



FACULTY OF HUMANITIES AND SOCIAL SCIENCES

INTERNATIONAL INSTITUTE OF MODERN LETTERS

CREATIVE WRITING PROGRAMME

CREW 255 CHILDREN'S WRITING WORKSHOP 20 POINTS

TRIMESTER 2 2013

Important dates

Trimester dates: 15 July to 17 November 2013

Teaching dates: 15 July to 18 October 2013

Mid-trimester break: 26 August to 8 September 2013

Last assessment item due: 29 October 2013

Study period: 21–25 October 2013

Examination/Assessment Period: 25 October to 16 November 2013

Note: students who enrol in courses with examinations must be able to attend an examination at the University at any time during the scheduled examination period.

Withdrawal dates: Refer to www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds

If you cannot complete an assignment or sit a test or examination (aegrotats), refer to www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat

Class times and locations

Workshops take place 4.10-7.00pm on Mondays in the seminar room of the International Institute of Modern Letters, 16 Waiteata Road. The first workshop is on Monday 15 July 2013.

Names and contact details

Course convenor	Eirlys Hunter
Office	Room 404, 16 Waiteata Road
Ph (office)	463 6854
Email	eirlys@xtra.co.nz

Communication of additional information

Additional information or information on changes will be conveyed to students by email to all class members.

Prescription

A workshop course in writing for children which also involves wide reading of children's literature.

Course learning objectives (CLOs)

Students who pass this course should:

- Have increased their awareness and understanding of the genre
- Have developed their ability to think critically and constructively about their own and others' work-in-progress
- Have gained some practical knowledge of the marketplace for children's literature
- Have brought one short piece of writing to the point that it is ready for submission to a publisher, and have started a longer piece

Teaching format

CREW 255 requires you to write, read and think critically about fictional work for children.

This is achieved by:

- Completing set writing exercises
- Discussing your own and fellow students' written work
- Providing fellow students with written feedback as required
- Keeping a reading journal
- Consistent, steady work towards your assessment folio

Mandatory course requirements

You must attend all workshops (subject to extenuating circumstances), complete all the prescribed exercise work, write responses to the other students' folio workshops and keep a reading journal that you submit on the due date. If you do not meet these requirements your portfolio may not be assessed and you may automatically fail the course.

Workload

CREW 255 is a 20-point undergraduate course but the workload is difficult to estimate. Full-time undergraduates should be prepared to spend about 200 hours on course work (including workshop time), but need to be aware that many students treat CREW 255 as a full-time undertaking. There is a lot of reading that needs to be done at a steady rate right from the first week.

Assessment

Assessment for CREW 255 is based on the folio of writing that you submit at the end of the course. Two printed copies of your folio must be submitted on Tuesday 29 October. Your folio will be read by the workshop convenor and by an external assessor. After assessment has been completed your reading journal and one copy of your folio will be returned to you, along with reports from the two examiners.

In addition to your portfolio of writing you must submit a reading journal of at least 3000 words. This is due on 9 September. It is mandatory to submit your reading journal in order to pass CREW 255 but the journal will not be assessed. The guidelines for the journal will be discussed in class.

Course materials

The main source of course materials is the students' own work. Please note that this means that photocopying or printing will be an additional expense for you. You will need to bring **thirteen copies** of each piece of work to the workshop meetings.

There is also one set text for the course, a Student Notes book. This will be sold from the vicbooks www.vicbooks.co.nz.

Class representative

The class representative provides a useful way to communicate feedback to the teaching staff during the course. A class representative will be selected at the first workshop of the course. Students may like to write the Class Rep's name and details in this box:

Class Rep name and contact details:

Student feedback

Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php.

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/home/study/plagiarism
- Aegrotats: www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat
- Academic Progress: www.victoria.ac.nz/home/study/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/home/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/home/study/exams-and-assessments/grades
- Resolving academic issues: www.victoria.ac.nz/home/about/avcacademic/publications2#grievances
- Special passes: www.victoria.ac.nz/home/about/avcacademic/publications2#specialpass
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/home/about/policy
- Student support: www.victoria.ac.nz/home/viclife/student-service
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/home/viclife/student-charter
- Student Contract: www.victoria.ac.nz/home/admisenrol/enrol/studentcontract
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/home/about
- VUWSA: www.vuwsa.org.nz

Workshop Timetable 2013

Monday 15 July	Introductions, exercise 1, discussion
Monday 22 July	class missed due to earthquake checks on campus
Monday 29 July	Exercise 2, discussion, presentation
Monday 5 August	Exercise 3, discussion, presentation
Monday 12 August	Exercise 4, discussion, presentation
Monday 19 August	Exercise 4 (continued), discussion, visitor, presentation

Mid-trimester break - no meetings

Monday 9 Sept:	Exercise 5 (half class), discussion, presentation
Monday 16 Sept:	Exercise 5 (half class), presentation. Reading journal due
Monday 23 Sept:	Folio workshop – 3 folios
Monday 30 Sept:	Folio workshop – 3 folios
Monday 7 Oct	Folio workshop – 3 folios
Monday 14 Oct:	Folio workshop – 3 folios
Monday 21 Oct:	Final workshop - visitor
Tuesday 29 Oct	Folio hand-in party (tbc)

To be confirmed - two guest speakers from the world of writing and publishing