

**MHST 519
PROJECT**

COURSE OUTLINE



Museum & Heritage Studies programme

**Museum & Heritage Studies programme
School of Art History, Classics & Religious Studies
Victoria University of Wellington**

**Trimester 1 & 2
Full year 30pts
2015**

COURSE ORGANISATION

Course Coordinator Dr Conal McCarthy
OK 303
Office hours: Mondays 1-2pm
Tel: 463 7470
conal.mccarthy@vuw.ac.nz

Administrator Annie Mercer
OK305
Tel: 463 5807
021 254 8494
annie.mercer@vuw.ac.nz

Class Times By appointment

Venue OK 303

Important dates:

Trimester dates: 2 March to 15 November 2015

Teaching dates: 2 March to 16 October 2015

Easter/Mid-trimester break: 3–19 April 2015

Mid-year break: 2-12 July 2015

Mid-trimester break 2/3: 24 August to 6 September 2015

Last assessment item due: October 31 2015.

Study period: 19–23 October 2015

Examination/Assessment Period: 23 October to 14 November 2015

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds.

If you cannot complete an assignment or sit a test or examination, refer to www.victoria.ac.nz/students/study/exams/aegrotats.

Teaching Associates:

Ken Gorbey, museum consultant

Eric Dorfman, Director Whanganui Regional Museum

Craig Turvey, Director, 3D Creative

Awhina Tamarapa, Curator, Taonga Māori, Te Papa

Dr Sven Schroeder, DOC

Athol McCredie, Curator Photography, Te Papa

Carolina Izzo, Freelance conservator

Robert MacLean, Ministry for the Environment

Dr Gavin McLean, Senior Historian, Ministry for Culture and Heritage

Ian Wedde, Freelance writer and curator

Phillipa Tocker, Executive Director, Museums Aotearoa

Sean Mallon, Curator, Pacific Cultures, Te Papa

Stephen Owen, Senior Research Advisor, Visitor & Market Research, Te Papa

Michael Kelly, heritage consultant

David Butts, Manager Heritage Operations, Ministry for Culture and Heritage

INTRODUCTION

Prescription:

This course provides students with the opportunity to propose, research, plan and implement an independent supervised project which could take the form of an exhibition, survey, portfolio, report, catalogue or other approved exercise.

Aims

This paper explores current professional practice in museums, galleries and heritage organisations.

Learning objectives

Students will be able to:

- Demonstrate an in-depth understanding of one aspect of current museum and heritage theory and practice.
- Critically examine and apply museum and heritage theory to professional situations.
- Develop and present a pitch for a sustainable proposal
- Plan, manage, implement and evaluate a successful research-based, original and independent project.
- Exhibit a good grasp of relevant skills in a specific operational area of museum and heritage practice.

PRESCRIPTION

This course is an independent directed study including meetings with supervisor one hour per fortnight, culminating in the delivery of an independent project at the end of the course. It provides individuals and/or groups with the opportunity for creative and critical examination of a topic, issue or problem within current museum and heritage practice in a workplace situation. After a directed study of a particular branch of the museum or heritage sector, students deliver a presentation or pitch with supporting brief and a written proposal on a suggested topic. Once approved students individually or in groups set out to complete a supervised project set up in advance by an academic supervisor working in partnership with a supervisor in a designated institution. The final output may take the form of an exhibition/survey/portfolio/report/catalogue or other appropriate project.

Delivery

One trimester one hr per fortnight contact 1:1, one trimester independent supervised project total 300 hrs.

Assessment: 100% internally assessed

MHST 519 Projects 2006-

Andrea Hearfield

International history collection, Te Papa with Ross O'Rourke, collection manager—researching and compiling an up to date catalogue of the Greek & Roman collection

Jamie Bell

Alexander Museum, Central Otago with Brian Patrick—conducted visitor survey and interviews to inform the museum's policy, exhibition and programmes

Lynne Allan

Visitor & Market Research, Te Papa with With Stephen Owen—summative evaluation of the 'Stowaways' segment of *Blood, Earth, Fire*

Emma Meyer

Te Ara at the Ministry for Culture and Heritage with Jock Phillips—compiled a database of info on agriculture for the latest theme the 'settled landscape', and researched and wrote an entry on the horse

Boyd Chester-Freeman

Historic Places Trust Central region with Ann Neil—researched, compiled and presented a historic reserve reserve management plan for Old St Paul's

Catriona McBride

Historic Places Trust Central Region with Allison Dangerfield—researched and compiled a heritage maintenance plan for the house at 5 Tonks Ave off Cuba St affected by the Te Aro bypass

Kate Long

Toi Poneke Gallery, Wellington Arts Centre with Katie Duke—planned and installed an exhibition and public programme called *Thanks driver* featuring a photographic essay by Allison Jones

Georgia Morgan—completed the catalogue of the art collection of the College of Education at the Karori campus along with history of the collection and draft management plan

Jaqui Knowles

The NewDowse with Claire Regnault—developed a proposal for an exhibition on miniatures

Kat Sullivan

Museum of Wellington with Brett Mason—developed a proposal for an outdoors exhibition on play

Jeremiah Boniface

With IT advisor at Clicksuite—developed an exhibition proposal and website on the work of New Zealand artist Grant Lingard

Erin Flanagan

With Alison Parr at the History group, Ministry for Culture and Heritage—conducted interviews and other research for oral history component of project on the New Zealand army J Force in Korea and Japan

Haajar Pengelly

With Tracey Puklowski National Services Te Paerangi—researched, compiled and presented a ‘museum in a box’ repository of museum resources, policy and exemplars for the assistance of museums in New Zealand

Blyss Wagstaff

With Angela Lassig at Te Papa—conducted an extensive survey of decorative arts collections in New Zealand museums

Ian Day

With Kate Vusoniwailala at Waikato Museum of Art and History—developed an exhibition proposal for the new Waikato Coalfields Museum at Huntley

Ana Sciascia

With Rhonda Paku at National Services Te Paerangi—carried out a survey and related research on the training and professional development needs of kaitiaki Māori in New Zealand museums

Anika Klee

With Lynette Townsend at Te Papa—researched, catalogued, documented and completed the acquisition of an archaeological collection of material from the Randell cottage into the history collections

Jane Groufsky

With Lynette Townsend at Te Papa—catalogued and photographed a collection and completed an acquisition proposal for ephemera relating to the Royal New Zealand Plunket Society

Lorie Mastermaker

With Richard Bolland, Conservation architect, Salmond-Reed Architects—researched, compiled and wrote a conservation plan for the Trinity Methodist Church in Napier

Paula Karkkainen

With Sally August from the Whakatane Museum and archivist Richard Overy from the Whakatane District Council—researched and developed an inventory for the research and archives collections of the Whakatane District Museum and Gallery

Ros Bevin

With Fiona Gunter-Firth, Manager of the Arts Centre and Gallery, City Arts, Wellington City Council—curated and facilitated the process of staging an exhibition *Outside Culture: Photographs by Angela Blachnitzky* at the Toi Poneke Gallery, Wellington Arts Centre, September 2008

Tamara Patten

With Judy Deuling Classics programme and Ross O'Rourke Te Papa—researched, rehoused and displayed new acquisitions for the collection, and developed, curated and staged a new exhibition of South Italian pottery in the Classics Museum, Victoria University of Wellington

Gareth Phipps

With Brodie Stubbs, carried out a visitor research project at the National War Memorial and wrote a report for the heritage unit at the Ministry for Culture & Heritage.

Kimberly Stephenson

Working with Anton Berndt and Tina Barton at the Adam Art Gallery, completed an inventory of the art works in the collection at the Victoria College of Education integrating works into the Vernon database of the University art collection and rehung the works in the entrance foyer at Donald St including labelling.

Siren Deluxe

Researched, developed and scripted a walking tour of sexual heritage in Wellington working with Ben Schrader at the Ministry for Culture & Heritage.

Amy Donald

Updated the database of chattels, furniture art and other objects in historic houses and other properties owned by the Historic Places Trust working with Rebecca Appleby.

Philothea Flynn

Working with Phillipa Tocker at Museums Aotearoa, completed an evaluation report on the widget for the Distributed National Collection project.

David Luoni

Researched, developed and wrote a concept description proposal for an exhibition on fishing the Maitai river for the Gore Historical Museum with director Jim Geddes.

Morgan Bennet

Working with Blyss Wagstaff at Historic Places Trust researched, compiled and wrote a registration report on historic hop kilns in Nelson.

Nick Wotton

Catalogued, described and arranged a collection from St Stephen's College at Anglican Cathedral Auckland

Arawhetu Berdinner

Curated an exhibition of contemporary Māori design at Toi Poneke gallery Wellington

Rachel Honeychurch

Researched sites for Wellington City Council's WW1 commemorations

Ryan Brown Hayson

Developed a proposal for an exhibition on medieval mss in New Zealand public collections

Philippa Doyle

Researched and catalogued the Phyliss Cousins textile collection at Te Papa

Nina Finigan

Assistant curator for the exhibition *Object Lessons: A Musical Fiction* at Adam Art Gallery

Mishelle Muagututia

Researched, arranged, and described and re-housed the collection from Pacific Underground Theatre at Te Papa

Casimar Larkin

Catalogued the collection of the Wellington Media Collective for the Turnbull library, and subsequent book and exhibition at Adam Art Gallery

Mena Antonio

Oral history and archive of Tokelau students in Wairarapa

Melanie Carpenter

Researched and developed interpreted for heritage buildings at Wellington City Council

Mark Sykes

Curated a display of Māori weaving in the exhibition *Mana Whenua* at Te Papa

Mandy Wong

Researched and wrote entries for the Te Ara government and Nation theme

Lisa Finnigan

Research report on funding models for international museums for Annette Meates at Te Papa

Linda Jeffrey

Developed school programmes for the National War Memorial Wellington

Laura Jones

Developed and delivered art programmes for primary schools at Dowse Art Museum

Kartrina McLennan

Designed and delivered signage and interpretation for Phnom Tamao Zoological Gardens and Wildlife Rescue Centre, Cambodia

Elizabeth Plumridge

Researched and developed an exhibition proposal for Police Museum WW1 exhibition

Claire Baker

Project manager for the Creative Spaces exhibition *Image Makers and Story Tellers from Creative Spaces in Aotearoa New Zealand* at Pataka Museum of Arts and Culture in September 2012, managed by Arts Access Aotearoa.

Simon Daisley

Archival research Tablet and Zealandia magazines Catholic Diocesan office, Wellington

Martha van Drunen

Working with Jock Phillips on researching and scripting war stories project, Te Ara (television clips to be aired 2014-5)

Ana Sciascia

National Services Te Paerangi enhancing resources and training for Kaitiaki Māori including a survey of current museum professionals

Matariki Williams

National Services Te Paerangi scoped out and facilitated the professional network for kaitiaki Māori

Bridget Reweti

Organised and ran the national hui for kaitiaki Māori September 2013 including setting up a website and network

Cindy Jemmett

Researched and wrote an interpretation plan for DoC's Old Government Buildings, Wellington

Rachel Girling-Butcher

Developed and delivered a schools programme for the New Zealand Cricket Museum, Basin Reserve

Louise Weston

Researched and wrote an entry on the women who were awarded the Belgian medal or the WW100 site, MCH

Elle Keen

Under the supervision of Carolina Izzo, completed the condition report and treatment of an art work by King Yuk Tan for the Victoria University of Wellington art collection

Carlee Reid

Completed a collection inventory and storage project at KMB, Wellington

Olivia Denton

To complete her PGDip in Heritage Material Science, Olivia completed collection care and storage project with the paper conservator at the National Library

ASSESSMENT

Assessment & deadlines:

1. Project proposal (1000 words) May 4 (20%)
2. Presentation/pitch (15mins) July 24 and detailed project brief July 31 (2000 words) (Total 20%)
3. Planning, managing and implementing the final project, to be set up and assessed by academic supervisor and workplace supervisor to agreed criteria, delivered by Sept 30 (50%)
4. Project evaluation report 1000 words Oct 31 (10%)

Relationship of assessment to Course Objectives

The project should assist students to:

- develop an advanced practical understanding of applied museum and heritage theory and practices in a professional situation

Mandatory course requirements

In addition to achieving an overall pass mark of 50%, students must:

1. Complete the proposal, brief, seminar and evaluation
2. Complete the project to satisfaction of professional supervisor

Workload

As a general rule, each course requires a time commitment equivalent to a full working day (inclusive of teaching or seminar time) for every week of the academic year. The total workload for this course is 300 hours.

The course is internally assessed on the basis of three written assignments and a seminar/report.

Assessment items and workload per item	%	CLO(s)	Due date
1 Project Proposal	20 %	1,2,4,	Due 4 th May 2015
2 Presentation pitch and Project brief	20 %	1,2,4	Due 31 July 2015
3 Project	50 %	3,5	Due 30 th September 2015
4 Project evaluation Report	10 %	3,5	Due 31st October 2015

Submission and return of work

Assignments are to be emailed to the course coordinator, and the presentation is to be delivered in person.

Extensions and penalties

Extensions

Extensions are only granted in exceptional circumstances, and must be sought in advance of the deadline.

Penalties

There are penalties to be incurred for late submission of work or for exceeding word limits without prior arrangement. 1% of the assessment will be deducted per day for every day it is overdue and every 100 words over the limit.

Practicum/placement/field trip/internship arrangements

Students individually or in groups set out to complete a supervised project set up in advance by an academic supervisor working in partnership with a supervisor in a designated institution. The final output may take the form of an exhibition/survey/portfolio/report/catalogue or other appropriate project.

Set texts

No set texts.

Recommended reading

See the full course outline for a list of recommended reading.

Class representative

There is no class rep as this course is individual 1:1.

Student feedback

Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php.

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Aegrotats: www.victoria.ac.nz/students/study/exams/aegrotats
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Resolving academic issues: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Special passes: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support

- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Student Contract: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz

The school may include additional websites if appropriate, for example links to qualification-specific or discipline-specific style guides and graduate attributes.

READING

Recommended reading:

Edson, G., & Dean, David. (1994). *The handbook for museums*. London & New York: Routledge.

Dean, D. (1994). *Museum exhibition: Theory and practice*. London ; New York: Routledge.

Ambrose, Timothy, and Crispin Paine. 2012. *Museum basics*. 3rd ed. London and New York: Routledge.

Burcaw, G. Ellis. (1997). 'Care of collections'. *Introduction to museum work*. 3rd ed. Walnut Creek: Altamira. pp102-117.

'Museum methods: Collection management'. *A practical manual for managing small museums*. Museums Australia: Sydney, nd.

Collection Management booklet, Te Papa National Services, Wellington, nd.

'He rauemi: Resource kit' Te Papa National Services. Available online at: <http://www.tepapa.govt.nz/TePapa/English/NationalServices/Resources/ResourceGuides/>

McCarthy, Conal, ed. 2015. *Museum practice*. Oxford & Malden MA: Wiley-Blackwell.

The library also contains copies of journals and magazines such as *Te Ara*, *Heritage*, *Museum*, *Museum International* etc.