



**FACULTY OF HUMANITIES AND SOCIAL SCIENCES
SCHOOL OF LANGUAGES AND CULTURES
SPANISH AND LATIN AMERICAN STUDIES PROGRAMME**

**SPAN 111 INTRODUCTION TO THE SPANISH LANGUAGE
20 POINTS**

TRIMESTER 3 2015

Key dates

Trimester dates: 16 November 2015 to 21 February 2016

Teaching dates: 16 November 2015 to 12 February 2016

Mid-trimester/Xmas break: 22 December 2015 to 4 January 2016

Last assessment item due: Last assessment items are due in Week 11

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds. If you cannot complete an assignment or sit a test or examination, refer to www.victoria.ac.nz/students/study/exams/aegrotats.

Class times and locations

Lectures

12.00noon – 12.50pm	Tuesdays	HM (Hugh Mackenzie) LT103
	Wednesdays	HM (Hugh Mackenzie) LT103
	Thursdays	HM (Hugh Mackenzie) LT103

Tutorial Class Wednesday 1.10pm – 2.00pm in KK (Kirk) 105

And

Audiovisual Class Thursdays 11.00am – 11.50am in KK (Kirk) 105

Students must bring the *textbook* to all lectures. Students must bring the *textbook* and Student Activities Manual to all tutorial and audiovisual classes.

Students should enrol in the Tutorial and the Audiovisual Class using the myAllocator system: <https://student-sa.victoria.ac.nz>. Detailed instructions are available on Blackboard.

Please note that tutorial and audiovisual classes start in Week 2.

Names and contact details

Course Coordinator
Teaching Fellow and Lecturer Teresa Neches (weeks 1 – 5)
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Dr Betsy Quero (weeks 6 -11)
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Dayna Taramai (until 4 December)
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School Office hours: 9.00am to 4.30pm Monday to Friday

**Contact Person for Māori
and Pasifika Students** Dr Carolina Miranda
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School Website: www.victoria.ac.nz/slc

Teresa Neches is the Course Coordinator for SPAN 111 for weeks 1 – 5, and Dr Betsy Quero from weeks 6 - 11 . Staff are available for student consultation at times indicated on the doors of their offices.

Communication of additional information

The Spanish and Latin American Studies Programme noticeboard is in the corridor outside vZ515. Additional information or information on changes will be conveyed to students either via class, noticeboards, Blackboard, or email.

Prescription

This course is designed to introduce absolute beginners to the basics of the Spanish language through practice in speaking, listening, reading and writing. This course is for absolute beginners. It may not be taken by students with prior knowledge of the language.

Course content

This course introduces students to the basics of the Spanish language through practice in speaking, listening, reading and writing. The course is designed both as a foundation course for students intending to continue their studies in Spanish, and as a self-contained course for students seeking an introduction to Spanish pronunciation, elements of grammar, and basic vocabulary.

Course learning objectives

The objectives of the course are as follows. Students who pass this course will be able to:

1. understand simple spoken Spanish;
2. relate Spanish sounds to their written forms;
3. pronounce simple Spanish with a fair degree of accuracy and fluency;
4. demonstrate a knowledge of basic Spanish grammar;
5. write simple sentences using present and past tenses and employing a basic vocabulary;
6. demonstrate knowledge of the Spanish language appropriate to a variety of everyday situations.

Teaching format

This course is delivered through three one-hour lectures, a tutorial and an audiovisual class per week. The lectures will cover grammatical aspects of the Spanish language and the development of written skills. The tutorials will focus on the development of oral linguistic skills and the audiovisual classes will aim to develop listening comprehension skills. Both the tutorials and the audiovisual classes will require students' active participation in group exercises or activities.

Mandatory course requirements

There are no mandatory course requirements.

Workload

In order to maintain satisfactory progress in this 20-point, 200-hour course, students should expect to work on average 14 hours per week including contact hours - i.e., in the case of SPAN 111, **9 hours of private study outside class time**. A possible distribution of this time each week would be:

Class attendance	5 hours
Reading and reviewing class notes	2-4 hours
Tutorial / AV Class Preparation	2-4 hours
Workbook Exercises / Assignment Preparation	2-4 hours
Quizzes	30 minutes

Assessment

SPAN 111 is 100% internally assessed.

Assessment items and workload per item	%	CLO(s)	Due date
1 Written Test 1 (50 minutes)	20%	4, 5, 6	7 January 2016
2 Written Test 2 (50 minutes)	25%	4, 5, 6	11 February 2016
3 Written Assignment (300-500 words)	10%	4, 5, 6	14 January 2016
4 Audiovisual Test 1 (50 minutes)	10%	1, 2	Week 5
5 Audiovisual Test 2 (50 minutes)	15%	1, 2	Week 10
6 5 verb and vocabulary quizzes	10%	4, 5, 6	Weeks 3,5,7,9,11
7 In-class oral assessment	10%	1, 2, 3	Weeks 2-10

The Course Programme (which also details the due dates for assessment items) and further information relating to the online quizzes and in-class oral assessment are supplied at the end of this course outline. Marking criteria for each piece of assessment will be communicated in class and on Blackboard.

Submission and return of work

All assignments must include a cover sheet (available at the SLC Office on the 6th floor of von Zedlitz) and will also be available on Blackboard. Assignments are to be handed in to the Spanish and Latin American Studies Programme assignment slot located to the left of the SLC Office.

Students will be able to collect marked work from the SLC Office on the 6th floor of von Zedlitz between the hours of 10am and 2pm each day. A Student ID card will need to be shown to collect work. Coursework is generally returned within two weeks of submission. Uncollected work will be destroyed 3 months after the date of the final written test.

Presentation of assignments

Tidy presentation of assignments is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for corrections: leave a 4-centimetre margin and write on alternate lines (or double space if typing). Do not write in pencil.

Extensions and penalties

Extensions

Short extensions may be granted by the Course Coordinator for particular assignments if requested in writing prior to the hand-in date. Longer extensions will require appropriate supporting documentation.

Penalties

The due dates for the assignments given in the Course Programme must be adhered to. Although work may be accepted late in special circumstances, the Course Coordinator should always be contacted on or before the due dates if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day. Please note that up to a maximum of 5% may be deducted for poorly presented assignments.

Please note that no work for assessment will be accepted after 19 February 2016.

Set texts

Robert Hershberger, Susan Navey-Davis and Guiomar Borrás A, *Viajes: Introducción al español*, Heinle, 2nd edition.

Jill Pellettieri, Silvi Rolle-Rissetto, Verónica Añover, *Student Activities Manual for Viajes: Introducción al español*, Heinle, 2nd edition.

Set texts can be purchased from Vic Books, Ground Floor Easterfield Building, Kelburn Parade. They can also be ordered online at www.vicbooks.co.nz. Orders and enquiries can be emailed to enquiries@vicbooks.co.nz.

Class representative

The class representative provides a useful way to communicate feedback to the teaching staff during the course. A class representative will be selected at the first lecture of the course. Students may like to write the Class Rep's name and details in this box:

Class Rep name and contact details:

Class reps will attend a meeting with the Head of School to discuss how the course is going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: www.vuwsa.org.nz

Student feedback

Enhancements made to this course, based on the feedback of previous students, will be discussed in class or delivered via Blackboard. Student feedback on University courses may be found at http://www.cad.vuw.ac.nz/feedback/feedback_display.php

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the University's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website www.victoria.ac.nz/llc.

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Special passes: refer to the *Assessment Handbook*, at www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Terms and conditions: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz

Course programme

Week	Date (week beginning)	Unit of Viajes	Topics to be covered	Work for Assessment
1	16 November	Preliminar	Course Introduction. Meeting and Greeting People. Pronunciation Subject Pronouns. The Verb <i>Ser</i> <i>Hay</i> and Numbers 0-30. Asking Questions	
2	23 November	Capítulo 1	Definite and Indefinite Articles Gender and Number of Nouns Present Tense of Regular <i>-ar</i> verbs The Time and Days of the Week	
3	30 November	Capítulo 2	<i>La Familia</i> . Possession with <i>de(l)</i> and Possessive Adjectives Common Uses of the Verb <i>Ser</i> Agreement with Descriptive Adjectives	QUIZ 1 (2%)
4	7 December	Capítulo 2 Capítulo 3	Present Tense of <i>-er</i> and <i>-ir</i> Verbs Common Uses of the Verb <i>Tener</i> . Numbers 30-100 <i>Los Deportes y los Pasatiempos</i> <i>Gustar</i> + Infinitive and <i>Gustar</i> + Nouns	
5	14 December	Capítulo 3	<i>Los Lugares</i> . <i>Ir</i> and <i>Ir a</i> <i>Saber</i> , <i>Conocer</i> and the Personal <i>A</i> Expressing Time and Weather with <i>Hacer</i> and <i>Estar</i>	QUIZ 2 (2%) AUDIOVISUAL TEST 1 (10%) Held in audiovisual class (50-minute test)

MID-TRIMESTER AND XMAS BREAK (22 DECEMBER 2015 – 4 JANUARY 2016)

Week	Date (week Beginning)	Unit of Viajes	Topics to be covered	Work for Assessment
6	5 January	Capítulo 4	<i>La Casa</i> Present Tense of Stem-Changing Verbs	WRITTEN TEST 1 (20%) Held in lecture 3 (50-minute test)
7	11 January	Capítulo 4	<i>Los Quehaceres Domésticos</i> . Affirmative <i>Tú</i> Commands Number 100-1,000,000 The Verb <i>Estar</i>	QUIZ 3 (2%) WRITTEN ASSIGNMENT (10%)

Due Thursday 14 January, 2pm

8 18 January Capítulo 5 *Las Partes del Cuerpo*. Reflexive Pronouns.
Present Tense of Reflexive Verbs
Acabar De + Infinitive. *La salud*.
Ser vs. Estar

9 26 January Capítulo 5 Ser vs. Estar
Demonstrative Adjectives and Pronouns

QUIZ 4 (2%)

Capítulo 6 La Comida y el Restaurante

10 01 February Capítulo 6 Comparatives and Superlatives
Regular Verbs in the Preterite
Verbs with Spelling Changes in the Preterite
Verbs with Stem Changes in the Preterite

**AUDIOVISUAL TEST 2 (15%)
Held in audiovisual class (50-minute test)**

11 08 February Revision

QUIZ 5 (2%)

WRITTEN TEST 2 (25%)

Held in lecture 3 (50-minute test)