



FACULTY OF HUMANITIES AND SOCIAL SCIENCES
SCHOOL OF LANGUAGES AND CULTURES

JAPANESE PROGRAMME
JAPA 304 JAPANESE LANGUAGE 3A

20 POINTS

TRIMESTER 1 2016

Trimester dates

Trimester dates: 29 February to 29 June 2016

Teaching dates: 29 February to 5 June 2016

Easter break: 24–30 March 2016

Mid-trimester break: 25 April to 1 May 2016

Last assessment item due: 1 June 2016

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds.

If you cannot complete an assignment or sit a test in the last three weeks of teaching, or an examination, it may instead be possible to apply for an aegrotat (refer to www.victoria.ac.nz/students/study/exams/aegrotats).

Class times and locations

a) Lectures: (3 hours per week)

Mondays	10.00am – 10.50am	MY (Murphy) 632
Wednesday	1.10pm -3.00pm	MY (Murphy) 632

Tutorials (Oral Classes) and Audiovisual Classes

Please note that audiovisual classes start in the **first** week of the trimester and the oral classes start in the **second** week of the trimester.

Students must enrol for **one** tutorial and **one** AV class using the myAllocator system:

<https://student-sa.victoria.ac.nz>. Detailed instructions are available on Blackboard. Students must remain in their allotted groups for the whole course, unless a change has been authorised by the Course Coordinator.

Names and contact details

Course Coordinator: Dr Emerald King
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Tutors: Aino Kinjo
Office: vZ707
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Yoshie Nishikawa
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Administrators: Nina Cuccurullo
Office: vZ610
Phone: 463 5293
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Ida Li
Office: vZ610
Phone: 463 5318
Email: ida.li@vuw.ac.nz

School Office hours: 9.00am to 4.30pm Monday to Friday

Contact Person for Māori and Pasifika Students: Dr Ross Woods
Office: vZ504
Phone: 463 5698
Email: ross.woods@vuw.ac.nz

Contact Person for Students with Disabilities: Dr Andrea Hepworth
Office: vZ604
Phone: 463 5321
Email: andrea.hepworth@vuw.ac.nz

School Website: www.victoria.ac.nz/slc

Staff are available to consult with students during the hours indicated on their office doors.

Communication of additional information

Any additional information relating to this course may be found on Blackboard which you should check regularly.

Additional information regarding courses, as well as Japan related activities, is available on the noticeboards located on the 7th floor of the von Zedlitz building.

Prescription

This course is a continuation of the work done in JAPA 205 in all four language skills; reading, writing, listening and speaking. By the end of this course, students will acquire the knowledge of basic Japanese grammar and will understand approximately 730 kanji.

Course content

This course is designed for students who have completed beginners' level Japanese with approximately 240 hours of class work and knowledge of 500 kanji (JAPA205 or its equivalent). It focuses on further developing students' communication ability in Japanese at the intermediate level. The course schedule can be found on the last page of the course outline.

Course learning objectives (CLOs)

Students who pass this course should be able to:

1. converse at a lower-intermediate level about matters of a general nature (oral and aural skills)
2. recognise the meaning(s) and reading(s) of approximately 730 *kanji* in addition to the two *kana* syllabaries (reading and writing skills)
3. recognise and appropriately apply lower-intermediate grammar of modern Japanese (oral, aural, reading and writing skills)
4. gain a lower-intermediate understanding of Japanese society and culture through language study on this course, and apply that to their communication with Japanese people on topics of a non-specialist nature (intercultural competence).

Teaching format

The course will be taught in three hours of lectures and two hours of tutorials per week. Lectures will focus primarily on the content of the prescribed textbook. Tutorials aim to provide practice for newly acquired linguistic and cultural knowledge and to revise that which was previously acquired. Students are expected to attend all classes, contribute willingly and appropriately to class activities, complete assigned tasks including quizzes, study *kanji* and vocabulary in their own time, make an oral presentation, submit a written assignment, and sit the aural and written tests.

Mandatory course requirements

In addition to achieving an overall pass mark of 50%, students must:

1. attend at least 80% of all tutorials and AVs (9 out of 11 tutorials; 9 out of 11 AV classes) to maximise opportunities to learn grammar, vocabulary, *kanji*, culture, and practice speaking, listening, reading, and writing skills through various activities;
2. complete the written assignment as instructed by the due date to ensure that they work towards achieving all the CLOs;
3. sit all tests (more than 10%) and complete oral presentation, in order to demonstrate achievement in the various skills of language learning, as outlined in the CLOs.

Any student who is concerned that they have been (or might be) unable to meet any of the MCRs because of exceptional personal circumstances, should contact the course coordinator as soon as possible.

You may attend only the tutorial you are enrolled in.

If you find you can no longer attend a tutorial time due to a change in personal circumstances, you must consult with the Course Coordinator.

Workload

On average, students are expected to spend approximately 10 hours of work per course point. Thus 200 hours of study is required on average to pass this course. It is recommended that you spend on average 75 minutes of preparation before each hour of class and 30 minutes of revision within a day or two afterwards. With 59 classes, that amounts to around 160 hours of study (including class attendance). Preparation for the oral test may take 30 hours and preparation for the written assignment may take 10 hours, totalling approximately 200 hours. This is a guideline, and actual time required for each task may depend on the individual student's circumstances.

Assessment

Assessment items and workload per item	%	CLO(s)	Due date
1 Progress Aural Test (20 minutes)	5%	1, 3, 4	13 April
2 Progress Written Test (80 minutes)	20%	1, 2, 3, 4	13 April
3 Final Aural Test (20 minutes)	5%	1, 2, 4	1 June
4 Final Written Test (80 minutes)	25%	1, 2, 3, 4	1 June
4 Assignment (400 characters)	9%	2, 4	4 May
5 12 short vocab/kanji quizzes (approx. 5 minutes)	18%	2	11, 16, 18, 23 March; 6, 8, 15, 22 April; 3, 6, 10, 17 May
6 Oral presentation (10 minutes)	18%	1, 4	Week 11 or 12

The Progress test and Final Test will be conducted in a single scheduled class time.

The short vocab quizzes will comprise 7 online vocabulary quizzes to be completed via Blackboard in your own time and 5 in-class kanji quizzes.

Marking criteria for the written assignment will be based on appropriate length, use of newly introduced and appropriate kanji, vocabulary, grammar, syntax and register (respect language forms) and style.

Marking criteria for the oral assignment will be based on appropriate length, pronunciation and delivery, use of newly introduced and appropriate vocabulary, grammar, syntax and register (respect language forms) and style.

Submission and return of work

Students will be able to submit assignments to the Japanese drop-box at the SLC Office on the 6th floor of von Zedlitz, and collect marked work from the SLC Office between the hours of 10am and 2pm each day.

A Student ID card will need to be shown to collect work.

Extensions and penalties

Extensions

The granting of extensions is at the discretion of the Course Coordinator. Extensions without penalty will be considered on the grounds of exceptional personal circumstances (illness, bereavement, etc) for which supporting evidence must be provided. For further information see the Assessment Handbook 2014 www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf.

Penalties

Unless the Course Coordinator has granted an extension, assessed work that has been submitted late will be penalised by reduction of the grade for that item by 5% per day.

Set texts

An Integrated Approach to Intermediate Japanese, Revised Edition, The Japan Times
An Integrated Approach to Intermediate Japanese Workbook, Revised Edition, The Japanese Times

Set texts can be purchased from Vic Books, Ground Floor Easterfield Building, Kelburn Parade. They can also be ordered online at www.vicbooks.co.nz. Orders and enquiries can be emailed to enquiries@vicbooks.co.nz.

Recommended reading

You are encouraged to invest in a good quality electronic dictionary such as a Casio Ex-Word, but you should seek advice concerning the most appropriate model for your needs.

Class representative

The class representative provides a useful way to communicate feedback to the teaching staff during the course. A class representative will be selected at the first lecture of the course. Students may like to write the Class Rep's name and details in this box:

Class Rep name and contact details:

Class reps will attend a meeting with the Head of School to discuss how the course is going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: www.vuwsa.org.nz

Student feedback

Student feedback for this course for 2015 has been reviewed. It should be noted that some students had difficulties managing the heavy workload and self-guided study inherent in a higher level language course. Every effort has been made to space out major and minor assessments throughout the term so as to alleviate some of this pressure.

This course is being taught by a new lecturer for 2016.

Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.phpwww.cad.vuw.ac.nz/feedback/feedback_display.php.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the University's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website www.victoria.ac.nz/llc

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates

- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Special passes: refer to the *Assessment Handbook*, at www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Terms and conditions: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz

Course programme

TENTATIVE OUTLINE OF COURSE CONTENT 2016

Week	Lecture Mon 1 hr	Lecture Wed 2 hrs	Tutorial Mon	Tutorial Tues/Weds	
Week 1 2月29日 ~ 3月4日	オリエンテーション	L1 読み物 <small>よもの</small>	No tutorial	L1 会話 <small>かいわ</small>	
Week 2 3月7日 ~ 11日	L1 速読 <small>そくどく</small> L2 読み物	L2 読み物 (cont'd) L2 速読	教科書 pp. 19-21 + ワークブック L1 (=Workbook)	L2 会話	Online Quiz 1 due 11 March 11.59pm
Week 3 3月14日 ~18日	L3 読み物	Kanji Quiz 1 (L1-2) L3 読み物 (cont'd)	教科書 pp. 40-41 + ワークブック L2	L3 会話	Online Quiz 2 due 18 March 11.59pm
Week 4 3月21日 ~23日	L3 速読	L4 読み物	教科書 pp. 56-58 + ワークブック L3	L4 会話	Online Quiz 3 due 23 March 11.59pm
Easter break: 24 – 31 March					
Week 5 3月30日 ~ 3月31日					
Week 6 4月4日 ~ 8日	L4 読み物 (cont'd)	Kanji Quiz 2 (L3-4) L4 速読 復習	教科書 pp. 78-80 + ワークブック L4	L1-4 復習 Oral Prep	Online Quiz 4 due 8 April 11.59pm

<i>Week 7</i> 4月11日 ～15日	L1-4 復習	Aural and Written Progress Tests 13 April	教科書 pp. 97- 99 + ワークブック L5	L5 会話	Online Quiz 5 due 15 April 11.59pm
<i>Week 8</i> 4月18日 ～22日	L5 読み物 (cont'd) L5 速読	L5 読み物	教科書 pp. 97- 99 + ワークブック L5 (cont'd)	L6 会話	Online Quiz 6 due 22 April 11.59pm
Mid Trimester break: 25 April – 01 May					
<i>Week 9</i> 05月02 日～06日	L6 読み物	Kanji Quiz 3 (L5) L6 読み物 (con'td)	教科書 pp. 117- 119 + ワークブック L6	L7 会話 Oral Prep	Online Quiz 7 due 6 May 11.59pm Written assignment due 4 May
<i>Week 10</i> 05月09 日～13日	L6 速読	Kanji Quiz 4 (L6) L7 読み物	教科書 pp. 117- 119 + ワークブック L6 (cont'd)	L7 会話 cont'd Oral Prep	
<i>Week 11</i> 05月16 日～20日	L7 読み物 (cont'd)	L7 速読 復習 Kanji Quiz 5 (L7)	教科書 pp. 136- 137 + ワークブック L7	Oral Presentations	
<i>Week 12</i> 05月23 日～ 27日	復習	復習	教科書 pp. 136- 137 + ワークブック L7 (cont'd) 復習	Oral Presentations	
<i>Week 13</i> 05月30 日～ 06月03 日	復習	Aural and Written Final Tests 1 June	復習	復習	