



FACULTY OF HUMANITIES AND SOCIAL SCIENCES

CENTRE FOR ACADEMIC DEVELOPMENT

PROGRAMME NAME

**HELT 506 SPECIAL TOPIC: LEARNING AND TEACHING WITH DIGITAL TECHNOLOGY
30 POINTS**

TRIMESTER 1 2016

Important dates

Trimester dates: 29 February to 29 June 2016

Teaching dates: 29 February to 5 June 2016

Easter/Mid-trimester breaks: 24-30 March 2016, 25 April-1 May 2016

Last assessment item due: 13 June 2016

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds. If you cannot complete an assignment or sit a test or examination, refer to www.victoria.ac.nz/students/study/exams/aegrotats.

Class times and locations

This course is taught in a variety of contexts including different spaces on campus and also online. Details of session locations will be provided via Blackboard two weeks before each session. The first session will be held in 10 Wai-te-ata rd. Rm 201 at 2pm on Tuesday the 1st of March. Face to face sessions will be held as indicated in the course timetable published on Blackboard.

Names and contact details

Course Coordinator

Dr Stephen Marshall

Stephen.Marshall@vuw.ac.nz

Phone: 4635205

10 Wai-te-ata rd. Rm 105.

There are no formally scheduled office hours for this course. Face to face meetings can be requested by email. Electronic communications will be responded to with 48 hours.

Communication of additional information

Course notices and information including assessment descriptions and marking rubrics will be provided via Blackboard. Students are expected to check the site regularly.

Prescription

Participants will experience and reflect upon the impact and practical uses of digital technologies on student learning. The course will explore how technology can influence and support student outcomes in different disciplines both online and in a face-to-face context.

Course learning objectives (CLOs)

Students who pass this course will be able to:

1. Confidently use a range of educational technologies in physical learning spaces and online.
2. Identify strengths and weaknesses of educational technologies with regard to their pedagogical application in support of specific student learning outcomes.
3. Develop and evaluate a pedagogical plan for the educational use of technology.

Teaching format

This course is designed to provide a experience of learning and teaching incorporating a range of digital technologies. A range of different technologies are used in a variety of contexts (face to face and online) to provide students with an opportunity to practice their use and become familiar with the student experience of each technology. Fortnightly sessions will provide a mix of seminar discussions and hands-on tutorials with specific technologies. These are complemented with the use of online tools including discussion forums and other communication tools that are used to complement the face to face sessions. Students are expected to attend all face-to-face sessions and to participate regularly in the various online sessions held.

Mandatory course requirements

There are no mandatory course requirements for HELT506.

Workload

Students are expected to commit 300 hours of time for this 30 point course. Formally scheduled sessions will be timetabled for 30 hours during the trimester. Students are expected to spend a further 30 hours of time contributing to various online conversations. The balance of the time should be split equally between readings assigned for the class sessions and completing the three assignments.

Assessment

Assessment items and workload per item		%	CLO(s)	Due date
1	Session Assignments (5 @ 4% each)	20%	1, 2	t.b.c.
2	Technology Analysis Presentation (30 minutes including discussion)	30%	1, 2	t.b.c. during 9-29 th May
3	Pedagogical Plan (5000 words)	50%	2, 3	13 June

Deadlines for the Session Preparation Assignments and the Presentations will be discussed during the class sessions and the dates published on Blackboard.

Assessment descriptions and marking rubrics are provided on Blackboard.

Submission and return of work

Session Preparation Assignments and the Technology Presentations will be communicated online as agreed in the first class session. Pedagogical Plans will be submitted through Blackboard.

Extensions and penalties

Extensions

No extensions can be provided for the SPAs and the pedagogical plan, except in the case of serious medical or personal events. Academic and other workload issues and competing priorities are not a sufficient reason to justify extensions. Deadlines for the presentations can be changed provided that at least two weeks notice is provided.

Penalties

Work submitted after the due date will not be marked and will receive a zero, unless permission is obtained from the course coordinator prior to the deadline.

Materials and equipment and/or additional expenses

This course depends heavily on the use of a wide variety of online tools. Students will need access to a modern computer capable of accessing the Internet and using a wide selection of online resources and media. A high speed Internet connection is essential. The ability to record video and audio material is desirable but some equipment can be provided for use on campus.

Set texts

There are no set texts for this course.

Recommended reading

A selection of electronic resources and suggested readings available from the Library will be provided through Blackboard for each course topic.

Class representative

The class representative provides a useful way to communicate feedback to the teaching staff during the course. A class representative will be selected at the first lecture of the course. Students may like to write the Class Rep's name and details in this box:

Class Rep name and contact details:

Student feedback

Feedback provided by the first cohort who undertook this course was very positive. A small number of revisions in structure and timing have been made in response to the experience of these students and to address the complications resulting from the trimester breaks in 2016. These will be discussed in the first session.

Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php.

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Aegrotats: www.victoria.ac.nz/students/study/exams/aegrotats
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Resolving academic issues: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Special passes: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Student Contract: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Turnitin: http://hub.vicinnovate.ac.nz/incubator_wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz