



NEW ZEALAND SCHOOL OF MUSIC

MUSC 160 *Basic Musical Techniques* **20 POINTS**

TRIMESTER 3 2015

Key dates

Trimester dates: 16 November 2015 to 21 February 2016

Teaching dates: 11 January to 12 February 2016

Last assessment item due: 12 February 2016

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds. If you cannot complete an assignment, or sit a test or examination, refer to www.victoria.ac.nz/students/study/exams/aegrotats.

Class times and locations

Classes: Monday, Tuesday, Wednesday, Thursday, Friday, 10:00am–10:50am (Room MS209)

Tutorials: Monday, Tuesday, Wednesday, Thursday, Friday, 11:00am–11:50am (Room MS202)

Names and contact details

Course Coordinator: Dr Hamish Robb

Contact phone: 463 5416 **Email:** hamish.robb@vuw.ac.nz

Office located at: Room 002, 92 Fairlie Terrace, Kelburn Campus

Office hours: Wednesdays, 12:00pm–2:00pm

Tutor: Reuben Chin **Email:** reuben.chin@vuw.ac.nz

Programme Administrator: Fiona Steedman **Email:** fiona.steedman@vuw.ac.nz

Communication of additional information

Official notices issued after the course has commenced will be posted on the board outside the NZSM office on the Kelburn Campus. Notices concerning a number of courses will also be posted on Blackboard. The Course Coordinator will specify if Blackboard will be used.

Prescription

An introduction to fundamental written skills in music, and to basic forms used in Western music, including introduction to the keyboard and practice in aural perception.

Course learning objectives (CLOs)

Students who have successfully completed this course will be able to:

1. apply the basics of musical notation, and of harmony, up to and including cadential progressions in major and minor keys up to two sharps or flats
2. identify by ear the fundamental properties of intervals, chords, and keys, and write down elementary tunes from dictation
3. use the keyboard to play very simple pieces, transpositions, and scales, in keys up to two sharps or flats.

These learning objectives contribute to the NZSM Graduate Attributes. For a full list, please see www.nzsm.ac.nz/study-careers/graduate-attributes

Teaching format

This course comprises five 50-minute lectures per week and five 50-minute tutorials per week.

See attached course syllabus for more information.

Workload

A 20-point one-trimester course should require at least 200 hours' work (including class time). This means that during the trimester you should be prepared to spend, on average, 40 hours per week involved in activities such as attending classes, reading, listening to recommended recordings, and preparing assignments.

Assessment

Assessment items and workload per item		%	CLO(s)	Due date
1	Ten progressive assignments (10–30 minutes each)	30%	1	14, 19, 21, 22, 26 January; 1, 3, 9, 10 February
2	In-class written test (50 minutes)	20%	1	27 January
3	Aural Tests (10 minutes)	10%	2, 3	26 January; 11 February
4	Keyboard Tests (10 minutes)	10%	2, 3	29 January; 12 February
5	Final Test (50 minutes)	30%	1	12 February

Submission and return of work

Assignments should be submitted in class, or deposited in Dr Hamish Robb's mailbox.

Marked assignments will be returned in class, or returned to the student pigeonholes outside Room MS209.

Assignments will normally be marked and returned within five working days of the date of submission.

Extensions and penalties

Extensions

Students, who for exceptional reasons can justify an extension for an item of assessment, must apply to the Course Coordinator *before* the due date. Please note that no extensions can be granted for tutorial assignments.

Penalties

Assignments must be submitted by the due dates. In fairness to other students, unless a medical certificate is produced, assessment submitted after 5:00pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Materials and equipment and/or additional expenses

The aural computer programme “Ear Conditioner” is an essential resource in this class, and is available for use in the Keyboard Lab when there are no classes present. You will need to supply **your own headphones**, with plug-size adapter, for use in the Keyboard Lab.

Set texts

Students are expected to purchase the following texts:

1. MUSC 160 Class Notes
2. MUSC 160 Answer Book

All textbooks and student notes will be sold from Vic Books, Ground Floor Easterfield Building. Customers can order textbooks and student notes online at www.vicbooks.co.nz, or email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers, or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available.

Class representative

The class representative provides a useful way to communicate feedback to the teaching staff during the course. A class representative will be selected at the first lecture of the course. Students may like to write the Class Rep’s name and details in this box:

Class Rep name and contact details:

Student feedback

Feedback from the most recently surveyed cohort of students taking MUSC 160 in Trimester 3 was generally positive; no changes have been made to this course. Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php.

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)

- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Resolving academic issues: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Special passes: refer to the *Assessment Handbook*, at www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf
- Statutes and policies, including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Terms and conditions: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz
- NZSM Student Handbook and NZSM Guidelines for Presenting Academic Work: www.nzsm.ac.nz/student-zone/student-guides
- Scholarships and prizes relevant to NZSM students: www.nzsm.ac.nz/study-careers/scholarships-and-prizes