



**FACULTY OF HUMANITIES AND SOCIAL SCIENCES**

**INTERNATIONAL INSTITUTE OF MODERN LETTERS**

**CREATIVE WRITING PROGRAMME**

**CREW 255 CHILDREN'S WRITING WORKSHOP**

**20 POINTS**

**TRIMESTER 2 2015**

## **Important dates**

**Trimester dates:** 13 July to 15 November 2015

**Teaching dates:** 13 July to 16 October 2015

**Mid-trimester break:** 24 August to 6 September 2015

**Last assessment item due:** 27 October 2015

**Withdrawal dates:** Refer to [www.victoria.ac.nz/students/study/withdrawals-refunds](http://www.victoria.ac.nz/students/study/withdrawals-refunds). If you cannot complete an assignment or sit a test or examination, refer to [www.victoria.ac.nz/students/study/exams/aegrotats](http://www.victoria.ac.nz/students/study/exams/aegrotats).

## **Class times and locations**

Workshops will take place from 4.10-7pm on Mondays in the workshop room at the IIML: Room 102, 16 Waiteata Road. The first workshop is on Monday 15 July 2015.

## **Names and contact details**

Course convenor	Eirlys Hunter
Office	Room 404, 16 Waiteata Road
Ph (office)	463 6854 (for messages)
Email	<a href="mailto:modernletters@vuw.ac.nz">modernletters@vuw.ac.nz</a>
Administrators	Katie Hardwick-Smith and Clare Moleta
Office	Room 402, 16 Waiteata Road
Ph	463 6854

## **Communication of additional information**

Additional information or information on changes will be conveyed to students by email to all class members.

## **Prescription**

A workshop course in writing for children that also involves wide reading of children's literature

## Course learning objectives (CLOs)

Student who pass this course should:

- Have increased their awareness and understanding of the genre
- Have developed their ability to think critically and constructively about their own and others' work-in-progress
- Have gained some practical knowledge of the marketplace for children's literature
- Have brought at least one short piece of writing to the point that it is ready for submission to a publisher, and have written several chapters of a longer piece.

## Teaching format

CREW 255 requires you to write, read and think critically about fictional work for children.

This is achieved by:

- Completing set writing exercises
- Discussing your own and fellow students' written work
- Providing fellow students with written feedback as required
- Keeping a reading journal
- Consistent, steady work towards your assessment folio

## Mandatory course requirements

You must attend all workshops (subject to extenuating circumstances), complete all the prescribed exercise work, write responses to the other students' folio workshops and keep a reading journal that you submit on the due date. If you do not meet these requirements your portfolio may not be assessed and you may automatically fail the course.

Any student who is concerned that they have been (or might be) unable to meet any of the MCRs because of exceptional personal circumstances, should contact the course coordinator as soon as possible.

## Workload

CREW 255 is a 20-point undergraduate course. You should be prepared to spend about 200 hours on course work (which includes 3 hours of workshop, 6 hours of reading and 6 hours of writing each week).

## Assessment

Assessment for CREW 255 is based on the folio of writing that you submit at the end of the course. Two printed copies of your folio must be submitted on **Tuesday 27 October 2015**. Your folio will be read by the workshop convenor and by an external assessor. After assessment has been completed your reading journal and one copy of your folio will be returned to you, along with reports from the two examiners.

In addition to your portfolio of writing you must submit a reading journal of at least 3000 words. This is due on **7 September 2015**. It is mandatory to submit your reading journal in order to pass CREW 255 but the journal will not be assessed. The guidelines for the journal will be discussed in class.

## Submission and return of work

Your final folio should be submitted on 27 October either at a pre-arranged function or delivered to the course convenor's pigeonhole in Room 402, 16 Waiteata Road. One copy will be returned to you, along with your reading journal and the examiner reports approximately one month after this date.

## Additional expenses

You will need to bring **thirteen** copies of each piece of work to the workshop meetings. This printing will be an extra expense for you.

## Set texts

The main source of course materials is students' own work.

There is also one set text for the course, a Student Notes Book. This will be sold from the vicbooks shop or can be purchased online: [www.vicbooks.co.nz](http://www.vicbooks.co.nz)

## Class representative

The class representative provides a useful way to communicate feedback to the teaching staff during the course. A class representative will be selected at the first lecture of the course. Students may like to write the Class Rep's name and details in this box:

Class Rep name and contact details:
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## Student feedback

Student feedback on University courses may be found at [www.cad.vuw.ac.nz/feedback/feedback\\_display.php](http://www.cad.vuw.ac.nz/feedback/feedback_display.php).

## Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: [www.victoria.ac.nz/students/study/exams/integrity-plagiarism](http://www.victoria.ac.nz/students/study/exams/integrity-plagiarism)
- Aegrotats: [www.victoria.ac.nz/students/study/exams/aegrotats](http://www.victoria.ac.nz/students/study/exams/aegrotats)
- Academic Progress: [www.victoria.ac.nz/students/study/progress/academic-progress](http://www.victoria.ac.nz/students/study/progress/academic-progress) (including restrictions and non-engagement)
- Dates and deadlines: [www.victoria.ac.nz/students/study/dates](http://www.victoria.ac.nz/students/study/dates)
- FHSS Student and Academic Services Office: [www.victoria.ac.nz/fhss/student-admin](http://www.victoria.ac.nz/fhss/student-admin)
- Grades: [www.victoria.ac.nz/students/study/progress/grades](http://www.victoria.ac.nz/students/study/progress/grades)
- Resolving academic issues: [www.victoria.ac.nz/about/governance/dvc-academic/publications](http://www.victoria.ac.nz/about/governance/dvc-academic/publications)
- Special passes: [www.victoria.ac.nz/about/governance/dvc-academic/publications](http://www.victoria.ac.nz/about/governance/dvc-academic/publications)
- Statutes and policies including the Student Conduct Statute: [www.victoria.ac.nz/about/governance/strategy](http://www.victoria.ac.nz/about/governance/strategy)
- Student support: [www.victoria.ac.nz/students/support](http://www.victoria.ac.nz/students/support)
- Students with disabilities: [www.victoria.ac.nz/st\\_services/disability](http://www.victoria.ac.nz/st_services/disability)

- Student Charter: [www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter](http://www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter)
- Student Contract: [www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract](http://www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract)
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Turnitin: [www.cad.vuw.ac.nz/wiki/index.php/Turnitin](http://www.cad.vuw.ac.nz/wiki/index.php/Turnitin)
- University structure: [www.victoria.ac.nz/about/governance/structure](http://www.victoria.ac.nz/about/governance/structure)
- Victoria graduate profile: [www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile](http://www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile)
- VUWSA: [www.vuwsa.org.nz](http://www.vuwsa.org.nz)

## **WORKSHOP TIMETABLE**

**Monday 13 July**

**Monday 20 July**

**Monday 27 July**

**Monday 3 August**

**Monday 10 August**

**Monday 17 August**

**MID TRIMESTER BREAK – no meetings**

**Monday 7 September**

**Monday 14 September**

**Monday 21 September**

**Monday 28 September**

**Monday 5 October**

**Monday 12 October**

**Tuesday 27 October**

**FOLIO HAND-IN**