



FACULTY OF HUMANITIES AND SOCIAL SCIENCES

Te Kōkī New Zealand School of Music

PERF 330 Classical Performance 3 40 POINTS

Trimester 1 & 2 2016

Key dates

Trimester dates: 29 February to 13 November 2016

Teaching dates: 29 February to 16 October 2016

Easter break: 24 to 30 March 2016

Mid-trimester break: 25 April to 1 May 2016

Mid-year break: 30 June to 8 July 2016

Mid-trimester break 2/3: 22 August to 4 September 2016

Last assessment item due: *Final Examination Period (21 October – 12 November 2016)*

Study period: 17 to 20 October 2016

Examination/Assessment Period: 21 October to 12 November 2016

Note: students who enrol in courses with examinations must be able to attend an examination at the University at any time during the scheduled examination period.

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds.

If you cannot complete an assignment or sit a test in the last three weeks of teaching, or an examination, it may be possible to apply for an aegrotat (refer to www.victoria.ac.nz/students/study/exams/aegrotats).

For performance courses assessed by recitals, an aegrotat cannot apply. Instead, the student (with the written approval of the teacher) must apply to the Director NZSM to have his/her assessment delayed. Any such delayed assessment must be completed prior to the start of the following trimester.

Class times and locations

Class times & locations: Individual lessons to be arranged directly with teacher and room booked where relevant by student/staff.

String Class, Mondays 3-5pm, 209/ACR

Voice Class, Mondays 3-5pm, ACR/209

Brass Class, Mondays 5-7pm, ACR

Brass Ensemble, Tuesdays 6-8pm, ACR

Guitar Class, Mondays 3-5pm, AM106 (Tri 1)

3-5pm, AM104 (Tri 2)

Clarinet and Saxophone Class, Wednesdays 5-6pm, ACR/209

Flute/Recorder Class, arranged directly with flute teachers

Double Reed Class, arranged directly with double reed teachers
Woodwind Class, Wednesdays 6-7pm, ACR/209
Piano Class, Wednesdays 5-7pm, 211/ACR
Percussion Class, arranged directly with percussion teachers
Harp Class, arranged directly with harp teacher
Baroque Workshop, TBC

Workshop times & locations: Performance Workshop, Fridays 1.30-3pm, ACR

Names and contact details

Course Coordinator: Jian Liu
Contact phone: 463 5857 **Email:** jian.liu@vuw.ac.nz
Office located at: Room 304b, Music Block, Kelburn Campus
Office hours: By appointment

Other staff member(s): Dr Martin Riseley (Head of Strings)
Contact phone: 463 5858 **Email:** martin.riseley@vuw.ac.nz
Office(s) located at: Room 104, 90 Fairlie Terrace, Kelburn Campus

Other staff member(s): Debbie Rawson (Head of Wind)
Contact phone: 463 5233 ext. 8073 **Email:** debbie.rawson@vuw.ac.nz
Office(s) located at: Room 115, Main Music Block, Kelburn Campus

Other staff member(s): Matthew Allison (Acting Head of Brass)
Contact phone: 463 5233 ext. 8073 **Email:** matthew.allison@vuw.ac.nz
Office(s) located at: Room 115, Main Music Block, Kelburn Campus

Other staff member(s): Lance Philip (Percussion Coordinator)
Contact phone: 463 5233 ext. 35802 **Email:** lance.philip@vuw.ac.nz
Office(s) located at: Room 1C36, Mt Cook Campus

Other staff member(s): Dr Jane Curry (Head of Guitar)
Contact phone: 463 9794 **Email:** jane.curry@vuw.ac.nz
Office(s) located at: Room 107, 88 Fairlie Terrace, Kelburn Campus

Other staff member(s): Margaret Medlyn (Head of Voice)
Contact phone: 463 9488 **Email:** margaret.medlyn@vuw.ac.nz
Office(s) located at: Room 108, 88 Fairlie Terrace, Kelburn Campus

Other staff member(s): Jenny Wollerman (Voice Lecturer)
Contact phone: 463 9730 **Email:** jenny.wollerman@vuw.ac.nz
Office(s) located at: Room 109, 88 Fairlie Terrace, Kelburn Campus

Other staff member(s): Richard Greager (Voice Lecturer)
Contact phone: 463 9485 **Email:** richard.greager@vuw.ac.nz
Office(s) located at: Room 304a, Main Music Block, Kelburn Campus

Other staff member(s): Donald Maurice (Viola Lecturer)
Contact phone: 463 5850 **Email:** donald.maurice@vuw.ac.nz
Office(s) located at: Room 105, 90 Fairlie Terrace, Kelburn Campus

Other staff member(s):: Inbal Megiddo (Cello Lecturer)
Contact phone: 463 5861 **Email:** inbal.megiddo@vuw.ac.nz
Office located at: Room 304c, Main Music Block, Kelburn Campus

Other staff member(s): New Zealand String Quartet:
Helene Pohl **Email:** helene.pohl@vuw.ac.nz
Gillian Ansell **Email:** gillian.ansell@vuw.ac.nz
Rolf Gjelsten **Email:** rolf.gjelsten@vuw.ac.nz
Contact phone: 463 5866
Office(s) located at: Room 212, Main Music Block, Kelburn Campus

Programme Administrator: Belinda Behle **Email:** belinda.behle@vuw.ac.nz

Communication of additional information

Official notices issued after the course has commenced will be posted on Blackboard.

Prescription

Further development of technical and musical competency and artistic and stylistic insight to perform extended repertoire of the student's primary instrument or voice to a professional level.

Course learning objectives (CLOs)

Students who have successfully completed this course will be able to:

1. demonstrate technical proficiency in approved repertoire (as set out in individual instrumental syllabi)
2. demonstrate advanced artistic awareness and musical insight into a range of repertoire
3. demonstrate an advanced awareness of style in the repertoire chosen
4. demonstrate professional attitude in punctuality, preparation and stage deportment.

These learning objectives contribute to the NZSM Graduate Attributes. For a full list, please see www.nzsm.ac.nz/study-careers/graduate-attributes

Teaching format

This course comprises:

- Individual lessons 24 x 1hr, (plus 2 optional review sessions during examination period)
- Classes as described in class times
- Performance Workshop, Fridays 1.30-3pm, ACR.
- 1 trimester of 10 classes of Musicians' Health (either Pilates, Feldenkrais or Alexander Technique)
- Attendance and informal written reviews (min. 50 words) of either:
 1. 20 concerts during Trimesters 1 and 2. Minimum of 10 concerts must be NZSM events as described on a list of events provided by the Classical Performance Programme Administrator. At least 10 attendances must be completed and any external events tickets handed in to the office by the end of Trimester 1. All remaining external events tickets must be handed in to the office by the final teaching day of Trimester 2. Reviews must be submitted in the performance journal.

OR

2. 10 concerts during Trimesters 1 and 2, and 10 choir rehearsals plus choir concert. Minimum of 5 concerts must be NZSM events as described on a list of events provided by the Classical Performance Programme Administrator. At least 5 attendances must be completed and any external events tickets handed in to the office by the end of Trimester 1. All remaining external events tickets must be handed in to the office by the final teaching day of Trimester 2. Reviews for the concerts and choir rehearsals plus concert must be submitted in the performance journal.

Students must indicate in the first week of Trimester 1 which option they are choosing, and will need to sign up to a trimester of choir through the Programme Administrator.

- Performance journal including a lesson, performance workshop, concert and choir rehearsal log.

Accompanying:

Students enrolled in classical performance courses may request to work with an NZSM accompanist (voice students will be assigned an accompanist at the start of Tri 1). Full details of the NZSM Accompanying Scheme are on Blackboard, either in the Student Handbook or under Course Resources – Accompanists. It is your responsibility to read this information. NB: Not all repertoire can be accommodated within the NZSM accompanying programme; approval is at the discretion of the Accompaniment Coordinator. All music for final recitals must be handed in by Friday 19 August 2016.

Contacts for any queries:

Mark Dorrell – **Accompaniment Coordinator** - mark.dorrell@vuw.ac.nz

See relevant instrument syllabus for more information.

Mandatory course requirements

In addition to achieving an overall pass mark of 50%, students must:

- a) complete and gain at least 50% in Assessments 1-3 by the specified dates (subject to penalties for late submission of work)

Justification: These assessments cover the basic skills included in this course. Failure to pass these assessments will mean that students have not adequately acquired these skills.

- b) attend at least 80% of instrumental lessons and instrumental classes unless absence is due to verified medical reasons or advance permission for absence has been given by the teacher/lecturer

Justification: lessons are given on a one to one basis, and are the primary place for feedback to be given. Students need regular feedback in order to improve their skills and avoid developing bad habits. Attendance and participation at classes and workshops is essential for these classes to run as they should, since they involve active input from attending students. These workshops help develop students' ability to critique their colleagues' performances and learn from each other.

- c) attend a 10 lesson course of Musicians' Health classes.

Justification: Musicians are often susceptible to injury due to poor posture and/or technique. These classes are to improve students' awareness of how they are using their bodies, to help avoid potential injuries.

Any student who is concerned that they have been (or might be) unable to meet any of the mandatory course requirements because of exceptional personal circumstances, should contact the course coordinator as soon as possible.

* NZSM activities (including all rehearsals, lessons, classes etc) take precedence over external activities (e.g. Wellington Youth Orchestra, Vector Wellington Orchestra, RNZAF Band, and NZSO) unless permission has first been obtained from the teacher/lecturer and Programme Leader and a Request for Leave form is completed in full.

FURTHER INFORMATION

Lesson attendance:

You are expected to attend all lessons as arranged with your teacher. Lessons missed without 24 hours' notice may not be rescheduled.

Musicians' Health:

You will be required to sign up for one trimester of 10 classes – either Pilates, Feldenkrais or Alexander Technique. Priority for sign up will be 300-level, 200-level and then 100-level. The Programme Administrator will make you aware of the sign-up procedure.

Request for Leave forms:

Unless there are special circumstances to be considered, all applications for leave must be lodged in writing not less than 3 weeks before the period of requested absence. If possible, the leave should take place when assessments are not due. The leave must be for activities clearly related to the programme.

In cases of bereavement students may submit a leave form after the period of leave, to be signed off by the Programme Leader.

Leave forms are available under course resources on Blackboard, or from the tall grey set of drawers outside the office at Kelburn.

Additional Performance Requirements:

When requested, students are expected to rehearse and perform student compositions in the Composer Workshop, Wednesdays 3.00-4.30pm, and in other composition/instrumentation classes. If you are unsure about the suitability of a piece to your performing level please check with your teacher.

Workload

A 40-point full-year course should require at least 400 hours' work (including class time). This means that during the trimester, the mid-trimester break and study week you should be prepared to spend on average 13 hours per week involved in activities such as attending classes, practising, reading, listening to recommended recordings and preparing assignments.

Assessment

Assessment items and workload per item		%	CLO(s)	Due date
1	<i>End of year recital (45-55 mins), written programme notes and Viva Voce assessment</i>	74%	1-4	<i>End of year exam period (21 October - 12 November)</i>
2	<i>Mid-year performance assessment as described by instrumental syllabi</i>	6%	1-4	<i>Completed by mid-trimester 2 break (Friday 19 August)</i>
3	<i>Fundamental skills assessment as described by instrumental syllabi</i>	6%	1-4	<i>As advised in instrumental syllabi</i>
4	<i>Preparation and progress for weekly lessons</i>	6%	1-4	<i>Whole year</i>
5	<i>Performance Journal, including attendance and entries for lessons, concerts, performance workshops and choir (minimum 50 words per entry)</i>	8%	2-3	<i>Friday 14 October</i>

For information on the mid-year and fundamental skills assessments, please see your instrument's syllabus, along with the Head of your instrument.

Rubrics for grading of recitals, preparation and progress grade, and performance journals will be available on Blackboard.

End-of-year recital: Will be scheduled in Trimester 2 exam period (21 October – 12 November 2016). The time limit of your performance recital will be strictly enforced. If you exceed the maximum duration, your performance may be stopped. *You will be notified of your exact date and time for your recital by 1 October 2016 through Blackboard. You must be available throughout the exam period.*

Recital Assessment Procedures

Three copies of your programme notes, a hard copy of your performance journal and **one** copy of each score to be performed in the recital must be provided for the use of the assessment panel. These are to be submitted to the NZSM office in Kelburn no later than 5 working days before the date of your recital.

Submission of the above items is a part of your recital assessment, and you need to complete all components of this assessment in order to meet mandatory requirements. The regulations for submission of written work are outlined below: late submission of any of these items will incur the penalties stated below, unless an extension has been granted in writing by the Programme Leader for Classical Performance.

Programme notes are to be set out as outlined in the NZSM Programme Note Style Sheet made available on Blackboard in the Classical Performance Student Handbook. Instructions for the journal content are also available on Blackboard and outlined in the same Handbook.

The scores provided for the panel (**one** copy only of each work) must be in the key and edition you are performing and give the accompaniment where applicable. Original copies are preferred unless these are particularly bulky. If you do not provide originals for the recital panel, for copyright reasons you should still have an original copy of each work present at the recital performance. In most cases you can borrow these from the Victoria library or from your teacher.

Students are responsible for the production and duplication of programme notes for the panel and any extra copies they wish to make available for audience members.

Stage management – where necessary, you are responsible for arranging a stage manager for your recital.

Viva Voce: The Viva Voce is a formal assessed dialogue between the student and panel which will include discussion of various components of their recital e.g. programme/repertoire; testing the student's knowledge of their instrument area and more. Please see document entitled 'Viva Voce for Classical Performance Students' on Blackboard.

Recital Assessment panel:

The assessment panel will consist of your teacher (or a nominated representative), an internal examiner and a year's moderator.

Recital Assessment Reports:

Reports for performance recitals will be available from the Programme Administrator (either via e-mail or from the NZSM office at Kelburn) on request. If not requested earlier, reports will be emailed to students after grades have been published.

Performance Journal:

Your performance journal is due in on the last teaching day of Trimester 2 (Friday 14 October 2016). Late submission will incur the penalties stated below, unless an extension has been granted in writing by the Programme Leader for Classical Performance.

The journal includes informal logs (minimum of 50 words per log) covering your individual lessons, concert reviews, choir rehearsals and performance (if applicable), and performance workshops. The template for the Performance Journal can be found on Blackboard.

Concert attendance – Option 1:

You must attend 20 concerts throughout Trimesters 1 and 2 and complete a log for each as part of your Performance Journal assessment. Minimum of 10 concerts must be NZSM events as described on a list of events provided by the Classical Performance Programme Administrator on Blackboard. At least 10 attendances must be completed and any external events tickets handed in to the office by the end of Trimester 1 (Friday 3 June). All remaining external events tickets must be handed in to the office by the final teaching day of Trimester 2, Friday 14 October. External concerts are approved if they are performed/organised by the NZ Symphony Orchestra, Chamber Music New Zealand, NZ Opera, Wellington Chamber Orchestra, NZ String Quartet, NZ Piano Quartet, National Youth Orchestra, National Youth Choir, Secondary Students' Choir, Wellington Youth Orchestra, Orchestra Wellington. If in doubt about whether a concert will be counted, contact either the Programme Administrator or Programme Leader for Classical Performance beforehand to check.

Concert and Choir attendance – Option 2:

You must attend 10 concerts throughout Trimesters 1 and 2 and complete a log for each as part of your Performance Journal assessment. Minimum of 5 concerts must be NZSM events as described on a list of events provided by the Classical Performance Programme Administrator on Blackboard. At least 5 attendances must be completed and any external events tickets handed in to the office by the end of Trimester 1 (Friday 3 June). All remaining external events tickets must be handed in to the office by the final teaching day of Trimester 2, Friday 14 October. External concerts are approved if they are performed/organised by the NZ Symphony Orchestra, Chamber Music New Zealand, NZ Opera, Wellington Chamber Orchestra, NZ String Quartet, NZ Piano Quartet, National Youth Orchestra, National Youth Choir, Secondary Students' Choir, Wellington Youth Orchestra, Orchestra Wellington. If in doubt about whether a concert will be counted, contact either the Programme Administrator or Programme Leader for Classical Performance beforehand to check.

At NZSM events an NZSM representative will be present and will carry a register of all undergraduate solo PERF students. You must be signed on to the register before the concert begins in order for it to be counted as part of your total.

Choir attendance:

You must sign up for one trimester of rehearsals (including performance) with the NZSM Choir, which rehearses on Wednesday evenings, 7pm in the ACR. The Programme Administrator will make you aware of the sign-up procedure. Students are welcome to join the choir for the entire year, but to ensure a fair minimum number each trimester, there will be a limited number of slots available for students to sign up to officially.

You must attend at least 8 of the 10 choir rehearsals, as well as the performance, and complete a log for each rehearsal, plus the concert (minimum of 50 words per log), as part of your Performance Journal assessment.

For performance courses assessed by recitals, an aegrotat cannot apply. Instead, the student (with the written approval of the teacher) must apply to the Director NZSM to have his/her assessment delayed. Any such delayed assessment must be completed prior to the start of the following trimester.

Submission and return of work

Performance Journals should be emailed to the relevant Head of Instrument.

Scores, programme notes, and a hard copy of the performance journal should be handed in to the Classical Performance Programme Administrator at the reception desk.

Scores to be returned will be left available to be collected from reception.

Extensions and penalties

Extensions

Students who for exceptional reasons can justify an extension for an item of assessment, must apply to the Course Coordinator *before* the due date. Please note that no extensions can be granted for tutorial assignments.

Penalties

Assignments must be submitted by the due dates. In fairness to other students, unless a medical certificate is produced, assessment submitted after 5pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Materials and equipment and/or additional expenses

Please be prepared to make music purchases on a regular basis. You will slowly be building up your own library over many years so regard it as an investment. Keep your eyes open for second hand music but learn first which editions are acceptable. There are also websites that offer cheaper downloadable sheet music.

Recommended reading

As recommended by your individual teachers and/or Head of Instrument Programme.

Class representative

The class representative provides a useful way to communicate feedback to the teaching staff during the course. A class representative will be selected at the first lecture of the course.

Student feedback

Previous students taking this course found it to be mostly well organised, with the amount of work about right, and valued the skills learned from the course.

Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php.

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Resolving academic issues: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Special passes: refer to the *Assessment Handbook*, at www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Terms and conditions: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz
- NZSM Student Handbook and NZSM Guidelines for Presenting Academic Work: www.nzsm.ac.nz/student-zone/student-guides
- Scholarships and prizes relevant to NZSM students: www.nzsm.ac.nz/study-careers/scholarships-and-prizes

Events

Regular events are held during trimesters 1 & 2. These events are for the benefit of all students, and include performances, masterclasses, special lectures and workshops given by staff, students and visiting artists. All students are expected to keep time free to attend the weekly lunchtime concert on Friday at 12.10pm, along with other events as required.

Students should sign up to the **Dawn Chorus**, the NZSM's events e-newsletter, by emailing events@nzsm.ac.nz with 'subscribe dawn chorus' in the subject line.

Website: www.nzsm.ac.nz/events