



**FACULTY OF HUMANITIES AND SOCIAL SCIENCES
SCHOOL OF LANGUAGES AND CULTURES**

**FHSS 310
STUDY ABROAD FOR LANGUAGE STUDENTS
20 POINTS**

TRIMESTER 3 2015

Important dates

Trimester dates: 16 November 2015 to 21 February 2016

Mid-trimester/Xmas break: 22 December 2015 to 4 January 2016

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds. If you cannot complete an assignment or sit a test or examination, refer to www.victoria.ac.nz/students/study/exams/aegrotats.

Names and contact details

Course Coordinators:

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School Administrators: Nina Cuccurullo (from 7 December)
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School office hours: 9.00am to 4.30pm Monday to Friday

Contact Person for Māori and Pasifika Students: Dr Carolina Miranda
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School Website: www.victoria.ac.nz/slc

Communication of additional information

Additional information will be communicated directly to students via email.

Course prescription

This course involves language study at an approved overseas institution and is available to students who have completed 40 points of relevant language acquisition courses at Victoria. 100% internal assessment based on a portfolio completed abroad and an essay and presentation upon return to NZ.

Course learning objectives (CLOs)

Students who pass this course should be able to:

- (i) give an analytical account in the target language of issues of intercultural contact, language use in society, and social or political comparisons arising from living in an overseas community;
- (ii) reflect on and communicate the issues related to learning a second language in an overseas context including a reflection on goals, learning opportunities, obstacles, and strategies for self-direction;

- (iii) make a formal presentation in the target language on a topic related to study abroad with sufficient fluency and accuracy to achieve communicative effect appropriate to a 300-level language course..

Teaching format

Students will be expected to complete approximately 48 hours of class but this will vary depending on the requirement of the overseas institution.

Mandatory course requirements

In addition to achieving an overall pass mark, students must:

- (i) Complete the approved language course at the partner institution;
- (ii) Make a credible attempt at and submit all pieces of assessment.

Any student who is concerned that they have been (or might be) unable to meet any of the MCRs because of exceptional personal circumstances, should contact the course coordinator as soon as possible.

Workload

The University Assessment Handbook has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a one trimester 20-point course should complete a total of 200 hours of study for the course.

Assessment requirements

Assessment for FHSS 310 consists of:

Assessment items and workload per item	Length	%	CLO(s)	Due Date
1 Portfolio of written work completed abroad	Will vary	50%	(i), (ii)	by 19 February 2016
2 Essay in the target language to be submitted on return	1,300 words or equivalent	30%	(i), (ii)	by 19 February 2016
3 Oral presentation in the target language to be delivered on return	15 minutes	20%	(iii)	by 19 February 2016

Submission and return of work

Students will be expected to submit their portfolio and essay, and do the oral presentation by 19 February 2016. Students will need to contact the relevant course coordinator to arrange a time for their oral presentation.

Students will receive a pass/fail grade which will be awarded by 26 February 2016.

Extensions and penalties

The deadline for all assessment requirements must be adhered to. Although work may be accepted late in special circumstances, the Course Coordinator should always be contacted on or before the deadline if there is a problem.

Student feedback

Students will have an opportunity to provide feedback on the course on their return from overseas. Enhancements made to this course, based on the feedback of previous students, will be summarised in the following year's course outline. Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php.

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Special passes: refer to the *Assessment Handbook*, at www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Terms and conditions: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz