



## PAPER OUTLINE 2013

**Paper Code & Title:** CMPO 330 *Large Ensemble Orchestration*  
**Trimester:** 2                      **Year:** 2013  
**CRN:** 15574                      **Campus:** NZSM - VUW Kelburn  
**Points:** 20  
**Prerequisites:** *One of CMPO 202, 230, 231 or NZSM 205*  
**Corequisites:** *None*  
**Restrictions:** *NZSM 305, MUSI 216*

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**Important dates:**      Trimester dates:      15 July–17 November 2013  
                                 Teaching dates:      15 July–18 October 2013  
                                 Mid-trimester break:      26 August–8 September 2013  
                                 Study period:      21–25 October 2013  
Examination/Assessment period:      25 October–16 November 2013  
                                 (*where applicable*)      *NB: For courses with exams, students must be available to attend the exam at any time during this period.*  
Last assessment item due:      17 October 2013  
                                 Withdrawal date:      26 July 2013  
                                 Refer to  
                                 [www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds](http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds)  
                                 *If you cannot complete an assignment, or sit a test or examination (aegrotats), refer to*  
                                 [www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat](http://www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat)

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**Course Coordinator:** Ken Young  
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                                 or 463 9797  
**Office located at:** Room 102, 94 Fairlie Terrace, Kelburn Campus  
**Office hours:** Tuesday, Thursday, 1:00pm–3:00pm  
**Class times & locations:** Tuesday, Thursday, 9:00am–10:20am (Room MS209)  
**Workshop times & location:** Workshop of arrangements with the NZSM Orchestra,  
Tuesday 15 October & Thursday 17 October,  
Room MS301 (Adam Concert Room), 3:10pm–6:00pm.

## PRESCRIPTION

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*An introduction to the concepts of orchestrating existing music for large ensembles.*

## TEACHING FORMAT

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This course comprises two 1.5-hour lectures per week. Students are encouraged to attend Composer Workshops, and some rehearsals of the NZSM Orchestra, as well as NZSO and Orchestra Wellington concerts.

## WORKLOAD

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A 20-point one-trimester paper should require at least 200 hours work (including class time). This means that in term time, the midterm break and study week you should be prepared to spend on average 13 hours per week involved in activities such as attending classes, reading, listening to recommended recordings and preparing assignments.

## READINGS, MATERIALS & EQUIPMENT

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### Set text:

Samuel Adler. *The Study of Orchestration*. Third Edition. New York: W.W. Norton, 2002

### Books of Interest:

Kent Kennan & Donald Grantham. *The Technique of Orchestration*. Sixth Edition. Upper Saddle River, N.J., Prentice-Hall, 2002

Walter Piston. *Orchestration*.

Nikolai Rimsky-Korsakov. *Principles of Orchestration*. Dover

R Leibowitz and J Maguire. *Thinking for Orchestra: Practical Exercises in Orchestration*. Schirmer, 1960

*All textbooks and student notes will be sold from vicbooks' new store, Ground Floor Easterfield Building. Customers can order textbooks and student notes online at [www.vicbooks.co.nz](http://www.vicbooks.co.nz) or email an order or enquiry to [enquiries@vicbooks.co.nz](mailto:enquiries@vicbooks.co.nz). Books can be couriered to customers, or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available. Opening hours are 8:00am–6:00pm, Monday–Friday during term time (closing at 5:00pm in the holidays). Phone: 463 5515.*

### Recommended reading:

Orchestral scores in general, from Bach to Body.

### Materials and equipment:

Various materials will be distributed throughout the trimester; two clear files and a thick notebook will consequently be required, along with a manuscript pad.

## PAPER LEARNING OBJECTIVES

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Students who have successfully completed this paper will be able to:

1. have a thorough understanding of the skills required for orchestration
2. successfully orchestrate existing piano music for orchestra
3. acquire the knowledge of how the instrumental groups within the orchestra operate
4. understand and apply the principles of good orchestration
5. identify principles of orchestration in existing works.

## ASSESSMENT

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### Approved assessment regime

The following assessment regime for this paper has been approved by the NZSM Academic Committee:

*There are 3 items of assessment:*

1. Two major assignments, including scores and parts (2–3 minutes each). Related to learning outcomes 1–4. (60%)
2. Analytical Journal. 10 entries (minimum 300 words each), totalling not more than 5000 words. Related to learning outcome 5. (20%)
3. Classwork & minor assignments. Related to learning outcomes 1, 3 & 4. (20%)

### Assessment details for this offering

<i>Assessment items and workload per item</i>	<i>Word length / duration</i>	<i>Learning objective(s)</i>	<i>Due date</i>	<i>%</i>
Minor Assignment 1	2–3 pages (c. 30–60 seconds)	1, 3, 4	25 July 2013	5%
Minor Assignment 2	2–3 pages (c. 30–60 seconds)	1, 3, 4	8 August 2013	5%
Minor Assignment 3	2–3 pages (c. 30–60 seconds)	1, 3, 4	15 August 2013	5%
Minor Assignment 4	2–3 pages (c. 30–60 seconds)	1, 3, 4	22 August 2013	5%
Analytical Journal	10 entries (minimum 300 words each), totalling not more than 5000 words.	5	Entries 1–5: 22 August 2013  Entries 6–10: 17 October 2013	20%
Major Assignment 1 Score and Parts	2–3 minutes	1–4	10 September 2013	30%
Major Assignment 2 Score and Parts (for workshopping)	2–3 minutes	1–4	8 October 2013	30%

## PENALTIES

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Assignments must be submitted by the due dates. In fairness to other students, unless a medical certificate is produced, assessment submitted after 5:00pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Students, who for exceptional reasons can justify an extension for an item of assessment, must apply to the Course Coordinator *before* the due date. Please note that no extensions can be granted for tutorial assignments.

## ASSIGNMENT PRESENTATION

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**Written work** should be presented according to the guidelines set out in the **NZSM Guidelines for Academic Work**, which can be downloaded as a PDF document from the NZSM Website: [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides). Five percent (5%) will be deducted for written work that does not conform to these standards.

**Notated work** must be presented according to the guidelines set down in the **NZSM Composition and Orchestration Style Guide**, available as a PDF document from the NZSM Website: [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides). Five percent (5%) will be deducted for notated work that clearly does not conform to these standards.

## MANDATORY PAPER REQUIREMENTS

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In addition to achieving an overall pass mark of 50%, students must:

- a) complete each item of assessment worth at least 10% specified for this course (subject to penalties for late submission of work)
- b) attend at least 80% of lectures and 80% of tutorials (if relevant) related to this course.

If, for health reasons, you are unable to complete all the work required for assessment purposes for this paper by 17 November, you may, on presentation of a medical certificate, have the date for submission extended by the Director, NZSM.

## SUBMISSION AND RETURN OF WORK

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*Assignments should be deposited in Ken Young's mailbox opposite the Kelburn Reception. Marked assignments will be returned to the alphabetical boxes in the lobby outside Room MS209. A3-size scores should be delivered to the main office, addressed to Ken Young, or delivered to him personally.*

## SCALING OF GRADES

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To obtain a fair distribution of marks relative to assignment difficulty, scaling may be employed on some or all assessment items, in accordance with guidelines set out in the VUW Assessment Handbook:

[www.victoria.ac.nz/home/about\\_victoria/avcacademic/publications/assessment-handbook.pdf](http://www.victoria.ac.nz/home/about_victoria/avcacademic/publications/assessment-handbook.pdf)

## ACADEMIC PROGRESS, NON-ENGAGEMENT & STUDENT LOAN ELIGIBILITY

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All NZSM students are bound by the VUW Academic Progress Statute. VUW manages the enrolment of students who are not making satisfactory academic progress by:

- restricting the number of courses that students may enrol in, and/or
- requiring students to meet certain conditions.

Students whose academic progress continues to be unsatisfactory may be suspended for a specified period. Students who return after suspension, and whose academic progress remains unsatisfactory, may be excluded from the University.

Any student who is enrolled in more than two courses in a trimester and achieves E grades in all courses will be considered "non-engaged". The University can suspend or exclude such students. For full details about restrictions and conditions refer to:

[www.victoria.ac.nz/home/study/academic-progress](http://www.victoria.ac.nz/home/study/academic-progress)

Also, please note that students will be required to pass at least half of their courses in order to continue to qualify for a student loan. For more information see:

[www.victoria.ac.nz/home/admisenrol/payments/loansandallowances/performance-criteria](http://www.victoria.ac.nz/home/admisenrol/payments/loansandallowances/performance-criteria)

## COMMUNICATION OF ADDITIONAL INFORMATION

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Official notices issued after the paper has commenced will be posted on the board outside the NZSM office on the Kelburn Campus. Notices concerning a number of papers will also be posted on Blackboard. The Course Coordinator will specify if Blackboard will be used.

## CLASS REPRESENTATIVES

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Class representatives for the NZSM are elected in the first week of the trimester, and their names and contact details will be available to VUWSA and/or MaWSA, the Course Coordinator and to each class. You can find out more information on Class Representatives on the VUWSA website ([www.vuwsa.org.nz](http://www.vuwsa.org.nz)) or MaWSA website ([www.mawsa.org.nz](http://www.mawsa.org.nz)).

Students may like to write the Class Rep's name and details in this box:

Class Rep name and contact details:
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## STUDENT FEEDBACK

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A new feature of this year's course is the Analytical Journal. The thought behind this is to engage the students on an ongoing basis with course content, with the focus being on analysis of repertoire and techniques.

Student feedback on University courses may be found at [www.cad.vuw.ac.nz/feedback/feedback\\_display.php](http://www.cad.vuw.ac.nz/feedback/feedback_display.php)

## ACADEMIC INTEGRITY AND PLAGIARISM

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Academic integrity means that university staff and students, in their teaching and learning, are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the school's learning, teaching and research activities are based. The NZSM's reputation for academic integrity adds value to your qualification.

The NZSM defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material.

Find out more about plagiarism, how to avoid it, and penalties, on the NZSM website: [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides)

## GENERAL NZSM POLICIES AND STATUTES

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Students should familiarise themselves with the NZSM's policies and statutes, especially those regarding Personal Courses of Study, Academic Grievances, Staff and Student Conduct. Please see [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides)

For any statutes relating to the particular qualifications being studied, see either the Massey University Calendar or the Victoria University of Wellington Calendar.

Information about Student Services, including Academic Mentoring for Māori and Pasifika Students, and support for Students with Disabilities, is to be found in the NZSM Student Handbook (available at [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides) or in hard copy from the NZSM offices on each campus).

## HUMAN ETHICS GUIDELINES

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Any student assessment or project at any level that involves human subjects (including the documenting, interviewing and recording of information from people) must follow ethics guidelines. For courses in Music Therapy, students must follow Massey University Ethics guidelines. For all other courses, students must follow VUW Ethics Guidelines. For information and assistance as it relates to your course, consult first with your Course Coordinator. Guidelines are given at:

- <https://intranet.victoria.ac.nz/research-office/policy-and-services/ethics.html>
- [www.massey.ac.nz/massey/research/research-ethics/human-ethics](http://www.massey.ac.nz/massey/research/research-ethics/human-ethics)

## OTHER IMPORTANT INFORMATION

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The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Aegrotats: [www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat](http://www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat)
- Academic Progress (including restrictions and non-engagement): [www.victoria.ac.nz/home/study/academic-progress](http://www.victoria.ac.nz/home/study/academic-progress)
- Dates and deadlines: [www.victoria.ac.nz/home/study/dates](http://www.victoria.ac.nz/home/study/dates)
- FHSS Student and Academic Services Office: [www.victoria.ac.nz/fhss/student-admin](http://www.victoria.ac.nz/fhss/student-admin)
- Grades: [www.victoria.ac.nz/home/study/exams-and-assessments/grades](http://www.victoria.ac.nz/home/study/exams-and-assessments/grades)
- Resolving academic issues: [www.victoria.ac.nz/home/about/avcacademic/publications2#grievances](http://www.victoria.ac.nz/home/about/avcacademic/publications2#grievances)
- Special passes: [www.victoria.ac.nz/home/about/avcacademic/publications2#specialpass](http://www.victoria.ac.nz/home/about/avcacademic/publications2#specialpass)
- Statutes and policies, including the Student Conduct Statute: [www.victoria.ac.nz/home/about/policy](http://www.victoria.ac.nz/home/about/policy)
- Student support: [www.victoria.ac.nz/home/viclife/student-service](http://www.victoria.ac.nz/home/viclife/student-service)
- Students with disabilities: [www.victoria.ac.nz/st\\_services/disability](http://www.victoria.ac.nz/st_services/disability) OR [www.massey.ac.nz/massey/student-life/services-and-resources/disability-services/disability-services\\_home.cfm](http://www.massey.ac.nz/massey/student-life/services-and-resources/disability-services/disability-services_home.cfm)
- Student Charter: [www.victoria.ac.nz/home/viclife/student-charter](http://www.victoria.ac.nz/home/viclife/student-charter)
- Student Contract: [www.victoria.ac.nz/home/admisenrol/enrol/studentcontract](http://www.victoria.ac.nz/home/admisenrol/enrol/studentcontract)
- Turnitin: [www.cad.vuw.ac.nz/wiki/index.php/Turnitin](http://www.cad.vuw.ac.nz/wiki/index.php/Turnitin)
- University structure: [www.victoria.ac.nz/home/about](http://www.victoria.ac.nz/home/about) OR [www.massey.ac.nz/massey/home.cfm](http://www.massey.ac.nz/massey/home.cfm)
- NZSM Student Handbook: [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides)
- Scholarships and prizes relevant to NZSM students: [www.nzsm.ac.nz/student-zone/scholarships-and-prizes](http://www.nzsm.ac.nz/student-zone/scholarships-and-prizes)
- Your grades, academic profile, timetable, etc.: [my.vuw.ac.nz](http://my.vuw.ac.nz)

## EVENTS

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Regular events are held during trimesters 1 & 2 at all NZSM campuses. These events are for the benefit of all students, and include performances, masterclasses, special lectures and workshops given by staff, students and visiting artists.

All students are expected to keep time free to attend the weekly lunchtime concert on Friday at 12:10pm, along with other events as required.

Students should sign up to the **Dawn Chorus**, the NZSM's events e-newsletter, by emailing [events@nzsm.ac.nz](mailto:events@nzsm.ac.nz) with "subscribe dawn chorus" in the subject line.

**Events & Marketing Coordinator:** Stephen Gibbs

**Phone:** (04) 463 4766      **Email:** [stephen.gibbs@nzsm.ac.nz](mailto:stephen.gibbs@nzsm.ac.nz)

**Website:** [www.nzsm.ac.nz/events](http://www.nzsm.ac.nz/events)