



FACULTY OF HUMANITIES AND SOCIAL SCIENCES
SCHOOL OF LANGUAGES AND CULTURES

CHINESE PROGRAMME
CHIN 312 CHINESE LANGUAGE 3B
20 POINTS

TRIMESTER 2 2016

Key dates

Trimester dates: 11 July to 13 November 2016

Teaching dates: 11 July to 16 October 2016

Mid-trimester break: 22 August to 4 September 2016

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds.

If you cannot complete an assignment or sit a test in the last three weeks of teaching, or an examination, it may instead be possible to apply for an aegrotat (refer to www.victoria.ac.nz/students/study/exams/aegrotats).

Class times and locations

Lectures:

Monday	9.00am – 9.50am	CO (Cotton) 119
Tuesday	9.00am – 9.50am	CO (Cotton) 119
Wednesday	9.00am – 9.50am	CO (Cotton) 119
Thursday	9.00am – 9.50am	CO (Cotton) 119

Tutorials and Audiovisual Classes

Please note that tutorials start in the **second** week of the trimester. Students must choose one tutorial class and one audio-visual class using the myAllocator system: <https://student-sa.victoria.ac.nz>. Detailed instructions are available on Blackboard. Students must remain in their allotted groups.

Names and contact details

Course Coordinator and Lecturer: Dr Limin Bai
Room: vZ718
Phone: 463 6462
Email: limin.bai@vuw.ac.nz
Office Hours: Monday and Wednesday: 1.00-2.00pm

Tutor: Coreena Xia
Office: vZ702
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School Administrators: Nina Cuccurullo
Office: vZ610
Phone: 463 5293
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Ida Li
Office: vZ610
Phone: 463 5318
Email: ida.li@vuw.ac.nz

School Office hours: 9.00am to 4.30pm Monday to Friday

**Contact Person for Māori
and Pasifika Students:** Dr Nicola Gilmour
Office: vZ501
Phone: 463 5296
Email: nicola.gilmour@vuw.ac.nz

**Contact Person for
Students with Disabilities:** Dr Andrea Hepworth
Office: vZ604
Phone: 463 5321
Email: andrea.hepworth@vuw.ac.nz

School Website: www.victoria.ac.nz/slc

Communication of additional information

Students are encouraged to check the Chinese Programme noticeboard (von Zedlitz Level 7) for information on courses, programme changes, as well as Chinese Cultural Club activities. Important information regarding the course will also be posted on Blackboard. Students are advised to check Blackboard regularly.

Prescription

The further study of language skills with emphasis given to short story reading, translation both from and into Chinese, and communication in Chinese.

Course content

The course includes the following components:

a) Lectures:

New Practical Chinese Reader, Textbook, vol. 3, lessons 33-38. It aims to provide students with a grammatical grounding in the language that will be useful for students to progress to more advanced study of Chinese, to learn communication skills in Chinese, and to obtain some basic facts about Chinese people and their culture. Students are expected to improve their reading comprehension, writing ability and translation skills, and to obtain a reasonably broad range of vocabulary, useful phrases and expressions.

b) Tutorial:

This part of the course helps students digest the new grammatical points, words and expressions that are introduced in each lesson. The emphasis is on improving reading comprehension and writing ability.

Course learning objectives (CLOs)

Students passing this course will be able to:

1. read and translate authentic Chinese material of advanced intermediate level
2. write a short passage in Chinese with proper sentence structures and correct words and phrases
3. be capable of communicating relatively complex ideas in Mandarin Chinese
4. understand advanced intermediate Chinese audio material on similar topics to the texts of Lessons 33-38.

Teaching format

This course is delivered through four one-hour lectures and one tutorial per week.

Mandatory course requirements (MCRs)

In order to pass this course students, in addition to achieving an overall pass mark of 50%, must

- pass at least 2 out of 3 written assignments, and complete all tests.
- attend at least 8 of 10 tutorials offered, so that they will have opportunity to develop oral communication and teamwork skills in Chinese.

Any student who is concerned that they have been (or might be) unable to meet any of the MCRs because of exceptional personal circumstances, should contact the course coordinator as soon as possible.

Workload

The University Assessment Handbook suggests that students should devote a total of 14 hours a week, including class contact hours to the course. In order to maintain satisfactory progress, students are expected to dedicate approximately 200 hours to a 20-point course, that is, on average, 14 hours per week including contact hours over the course of the trimester.

Assessment

Assessment is internal and based on a combination of continuous assessment throughout the course, one mid-trimester written test, one final written test, and final oral and A/V tests. This combination is felt to be most appropriate to a language acquisition course. Whilst it allows both students and staff to monitor individual progress closely, it also provides yardsticks against which to measure this progress. Students are encouraged to develop regular study habits and to become increasingly autonomous in their learning.

Assessment is weighed in the following manner:

Assessment items and workload per item	%	CLO(s)	Due date
1 3 written assignments* (about 150-250 words/characters)	5% each	1,2,3	1. Wednesday 27 July; 2. Wednesday 10 August; 3. Wednesday 21 September
2 Speech Presentation Practice	5%	2,3	Monday 5 September
3 Mid-trimester written test (50 minutes)	25%	1,2,3	Thursday 18 August
4 Final written test (50 minutes)	30%	1,2,3	Thursday 13 October

5	Oral test (10 minutes) and A/V test (50 minutes)	25%	2,3,4	week of 3 – 7 October
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*Assignments are to be submitted one week after being set and to be marked and returned within two weeks of the due date.

Students are expected to write clearly. Where work is deemed 'illegible', the options are:

- the student will be given a photocopy of the work and asked to transcribe it to an acceptable standard (preferably typed) within a specified time frame after which penalties will apply;
- the student will be given a photocopy of the work and asked to transcribe it to an acceptable standard (preferably typed) and lateness penalties apply;
- if the student does not transcribe it to an acceptable standard, the work will be accepted as 'received' (so any associated mandatory course requirements are met) but not marked.

Extensions and penalties

The due dates for the assignments must be adhered to. Although work may be accepted late in special circumstances, the Course Coordinator should always be contacted on or before the due dates if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day for a week following the due date. No assignment will be accepted and marked after that week.

Set texts

- *New Practical Chinese Reader: Textbook*, Book 3 (Beijing: Beijing Language and Culture University Press, 2010)
- *New Practical Chinese Reader: Workbook*, Book 3 (Beijing: Beijing Language and Culture University Press, 2010)

All textbooks can be purchased from Vic Books, Ground Floor Easterfield Building, Kelburn Parade. They can also be ordered online at www.vicbooks.co.nz. Orders and enquiries can be emailed to enquiries@vicbooks.co.nz.

Class representative

A class representative will be elected in the first week, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class reps will attend a meeting with the Head of School to discuss how the course is going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: www.vuwsa.org.nz. Students may wish to write the Class Rep's name and details below:

Class Rep name and contact details:

Student feedback

Previous student feedback on this course indicated that students found the content to be stimulating and highly relevant to the subject matter. They strongly agreed that the way this course was organised, and preparing for the assessments, helped them to learn. They were encouraged to think critically, stimulated to learn more and developed their communication skills. The amount of work was about right. They highly valued what they learnt, and overall rated the course as excellent. The course will therefore be offered in a similar way for 2016.

Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php.

Language Learning Centre

The Language Learning Centre (LLC) is the University's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website www.victoria.ac.nz/llc

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Special passes: refer to the *Assessment Handbook*, at www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Terms and conditions: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz