



FACULTY OF HUMANITIES AND SOCIALSCIENCES

SCHOOL OF LANGUAGES AND CULTURES

**CHINESE PROGRAMME
CHIN 101 CHINESE LANGUAGE 1A
20 POINTS**

TRIMESTER 1 2015

Important dates

Trimester dates: 2 March to 1 July 2015

Teaching dates: 2 March to 5 June 2015

Easter/Mid-trimester break: 3–19 April 2015

Withdrawal dates: Refer to www.victoria.ac.nz/students/study/withdrawals-refunds. If you cannot complete an assignment or sit a test or examination, refer to www.victoria.ac.nz/students/study/exams/aegrotats.

Class times and locations

CHIN 101 is taught in two streams – CRNs 17138 and 17166. There are 3 one-hour lectures per stream per week.

Lectures

Mondays	2.10pm - 3.00pm	HM (Hugh Mackenzie) LT001	CRN 17138
Tuesdays	2.10pm - 3.00pm	HM (Hugh Mackenzie) LT001	CRN 17138
Wednesdays	2.10pm - 3.00pm	HM (Hugh Mackenzie) LT001	CRN 17138

OR

Monday	9.00am - 9.50am	HM (Hugh Mackenzie) LT001	CRN17166
Wednesday	9.00am - 9.50am	HM (Hugh Mackenzie) LT001	CRN17166
Thursday	9.00am - 9.50am	HM (Hugh Mackenzie) LT001	CRN17166

Tutorials

	Thursday	10.00am - 10.50am	vZ (von Zedlitz) 710
OR	Thursday	11.00am - 11.50am	vZ (von Zedlitz) 509
OR	Thursday	1.10pm - 2.00pm	AM (Alan Macdiarmid) 102
OR	Thursday	2.10pm - 3.00pm	AM (Alan Macdiarmid) 106

Audio-visual Classes

	Friday	10.00am - 10.50am	KK (Kirk) 107
OR	Friday	11.00am - 11.50am	KK (Kirk) 204
OR	Friday	1.10pm - 2.00pm	CO (Cotton) 118
OR	Friday	2.10pm - 3.00pm	MY (Murphy) 401

Please note that tutorials start in the **second** week of the trimester.

Students must choose **one** tutorial class and **one** audio-visual class by signing up using the S-cubed system. www.signups.victoria.ac.nz. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

Names and contact details

Course Coordinator and Teaching Fellow:	Lin He Office: 22KP (Kelburn Parade) 208 Phone: 463 5233 xtn 7865 Email: lin.he@vuw.ac.nz Office Hour: vZ609, Tuesday 1.00pm to 2.00pm
Tutor:	Wenwen Liu Office: vZ 711 Phone: 463 5233 xtn 7591 Email: wenwen.liu@vuw.ac.nz
Administrators:	Nina Cuccurullo Office: vZ610 Phone: 463 5293 Email: nina.cuccurullo@vuw.ac.nz Ida Li Office: vZ610 Phone: 463 5318 Email: ida.li@vuw.ac.nz School Office hours: 9.00am to 4.30pm Monday to Friday
Contact Person for Māori and Pasifika Students:	Dr Carolina Miranda Office: vZ502 Phone: 463 5647 Email: carolina.miranda@vuw.ac.nz
Contact Person for Students with Disabilities:	Dr Margaret Sutherland Office: vZ615 Phone: 463 5975 Email: margaret.sutherland@vuw.ac.nz
School Website:	www.victoria.ac.nz/slc

The lectures for this course will be taught by the Course Coordinator, Lin He. The tutorials will be taught by Wenwen Liu. Staff are available for student consultation at times indicated on the doors of their offices.

Communication of additional information

Information on any timetable changes will be announced in lectures and posted on the Chinese Programme Noticeboard on Level 7 of the von Zedlitz Building and Blackboard. You are advised to check Blackboard and the noticeboard regularly.

Prescription

This is a beginner's Chinese (Mandarin) course developing basics in reading, writing, speaking and listening in Modern Standard Chinese, using pinyin and simplified characters. Various aspects of

Chinese culture will also be introduced. This course is designed for students with no previous knowledge of the language.

Course content

Chinese Language 1A is an introductory course in Modern Standard Chinese (Mandarin) which assumes no previous knowledge of the language. As such, it seeks to pay equal attention to the development of listening, speaking, reading and writing skills. The course includes also a component introducing aspects of Chinese culture, and the structure and history of Chinese characters.

Course learning objectives (CLOs)

For most students, progress towards fluency in Chinese tends to be slower than could be expected with a European language. This course however provides grounding in the language that will allow students to progress to more advanced study of Chinese with confidence. No language can be taught, however; they must be learnt. This course can provide structures to both acquire vocabulary and sentence structures and an amount of practice, but student mastery of these must become increasingly autonomous and self-motivated.

On completion of this course students are expected to have acquired an elementary competence in Chinese, including listening, speaking, reading and writing skills; and a basic understanding of aspects of Chinese culture, and the structure and history of Chinese characters.

Students who pass this course will be able to:

1. converse at an elementary level about matters of general nature,
2. acquire an active knowledge (writing, reading, pronunciation and meaning) of approx. 350 Chinese characters (simplified),
3. recognise and appropriately apply elementary grammar of modern Chinese language,
4. gain a basic understanding of aspects of Chinese culture, including the structure and history of Chinese characters.

Teaching format

The course is structured around Book 1 of *New Practical Chinese Reader*, and consists of three one-hour lectures and two one-hour tutorials per week. The lectures mainly cover grammatical and cultural aspects and learning strategies related to vocabulary acquisition. One tutorial focuses on reading and writing, including the history of Chinese characters; the other tutorial helps students to further their oral and listening skills.

Language learning is consolidated by means of class exercises, online quizzes and written tasks. Intensive tuition in pronunciation and tone discrimination is provided during this course. In terms of the written language, students are expected to have acquired an active knowledge of about 350 Chinese characters (simplified) by the conclusion of the course.

Mandatory course requirements

In addition to achieving an overall pass mark of 50%, students must:

1. attend at least 80% of all classes including tutorials;
2. submit at least 3 out of 6 online quizzes, and take 3 out of 6 in-class characters tasks;
3. sit all mid-trimester and final tests.

Workload

Students are required to attend at least 80% of all classes offered, including tutorials. The University Assessment Handbook suggests that students should devote a total of 13 hours a week, including class contact hours, to this course for its duration in order to maintain satisfactory progress.

Before attending each lecture or tutorial, students are expected to spend time previewing the relevant lesson, attempt to learn vocabulary and understand the grammatical constructions. Preparation work for the tutorials is essential since exercises and activities are based on vocabulary and grammatical aspects learnt during the lectures.

Time spent on online quizzes largely depends on students' availability and their willingness to devote quality cognitive time to learning activities. It usually ranges from 20 to 60 mins per quiz.

Students are expected to organise themselves to practice Chinese conversation with their classmates or Chinese native speakers for at least one hour a week. This additional effort outside the class is crucial for students to become fluent in speaking Chinese.

Students are expected to listen to and watch CDs and videos recommended by the Course coordinator at the Language Learning Centre for a least one hour per week.

Assessment

This course is internally assessed. Assessment covers reading, writing, listening and speaking skills. Whilst it allows both students and staff to monitor individual progress closely throughout the course, quizzes and in-class Chinese characters tests are designed to encourage students to work regularly to ensure that grammar, vocabulary and Chinese characters are assimilated as the course progresses. Students are encouraged to develop regular study habits and to become increasingly autonomous in their language learning.

1	6 (2% each) online quizzes - via Blackboard: Quizzes are held regularly to help students prepare in advance for classes and designed to assist in the retention of new vocabulary items, in the memorisation of Chinese characters and pinyin, and to review grammar learnt in class. Quizzes cover reading, listening and writing skills.	12%	2, 3	By Sunday of weeks 2, 3, 4, 7, 8, and 9. 15/03, 22/03, 29/03, 3/05, 10/05, 17/05
2	6 (3% each) in-class Chinese characters tasks (approx. 10 mins each task): In class tasks consist of dictation and/or short writing exercises and aim at consolidate and evaluate students' handwriting of Chinese characters.	18%	2, 3	Tut of weeks 3, 4, 5, 8, 9 and 10
3	Mid-trimester Written test (50 mins) From lessons 1-4	12%	2, 3, 4	Lecture 1 of week 6 (20/04)
4	Mid-trimester Oral test (5 mins) Short dialogue (3 mins) and individual Q&A (2 mins)	10%	1, 2, 3	Tut of week 6 (23/04)
5	Mid-trimester AV test (approx. 30 mins) From lessons 1-4	10%	2, 3, 4	A/V of week 6 (24/04)
6	Final AV test (approx. 40 mins): from lessons 4-7 It is assumed that students know the vocabulary and characters from previous lessons	14%	2, 3, 4	A/V of week 11 (29/05)
7	Final Written test (50 mins): from lessons 4-7 It is assumed that students know the vocabulary and characters from previous lessons	14%	2, 3, 4	Lecture 3 of week 12(3/06 or 4/06)
8	Final Oral test (approx. 10 mins) Short dialogue (5 mins) and individual Q&A (5 mins)	10%	1, 2, 3	Tut or A/V of week 12 (4/06; 5/06)

Submission and return of work

Feedback on online quizzes will be available right after submission on Blackboard.
In-class character tasks will be returned within 2 weeks after submission.

Mid-trimester and final tests will be available for consultation within 2 weeks after submission.
Students will be able to collect marked work from the SLC Office on the 6th floor of von Zedlitz between the hours of 10am and 2pm each day. A Student ID card will need to be shown to collect work.

Extensions and penalties

Extensions

If a quiz, in-class task or test is unable to be sat due to extraordinary circumstances such as health problems (supported by a medical certificate) or family bereavement (supported by a letter explaining the circumstances), the Course Coordinator must be contacted **prior** to the time of assessment or as soon as possible.

Penalties

If prior notification of absence is not received, the piece of assessment missed will receive a nil mark. No make-up tests will be offered.

The late submission of online quizzes must be negotiated with the Course Coordinator before the due date and, depending upon circumstances, may be penalised (5% a day).

Set texts

- *New Practical Chinese Reader: Textbook, Book 1 (Beijing, 2002)*
- *New Practical Chinese Reader: Workbook, Book 1 (Beijing, 2002)*

All videos and audio files will be available on the Blackboard.

Set texts can be purchased from Vic Books, Ground Floor Easterfield Building, Kelburn Parade. They can also be ordered online at www.vicbooks.co.nz. Orders and enquiries can be emailed to enquiries@vicbooks.co.nz.

Class representative

The class representative provides a useful way to communicate feedback to the teaching staff during the course. A class representative will be selected at the first lecture of the course. Students may like to write the Class Rep's name and details in this box:

Class Rep name and contact details:

Class reps will attend a meeting with the Head of School to discuss how the course is going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: www.vuwsa.org.nz

Student feedback

Response to feedback for this course will be discussed in class or delivered via Blackboard.
Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the University's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website www.victoria.ac.nz/llc

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/students/study/exams/integrity-plagiarism
- Aegrotats: www.victoria.ac.nz/students/study/exams/aegrotats
- Academic Progress: www.victoria.ac.nz/students/study/progress/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/students/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/students/study/progress/grades
- Resolving academic issues: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Special passes: www.victoria.ac.nz/about/governance/dvc-academic/publications
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/about/governance/strategy
- Student support: www.victoria.ac.nz/students/support
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/learning-teaching/learning-partnerships/student-charter
- Student Contract: www.victoria.ac.nz/study/apply-enrol/terms-conditions/student-contract
- Subject Librarians: <http://library.victoria.ac.nz/library-v2/find-your-subject-librarian>
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/about/governance/structure
- Victoria graduate profile: www.victoria.ac.nz/learning-teaching/learning-partnerships/graduate-profile
- VUWSA: www.vuwsa.org.nz