



PAPER OUTLINE 2013

Paper Code & Title: MUSC 167 *Classical Theory and Musicianship 2*
Trimester: 2 **Year:** 2013
CRN: 15614 **Campus:** NZSM - VUW Kelburn
Points: 20
Prerequisites: MUSC 166
Corequisites: None
Restrictions: MUSI 107, 108, NZSM 161, 162, 133.134, 133.135

Important dates: Trimester dates: 15 July–17 November 2013
Teaching dates: 15 July–18 October 2013
Mid-trimester break: 26 August–8 September 2013
Study period: 21–25 October 2013
Examination/Assessment period: 25 October–16 November 2013
(where applicable) *NB: For courses with exams, students must be available to attend the exam at any time during this period.*
Last assessment item due: 17 October 2013
Withdrawal date: 26 July 2013
Refer to
www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds
If you cannot complete an assignment or sit a test or examination (aegrotats), refer to
www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat

Course Coordinator: Geoffrey Coker
Contact phone: (04) 463 5883 **Email:** geoffrey.coker@nzsm.ac.nz
Office located at: Room 103, 94 Fairlie Terrace, Kelburn campus
Office hours: Mondays 11:00am – 12:00 noon

Other staff member(s): Dr Jonathan Berkahn
Contact phone: (04) 463-9562 **Email:** jonathan.berkahn@nzsm.ac.nz
Office(s) located at: Room 102, 94 Fairlie Terrace, Kelburn campus

Tutors: Lucy Gijsbers **Email:** gijlsbelucy@myvuw.ac.nz
Heather Easting **Email:** eastinheat@myvuw.ac.nz

Class times & locations: Monday, Wednesday, Thursday, 12:00pm–12:50pm (MS209)
Monday, Wednesday, Thursday, 12:00pm–12:50pm (HULT119)
Please Note: For the first lecture the whole class will meet in Room HULT119

Musicianship Labs times & locations: MU 202. These are arranged in groups of no more than 10 students. See separate notice for individual placements. You will need to supply **your own headphones**. *These commence in the second week of the trimester. Groups will be posted on Blackboard and/or on the noticeboard outside the office on the NZSM Kelburn campus at the start of Week 2.*

Tutorial times & locations: There are no tutorials for this class but students are recommended to form study groups which staff will be happy to attend on invitation.

PRESCRIPTION

Study in the recognition of common practice tonal music procedures and their application, including training in analysis of basic repertory and conventional forms, melodic and rhythmic dictation, aural perception, and keyboard skills. For 2013: Please note that the first lecture of the course will be held in HULT119 (Monday, 15 July 12:00 - 12:50pm).

TEACHING FORMAT

This course comprises three 1-hour lectures per week and one 1-hour Musicianship Lab per week. During labs a graduate tutor will guide students in their study of the Keyboard and Aural components of the paper, and assist with/give feedback on work in progress, where appropriate, including being available to answer questions on marked written work.

See attached course syllabus for more information.

WORKLOAD

A 20-point one-trimester paper should require at least 200 hours work (including class time). This means that in term time, the midterm break and study week you should be prepared to spend on average 13 hours per week involved in activities such as attending classes, reading, listening to recommended recordings and preparing assignments.

READINGS, MATERIALS & EQUIPMENT

Set texts:

Students are expected to purchase the Class Anthologies entitled:

MUSC167 Classical Theory 2, Analysis. Class Notes

MUSC167 Classical Theory 2, Analysis. Anthology

MUSC160/166/167/266 Keyboard/Aural Anthology/Workbook (the same edition of the book used in MUSC166 in 2013).

The Aural computer programme "Ear Conditioner" is an essential resource in this class, and is available for use in the keyboard lab when there are no classes present.

You will need to supply **your own headphones**, with plug size adapter, for use in the Keyboard Lab.

All textbooks and student notes will be sold from vicbooks' new store, Ground Floor Easterfield Building. Customers can order textbooks and student notes online at www.vicbooks.co.nz or email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available. Opening hours are 8am–6pm, Monday–Friday during term time (closing at 5pm in the holidays). Phone: 463 5515

PAPER LEARNING OBJECTIVES

Students who have successfully completed this paper will be able to:

1. apply accepted terminology and procedures to the analysis of conventional musical works
2. identify by ear the properties of intervals, chords, and keys, and compare two part performances with the written score
3. use the keyboard to play short pieces, transpositions, score readings, and improvisations.

ASSESSMENT

Approved assessment regime

The following assessment regime for this paper has been approved by the NZSM Academic Committee:

There are 5 items of assessment:

1. 5-15 Short analysis assignments. Related to learning outcome 1. (30%).
2. Two Analysis Tests. Related to learning outcome 1. (30%).
3. Two Aural Tests. Related to learning outcome 2. (15%).
4. Two Keyboard Tests. Related to learning outcome 3. (15%).
5. A Journal of responses to class material. Related to learning outcomes 1, 2, and 3. (10%).

Assessment details for this offering

<i>Assessment items and workload per item</i>	<i>Word length / duration</i>	<i>Learning objective(s)</i>	<i>Due date</i>	<i>%</i>
Short Analysis Assignments: Fragments	50 Words	1	18, 24, 31 July; 7, 14, 21 August; 18, 25 September; 2 October	10%
Assignments	200 Words	1	25 July; 8, 19 August; 19 September; 3 October	20%
Analysis Tests	One Hour	1	9 September; 17 October	30%
Aural Tests	One Hour	2	15 August; 14 October	15%
Keyboard Tests	10 Minutes	3	19 August; 14 October	15%
Journals	100 Words	1, 2, & 3	26 July; 2, 9, 16 August; 13, 20, 27 September; 4, 11 October	10%

This paper is internally assessed

PENALTIES

Assignments must be submitted by the due dates. In fairness to other students, unless a medical certificate is produced, assessment submitted after 5pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Students, who for exceptional reasons can justify an extension for an item of assessment, must apply to the Course Coordinator *before* the due date. Please note that no extensions can be granted for Fragments or Journals.

ASSIGNMENT PRESENTATION

Written work should be presented according to the guidelines set out in the **NZSM Guidelines for Academic Work**, which can be downloaded as a PDF document from the NZSM Website www.nzsm.ac.nz/student-zone/student-guides. Five percent (5%) will be deducted for written work that does not conform to these standards.

Notated work must be presented according to the guidelines set down in the **NZSM Composition and Orchestration Style Guide**, available as a PDF document from the NZSM Website: www.nzsm.ac.nz/student-zone/student-guides. Five percent (5%) will be deducted for notated work that clearly does not conform to these standards.

MANDATORY PAPER REQUIREMENTS

In addition to achieving an overall pass mark of 50%, students must:

- a) submit each piece of work or item of assessment specified for this course, on or by the specified dates (subject to such provisions as are stated for late submission of work)
- b) attend at least 80% of lectures, and Musicianship Labs related to this course
- c) to pass this paper, besides obtaining an overall passing grade, students must achieve at least 40% of the available marks in each of Keyboard and Aural, and 50% in Analysis.

If for health reasons you are unable to complete all the work required for assessment purposes for this paper by 17 November, you may, on presentation of a medical certificate, have the date for submission extended by the Director, NZSM.

SUBMISSION AND RETURN OF WORK

Assignments should be deposited in the MUSC 166/266/167 box with your tutor's name in the lobby outside Room MS209.

Marked assignments will be returned to the alphabetical boxes in the lobby outside Room MS209.

SCALING OF GRADES

To obtain a fair distribution of marks relative to assignment difficulty, scaling may be employed on some or all assessment items in accordance with guidelines set out in the VUW Assessment Handbook:

www.victoria.ac.nz/home/about_victoria/avcacademic/publications/assessment-handbook.pdf

ACADEMIC PROGRESS, NON-ENGAGEMENT & STUDENT LOAN ELIGIBILITY

All NZSM students are bound by the VUW Academic Progress Statute. VUW manages the enrolment of students who are not making satisfactory academic progress by:

- restricting the number of courses that students may enrol in, and/or
- requiring students to meet certain conditions.

Students whose academic progress continues to be unsatisfactory may be suspended for a specified period. Students who return after suspension and whose academic progress remains unsatisfactory may be excluded from the University.

Any student who is enrolled in more than two courses in a trimester and achieves E grades in all courses will be considered "non-engaged". The University can suspend or exclude such students. For full details about restrictions and conditions refer to:

www.victoria.ac.nz/home/study/academic-progress

Also, please note that students will be required to pass at least half of their courses in order to continue to qualify for a student loan. For more information see:

www.victoria.ac.nz/home/admisenrol/payments/loansandallowances/performance-criteria

COMMUNICATION OF ADDITIONAL INFORMATION

Official notices issued after the paper has commenced will be posted on the board outside the NZSM office on the Kelburn campus. Notices concerning a number of papers will also be posted on Blackboard. The Course Coordinator will specify if Blackboard will be used.

CLASS REPRESENTATIVES

Class representatives for the NZSM are elected in the first week of the trimester, and their names and contact details will be available to VUWSA and/or MaWSA, the Course Coordinator and to each class. You can find out more information on Class Representatives on the VUWSA website (www.vuwsa.org.nz) or MaWSA website (www.mawsa.org.nz)

Students may like to write the Class Rep's name and details in this box:

Class Rep name and contact details:

STUDENT FEEDBACK

Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php

ACADEMIC INTEGRITY AND PLAGIARISM

Academic integrity means that university staff and students, in their teaching and learning, are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the school's learning, teaching and research activities are based. The NZSM's reputation for academic integrity adds value to your qualification.

The NZSM defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the NZSM website: www.nzsm.ac.nz/student-zone/student-guides

GENERAL NZSM POLICIES AND STATUTES

Students should familiarise themselves with the NZSM's policies and statutes, especially those regarding Personal Courses of Study, Academic Grievances, Staff and Student Conduct. Please see www.nzsm.ac.nz/student-zone/student-guides

For any statutes relating to the particular qualifications being studied, see either the Massey University Calendar or the Victoria University of Wellington Calendar.

Information about Student Services, including Academic Mentoring for Māori and Pasifika Students, and support for Students with Disabilities, is to be found in the NZSM Student Handbook (available at www.nzsm.ac.nz/student-zone/student-guides or in hard copy from the NZSM offices on each campus).

HUMAN ETHICS GUIDELINES

Any student assessment or project at any level that involves human subjects (including the documenting, interviewing and recording of information from people) must follow ethics guidelines. For courses in Music Therapy, students must follow Massey University Ethics guidelines. For all other courses, students must follow VUW Ethics Guidelines. For information and assistance as it relates to your course, consult first with your Course Coordinator. Guidelines are given at:

- <https://intranet.victoria.ac.nz/research-office/policy-and-services/ethics.html>
- www.massey.ac.nz/massey/research/research-ethics/human-ethics

OTHER IMPORTANT INFORMATION

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Aegrotats: www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat
- Academic Progress (including restrictions and non-engagement): www.victoria.ac.nz/home/study/academic-progress
- Dates and deadlines: www.victoria.ac.nz/home/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/home/study/exams-and-assessments/grades
- Resolving academic issues: www.victoria.ac.nz/home/about/avcacademic/publications2#grievances
- Special passes: www.victoria.ac.nz/home/about/avcacademic/publications2#specialpass
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/home/about/policy
- Student support: www.victoria.ac.nz/home/viclife/student-service
- Students with disabilities: www.victoria.ac.nz/st_services/disability OR www.massey.ac.nz/massey/student-life/services-and-resources/disability-services/disability-services_home.cfm
- Student Charter: www.victoria.ac.nz/home/viclife/student-charter
- Student Contract: www.victoria.ac.nz/home/admisenrol/enrol/studentcontract
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/home/about OR www.massey.ac.nz/massey/home.cfm
- NZSM Student Handbook: www.nzsm.ac.nz/student-zone/student-guides
- Scholarships and prizes relevant to NZSM students: www.nzsm.ac.nz/student-zone/scholarships-and-prizes
- Your grades, academic profile, timetable, etc.: my.vuw.ac.nz

EVENTS

Regular events are held during trimesters 1 & 2 at all NZSM campuses. These events are for the benefit of all students, and include performances, masterclasses, special lectures and workshops given by staff, students and visiting artists.

All students are expected to keep time free to attend the weekly lunchtime concert on Friday at 12.10pm, along with other events as required.

Students should sign up to the **Dawn Chorus**, the NZSM's events e-newsletter, by emailing events@nzsm.ac.nz with "subscribe dawn chorus" in the subject line.

Events & Marketing Coordinator: Stephen Gibbs

Phone: (04) 463 4766 **Email:** stephen.gibbs@nzsm.ac.nz

Website: www.nzsm.ac.nz/events