



FACULTY OF HUMANITIES AND SOCIAL SCIENCES
SCHOOL OF LANGUAGES AND CULTURES

JAPANESE PROGRAMME
JAPA 304 JAPANESE LANGUAGE 3A

20 POINTS

TRIMESTER 1 2015

Trimester dates

Trimester dates: 2 March to 1 July 2015

Teaching dates: 2 March to 5 June 2015

Easter/Mid-trimester break: 3–19 April 2015

Last assessment item due: 4 June 2015

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds. If you cannot complete an assignment or sit a test or examination, refer to www.victoria.ac.nz/students/study/exams/aegrotats.

Class times and locations

a) Lectures: (3 hours per week)

Wednesday	1.10pm - 2.00pm	MY (Murphy) 632
Thursday	1.10pm - 3.00pm	MY (Murphy) 632

b) Tutorials: (2 hours per week)

	Tuesday	3.10pm - 4.00pm	vZ (von Zedlitz) 506
OR	Tuesday	4.10pm - 5.00pm	vZ (von Zedlitz) 710

AND

	Wednesday	3.10pm – 4.00pm	vZ (von Zedlitz) 710
OR	Wednesday	4.10pm – 5.00pm	vZ (von Zedlitz) 515

Please note that Tuesday's tutorial classes start in the **second** week of the trimester.
Please note that Wednesday's tutorial classes start in the **first** week of the trimester.

Students must choose tutorial class groups by signing up using the S-cubed system.
<https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

Names and contact details

Course Coordinator: Assoc Prof Edwina Palmer
Office: vZ706
Phone: 463 6465
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Tutor: Miwa Higa
Office: vZ707
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Administrators: Nina Cuccurullo
Office: vZ610
Phone: 463 5293
Email: nina.cuccurullo@vuw.ac.nz

Ida Li
Office: vZ610
Phone: 463 5318
Email: ida.li@vuw.ac.nz

School Office hours: 9.00am to 4.30pm Monday to Friday

Contact Person for Māori and Pasifika Students: Dr Carolina Miranda
Office: vZ502
Phone: 463 5647
Email: carolina.miranda@vuw.ac.nz

Contact Person for Students with Disabilities: Dr Margaret Sutherland
Office: vZ615
Phone: 463 5975
Email: margaret.sutherland@vuw.ac.nz

School Website: www.victoria.ac.nz/slc

Staff are available to consult with students during the hours indicated on their office doors.

Communication of additional information

Any additional information relating to this course may be found on Blackboard. You are required to check Blackboard regularly.

Prescription

This course is a continuation of the work done in JAPA 205 in all four language skills; reading, writing, listening and speaking. By the end of this course, students will acquire the knowledge of basic Japanese grammar and will understand approximately 730 kanji.

Course content

This course is designed for students who have completed beginners' level Japanese with approximately 240 hours of class work and knowledge of 500 kanji (JAPA 116/205 or its equivalent). It focuses on further developing students' communication ability in Japanese at the intermediate level. The course schedule can be found on the last page of the course outline.

Course learning objectives (CLOs)

Students who pass this course should be able to:

1. converse at a lower-intermediate level about matters of a general nature (oral and aural skills)
2. recognise the meaning(s) and reading(s) of approximately 730 *kanji* in addition to the two *kana* syllabaries (reading and writing skills)
3. recognise and appropriately apply lower-intermediate grammar of modern Japanese (oral, aural, reading and writing skills)
4. gain a lower-intermediate understanding of Japanese society and culture through language study on this course, and apply that to their communication with Japanese people on topics of a non-specialist nature (intercultural competence).

Teaching format

The course will be taught in three hours of lectures and two hours of tutorials per week. Lectures will focus primarily on the content of the prescribed textbook. Tutorials aim to provide practice for newly acquired linguistic and cultural knowledge and to revise that which was previously acquired. Students are expected to attend all classes, contribute willingly and appropriately to class activities, complete assigned tasks including quizzes, study *kanji* and vocabulary in their own time, make an oral presentation, submit a written assignment and sit the aural and written tests.

Mandatory course requirements

In addition to achieving an overall pass mark of 50%, students must:

1. attend at least 80% of tutorials;
2. complete the assignment;
3. sit the tests.

Workload

On average, students are expected to spend approximately 10 hours of work per course point. Thus 200 hours of study is required on average to pass this course. It is recommended that you spend on average 75 minutes of preparation before each hour of class and 30 minutes of revision within a day or two afterwards. With 59 classes, that amounts to around 160 hours of study (including class attendance). Preparation for the oral test may take 30 hours and preparation for the written assignment may take 10 hours, totalling approximately 200 hours. This is a guideline, and actual time required for each task may depend on the individual student's circumstances.

Assessment

Assessment items and workload per item	%	CLO(s)	Due date
1 Progress Aural Test (20 minutes)	5%	1, 3, 4	23 April
2 Progress Written Test (80 minutes)	20%	1, 2, 3, 4	23 April
3 Final Aural Test (20 minutes)	5%	1, 2, 3, 4	4 June
4 Final Written Test (80 minutes)	25%	1, 3, 4	4 June
4 Assignment (400 characters)	9%	2, 4	4 May
5 12 short vocab/kanji quizzes (approx. 5 minutes)	18%	2	6 March, 13 March, 19 March, 20 March, 27 March, 2 April, 24 April, 7 May, 8 May, 14 May, 15 May, 28 May
6 Oral presentation (10 minutes)	18%	1, 4	27 May or 4 June (as allocated)

The Progress test and Final Test will be conducted in a single scheduled class time.

The short vocab quizzes will comprise 7 online vocabulary quizzes to be completed via Blackboard in your own time and 5 in-class kanji quizzes.

Marking criteria for the written assignment will be based on appropriate length, use of newly introduced and appropriate kanji, vocabulary, grammar, syntax and register (respect language forms) and style.

Marking criteria for the oral assignment will be based on appropriate length, pronunciation and delivery, use of newly introduced and appropriate vocabulary, grammar, syntax and register (respect language forms) and style.

Submission and return of work

Students will be able to submit assignments to the Japanese drop-box at the SLC Office on the 6th floor of von Zedlitz, and collect marked work from the SLC Office between the hours of 10am and 2pm each day. A Student ID card will need to be shown to collect work.

Extensions and penalties

Extensions

The granting of extensions is at the discretion of the Course Coordinator. Extensions without penalty will be considered on the grounds of exceptional personal circumstances (illness, bereavement, etc) for which supporting evidence must be provided. For further information see the Assessment Handbook 2014 www.victoria.ac.nz/documents/policy/staff-policy/assessment-handbook.pdf.

Penalties

Unless the Course Coordinator has granted an extension, assessed work that has been submitted late will be penalised by reduction of the grade for that item by 5% per day.

Set texts

An Integrated Approach to Intermediate Japanese, Revised Edition, The Japan Times
An Integrated Approach to Intermediate Japanese Workbook, Revised Edition, The Japanese Times

Set texts can be purchased from Vic Books, Ground Floor Easterfield Building, Kelburn Parade. They can also be ordered online at www.vicbooks.co.nz. Orders and enquiries can be emailed to enquiries@vicbooks.co.nz.

Recommended reading

You are encouraged to invest in a good quality electronic dictionary such as a Casio Ex-Word, but you should seek advice concerning the most appropriate model for your needs.

Class representative

The class representative provides a useful way to communicate feedback to the teaching staff during the course. A class representative will be selected at the first lecture of the course. Students may like to write the Class Rep's name and details in this box:

Class Rep name and contact details:

Class reps will attend a meeting with the Head of School to discuss how the course is going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: www.vuwsa.org.nz

Student feedback

Enhancements made to this course, based on the feedback of previous students, will be covered during the course. Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the University's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website www.victoria.ac.nz/llc

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Aegrotats: www.victoria.ac.nz/students/study/exams/aegrotats
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Resolving academic issues: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Special passes: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Student Contract: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz

Course programme

TENTATIVE OUTLINE OF COURSE CONTENT 2015

Week	Tutorial Tues 1 hr	Lecture Wed 1 hr	Tutorial Wed	Lecture Thurs 2 hrs	Due dates
Week 1 3月2日～6日	No tutorial	オリエンテーション	L1 会話 かいわ	L1 読み物 よもの	Online Quiz 1 due 6 March 11.59pm
Week 2 3月9日～13日	教科書 pp. 19-21 + ワークブック L1 (=Workbook)	L1 速読 L2 読み物 そくどく	L2 会話	L2 読み物 (cont'd) L2 速読	Online Quiz 2 due 13 March 11.59pm
Week 3 3月16日～20日	教科書 pp. 40-41 + ワークブック L2	L3 読み物	L3 会話 Oral Prep	Kanji Quiz 1 (L1-2) L3 読み物 (cont'd)	Online Quiz 3 due 20 March 11.59pm
Week 4 3月23日～27日	教科書 pp. 56-58 + ワークブック L3	L3 速読	L4 会話	L4 読み物	Online Quiz 4 due 27 March 11.59pm
Week 5 3月30日～4月2日	教科書 pp. 78-80 + ワークブック L4	L4 読み物 (cont'd)	L1-4 復習 Oral Prep	Kanji Quiz 2 (L3-4) L4 速読 復習	
Easter/Mid-trimester break: 3-19 April 2015					
Week 6 4月20日～24日	復習	L1-4 復習	L5 会話	Aural and Written Progress Tests 23 April	Online Quiz 5 due 24 April 11.59pm
Week 7 4月27日～5月1日	教科書 pp. 97-99 + ワークブック L5	L5 読み物	L5 会話 cont'd Oral Prep	L5 読み物 (cont'd) L5 速読	
Week 8 5月4日～8日	教科書 pp. 97-99 + ワークブック L5 (cont'd) Written assignment due 4 May	Kanji Quiz 3 (L5) L6 読み物	L6 会話	L6 読み物 (cont'd)	Online Quiz 6 due 8 May 11.59pm Written assignment due 4 May
Week 9 5月11日～15日	教科書 pp. 117-119 + ワークブック L6	L6 速読	L7 会話 Oral Prep	Kanji Quiz 4 (L6) L7 読み物	Online Quiz 7 due 15 May 11.59pm
Week 10 5月18日～22日	教科書 pp. 117-119 + ワークブック L6 (cont'd)	L7 読み物 (cont'd)	L7 会話 cont'd Oral Prep	L7 速読 復習	
Week 11 5月25日～29日	教科書 pp. 136-137 + ワークブック L7	Kanji Quiz 5 (L7) 復習	Oral Presentations	復習	
Week 12 6月2日～5日	教科書 pp. 136-137 + ワークブック L7 (cont'd) 復習	復習	Oral Presentations	Aural and Written Final Tests 4 June	

