



FACULTY OF HUMANITIES AND SOCIAL SCIENCES

SCHOOL OF SOCIAL AND CULTURAL STUDIES
Te Kura Mahinga Tangata

Cultural Anthropology

ANTH 101

Foundations of Society and Culture

20 POINTS

TRIMESTER 1 2016

Key dates

Trimester dates: 29 February to 29 June 2016

Teaching dates: 29 February to 5 June 2016

Easter break: 24–30 March 2016

Mid-trimester break: 25 April to 1 May 2016

Study period: 6–9 June 2016

Examination/Assessment Period: 10–29 June 2016

Note: students who enrol in courses with examinations must be able to attend an examination at the University at any time during the scheduled examination period.

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds.

If you cannot complete an assignment or sit a test in the last three weeks of teaching, or an examination, it may instead be possible to apply for an aegrotat (refer to www.victoria.ac.nz/students/study/exams/aegrotats).

Class times and locations

Lectures: Monday, Wednesday and Friday 11:00-11:50am in KK LT303

Tutorials: There will be 9 tutorials for this course. Tutorials meet weekly, beginning in week two of the trimester. Tutorial times and names of tutors will be posted on Blackboard. Students must enrol using Myallocator; instructions will be posted on Blackboard.

Once you have committed to a particular tutorial time you cannot change unless discussed with the Head Tutor.

Names and contact details

Course Coordinator Dr Lorena Gibson
Office: Level 10, Murphy Building, MY 1003
Phone: 04 463 5361
Email: lorena.gibson@vuw.ac.nz
Office hours: Friday 12-1pm (or by appointment)

Head Tutor: To be advised via Blackboard.

Communication of additional information

Further information about the assignments and Collaborative Tutorial Task is provided in the **ANTH 101 Course Resource Pack**, which is available on Blackboard. Other additional course information will be posted on Blackboard. You will automatically receive all Blackboard announcements as an email sent to your @myvuw.ac.nz email address. If you are not going to use this Victoria email address set up for you, we strongly encourage you to forward messages received from the Victoria email system to the email address you do use.

Prescription

Anthropology 101 introduces students to the subject through a focus on the nature and organisation of tribes, chiefdoms, states and the global system. An understanding of the social and cultural differences among societies of different scales is essential to both further study in Anthropology and an appreciation of world culture, history and geography.

Course learning objectives (CLOs)

The objectives of ANTH 101 are to introduce students to the similarities and differences among societies and cultures of various scales and to complement our other introductory course, ANTH 102. On successful completion of this course you should be able to:

1. Identify and analyse fundamental ideas, concepts, and research practices of contemporary social and cultural anthropology;
2. Undertake research utilising an anthropological perspective and communicate your findings in verbal and written form;
3. Explain how different aspects of culture relate to one another and are integrated in a cultural system;
4. Critically discuss the relationship between culture and scale in societies around the world utilising a comparative perspective.

ANTH 101 combines with ANTH 102 to provide you with the material necessary to achieve a critical understanding of the concepts, methods, diversity and limitations of the ideas and practices involved in research in social and cultural anthropology. Successfully completing both courses will equip you with the background necessary to pursue further studies in anthropology.

Teaching format

This course combines lectures and films with interactive tutorials in a format designed to guide students through the major topic areas and encourage discussion. The emphasis is on collaborative learning through dialogue and active participation rather than passively listening to lectures. **To gain full value from the course you should attend all lectures and tutorials.**

Please note that while you are welcome to bring smartphones, iPads, netbooks or laptops to class, you are expected to use them solely for work related to ANTH 101 (e.g., taking notes, asking questions via Blackboard). You will learn more if you concentrate on the lecture while you are present in the classroom. You should not use your device to check your email, visit social networking or media sites, or carry out activities unrelated to ANTH 101. Recent research has shown that students who multitask using such devices have reduced comprehension of lecture material, score lower on assignments than students who do not multitask, and cause fellow students to score lower on assignments by distracting them (see Blackboard for a link to this research).

Tutorial participation is a significant component of this course. Tutorials will involve interactive discussions with tutors and fellow students. Rather than summarising the reading or reviewing the lectures, during tutorials each group will engage in a Collaborative Tutorial Task to help you learn to use the concepts presented and to prepare for the group seminar and reflexive comment, ethnographic essay, and final exam. Every member of the group is expected to prepare, attempt to participate, and be supportive of others' participation. This method helps students to clarify ideas and to engage with fundamental theories, concepts, and research practices of contemporary social and cultural anthropology.

Mandatory course requirements

In addition to achieving an overall pass mark of 50%, students must:

1. sit the take-home test to demonstrate their competence in CLOs 1, 3 and 4;
2. attend a **minimum** of 7 of the 9 tutorials in order to engage in the Collaborative Tutorial Task and develop oral presentation and teamwork skills.
3. complete the Collaborative Tutorial Task to demonstrate that they have achieved CLOs 2, 3 and 4;
4. obtain at least 40% in the ethnographic essay in order to demonstrate that they have achieved all CLOs;
5. participate in a group seminar and submit the reflexive comment in order to demonstrate their competence in CLOs 1, 2 and 3; and
6. sit the final examination in order to demonstrate their competence in all CLOs.

Any student who is concerned that they have been (or might be) unable to meet any of the MCRs because of exceptional personal circumstances should contact the course coordinator as soon as possible. See on page 8 for a list of what is encompassed under exceptional personal circumstances.

Workload

You should spend a minimum of 13 hours per week working on ANTH 101 (based on an overall workload of 200 hours for the course). This includes attending class (three lectures per week and one tutorial per week), reading and taking notes, interacting with Blackboard, working on your Collaborative Tutorial Task, working on assignments, and preparing for the test and final examination. Obviously the time you spend on these activities will vary throughout the trimester and according to your individual study habits, but you might find the following useful:

Task	Estimated workload
Lecture attendance	36 hours (3 hours per week)
Tutorial attendance.....	9 hours (1 hour per week)
Assigned reading and notetaking	35 hours
Interacting with Blackboard	12 hours
Take-home test preparation	10 hours
Collaborative Tutorial Task (preparation, leading a tutorial discussion, and contributing to your group's blog on Blackboard).....	10 hours
Ethnographic essay	40 hours
Group seminar and reflexive comment	8 hours
Final exam preparation.....	40 hours

Collaborative Tutorial Task (mandatory but not assessed)

One of your tasks for ANTH 101 is to research and become an expert on an aspect of a real-world culture. This is an exercise in anthropological research that will enable you to put into practice the key theories and concepts we discuss in lectures. You will work towards this exercise in tutorials over the course of the trimester and will draw on it for the following:

1. the group seminar and reflexive comment;
2. the ethnographic essay;
3. part of the final exam.

The Collaborative Tutorial Task involves working closely with other members of your tutorial group. In tutorial groups you will be assigned to an area on a map of the world and a specific time period (e.g., eighteenth century) and collectively research and become experts on a real-world culture as you go through each week's lecture topics. By working together to research different aspects of your culture, as a tutorial group you will build a full ethnographic description of it.

You are expected to:

- Work in small groups (3-4 students) to research and co-lead one tutorial discussion on an aspect of your culture (e.g., environment or kinship). The dates on which each aspect of culture will be discussed are listed in the Lecture and Tutorial Schedule on Blackboard.
- Individually write and upload a short blog post to your tutorial group's blog by **Monday 2 May**.

The Collaborative Tutorial Task is not assessed, but you must complete it in order to be eligible to pass the course. More information is provided in the ANTH 101 Course Resource Pack and we will also discuss it in class.

Assessment

ANTH 101 will be assessed as follows:

Assessment item	Due Date	%	CLO(s)
Take-home test delivered via Blackboard (45 mins)	Sat 2 April, 6pm	15%	1, 3, 4
Group seminar (5 mins) and reflexive comment (1 pg)	Fri 22 April, 6pm	10%	1, 2, 3
Ethnographic essay (1500-1700 words)	Fri 13 May, 4pm	35%	1, 2, 3, 4
Final exam (2 hours)	To be advised	40%	1, 2, 3, 4

Take-home Test (45 mins; 15% of final grade)

The take-home test will cover course content to date and include multiple-choice style questions. The test will be delivered online via Blackboard. It will become available at 12pm on Friday 1 April and will remain open until 6pm on Saturday 2 April. Instructions about how to access, sit and submit the test will be provided in class and on Blackboard.

Group Seminar and Reflexive Comment (10% of final grade)

The group seminar and reflexive comment build on the work you and your fellow tutorial group members do in your Collaborative Tutorial Task. During lecture timeslots in Week 7 each tutorial group will present a five-minute seminar on your culture's core values to the entire ANTH 101 class.

The group seminar can follow one of two formats:

- 15 PowerPoint slides shown for 20 seconds each (modified PechaKucha presentation); or
- A short creative skit.

Your group has five minutes to give the audience a vivid sense of your culture's core values as related to your specified time period. The seminars, which are not assessed, will introduce you to all of the other cultures your classmates have become experts on. They will help you prepare for the ethnographic essay, as you are asked to write a paragraph comparing the culture you studied to another cultural group. They will also help you prepare for the final exam as one of the essay questions will relate to the culture you have researched.

Following the seminars, you are required to complete an individual reflexive comment (which is assessed and is worth 10% of your final grade). This will be a short-answer questionnaire asking you to reflect on your group seminar and what you contributed to it, which seminar you thought was the most effective, and what you learned from this experience. Further information about the group seminars and individual reflexive comments can be found in the ANTH 101 Course Resource Pack on Blackboard.

Ethnographic Essay (1500-1700 words; 35% of final grade)

Each student is required to write a short ethnographic essay on a particular aspect of your culture, with specific attention to how it is integrated with its other aspects. The aspects you can choose from will be handed out in your first tutorial and available on Blackboard.

While the Collaborative Tutorial Task means you will be working in small groups to research particular aspects of your culture, you will be individually assessed on your ethnographic essay. You will be able to develop your essay based on tutorial discussions and it is likely to be similar in content to the other members of your tutorial group, but **it must be your own work**.

Further information about how to approach your ethnographic essay, as well as marking criteria and referencing style, is provided in the ANTH 101 Course Resource Pack on Blackboard. We will also discuss it in class and tutorials.

Final Examination (2 hours; 40% of final grade)

The exam will take place during the examinations period between 10-29 June 2016. It will cover the course content (lectures, tutorials, readings and films) and include short answer and essay-type questions. The date and time of the examination will be advised in late April.

Submission and return of work

You must sit the **take-home test** online and submit it to Blackboard for assessment. Your test will be graded and your results will be posted to the MyGrades section of Blackboard.

You must submit your **reflexive comment** online through Blackboard on or before 6pm on the due date. Your tutor will mark this electronically and post your grade to the MyGrades section of Blackboard before your ethnographic essay is due.

You must submit your **ethnographic essay** in two ways (this is to ensure that all work is properly recorded when submitted and that you are credited with timely submission):

1. Submit an electronic copy through Blackboard on or before 4pm on the due date. Your essay will be submitted to Turnitin via a link on Blackboard (see the link below for details on Turnitin).

AND

2. Submit a paper copy to the Assignment Box at the SACS Administration Office, Level 9, Murphy Building (to the side of the lifts), by 4pm on the due date. Your essay **MUST NOT** be placed in individual staff pigeonholes, or under staff office doors, or handed to lecturers or tutors. The Assignment Box is cleared at 4pm every day. All work is date-stamped, recorded and then handed to the appropriate markers.

Your paper copy should include:

- A completed School Assignment Cover Sheet attached to the front.
- A printed receipt to show that you have submitted your assignment electronically to Turnitin via Blackboard.

Unless you follow this procedure the Programme will accept no responsibility for pieces of written work claimed to have been handed in. **Students must keep a copy of every written assignment.**

Your ethnographic essay will be marked by your tutor and handed back to you in your tutorial in Week 12. Your grade will also be posted to the MyGrades section of Blackboard.

Marked assignments not handed back in class can be collected at the Murphy 9th floor reception desk, between **11:00am and 3:00pm** only from Monday to Friday.

You must sit the **final examination** in person on the date specified. The exam will be graded by the course coordinator and your results will be posted to the MyGrades section of Blackboard.

Your final grade for this course will be posted on Student Records, accessible on myVictoria (<https://my.vuw.ac.nz>).

Assignment Cover Sheets

Your ethnographic essay must have a School Assignment Cover Sheet. Copies can be found on the reception counter at the SACS Administration Office, and on the Assignment Box, on Level 9 of Murphy Building.

Referencing Style

In the Victoria University Cultural Anthropology Programme all students must use the author-date format used by the American Anthropological Association (AAA). You will find a copy of the Cultural Anthropology Referencing Guidelines (with examples) on Blackboard.

Extensions and penalties

Extensions

Extensions are not possible for the **in-class test** or **final exam**.

Students can request a short, 2-day extension for the **reflexive comment** and **ethnographic essay**. This short extension will be automatically granted to students who request it by emailing their tutors prior to the scheduled deadlines. Please note:

- This extension is automatic, so you do not need to provide justification or supporting evidence. You only need to request it from your tutor who will grant it with no questions asked.
- Any work submitted late without an extension having been requested is penalised in the normal way.
- Longer extensions need to be negotiated and do require justification and supporting evidence.

A longer extension is possible for the **ethnographic essay** if you are having serious difficulties in completing it. You must do one of the following **before the due date**:

- To receive an extension of up to 4 days, you must talk to your tutor. He or she can grant short extensions after talking with you.
- For extensions longer than 4 days, talk to the course coordinator, Lorena Gibson. She will consider a longer extension (with no penalty) on the grounds of exceptional personal circumstances or workload pressure, such as having three or four major pieces of work due in a short period with insufficient time over the trimester to adequately manage them. You should contact her as soon as possible and may need to present written justification, e.g. a medical certificate or death notice.

Exceptional personal circumstances include (and are not limited to):

- An impairment assessed by Disability Services
- Temporary illness (yourself or a family member you care for)
- Unexpected changes to childcare arrangements
- Bereavement
- Circumstances involving the health or wellbeing of a relative or close friend
- Compulsory attendance at court
- National or international representative commitments
- Significant cultural commitments
- Activities in which the student is representing the University

Penalties

In-class test

Students who do not sit and submit the take-home test within the allocated timeframe will need to provide a medical certificate or other documentation of the emergency/unavoidable circumstance that prevented them from completing it in order to sit a make-up and complete the course. You must contact Lorena within the test period, or the first working day after the test, in order to arrange a make-up. If you are aware of an unavoidable circumstance in advance, let the Head Tutor know as soon as possible.

Ethnographic essay and reflexive comment

Penalties will apply for lateness in presenting assignments. 5% will be deducted from the piece of work per day counting that piece of work as 100%. This penalty will only be waived by the presentation of a medical certificate or other evidence of incapacity.

Assessment work will not be accepted for marking or for receiving comments more than seven days after the due date or seven days after an approved extension date. To meet mandatory course requirements, work must still be submitted.

Set text

Bodley, John

2011 *Cultural Anthropology: Tribes, States, and the Global System* (5th edition). Lanham: Alta Mira Press (ISBN 978-0-7591-1866-9).

This textbook is available as an ebook via Te Waharoa in the Victoria library. If you wish to buy a hard copy, it is available from vicbooks, Ground Floor Easterfield Building, Kelburn Campus.

Class representative

The class representative provides a useful way to communicate feedback to the teaching staff during the course. A class representative will be selected at the first lecture of the course. You might like to write the Class Rep's name and contact details in this box:

ANTH 101 Class Rep name and contact details:
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Early Alerts (Course Signals)

This course is using the Early Alerts (Course Signals) System which aims to help students to be successful in their study at VUW. The system is designed to help students assess their progress in their study, so that they can adjust their work effort or seek support early in the semester, to help them succeed.

Students will receive a traffic light signal through the course Blackboard page:



Green tick means high likelihood of succeeding in the course (if your progress does not decline);



Yellow triangle means potential problem with succeeding in the course (if your progress declines); and



Red cross means high likelihood of failing the course (if your progress does not improve).

Students will also receive email messages from their Course Coordinator via their Blackboard email address, which by default is their @myVUW account.

Information on resources and support services are available at www.victoria.ac.nz/students/support

Student feedback

Feedback from the 2015 cohort of ANTH 101 students indicates that they were happy with most elements of the course, especially the way the course was organised and how information was communicated. They did indicate that they would prefer to have the group seminar and reflexive comments earlier in the year in order to help prepare for the ethnographic essay, so based on their feedback the group seminars are now in Week 7 (rather than Week 11) and the reflexive comments are due before (rather than after) the ethnographic essays. Tutors will provide feedback on reflexive comments and ethnographic essays in tutorials.

You will have an opportunity to participate in the formal evaluation of this course. Formal and informal student feedback on ANTH 101 has resulted in many improvements to the course. Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php.

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates

- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Special passes: refer to the *Assessment Handbook*, at www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Terms and conditions: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz

School Contact Information

Head of School:	Prof Brigitte Bönisch-Brednich, MY1019 Phone: 463 6528, Email: brigitte.bonisch-brednich@vuw.ac.nz
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