



PAPER OUTLINE 2013

Paper Code & Title: NZSM 523 *Music Therapy Practicum*
Trimester: 2 **Year:** 2013
CRN: 14294 **Campus:** NZSM - Massey Mt Cook
Points: 30
Prerequisites: NZSM 520, 522
Corequisites: None
Restrictions: 133.799

Important dates: Trimester dates: 15 July–17 November 2013
Teaching dates: 15 July–18 October 2013
Mid-trimester break: 26 August–8 September 2013
Study period: 21–25 October 2013
Examination/Assessment period: 25 October–16 November 2013
(where applicable) *NB: For courses with exams, students must be available to attend the exam at any time during this period.*
Last assessment item due: Friday 8th November 2013
Withdrawal date: 26 July 2013
Refer to
www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds
If you cannot complete an assignment or sit a test or examination (aegrotats), refer to
www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat

Course Coordinator: Daphne Rickson
Contact phone: 463 5233 ext 35808 **Email:** daphne.rickson@nzsm.ac.nz
Office located at: Room 1D11, Mt Cook campus
Office hours: Thursday, By appointment

Other staff member(s): Associate Professor Sarah Hoskyns
Contact phone: 04 4635233 x35807 **Email:** Sarah.Hoskyns@nzsm.ac.nz
Office(s) located at: 1D11, Mt Cook Campus

Class times & locations: Fortnightly on Fridays, 9am-12pm.
26th July, 9th August, 23rd August, 20th September, 4th October, 18th October.

Note:
NZSM 523 alternates fortnightly with NZSM 527. In 2013 NZSM 527 starts in the first week of Trimester 2, NZSM 523 starts on 26th July.

Tutorial times & locations: A Music Therapy Lecturer will provide clinical supervision onsite 2X per trimester (individual appointments to be arranged).
A Clinical Liaison will be appointed to meet weekly with the student (times to be arranged).

PRESCRIPTION

Observation of experienced music therapists and supervised practice in a variety of clinical situations.

TEACHING FORMAT

The paper involves a total of 300 clinically-related hours. Clinical placements will be arranged for students. Independent learning will be necessary for practicum skill development/supplement. In addition students will be required to attend class fortnightly as listed above. Students will present their case study to peers in a seminar scheduled to take place between 9am-4.30pm on 19th and 20th September 2013.

See attached course syllabus for more information.

WORKLOAD

A 30-point one-trimester paper should require at least 300 hours work (including class time). This means that in term time, the midterm break and study week you should be prepared to spend on average 20 hours per week involved in activities such as attending classes, reading, listening to recommended recordings and preparing assignments.

READINGS, MATERIALS & EQUIPMENT

There are not required texts, but students will refer to texts used in NZSM 520 (Music Therapy Principles), and NZSM 522 (Music Therapy Methods).

Students may also need to obtain additional resources such as books, journal readings, music and instruments, which are related to their clinical experiences.

PAPER LEARNING OBJECTIVES

Students who have successfully completed this paper will:

1. demonstrate an understanding of music therapy principles in a clinical setting
2. apply music therapy methods safely and effectively under supervision
3. work with clients of varying age groups and needs to achieve therapeutic outcomes for individuals and/ or groups either within a multidisciplinary health/education team or a particular music therapy programme
4. value the diversity of beliefs about the role of music in a bicultural and multi-cultural society, and evaluate their significance to the practice of music therapy
5. evaluate their own attitudes to stylistic, cultural and intellectual diversity in music and develop practical strategies to work effectively in this diversity
6. apply insights and new learning to their own music therapy practice, and evaluate and reflect upon the process and effects

(Skill areas:)

1. demonstrate, in a clinical setting, music therapy skills to work in a therapeutic team
2. demonstrate, in a clinical setting, assessment techniques to identify and target age and specific population/client-appropriate needs areas and goals/objectives appropriate for clinical music therapy
3. demonstrate, in a clinical setting, the skills to safely involve clients in a variety of therapeutic situations
4. demonstrate, in a clinical setting, a clinically-appropriate standard on their chosen instrument and demonstrate competence other instruments, including voice, keyboard, and guitar
5. demonstrate additional skills as required to be successful as a student music therapist, including scheduling, paperwork, team conferencing, etc
6. present a Case Study to lecturers and peers in a professional manner.

ASSESSMENT REQUIREMENTS

Approved assessment regime

The following assessment regime for this paper has been approved by the NZSM Academic Committee:

- Mid-Semester Assessment. Demonstration of MT practice (33% - Marked Pass/Fail)
- End-Semester Assessment. Demonstration of MT practice (33% - Marked Pass/Fail)
- Case Study - 5,000-7,000. Description of MT practice. (33% - Marked Pass/Fail)

Assessment details for this offering

Details of assessments are laid out in the Music Therapy Clinical Placement Guidelines 2013.

The NZSM Practicum Assessor will visit students at the clinical placement site mid- and end of the trimester to assess student progress (LO1-12). The Clinical Liaison at the placement will also contribute to the evaluation. The assessor will review the student's clinical documentation, watch them working with clients, and will meet with the student and possibly other members of the team to discuss progress (approx. 1-1.5hrs total). Information from all these observations will be combined and the Assessor will make a complete assessment of student progress to determine whether the student will PASS or FAIL. A report will be furnished. An aegrotat cannot apply. Instead, the student (with the written approval of the teacher) must apply to the Director NZSM to have his/her assessment delayed. Any such delayed assessment must be completed prior to the start of the following trimester.

Students are required to submit a summative project being a 5,000-7,000 word Case Study describing their work with a client or group (LO's 1,4,5,6,11,12). Due 8th November 2013.

All assessments will be graded Pass or Fail. Students must pass all three assessments: i.e. each clinical assessment AND the case study component.

<i>Assessment name</i>	<i>Word length / duration</i>	<i>Learning objective(s)</i>	<i>Due date</i>	<i>% of final grade</i>
Mid-Semester Assessment	NA	1-6	26 th August 2013	33%
End-Semester Assessment	NA	1-6	7 th October 2013	33%
Case Study	5000-7000	1,3,4,5,6	8th November 2013	34%

PENALTIES

Assignments must be submitted by the due dates. In fairness to other students, unless a medical certificate is produced, assessment submitted after 5pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Students, who for exceptional reasons can justify an extension for an item of assessment, must apply to the Course Coordinator *before* the due date. Please note that no extensions can be granted for tutorial assignments.

ASSIGNMENT PRESENTATION

Written work should be presented according to the guidelines set out in the **NZSM Guidelines for Academic Work**, which can be downloaded as a PDF document from the NZSM Website www.nzsm.ac.nz/student-zone/student-guides. Five percent (5%) will be deducted for written work that does not conform to these standards.

Notated work must be presented according to the guidelines set down in the **NZSM Composition and Orchestration Style Guide**, available as a PDF document from the NZSM Website: www.nzsm.ac.nz/student-zone/student-guides. Five percent (5%) will be deducted for notated work that clearly does not conform to these standards.

Sonic Arts work should be submitted as a clearly labelled Audio CD, or, for multimedia works, as a DVD or as a Quicktime data file on a data CD-ROM.

MANDATORY PAPER REQUIREMENTS

In addition to achieving an overall pass mark of 50%, students must:

- a) , each student must complete 300 hours of work related to their clinical placement in a satisfactory manner
- b) all assessments will be graded Pass or Fail. Students must pass all three assessments; i.e. each clinical assessment AND the case study component

If for health reasons you are unable to complete all the work required for assessment purposes for this paper, you may, on presentation of a medical certificate, have the date for submission extended by the Director, NZSM.

If for health reasons you are unable to complete all the work required for assessment purposes for this paper by 17 November, you may, on presentation of a medical certificate, have the date for submission extended by the Director, NZSM.

SUBMISSION AND RETURN OF WORK

Assignments should be deposited in the box provided in Room 1D11, Mt Cook Campus, or handed directly to the lecturer.

Marked assignments will be returned directly to individual students

NB: This course is moderated, so all students are requested to retain all marked assessment items in the event that they are required at the end of the course.

SCALING OF GRADES

To obtain a fair distribution of marks relative to assignment difficulty, scaling may be employed on some or all assessment items in accordance with guidelines set out in the VUW Assessment Handbook:

www.victoria.ac.nz/home/about_victoria/avcacademic/publications/assessment-handbook.pdf

ACADEMIC PROGRESS, NON-ENGAGEMENT & STUDENT LOAN ELIGIBILITY

All NZSM students are bound by the VUW Academic Progress Statute. VUW manages the enrolment of students who are not making satisfactory academic progress by:

- restricting the number of courses that students may enrol in, and/or
- requiring students to meet certain conditions.

Students whose academic progress continues to be unsatisfactory may be suspended for a specified period. Students who return after suspension and whose academic progress remains unsatisfactory may be excluded from the University.

Any student who is enrolled in more than two courses in a trimester and achieves E grades in all courses will be considered “non-engaged”. The University can suspend or exclude such students. For full details about restrictions and conditions refer to:

www.victoria.ac.nz/home/study/academic-progress

Also, please note that students will be required to pass at least half of their courses in order to continue to qualify for a student loan. For more information see:

www.victoria.ac.nz/home/admisenrol/payments/loansandallowances/performance-criteria

COMMUNICATION OF ADDITIONAL INFORMATION

Official notices issued after the paper has commenced will be posted on the board outside the NZSM office on the Mt Cook campus. Notices concerning a number of papers will also be posted on Blackboard. The Course Coordinator will specify if Blackboard will be used.

CLASS REPRESENTATIVES

Class representatives for the NZSM are elected in the first week of the trimester, and their names and contact details will be available to VUWSA and/or MaWSA, the Course Coordinator and to each class. You can find out more information on Class Representatives on the VUWSA website

(www.vuwsa.org.nz) or MaWSA website (www.mawsa.org.nz)

Students may like to write the Class Rep’s name and details in this box:

Class Rep name and contact details:

STUDENT FEEDBACK

Feedback on teaching, and feedback on the course, will be sought from all students using the system set up by the Victoria University Teaching and Development Unit.

Student feedback on University courses may be found at

www.cad.vuw.ac.nz/feedback/feedback_display.php

ACADEMIC INTEGRITY AND PLAGIARISM

Academic integrity means that university staff and students, in their teaching and learning, are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the school's learning, teaching and research activities are based. The NZSM's reputation for academic integrity adds value to your qualification.

The NZSM defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the NZSM website: www.nzsm.ac.nz/student-zone/student-guides

GENERAL NZSM POLICIES AND STATUTES

Students should familiarise themselves with the NZSM's policies and statutes, especially those regarding Personal Courses of Study, Academic Grievances, Staff and Student Conduct. Please see www.nzsm.ac.nz/student-zone/student-guides

For any statutes relating to the particular qualifications being studied, see either the Massey University Calendar or the Victoria University of Wellington Calendar.

Information about Student Services, including Academic Mentoring for Māori and Pasifika Students, and support for Students with Disabilities, is to be found in the NZSM Student Handbook (available at www.nzsm.ac.nz/student-zone/student-guides or in hard copy from the NZSM offices on each campus).

HUMAN ETHICS GUIDELINES

Any student assessment or project at any level that involves human subjects (including the documenting, interviewing and recording of information from people) must follow ethics guidelines. For courses in Music Therapy, students must follow Massey University Ethics guidelines. For all other courses, students must follow VUW Ethics Guidelines. For information and assistance as it relates to your course, consult first with your Course Coordinator. Guidelines are given at:

- <https://intranet.victoria.ac.nz/research-office/policy-and-services/ethics.html>
- www.massey.ac.nz/massey/research/research-ethics/human-ethics

OTHER IMPORTANT INFORMATION

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Aegrotats: www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat
- Academic Progress (including restrictions and non-engagement):
www.victoria.ac.nz/home/study/academic-progress
- Dates and deadlines: www.victoria.ac.nz/home/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/home/study/exams-and-assessments/grades
- Resolving academic issues:
www.victoria.ac.nz/home/about/avcacademic/publications2#grievances
- Special passes: www.victoria.ac.nz/home/about/avcacademic/publications2#specialpass
- Statutes and policies including the Student Conduct Statute:
www.victoria.ac.nz/home/about/policy
- Student support: www.victoria.ac.nz/home/viclife/student-service
- Students with disabilities: www.victoria.ac.nz/st_services/disability OR
www.massey.ac.nz/massey/student-life/services-and-resources/disability-services/disability-services_home.cfm
- Student Charter: www.victoria.ac.nz/home/viclife/student-charter
- Student Contract: www.victoria.ac.nz/home/admisenrol/enrol/studentcontract
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/home/about OR
www.massey.ac.nz/massey/home.cfm
- NZSM Student Handbook: www.nzsm.ac.nz/student-zone/student-guides
- Scholarships and prizes relevant to NZSM students:
www.nzsm.ac.nz/student-zone/scholarships-and-prizes
- Your grades, academic profile, timetable, etc.: my.vuw.ac.nz

EVENTS

Regular events are held during trimesters 1 & 2 at all NZSM campuses. These events are for the benefit of all students, and include performances, masterclasses, special lectures and workshops given by staff, students and visiting artists.

All students are expected to keep time free to attend the weekly lunchtime concert on Friday at 12.10pm, along with other events as required.

Students should sign up to the **Dawn Chorus**, the NZSM's events e-newsletter, by emailing events@nzsm.ac.nz with "subscribe dawn chorus" in the subject line.

Music Forum will take place every Friday from 3:10pm-4:30pm. It will normally take place in the ACR, Kelburn Campus, but will take place on selected Fridays at Mt Cook, location to be announced.

Events & Marketing Coordinator: Stephen Gibbs

Phone: (04) 463 4766 **Email:** stephen.gibbs@nzsm.ac.nz

Website: www.nzsm.ac.nz/events