



**FACULTY OF HUMANITIES AND SOCIAL SCIENCES  
SCHOOL OF LANGUAGES AND CULTURES**

**JAPANESE PROGRAMME  
JAPA 203 JAPANESE LANGUAGE 2B**

**20 POINTS**

**TRIMESTER 2 2013**

Please read through this material very carefully in the first week of the course, and refer to it regularly.

**Important dates**

**Trimester dates:** 15 July to 17 November 2013

**Teaching dates:** 15 July to 18 October 2013

**Mid-trimester break:** 26 August to 8 September 2013

**Withdrawal dates:** Refer to [www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds](http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds)

If you cannot complete an assignment or sit a test or examination (aegrotats), refer to [www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat](http://www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat)

**Names and contact details**

**Course Coordinator  
and Lecturer:**

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**Tutors:**

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**School Administrators:**

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School office hours: 9.00am to 5.00pm Monday to Friday

**Contact Person for Māori  
and Pasifika Students:**

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**Contact Person for  
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**School Website:**

[www.victoria.ac.nz/slc](http://www.victoria.ac.nz/slc)

### Class times and locations

a) Lectures: (3 hours per week)

Monday 10.00am – 10.50am AM (Alan MacDiarmid) LT105

**AND**

Wednesday 10.00am – 11.50am AM (Alan MacDiarmid) LT105

b) Tutorials\*: (2 hours per week)

Tuesday 11.00am – 11.50am vZ (von Zedlitz) 515

OR

Tuesday 12noon – 12.50pm vZ (von Zedlitz) 710

**AND**

Friday 9.00am – 9.50am vZ (von Zedlitz) 510

OR

Friday 10.00am – 10.50am vZ (von Zedlitz) 510

\*There will be no tutorials on the first Friday of the trimester.

Students must choose tutorial class groups by signing up using the S-cubed system

<https://signups.victoria.ac.nz>. You must remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

### Communication of additional information

Any additional information relating to this course may be found on Blackboard and the Japanese noticeboard situated on the 7th floor of the von Zedlitz Building. You are required to check Blackboard and the noticeboard regularly.

### Prescription

This course is a continuation of the work done in JAPA 202 in all five language skills (speaking, listening, reading, writing and intercultural competence), and will bring students to a lower intermediate level in Japanese. By the end of this course students will understand approximately 750 kanji.

## Course Learning Objectives (CLOs)

Students who pass this course should be able to:

1. Converse fluently and express orally their opinions about matters of a general nature (oral and aural skills) at lower intermediate level.
2. Recognise the meaning(s) and reading(s) of approximately 750 kanji (reading and writing skills).
3. Recognise and appropriately apply most of the grammar of modern Japanese (oral, aural, reading and writing skills) at lower intermediate level.
4. Gain a more profound understanding of Japanese society and culture through language study on this course, and apply that to their communication with Japanese people on topics of a non-specialist nature (intercultural competence).

NB Students' ability in the language is expected to have reached the equivalent of the Japanese Proficiency Test Level N3.

## Teaching format

Students will study and practice the five skills of reading, writing, speaking, listening and intercultural competence in the lectures and further grammatical structures will be introduced. In the tutorials, further practice will be given for speaking and writing Japanese.

## Mandatory course requirements

In addition to achieving an overall pass mark of 50% in this course each student must:

- a) Submit all assignments (worth 10% or more) by their due dates
- b) Play a satisfactory part in an assessed oral presentation
- c) attend a minimum of 80% of the tutorials and audiovisual classes.

## Workload

The University Assessment Handbook has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a 20-point course should work on average 13 hours per week including contact hours - i.e., in the case of JAPA 203, 8 hours of private study outside class time.

- a) Students are required to attend 5 hours of tuition per week
- b) Students must submit all assignments; sit all tests (except kanji quizzes); and take part in an oral presentation in tutorials.
- c) If a student's progress is not satisfactory despite spending a large amount of time on study, the Course Coordinator should be consulted. Students should feel free to consult the Course Coordinator at any time with any queries.

## Assessment requirements

This course is internally assessed and each student's progress will be assessed by assignments and progress tests, and other tests during the course.

Assessment items and workload per item	%	CLO(s)	Due date
<b>1</b> <u>Written kanji quizzes</u> 6 x 1.5% These are approximately 5-minute scheduled quizzes conducted during lectures. They aim to test students' ability to accurately hand-write kanji, with a focus on newly-introduced kanji (though not exclusively). They may be conducted at any point during the lecture, at the discretion of the instructor.	9%	2	31 July, 14 Aug, 11 Sept, 25 Sept, 2 Oct, 9 Oct

2	<u>Online kanji/vocabulary quizzes</u> 6 x 1.5% These will be available through Blackboard. They may be completed in the student's own time before a specified deadline. They are intended to assist students in learning to recognise and read vocabulary and kanji.	9%	1, 2	21 July, 28 July, 4 Aug, 8 Sept, 15, Sept, 22 Sept
3	<u>Written assignment</u> 1 x 9% The written assignment is designed to assess students' ability to write in Japanese in a stylistically appropriate fashion. (600-700 graphs/characters).	9%	1, 2, 3, 4	9 Sept
4	<u>10 minute Oral Presentation in pairs/small groups</u> Detailed information will be given in lectures. The student's contribution is individually assessed.	18%	1, 3, 4	8 or 15 Oct (as designated by tutor)
5	Written progress test 1 x 20 This test is an 80-minute written test that assesses students' retention of the grammar and kanji learnt and their ability to read, write and comprehend Japanese.	20%	1, 2, 3, 4	21 Aug
6	Aural progress test 1 x 5% This test is an aural comprehension test based on the topics, vocabulary and grammar studied to date.	5%	1, 3, 4	21 Aug
7	Final written test This test is an 80-minute written test that assesses students' retention of the grammar and kanji learnt throughout the course, and their ability to read, write and comprehend Japanese.	25%	1, 2, 3, 4	16 Oct
8	Final aural test 1 x 5% This test is an aural comprehension test based on the topics, vocabulary and grammar studied throughout the course.	5%	1, 3, 4	16 Oct

### Submission and return of work

All assignments in Japanese must be **hand written** on *genkō-yōshi*. Hard copies of assignments should be submitted in class. Marking criteria will be distributed in class in advance of the assignment.

Tidy presentation is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for corrections: leave a 4-centimetre margin and write or type on alternate lines. Do not write in pencil. All assignments should include a cover sheet available from SLC office. Assignments are to be handed in to the Japanese assignment slot located to the left of the SLC Office area on the 6th floor of von Zedlitz. Detailed guidelines for the presentation of assignments will be distributed with the assignment topics. In principle, assessed assignments will be returned within three weeks of the deadline.

Marked work will either be returned in class or be made available for collection from the SLC office. Please bring your student ID card with you when you come to collect your work.

## Penalties

If unforeseeable circumstances arise that prevent you from completing an assessment or test on the due date, you should contact the Course Coordinator/Tutor *prior to the due date* if possible, and without delay (within two working days) afterwards. If it is a medical reason, a medical certificate must be provided.

There may be no alternative test/assessment times. Therefore, if you are unable to sit any of the tests, you must contact the Course Coordinator prior to the test. For students who are unable to sit a test due to exceptional circumstances such as health problems or a family bereavement, alternative arrangements may be agreed to by the Course Coordinator, on presentation of a medical certificate or other appropriate document(s). Such arrangements must be made as soon as possible: at the latest, within two days of the test/assessment date. If the Course Coordinator has not been contacted by that day, a fail grade for that piece of assessment may be awarded.

Assignments must be handed in on the deadlines specified to avoid penalties. **5% per day (counting an individual piece of work as 100%) will be deducted from work submitted after the assigned date** without prior permission or without a necessary and demonstrable reason such as illness. While extensions will usually be granted on request for legitimate unavoidable reasons, work that comes in after the original deadline may receive only minimal comments from your marker.

## Set texts

### Essential texts:

*An Integrated Approach to Intermediate Japanese* (Revised Edition), The Japan Times

**Recommended Reference Texts:** These books will be useful to you for individual study.

### Kanji:

- *A Guide to Reading and Writing Japanese* (Tuttle)
- *Kanji in Context* (Japan Times)
- *Nelson's Japanese-English Character Dictionary* (Tuttle)

### Grammar:

- *A Dictionary of Basic Japanese Grammar* (Japan Times)
- *A Dictionary of Intermediate Japanese Grammar* (Japan Times)

Texts can be purchased from Vic Books, Ground Floor Easterfield Building, Kelburn Parade. It can also be ordered online at [www.vicbooks.co.nz](http://www.vicbooks.co.nz). Orders and enquiries can be emailed to [enquiries@vicbooks.co.nz](mailto:enquiries@vicbooks.co.nz).

## Class representative

A class representative will be elected in the first week, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class reps will attend a meeting with the Head of School to discuss how the course is going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: [www.vuwsa.org.nz](http://www.vuwsa.org.nz)

## Student feedback

Response to feedback for this course will be discussed in class or delivered via Blackboard. Student feedback on University courses may be found at [http://www.cad.vuw.ac.nz/feedback/feedback\\_display.php](http://www.cad.vuw.ac.nz/feedback/feedback_display.php)

## Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: [www.victoria.ac.nz/home/study/plagiarism](http://www.victoria.ac.nz/home/study/plagiarism)
- Aegrotats: [www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat](http://www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat)
- Academic Progress: [www.victoria.ac.nz/home/study/academic-progress](http://www.victoria.ac.nz/home/study/academic-progress) (including restrictions and non-engagement)
- Dates and deadlines: [www.victoria.ac.nz/home/study/dates](http://www.victoria.ac.nz/home/study/dates)
- FHSS Student and Academic Services Office: [www.victoria.ac.nz/fhss/student-admin](http://www.victoria.ac.nz/fhss/student-admin)
- Grades: [www.victoria.ac.nz/home/study/exams-and-assessments/grades](http://www.victoria.ac.nz/home/study/exams-and-assessments/grades)
- Resolving academic issues:  
[www.victoria.ac.nz/home/about/avcacademic/publications2#grievances](http://www.victoria.ac.nz/home/about/avcacademic/publications2#grievances)
- Special passes: [www.victoria.ac.nz/home/about/avcacademic/publications2#specialpass](http://www.victoria.ac.nz/home/about/avcacademic/publications2#specialpass)
- Statutes and policies including the Student Conduct Statute:  
[www.victoria.ac.nz/home/about/policy](http://www.victoria.ac.nz/home/about/policy)
- Student support: [www.victoria.ac.nz/home/viclife/student-service](http://www.victoria.ac.nz/home/viclife/student-service)
- Students with disabilities: [www.victoria.ac.nz/st\\_services/disability](http://www.victoria.ac.nz/st_services/disability)
- Student Charter: [www.victoria.ac.nz/home/viclife/student-charter](http://www.victoria.ac.nz/home/viclife/student-charter)
- Student Contract: [www.victoria.ac.nz/home/admisenrol/enrol/studentcontract](http://www.victoria.ac.nz/home/admisenrol/enrol/studentcontract)
- Turnitin: [www.cad.vuw.ac.nz/wiki/index.php/Turnitin](http://www.cad.vuw.ac.nz/wiki/index.php/Turnitin)
- University structure: [www.victoria.ac.nz/home/about](http://www.victoria.ac.nz/home/about)
- VUWSA: [www.vuwsa.org.nz](http://www.vuwsa.org.nz)

## Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the Library's technology-rich, multimedia centre supporting language learning. At the LLC you can practise and extend your language learning.

You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website [www.victoria.ac.nz/llc](http://www.victoria.ac.nz/llc).

## Course programme

### JAPA 203 TENTATIVE OUTLINE OF COURSE CONTENT 2013

Week	Lecture 50 mins (Monday)	Tutorial (Tues)	Lecture 1hr 50 mins (Wednesday)	Tutorial (Fri)	Online quizzes
<b>wk 1</b> 7月 15～19日	オリエンテーション  IAIJ 8 会話 1 IAIJ	IAIJ 8 会話 1	IAIJ 8 読み物	(No tutorial in 1st week)	<b>Online Quiz 8</b> 21 July 11.59pm
<b>wk 2</b> 7月 22日～26日	IAIJ 8 会話 2	IAIJ 8 会話 3  ワークブックなどの練習	IAIJ 8 速読  IAIJ 9 読み物	IAIJ 8 ワークブックなどの練習	<b>Online Quiz 9</b> 28 July 11.59pm
<b>wk 3</b> 7月 29日～ 8月 2日	IAIJ 9 会話 1	IAIJ 9 会話 2  ワークブックなどの練習  Oral Prep	IAIJ 9 読み物 (続) ・ 速読  <b>Kanji Quiz 1 (L8)</b> <b>1.5%</b>	IAIJ 9 ワークブックなどの練習	
<b>wk 4</b> 8月 5日～ 9日	IAIJ 9 会話 3	IAIJ 9 ワークブックなどの練習  聞き取り練習	IAIJ 10 読み物	IAIJ 9/10 ワークブックなどの練習	<b>Online Quiz 10</b> 4 August 11.59pm
<b>wk 5</b> 8月 12日～ 16日	IAIJ 10 会話 1	IAIJ 10 会話 2  ワークブックなどの練習  Oral Prep	IAIJ 10 読み物 (続) ・ 速読  <b>Kanji Quiz 2 (L9)</b> <b>1.5%</b>	IAIJ 8-10 ふくしゅう 復習	
<b>wk 6</b> 8月 19日～ 23日	IAIJ 10 会話 3	IAIJ 10 ワークブックなどの練習  聞き取り練習	<b>Aural Progress Test 5%</b> <b>Written Progress Test 20% (L-10)</b>	IAIJ -10 ふくしゅう 復習	<b>Online Quiz 11</b> 8 Sept 11.59pm
8月 26日～ 9月 6日	中間休み				

<b>wk 7</b> 9月9日～ 13日	IAIJ 11 会話1  <b>宿題 9%</b> <b>Due 9</b> <b>September</b> <b>3pm</b>	IAIJ 11 IAIJ 11 会話2  ワークブックな どの練習  Oral Prep	IAIJ 11 読み物	IAIJ 11 ワークブ ックなど の練習	<b>Online</b> <b>Quiz 12</b> 15 Sept 11.59pm
<b>wk 8</b> 9月16日～ 20日	IAIJ 11 会話3	IAIJ 11 ワークブックな どの練習  聞き取り練習	IAIJ 11 読み物・速読  <b>Kanji Quiz 3 (L10)</b> <b>1.5%</b>  IAIJ 12 読み物	IAIJ 11 ワークブ ックなど の練習	<b>Online</b> <b>Quiz 13</b> 22 Sept 11.59pm
<b>wk 9</b> 9月23日～ 27日	IAIJ 12 会話1	IAIJ 12 会話2  IAIJ 12 ワークブックな どの練習  Oral Prep	IAIJ 12 読み物（続）・ 速読  IAIJ 13 読み物 <b>Kanji Quiz 4 (L11)</b> <b>1.5%</b>	IAIJ 12 ワークブ ックなど の練習	
<b>wk 10</b> 9月30日～ 10月4日	IAIJ 12 会話3	IAIJ 13 ワークブックな どの練習  聞き取り練習	<b>Kanji Quiz 5 (L12)</b> <b>1.5%</b>  IAIJ 13 読み物（続）・ 速読	IAIJ 12 ワークブ ックなど の練習	
<b>wk 11</b> 10月 7日～11日	IAIJ 13 会話1  IAIJ 10-13 <small>ふくしゅう</small> 復習	<b>Oral 18%</b> <b>(or next week)</b>	IAIJ 13 読み物（その 1） IAIJ 10-13 <small>ふくしゅう</small> 復習  <b>Kanji Quiz 6 (L13)</b> <b>1.5%</b>	IAIJ 13 会話2  IAIJ 13 ワークブ ックなど の練習	
<b>wk 12</b> 10月 14日～18日	IAIJ 13 会話3  IAIJ 10-13 <small>ふくしゅう</small> 復習	<b>Oral 18%</b>	<b>Final Aural Test</b> <b>5%</b> <b>Final Written Test</b> <b>25%</b> <b>(L.10-13 を中心</b> <b>に)</b>	総まと め・ アクティ ビティな ど	