: vZ707
Email: aino.kinjo@vuw.ac.nz

Ms Masami Robertson
Office: vZ707
Email: masami.robertson@vuw.ac.nz

Administrators: Nina Cuccurullo
Office: vZ610
Phone: 463 5293
Email: nina.cuccurullo@vuw.ac.nz

Ida Li
Office: vZ610
Phone: 463 5318
Email: sarah.walton@vuw.ac.nz

School Office hours: 9.00am to 4.30pm Monday to Friday

Contact Person for Māori and Pasifika Students: Dr Nicola Gilmour
Office: vZ501
Phone: 463 5296
Email: nicola.gilmour@vuw.ac.nz

Contact Person for Students with Disabilities: Dr Andrea Hepworth
Office: vZ604
Phone: 463 5321
Email: andrea.hepworth@vuw.ac.nz

School Website: www.victoria.ac.nz/slc

Staff are available to consult with students during the hours indicated on their office doors.

Communication of additional information

Any additional information relating to this course may be found on Blackboard and the Japanese notice board situated on the 7th floor of the von Zedlitz Building. You are advised to check Blackboard and the notice board regularly.

Prescription

This course is a continuation of the work done in JAPA 204 in all four language skills; reading, writing, listening and speaking. By the end of this course, students will acquire the knowledge of basic Japanese grammar and will understand approximately 500 kanji.

Course learning objectives (CLOs)

Students who pass this course should be able to:

1. Communicate at an upper-elementary level about matters of a general nature (oral, aural, and written skills).
2. Recognise the meaning(s) and reading(s) of approximately 500 *kanji* in addition to the two *kana* syllabaries (reading and writing skills).
3. Recognise and appropriately apply upper-elementary grammar of modern Japanese (oral, aural, reading and writing skills).
4. Gain an upper-elementary understanding of Japanese society and culture through language study on this course, and apply that to their communication with Japanese people on topics of a non-specialist nature (intercultural competence).

Teaching format

Grammatical structures and cultural aspects of the language will be introduced in the lectures and students will also practice the four skills of reading, writing, speaking, and listening. In the tutorials,

further practice will be given for reading and writing Japanese. Oral practice in grammatical structures will also be a main focus.

Mandatory course requirements

In addition to achieving an overall pass mark of 50%, students must:

1. attend at least 19 out of 24 lectures and 9 out of 11 tutorials to ensure that they have maximum opportunities to learn grammar, vocabulary, kanji, culture, and practice speaking, listening, reading, and writing skills through various activities. Lecture attendance is important, especially to properly learn new grammatical structures. Important announcements and information for assessments are also given in the lectures. Tutorials build on the knowledge gained in the lectures, and provide opportunities to learn in a small group through collaborative and individually focused activities;
2. obtain at least 40% for the written assignment to demonstrate appropriate achievement of the CLOs of the assessment. Students are expected to try out their knowledge and skills, and enhance Japanese literacy skills with detailed individual feedback;
3. obtain at least 30% for all tests (more than 2 %) and 40% for the oral (drama) presentation on a specified date to demonstrate the minimum achievement of all the CLOs of the course.

Any student who is concerned that they have been (or might be) unable to meet any of the mandatory course requirements because of exceptional personal circumstances, should contact the course coordinator as soon as possible.

Workload

The University Assessment Handbook has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling a 20 point course should work on average 17 hours per week including contact hours (a total of 200 hours)– i.e. in the case of JAPA 205, approximately 12 hours of private study outside class time.

- a) Students are expected to attend 5 hours of tuition per week and contribute willingly and appropriately to class activities.
- b) Students are recommended to spend on average 75 minutes of preparation before each hour of class and 30 minutes of revision within a day or two afterwards.
- c) Students are expected to organize themselves to practise Japanese conversation with their classmates or Japanese native speakers for one hour per week outside class time. With this effort, you are likely to speak more fluent Japanese.
- d) Students are expected to listen to/watch Audio-Visual materials recommended for the course at the Language Learning Centre for at least one hour per week.
- e) If your progress is not satisfactory despite spending a large amount of time on study, you should consult the Coordinator. Students should feel free to consult the Course Coordinator at any time with any queries.

Assessment

This course is entirely internally assessed. Assessment covers all four skills of reading, writing, listening and speaking. Students' progress is monitored throughout the course by continuous assessment. Kanji and vocabulary quizzes are held regularly to help students prepare for classes and assist in the retention of new kanji and vocabulary items. Oral presentation is a creative group work to facilitate learning from each other and to practice oral and written Japanese through preparation of draft and presentation. This will be individually marked. Final written and listening tests are given at the end of the course to consolidate and evaluate students' overall acquisition of the language in all four skill areas. The assessment requirements of the course are as follows:

Assessment items and workload per item		%	CLO(s)	Due date
1	Written progress test (approx. 70 minutes)	24%	1, 2, 3, 4	17 August
2	Aural progress test (approx. 20 minutes)	6%	1, 3	17 August
3	Written assignment (400 characters)	10%	1, 2, 3, 4	5 September
4	6 x Online Vocabulary Quizzes (approx. 5 minutes) <i>Vocabulary quizzes are to be accessed and completed using Blackboard by the due dates (within 5 days after becoming available on Monday).</i>	1% x 5 =5%	1, 2	29 July, 12 Aug, 9 Sept, 23 Sept, 7 Oct
5	6 x Online & Handwritten Kanji Quizzes (approx. 6 minutes) <i>Online kanji quizzes are to be accessed and completed in class using Blackboard on the due dates (Handwritten quizzes are conducted first in class on the same day).</i>	2% x 5 =10%	1, 2	2 Aug, 16 Aug, 13 Sept, 27 Sept, 11 Oct
6	Drama Presentation (10 minutes) Students (a group of 4) present a short memorised play. Reading from notes is not permitted. The student's contribution is individually assessed.	15%	1, 3, 4	3 & 5 October
7	Final written test (approx. 70 minutes)	24%	1, 2, 3, 4	12 October
8	Final listening test (approx. 20 minutes)	6%	1, 3	12 October

The progress tests, final tests, and drama presentation will be conducted in a scheduled class time.

Marking criteria for the written assignment will be based on content and originality, accuracy and appropriateness of grammar, variety of vocabulary and expressions, coherence and organisation, use of appropriate kanji and kana, appropriate length, and style.

Marking criteria for the oral presentation will be based on content and appropriate length (presentation), pronunciation and delivery (fluency), use of appropriate vocabulary, grammar, sentence structure (accuracy), and preparation.

Submission and return of work

Students will be able to submit the written assignment at the SLC Office on the 6th floor of von Zedlitz, and collect marked work from the SLC Office on the 6th floor of von Zedlitz between the hours of 10am and 2pm each day, normally within three weeks after submission. Any unclaimed items of assessment and final test papers will be available for collection at the SLC office at the end of the trimester. A Student ID card will need to be shown to collect work.

Extensions and penalties

Extensions

The granting of extensions is at the discretion of the Course Coordinator. Extensions without penalty will be considered on the grounds of exceptional personal circumstances (illness, bereavement, etc) for which supporting evidence must be provided.

Penalties

- a) If you are unable to sit the tests due to unforeseen reasons, you must contact the lecturer **prior to** the tests and if it is a medical reason, you have to provide a medical certificate.
- b) For students who are unable to sit a test due to exceptional circumstances such as health problems or a family bereavement, alternative arrangements may be agreed to by the Course Coordinator, on presentation of a medical certificate or other appropriate document(s). Such arrangements must be made as soon as possible, **at the latest the day**

after the test date. If the Course Coordinator has not been contacted by that day, a fail grade may be awarded.

- c) If you are unable to submit your assignment on due date, you must contact the lecturer **before** that date and if it is a medical reason, you have to provide a medical certificate.
- d) Unless the Course Coordinator has granted an extension, the assignment that has been submitted late will be penalised by reduction of the grade for that item by **5% per day**.

Set texts

Genki II: An Integrated Course in Elementary Japanese, 2nd edition, Japan Times

Genki II: An Integrated Course in Elementary Japanese Workbook, 2nd edition, Japan Times

Set texts can be purchased from Vic Books, Ground Floor Easterfield Building, Kelburn Parade. They can also be ordered online at www.vicbooks.co.nz. Orders and enquiries can be emailed to enquiries@vicbooks.co.nz.

Recommended reading

Furigana English-Japanese dictionary. Kenkyusha

The Kenkyusha English- Japanese learner's pocket dictionary.

Basic Japanese-English dictionary. Oxford/Bonjinsha (also available at Vic Books)

The Kenkyusha Japanese-English learner's pocket dictionary.

The new Nelson Japanese-English character dictionary.

The Kanji dictionary.

牧野昭子・沢田幸子・重川明美・田中よね・水野マリ子（2000）みんなの日本語初級Ⅰ &Ⅱ『初級で読めるトピック25』スリーエーネットワーク。[Makino, Akiko et al. Shokyu de yomeru topikku 25] V. 1 & 2

Class representative

The class representative provides a useful way to communicate feedback to the teaching staff during the course. A class representative will be selected at the first lecture of the course. Class reps will attend a meeting with the Head of School to discuss how the course is going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: www.vuwsa.org.nz.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the University's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website www.victoria.ac.nz/llc.

Student feedback

Student feedback from last year has been thoroughly reviewed. Course coordinator is happy to discuss opportunities for improvement with students. For example, online-only kanji quiz was abandoned as a result of student feedback and the course coordinator's judgment, and hand-written kanji quiz was re-introduced. Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php.

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Special passes: refer to the *Assessment Handbook*, at www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Terms and conditions: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz

Course programme

JAPA 205 TENTATIVE OUTLINE OF COURSE CONTENT 2016

Week	Lectures (Mondays 1 hr)	AV Tutorials (Tuesdays)	Lectures (Wednesdays 2hrs)	Tutorials (Fridays)	Blackboard Online Quiz
wk 1 11 July	Introduction & Revision	(No tutorial)	Lesson 19	Lesson 19	
wk 2 18 July	Lesson 19	Lesson 19	Lesson 19	Lesson 19 Drama Signup (vZ level 7 noticeboard)	
wk 3 25 July	Lesson 20	Lesson 19	Lesson 20	Lesson 20	Vocab Quiz 1 [L19] due on 29 July
wk 4 1 Aug	Lesson 20	Lesson 20 Kanji Quiz 1 [L19]	Lesson 20 Assignment info	Lesson 20	
wk 5 8 Aug	Lesson 21	Lesson 20	Lesson 21	Lesson 21	Vocab Quiz 2 [L20] due on 12 August
wk 6 15 Aug	Lesson 21	Lesson 21 Kanji Quiz 2 [L20]	Progress Test on 17 August [L.19-20]	Lesson 21 Drama script due on 19 Aug	
Mid trimester Break 22 August to 4 September 2016					
wk 7 5 Sept	Lesson 21 Assignment due on 5 Sept	Lesson 21	Lesson 22	Lesson 22	Vocab Quiz 3 [L21] due on 9 September
wk 8 12 Sept	Lesson 22	Lesson 22 Kanji Quiz 3 [L21]	Lesson 22	Lesson 22	
wk 9 19 Sept	Lesson 22	Lesson 22	Lesson 23	Lesson 23	Vocab Quiz 4 [L22] due on 23 September
wk 10 26 Sept	Lesson 23	Lesson 23 Kanji Quiz 4 [L22]	Lesson 23	Lesson 23	
wk 11 3 Oct	Drama on 3 Oct	Lesson 23	Drama on 5 Oct	Revision	Vocab Quiz 5 [L23] due on 7 October
wk 12 10 Oct	Revision	Revision Kanji Quiz 5 [L23]	Final Test on 12 Oct [L21-23]	(No tutorial)	