



FACULTY OF HUMANITIES AND SOCIAL SCIENCES  
SCHOOL OF LANGUAGES AND CULTURES

JAPANESE PROGRAMME  
JAPA 204 JAPANESE LANGUAGE 2A

20 POINTS

TRIMESTER 1 2015

### Important dates

**Trimester dates:** 29 February to 29 June 2016

**Teaching dates:** 29 February to 5 June 2016

**Easter break:** 24–30 March 2016

**Mid-trimester break:** 25 April to 1 May 2016

**Study period:** 6–9 June 2016

**Examination/Assessment Period:** 10–29 June 2016

Note: students who enrol in courses with examinations must be able to attend an examination at the University at any time during the scheduled examination period.

**Withdrawal dates:** Refer to [www.victoria.ac.nz/students/study/withdrawals-refunds](http://www.victoria.ac.nz/students/study/withdrawals-refunds).

If you cannot complete an assignment or sit a test in the last three weeks of teaching, or an examination, it may instead be possible to apply for an aegrotat (refer to [www.victoria.ac.nz/students/study/exams/aegrotats](http://www.victoria.ac.nz/students/study/exams/aegrotats)).

### Class times and locations

Lectures: (3 hours per week)

Tuesdays	9.00am - 9.50am	MY (Murphy) LT220
Thursdays	9.00am – 10.50am	MY (Murphy) LT220

### Tutorials (Oral Classes) and Audiovisual Classes

Please note that Wednesday audiovisual classes start in the **second** week of the trimester and Friday oral classes start in the **first** week of the trimester.

Students must choose **one** tutorial and **one** AV class using the myAllocator system: <https://student-sa.victoria.ac.nz>. Detailed instructions are available on Blackboard. Students must remain in their allotted groups for the whole course, unless a change has been authorised by the Course Coordinator.

### Names and contact details

**Course Coordinator:** Dr Kaya Oriyama  
Office: vZ708  
Phone: 463 6466  
Email: [kaya.oriyama@vuw.ac.nz](mailto:kaya.oriyama@vuw.ac.nz)

**Tutors:** Aino Kinjo  
Office: vZ707  
Phone: 463 5233  
Email: [aino.kinjo@vuw.ac.nz](mailto:aino.kinjo@vuw.ac.nz)

Masami Robertson (Fridays)  
Office: vZ704  
Email: [masami.robertson@vuw.ac.nz](mailto:masami.robertson@vuw.ac.nz)

**Administrators:** Nina Cuccurullo  
Office: vZ610  
Phone: 463 5293  
Email: [nina.cuccurullo@vuw.ac.nz](mailto:nina.cuccurullo@vuw.ac.nz)

Ida Li  
Office: vZ610  
Phone: 463 5318  
Email: [ida.li@vuw.ac.nz](mailto:ida.li@vuw.ac.nz)

School Office hours: 9.00am to 4.30pm Monday to Friday

**Contact Person for Māori and Pasifika Students** Dr Ross Woods  
Office: vZ504  
Phone: 463 5098  
Email: [ross.woods@vuw.ac.nz](mailto:ross.woods@vuw.ac.nz)

**Contact Person for Students with Disabilities:** Dr Andrea Hepworth  
Office: vZ604  
Phone: 463 5321  
Email: [andrea.hepworth@vuw.ac.nz](mailto:andrea.hepworth@vuw.ac.nz)

**School Website:** [www.victoria.ac.nz/slc](http://www.victoria.ac.nz/slc)

Staff are available to consult with students during the hours indicated on their office doors.

### Communication of additional information

Any additional information relating to this course may be found on Blackboard and the Japanese notice board situated on the 7<sup>th</sup> floor of the von Zedlitz Building. You are advised to check Blackboard and the notice board regularly.

### Prescription

This course is a continuation of the work done in JAPA 112 in all four language skills; reading, writing, listening and speaking. By the end of this course, students will acquire the knowledge of basic Japanese grammar and will understand approximately 380 kanji.

### Course learning objectives (CLOs)

Students who pass this course should be able to:

1. communicate orally and in writing at an upper-elementary level about matters of a general nature;
2. recognise the meaning(s) and reading(s) of approximately 380 kanji in addition to the two kana syllabaries (reading and writing skills);
3. recognise and appropriately apply upper-elementary grammar of modern Japanese (oral, aural, reading and writing skills);

4. gain an upper-elementary understanding of Japanese society and culture through language study on this course, and apply that to their communication with Japanese people on topics of a non-specialist nature (intercultural competence).

### Teaching format

Grammatical structures and cultural aspects of the language will be introduced in the lectures and students will also practice the four skills of reading, writing, speaking, and listening. In the tutorials, further practice will be given for reading and writing Japanese. Students' oral skills will also be a main focus.

### Mandatory course requirements

In addition to achieving an overall pass mark of 50%, students must:

1. attend at least 80% of all classes (19 out of 24 lectures and 9 out of 11 tutorials) to maximise opportunities to learn grammar, vocabulary, kanji, culture, and practice speaking, listening, reading, and writing skills through various activities;
2. complete the written assignment as instructed by the due date to ensure that they work towards achieving all the CLOs;
3. sit all tests (more than 10%) and complete oral presentation, in order to demonstrate achievement in the various skills of language learning, as outlined in the CLOs.

Any student who is concerned that they have been (or might be) unable to meet any of the MCRs because of exceptional personal circumstances, should contact the course coordinator as soon as possible.

You may attend only the tutorial you are enrolled in.

If you find you can no longer attend a tutorial time due to a change in personal circumstances, you must consult with the Course Coordinator.

### Workload

The University Assessment Handbook has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling a 20-point course should work on average 20 hours per week including contact hours – i.e. in the case of JAPA 204, approximately 15 hours of private study outside class time.

- a) Students are expected to attend 5 hours of tuition per week and contribute willingly and appropriately to class activities.
- b) Students are recommended to spend on average 75 minutes of preparation before each hour of class and 30 minutes of revision within a day or two afterwards.
- c) Students are expected to organize themselves to practise Japanese conversation with their classmates or Japanese native speakers for one hour per week outside class time. With this effort, you are likely to speak more fluent Japanese.
- d) Students are expected to listen to/watch Audio-Visual materials recommended for the course at the Language Learning Centre for at least one hour per week.
- e) If your progress is not satisfactory despite spending a large amount of time on study, you should consult the Coordinator. Students should feel free to consult the Course Coordinator at any time with any queries.

### Assessment

This course is entirely internally assessed. Assessment covers all four skills of reading, writing, listening and speaking. Students' progress is monitored throughout the course by continuous assessment. Kanji and vocabulary quizzes are held regularly to help students prepare for classes and assist in the retention of new kanji and vocabulary items. Oral presentation is a creative group work

to facilitate learning from each other and to practice oral and written Japanese through preparation of draft and presentation. This will be individually marked. Final written and listening tests are given at the end of the course to consolidate and evaluate students' overall acquisition of the language in all four skill areas. The assessment requirements of the course are as follows:

Assessment items and workload per item		%	CLO(s)	Due date
1	Written progress test (approx. 70 minutes)	24%	1, 2, 3, 4	21 April
2	Aural progress test (approx. 20 minutes)	6%	1, 3	21 April
3	Written assignment (400 characters)	8%	1, 2, 4	12 April
4	6 x Online Vocabulary Quizzes (approx. 5 minutes) <i>Vocabulary quizzes are to be accessed and completed using Blackboard by the due dates (within 5 days after becoming available on Monday).</i>	1% x 6 =6%	1, 2	18 March, 1 April, 15 April, 6 May, 20 May, 27 May
5	6 x Online & Handwritten Kanji Quizzes (approx. 6 minutes) <i>Online kanji quizzes are to be accessed and completed in class using Blackboard on the due dates (Handwritten quizzes are conducted first in class on the same day).</i>	2% x 6 =12%	1, 2	23 March, 6 April, 20 April, 11 May, 25 May, 1 June
6	Drama Presentation (10 minutes) Students (a group of 4) present a short memorised play. Reading from notes is not permitted. The student's contribution is individually assessed.	14%	1, 3, 4	24 May, 26 May
7	Final written test (approx. 70 minutes)	24%	1, 2, 3, 4	2 June
8	Final listening test (approx. 20 minutes)	6%	1, 3	2 June

The progress tests and final tests will be conducted in a scheduled class time.

Marking criteria for the written assignment will be based on content, appropriate length, use of appropriate kanji, vocabulary, grammar, sentence structure, and style.

Marking criteria for the oral presentation will be based on content and appropriate length (presentation), pronunciation and delivery (fluency), use of appropriate vocabulary, grammar, sentence structure (accuracy), and preparation.

### Submission and return of work

Students will be able to submit the written assignment at the SLC Office on the 6<sup>th</sup> floor of von Zedlitz, and collect marked work from the SLC Office on the 6<sup>th</sup> floor of von Zedlitz between the hours of 10am and 2pm each day, normally within three weeks after submission. Any unclaimed items of assessment and final test papers will be available for collection at the SLC office at the end of trimester. A Student ID card will need to be shown to collect work.

### Extensions and penalties

#### Extensions

The granting of extensions is at the discretion of the Course Coordinator. Extensions without penalty will be considered on the grounds of exceptional personal circumstances (illness, bereavement, etc) for which supporting evidence must be provided.

## Penalties

- a) If you are unable to sit the tests due to unforeseen reasons, you must contact the lecturer prior to the tests and if it is a medical reason, you have to provide a medical certificate.
- b) For students who are unable to sit a test due to exceptional circumstances such as health problems or a family bereavement, alternative arrangements may be agreed to by the Course Coordinator, on presentation of a medical certificate or other appropriate document(s). Such arrangements must be made as soon as possible, at the latest the day after the test date. If the Course Coordinator has not been contacted by that day, a fail grade may be awarded.
- c) If you are unable to submit your assignment on due date, you must contact the lecturer before that date and if it is a medical reason, you have to provide a medical certificate.
- d) Unless the Course Coordinator has granted an extension, the assignment that has been submitted late will be penalised by reduction of the grade for that item by 5% per day.

## Set texts

*Genki II: An Integrated Course in Elementary Japanese*, 2<sup>nd</sup> edition, Japan Times

*Genki II: An Integrated Course in Elementary Japanese Workbook*, 2<sup>nd</sup> edition, Japan Times

Set texts can be purchased from Vic Books, Ground Floor Easterfield Building, Kelburn Parade. They can also be ordered online at [www.vicbooks.co.nz](http://www.vicbooks.co.nz). Orders and enquiries can be emailed to [enquiries@vicbooks.co.nz](mailto:enquiries@vicbooks.co.nz).

## Recommended reading

Furigana English-Japanese dictionary. Kenkyusha

The Kenkyusha English- Japanese learner's pocket dictionary.

Basic Japanese-English dictionary. Oxford/Bonjinsha (also available at Vic Books)

The Kenkyusha Japanese-English learner's pocket dictionary.

The new Nelson Japanese-English character dictionary.

The Kanji dictionary.

牧野昭子・沢田幸子・重川明美・田中よね・水野マリ子（2000）みんなの日本語初級Ⅰ &Ⅱ『初級で読めるトピック25』スリーエーネットワーク。[Makino, Akiko et al. Shokyu de yomeru topikku 25] V. 1 & 2

## Class representative

The class representative provides a useful way to communicate feedback to the teaching staff during the course. A class representative will be selected at the first lecture of the course. Students may like to write the Class Rep's name and details in this box:

Class Rep name and contact details:

Class reps will attend a meeting with the Head of School to discuss how the course is going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: [www.vuwsa.org.nz](http://www.vuwsa.org.nz)

## Student feedback

I have thoroughly reviewed student feedback from last year, in which some students felt the need for more help with learning *kanji*, so more *kanji* practices/activities will be introduced this year. Students found set texts very helpful, and appreciated clear deadlines and creative tasks.

Student feedback on University courses may be found at [www.cad.vuw.ac.nz/feedback/feedback\\_display.php](http://www.cad.vuw.ac.nz/feedback/feedback_display.php).

## Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: [www.victoria.ac.nz/students/study/exams/integrity-plagiarism](http://www.victoria.ac.nz/students/study/exams/integrity-plagiarism)
- Academic Progress: [www.victoria.ac.nz/students/study/progress/academic-progress](http://www.victoria.ac.nz/students/study/progress/academic-progress) (including restrictions and non-engagement)
- Dates and deadlines: [www.victoria.ac.nz/students/study/dates](http://www.victoria.ac.nz/students/study/dates)
- FHSS Student and Academic Services Office: [www.victoria.ac.nz/fhss/student-admin](http://www.victoria.ac.nz/fhss/student-admin)
- Grades: [www.victoria.ac.nz/students/study/progress/grades](http://www.victoria.ac.nz/students/study/progress/grades)
- Special passes: refer to the *Assessment Handbook*, at [www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf](http://www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf)
- Statutes and policies including the Student Conduct Statute: [www.victoria.ac.nz/about/governance/strategy](http://www.victoria.ac.nz/about/governance/strategy)
- Student support: [www.victoria.ac.nz/students/support](http://www.victoria.ac.nz/students/support)
- Students with disabilities: [www.victoria.ac.nz/st\\_services/disability](http://www.victoria.ac.nz/st_services/disability)
- Student Charter: [www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter](http://www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter)
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Terms and conditions: [www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract](http://www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract)
- Turnitin: [www.cad.vuw.ac.nz/wiki/index.php/Turnitin](http://www.cad.vuw.ac.nz/wiki/index.php/Turnitin)
- University structure: [www.victoria.ac.nz/about/governance/structure](http://www.victoria.ac.nz/about/governance/structure)
- Victoria graduate profile: [www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile](http://www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile)
- VUWSA: [www.vuwsa.org.nz](http://www.vuwsa.org.nz)

## Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the University's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website [www.victoria.ac.nz/llc](http://www.victoria.ac.nz/llc)

## Course programme

### JAPA 204 TENTATIVE OUTLINE OF COURSE CONTENT 2016

<b>Week</b>	<b>Lecture (Tue)</b>	<b>AV Tutorial (Wed)</b>	<b>Lecture (Thu)</b>	<b>Tutorial (Fri)</b>	<b>Blackboard Online Quiz</b>
<b>wk 1</b> 29 Feb ~ 04 March	Introduction	(no tutorial)	Lesson 13 p.11 (Workbook)	Lesson 13	
<b>wk 2</b> 07 ~ 11 March	Lesson 13	Lesson 13 Conversation 1	Lesson 13	Lesson 13	
<b>wk 3</b> 14 ~ 18 March	Lesson 13 Assignment info	Lesson 13 LLC Orientation (vZ011/003) Conversation 2	Lesson 14	Lesson 14	<b>Vocab Quiz 1 [L13] due on 18 March</b>
<b>wk 4.</b> 21 ~ 23 March	Lesson 14	Lesson 14 Conversation 3 <b>Kanji Quiz 1 [L13]</b>	<b>Easter Break</b>	<b>Easter Break</b>	
<b>Easter Break: 24 ~ 30 March</b>					
<b>wk 5</b> 31 March ~ 01 April	<b>Easter Break</b>	<b>Easter Break</b>	Lesson 14	Lesson 15	<b>Vocab Quiz 2 [L14] due on 1 April</b>
<b>wk 6</b> 04 ~ 08 April	Lesson 15	Lesson 14 Conversation 4 <b>Kanji Quiz 2 [L14]</b>	Lesson 15	Lesson 15	
<b>wk 7</b> 11 ~ 15 April	Lesson 15 Review [L13-15] <b>Assignment due on 12 April</b>	Lesson 15 p.27 (Workbook)	Lesson 16	Lesson 16	<b>Vocab Quiz 3 [L15] due on 15 April</b>
<b>wk 8</b> 18 ~ 22 April	Lesson 16 <b>Drama script due on 19 April</b>	Lesson 15 Conversation 5 <b>Kanji Quiz 3 [L15]</b>	<b>Progress Test [L13-15] on 21 April</b>	Lesson 16	
<b>Mid-Trimester Break: 25 April ~ 01 May</b>					
<b>wk 9</b> 02 ~ 06 May	Lesson 16	Lesson 16 Conversation 6	Lesson 17	Lesson 17	<b>Vocab Quiz 4 [L16] due on 6 May</b>
<b>wk 10</b> 09 ~ 13 May	Lesson 17	Lesson 16 Conversation 7 <b>Kanji Quiz 4 [L16]</b>	Lesson 17	Lesson 18	

<b>wk 11</b> 16 ~ 20 May	Lesson 18	Lesson 17 Conversation 8	Lesson 18	Lesson 18	<b>Vocab Quiz 5</b> [L17] due on 20 May
<b>wk 12</b> 23 ~ 27 May	<b>Drama on</b> <b>24 May</b>	Lesson 18 Conversation 9 <b>Kanji Quiz 5</b> [L17]	<b>Drama on</b> <b>26 May</b>	Lesson 18	<b>Vocab Quiz 6</b> [L18] due on 27 May
<b>wk 13</b> 30 May ~ 03 June	Review [L16-18]	Lesson 18 Conversation 10 <b>Kanji Quiz 6</b> [L18]	<b>Final Test</b> [L16-18] on 2 June	(no tutorial)	