TE WHARE WĀNANGA O TE ŪPOKO O TE IKA A MĀUI

VICTORIA
UNIVERSITY OF WELLINGTON

FACULTY OF HUMANITIES AND SOCIAL SCIENCES

SCHOOL OF ART HISTORY, CLASSICS AND RELIGIOUS STUDIES
Te Kura Toirangi

MUSEUM AND HERITAGE STUDIES
MHST 519 PROJECT
30 POINTS

Trimester 1 & 2 2016

Key dates

Trimester dates: 29 February to 13 November 2016
Teaching dates: 29 February to 16 October 2016
Easter break: 24–30 March 2016
Mid-trimester break: 25 April to 1 May 2016
Mid-year break: 30 June to 8 July 2016
Mid-trimester break 2/3: 22 August to 4 September 2016
Study period: 17–20 October 2016
Examination/Assessment Period: 21 October to 12 November 2016
Last item of assessment: 31 October 2016.

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds.

If you cannot complete an assignment or sit a test in the last three weeks of teaching, or an examination, it may instead be possible to apply for an aegrotat (refer to www.victoria.ac.nz/students/study/exams/aegrotats).

Class times and locations

No scheduled classes.

Names and contact details

Course coordinator   Conal McCarthy
                              04 463 7470
                              conal.mccarthy@vuw.ac.nz

Communication of additional information

Additional communications will be via Blackboard and email and notices will be posted in OK302.

Prescription

This course provides students with the opportunity to propose, research, plan and implement an independent supervised project which could take the form of an exhibition/survey/portfolio/report/catalogue or other approved exercise.

Course learning objectives (CLOs)

Students who pass this course should be able to:

1. Demonstrate an in-depth understanding of one aspect of current museum and heritage theory and practice.
2. Critically examine and apply museum and heritage theory to professional situations.
3. Develop and present a pitch for a sustainable proposal
4. Plan, manage, implement and evaluate a successful research-based, original and independent project.
5. Exhibit a good grasp of relevant skills in an specific operational area of museum and heritage practice.

Teaching format

One trimester one hr per fortnight contact 1:1, one trimester independent supervised project total 300 hrs.

Course Content

This course is an independent directed study including meetings with supervisor one hour per fortnight, culminating in the delivery of an independent project at the end of the course. It provides individuals and/or groups with the opportunity for creative and critical examination of a topic, issue or problem within current museum and heritage practice in a workplace situation. After a directed study of a particular branch of the museum or heritage sector, students deliver a presentation or pitch with supporting brief and a written proposal on a suggested topic. Once approved students individually or in groups set out to complete a supervised project set up in advance by an academic supervisor working in partnership with a supervisor in a designated institution. The final output may take the form of an exhibition/survey/portfolio/report/catalogue or other appropriate project.

Workload

As a general rule, each course requires a time commitment equivalent to a full working day (inclusive of teaching or seminar time) for every week of the academic year. The total workload for this course is 300 hours.

Assessment

	Assessment items and workload per item	%	CLO(s)	Due date
1	Project Proposal (1000 words)	20%	1,2,4,	6 May 2016
2	Presentation/pitch (15mins) July 22 and detailed project brief July 29 (2000 words)	20%	1,2,4	29 July 2016
3	Planning, managing and implementing the final project, to be set up and assessed by academic supervisor and workplace supervisor to agreed criteria, delivered by Sept 30	50%	3,5	30 September 2016
4	Project evaluation Report, 1000 words	10%	3,5	31 October 2016

Submission and return of work

Proposals etc. are to be emailed to the course coordinator, and the presentation is to be delivered in person.

Extensions and penalties

Extensions

Extensions are only granted in exceptional circumstances, and must be sought in advance of the deadline.

Penalties

There are penalties to be incurred for late submission of work of for exceeding word limits without prior arrangement. 1% of the assessment will be deducted per day for every day it is overdue and every 100 words over the limit.

Practicum/placement/field trip/internship arrangements

Students individually or in groups set out to complete a supervised project set up in advance by an academic supervisor working in partnership with a supervisor in a designated institution. The final output may take the form of an exhibition/survey/portfolio/report/catalogue or other appropriate project.

Set texts

No set texts.

Recommended reading

See the course booklet for a list of recommended reading.

Class representative

There is no class rep as this course is individual 1:1.

Student feedback

This course received positive informal feedback from students and professionals in the evaluations and debriefs conducted at the end of the projects, but as it is not a taught course no formal evaluations are done. There were some comments from students in 2015 that assessment dates in courses clashed with one other at busy times of the year, so this will be addressed across all courses in 2016.

Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php.

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progess (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades

- Special passes: refer to the *Assessment Handbook*, at www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Subject Librarians: http://library.victoria.ac.nz/library-v2/find-your-subject-librarian
- Terms and conditions: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz