



FACULTY OF HUMANITIES AND SOCIAL SCIENCES
SCHOOL OF LANGUAGES AND CULTURES

SPANISH AND LATIN AMERICAN STUDIES PROGRAMME
SPAN 113 HISTORIES AND CULTURES OF SPAIN AND LATIN AMERICA

20 POINTS

TRIMESTER 1 2016

Important dates

Trimester dates: 29 February to 29 June 2016

Teaching dates: 29 February to 5 June 2016

Easter break: 24-30 March 2016

Mid-trimester break: 25 April to 1 May 2016

Study period: 6–9 June 2016

Examination/Assessment Period: 10–29 June 2016

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds.

If you cannot complete an assignment or sit a test in the last three weeks of teaching, or an examination, it may instead be possible to apply for an aegrotat (refer to www.victoria.ac.nz/students/study/exams/aegrotats).

Class times and locations

Lectures

Mondays	12noon - 12.50pm	HU (Hunter) LT119
Wednesdays	12noon - 12.50pm	LB (Laby) LT118

Tutorials

Tutorial start in the **first** week of the trimester. Students must choose one tutorial class using the myAllocator system: <https://student-sa.victoria.ac.nz>. Detailed instructions are available on Blackboard. Students must remain in their allotted groups for the whole course, unless a change has been authorized by the Course Coordinator.

Names and contact details

**Course Coordinator,
Lecturer and Tutor
(1st half):** Dr Miguel Arnedo-Gómez
Office: vZ503
Phone: 463 5602
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**Course Coordinator,
Lecturer and Tutor
(2nd half):** Dr Andrea Hepworth
Office: vZ604
Phone: 463 5321
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Administrators: Nina Cuccurullo
Office: vZ610
Phone: 463 5293
Email: nina.cuccurullo@vuw.ac.nz

Ida Li
Office: vZ610
Phone: 463 5318
Email: ida.li@vuw.ac.nz

School Office hours: 9.00am to 4.30pm Monday to Friday

Contact Person for Māori and Pasifika Students: Dr Ross Woods
Office: vZ504
Phone: 463 5098
Email: ross.woods@vuw.ac.nz

Contact Person for Students with Disabilities: Dr Andrea Hepworth
Office: vZ604
Phone: 463 5321
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School Website: www.victoria.ac.nz/slc

Dr Miguel Arnedo-Gómez will be the course coordinator, lecturer and tutor for the first half of SPAN 113 and Dr Andrea Hepworth for the second half. Members of staff are available for student consultation at times indicated on the doors of their offices.

Communication of additional information

The Spanish and Latin American Studies Programme noticeboard is in the corridor outside vZ515. Additional information or information on changes will be conveyed to students either via class, noticeboards, Blackboard, or email.

Prescription

This course, taught entirely in English, introduces students to the cultures and histories of Spain and the Spanish-speaking countries of Latin America, with a particular emphasis on how these impact on today's Hispanic societies and cultures.

Course learning objectives

Students who pass this course will be able to:

- (i) demonstrate a knowledge of the history, society and culture of the Hispanic world;
- (ii) understand and comment on texts in English dealing with contemporary Hispanic societies and Hispanic history and culture
- (iii) discuss, in spoken and written analysis, aspects of the political, cultural and social themes studied.

Teaching format

This course is delivered through two lectures and one tutorial per week. The lectures will cover the history, society and culture of the Hispanic world. The tutorials will focus on the development of analytical skills and will foster discussion related to the set texts and lectures. The tutorials will require students' active participation in group exercises or discussion activities.

Workload

The University Assessment Handbook has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a one-trimester 20-point, 200-hour course should work on average 14 hours per week including contact hours - i.e., in the case of SPAN 113, 11 hours of private study outside class time. Some students will find they need to do more than this, especially if they are aiming to achieve high grades. A possible distribution of this time each week would be:

Class and tutorial attendance	3 hours
Reading and reviewing class notes	4 hours
Tutorial preparation	3 hours
Study for tests and reading for essays	4 hours

Assessment

SPAN 113 is 100% internally assessed.

Assessment items and workload per item	%	CLO(s)	Due date
1 Written Test 1 (1 hour)	25%	i, iii	Wednesday 13 April
2 Written Test 2 (1 hour)	25%	i, iii	Wednesday 1 June
3 Essay 1 (approx. 1000 words)	25%	ii, iii	Thursday 21 April
4 Essay 2 (approx. 1000 words)	25%	ii, iii	Friday 10 June

Marking criteria for each piece of assessment will be communicated in class and on Blackboard.

Submission and return of work

All assignments must include a cover sheet which will be attached to your Assignment Instructions and will also be available on Blackboard. Assignments are to be handed in to the Spanish and Latin American Studies Programme assignment slot located to the left of the SLC Office on the 6th floor of von Zedlitz. Please note that up to a maximum of 5% may be deducted for poorly presented assignments. The Spanish and Latin American Studies staff aim to return work within three weeks of the hand-in date.

Tidy presentation of assignments is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for corrections: leave a 4-centimetre margin and write on alternate lines (or double space if typing). Do not write in pencil.

Students will be able to collect marked work from the SLC Office on the 6th floor of von Zedlitz between the hours of 10am and 2pm each day. A Student ID card will need to be shown to collect work.

Extensions and penalties

Extensions

Short extensions may be granted by the Course Coordinator for particular assignments if requested in writing prior to the hand-in date. Longer extensions will require appropriate supporting documentation.

Penalties

The due dates for the assignments given in the Course Programme *must* be adhered to. Although work may be accepted late in special circumstances, the Course Coordinator should always be contacted on or before the due dates if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day. In addition, please note that up to a maximum of 5% may be deducted for poorly presented assignments.

Please note that no work for assessment will be accepted after 17 June 2016.

Tests and impairments

The dates of the tests given in the Course Programme *must* be adhered to. You should always sit a test if humanly possible, obtaining a medical certificate if you wish to claim impairment. If you sit the test but believe your performance has been radically affected by some medical or other factor, inform the Course Coordinator *immediately*. If you fail the test, you may be able to claim impairment.

If it is quite impossible to sit a test, for severe medical or personal or family reasons, you should do everything possible to notify the Course Coordinator, if necessary through the Administrator, *before* the test, or to get a friend or family member to do so on your behalf.

Only in cases of severe illness or other exceptionally difficult circumstances, which must normally be documented, can the Programme consider allowing students to sit a test at a different time from that indicated.

Set texts

Readings will be available through Blackboard. It is important that students complete all the required readings, as tutorials will often engage with them in detail.

Class representative

The class representative provides a useful way to communicate feedback to the teaching staff during the course. A class representative will be selected at the first lecture of the course.

Class reps will attend a meeting with the Head of School to discuss how the course is going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: www.vuwsa.org.nz

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the University's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website www.victoria.ac.nz/llc

Student feedback

Student feedback from the last cohort of students was very positive; students highly valued what they learn and felt encouraged to think critically and learn more about the subject. The course will therefore be offered in a similar way in 2016, with an extended focus on the impact of cultures and histories of Spain and the Spanish-speaking countries of Latin America on contemporary Hispanic society.

Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php.

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Special passes: refer to the *Assessment Handbook*, at www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support

- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Terms and conditions: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz