



## PAPER OUTLINE 2013

**Paper Code & Title:** CMPO 235 *Jazz Arranging and Composition 1*  
**Trimester:** 2 **Year:** 2013  
**CRN:** 15719 **Campus:** NZSM - Massey Auckland  
**Points:** 15  
**Prerequisites:** MUSC 164  
**Corequisites:** MUSC 264 or NZSM 263  
**Restrictions:** NZSM 206, 133.224

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**Important dates:** Trimester dates: 15 July–17 November 2013  
Teaching dates: 15 July–18 October 2013  
Mid-trimester break: 26 August–8 September 2013  
Study period: 21–25 October 2013  
Examination/Assessment period: 25 October–16 November 2013  
(where applicable) *NB: For courses with exams, students must be available to attend the exam at any time during this period.*  
Last assessment item due: 4 November 2013  
Withdrawal date: 26 July 2013  
Refer to  
[www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds](http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds)  
If you cannot complete an assignment, or sit a test or examination (aegrotats), refer to  
[www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat](http://www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat)

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**Contact phone:** (04) 801 5799, ext. 43416 **Email:** [phil.broadhurst@nzsm.ac.nz](mailto:phil.broadhurst@nzsm.ac.nz)  
**Office located at:** Room 2.04, Study Centre, Albany Campus  
**Office hours:** By Appointment

**Other staff member(s):** Mike Booth  
**Contact phone:** (04) 801 5799, ext. 43416 **Email:** [boothfam@actrix.co.nz](mailto:boothfam@actrix.co.nz)  
**Office(s) located at:** n/a

**Class times & locations:** Monday, 9:30am–11:30am (Room 2.05, Study Centre, Albany Campus)  
Thursday, 11:00am–12:00pm (Room 2.05, Study Centre, Albany Campus)

## PRESCRIPTION

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*Development of knowledge and application of skills in jazz arranging for small to medium-sized jazz ensembles, with emphasis on style and creativity.*

## TEACHING FORMAT

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This course comprises one 2-hour lecture and one 1-hour lecture per week.  
See attached course syllabus for more information.

## WORKLOAD

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A 15-point one-trimester paper should require at least 150 hours work (including class time). This means that in term time, the midterm break and study week you should be prepared to spend on average 10 hours per week involved in activities such as attending classes, reading, listening to recommended recordings and preparing assignments.

## READINGS, MATERIALS & EQUIPMENT

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### Set texts:

Required: *The Jazz Theory Book*, Mark Levine

### Recommended reading:

*Inside the Score*, Rayburn Wright

*Changes Over Time: The Evolution of Jazz Arranging*, Fred Sturm

*Jazz Composer's Companion*, Gil Goldstein

*Jazz Composition Theory and Practice*, Ted Pease

*Jazz Theory Resources, Vol. 1-2*, Bert Ligon

*A Chromatic Approach to Jazz Harmony and Melody*, Dave Liebman

*Jazz Arranging and Composing: A Linear Approach*, Bill Dobbins

*Modal Jazz Composition and Harmony, Vol. 1-2*, Ron Miller

*Jazzology*, Robert Rawlins

## PAPER LEARNING OBJECTIVES

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Students who have successfully completed this paper will be able to:

1. compose and score parts for bass, drums, guitar, piano, trumpet, trombone, saxophone and percussion using computer notation software
2. demonstrate skill with a range of compositional techniques
3. arrange standard and original material for jazz ensemble in a standard style
4. convert a lead sheet (melody line and chords) to an arrangement for five horns and rhythm section to an advanced standard
5. analyse selected arrangements and compositions
6. rehearse a medium-sized ensemble to a performance standard.

## ASSESSMENT

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### Approved assessment regime

The following assessment regime for this paper has been approved by the NZSM Academic Committee:

*There are 2 items of assessment:*

1. Six minor composition and arranging assignments: melodic transformation, soli, tutti, solo/ backgrounds, transitions, introductions/coda. Related to Learning Outcomes 1–5. (65%)
2. Final portfolio of five compositions for small jazz group (15%) and two extended works for jazz octet (one composition and one arrangement, 10% each). Related to Learning Outcomes 1–3, 5, 6. (35%)

### Assessment details for this offering

<i>Assessment name</i>	<i>Word length / duration</i>	<i>Learning objective(s)</i>	<i>Due date</i>	<i>% of final grade</i>
1. melodic transformation and restatement	32 measures	1–5	12 August 2013	15%
2. soli	32 measures	1–5	22 August 2013	10%
3. tutti/ensemble section	32 measures	1–5	23 September 2013	10%
4. solo section(s) and backgrounds	32 measures	1–5	14 October 2013	10%
5. transitions	4-8 measures each	1–5	18 October 2013	10%
6. introductions/coda	16-24 measures each	1–5	18 October 2013	10%
Final Portfolio, consisting of 5 compositions for small jazz group.	12-32 measures minimum	1, 2, 5, 6	29 October 2013	15%
Final Project, consisting of two pieces for jazz octet: 1 arrangement and 1 composition.	Approx. 7 minutes each	1–3, 5, 6	Arrangement due 29 October 2013 Composition due 4 November 2013	(10% each) 20%

## PENALTIES

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Assignments must be submitted by the due dates. In fairness to other students, unless a medical certificate is produced, assessment submitted after 5:00pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Students, who for exceptional reasons can justify an extension for an item of assessment, must apply to the Course Coordinator *before* the due date. Please note that no extensions can be granted for tutorial assignments.

## ASSIGNMENT PRESENTATION

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**Notated work** must be presented according to the guidelines set down in the **NZSM Composition and Orchestration Style Guide**, available as a PDF document from the NZSM Website: [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides). Five percent (5%) will be deducted for notated work that clearly does not conform to these standards.

## MANDATORY PAPER REQUIREMENTS

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In addition to achieving an overall pass mark of 50%, students must:

- a) complete each item of assessment worth at least 10% specified for this course (subject to penalties for late submission of work)
- b) attend at least 80% of lectures and 80% of tutorials (if relevant) related to this course.

If, for health reasons, you are unable to complete all the work required for assessment purposes for this paper by 17 November, you may, on presentation of a medical certificate, have the date for submission extended by the Director, NZSM.

## SUBMISSION AND RETURN OF WORK

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*Assignments should be deposited in Room 2.04, Study Centre, Albany Campus.  
Marked assignments will be returned in class.*

## SCALING OF GRADES

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To obtain a fair distribution of marks relative to assignment difficulty, scaling may be employed on some or all assessment items, in accordance with guidelines set out in the VUW Assessment Handbook:

[www.victoria.ac.nz/home/about\\_victoria/avcacademic/publications/assessment-handbook.pdf](http://www.victoria.ac.nz/home/about_victoria/avcacademic/publications/assessment-handbook.pdf)

## ACADEMIC PROGRESS, NON-ENGAGEMENT & STUDENT LOAN ELIGIBILITY

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All NZSM students are bound by the VUW Academic Progress Statute. VUW manages the enrolment of students who are not making satisfactory academic progress by:

- restricting the number of courses that students may enrol in, and/or
- requiring students to meet certain conditions.

Students whose academic progress continues to be unsatisfactory may be suspended for a specified period. Students who return after suspension, and whose academic progress remains unsatisfactory, may be excluded from the University.

Any student who is enrolled in more than two courses in a trimester and achieves E grades in all courses will be considered “non-engaged”. The University can suspend or exclude such students. For full details about restrictions and conditions refer to:

[www.victoria.ac.nz/home/study/academic-progress](http://www.victoria.ac.nz/home/study/academic-progress)

Also, please note that students will be required to pass at least half of their courses in order to continue to qualify for a student loan. For more information see:

[www.victoria.ac.nz/home/admisenrol/payments/loansandallowances/performance-criteria](http://www.victoria.ac.nz/home/admisenrol/payments/loansandallowances/performance-criteria)

## COMMUNICATION OF ADDITIONAL INFORMATION

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Official notices issued after the paper has commenced will be posted on the board outside the NZSM office on the Albany Campus. Notices concerning a number of papers will also be posted on Blackboard. The Course Coordinator will specify if Blackboard will be used.

## STUDENT FEEDBACK

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Student feedback on University courses may be found at [www.cad.vuw.ac.nz/feedback/feedback\\_display.php](http://www.cad.vuw.ac.nz/feedback/feedback_display.php)

## ACADEMIC INTEGRITY AND PLAGIARISM

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Academic integrity means that university staff and students, in their teaching and learning, are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the school's learning, teaching and research activities are based. The NZSM's reputation for academic integrity adds value to your qualification.

The NZSM defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material.

Find out more about plagiarism, how to avoid it, and penalties, on the NZSM website: [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides)

## GENERAL NZSM POLICIES AND STATUTES

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Students should familiarise themselves with the NZSM's policies and statutes, especially those regarding Personal Courses of Study, Academic Grievances, Staff and Student Conduct. Please see [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides)

For any statutes relating to the particular qualifications being studied, see either the Massey University Calendar or the Victoria University of Wellington Calendar.

Information about Student Services, including Academic Mentoring for Māori and Pasifika Students, and support for Students with Disabilities, is to be found in the NZSM Student Handbook (available at [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides) or in hard copy from the NZSM offices on each campus).

## HUMAN ETHICS GUIDELINES

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Any student assessment or project at any level that involves human subjects (including the documenting, interviewing and recording of information from people) must follow ethics guidelines. For courses in Music Therapy, students must follow Massey University Ethics guidelines. For all other courses, students must follow VUW Ethics Guidelines. For information and assistance as it relates to your course, consult first with your Course Coordinator. Guidelines are given at:

- <https://intranet.victoria.ac.nz/research-office/policy-and-services/ethics.html>
- [www.massey.ac.nz/massey/research/research-ethics/human-ethics](http://www.massey.ac.nz/massey/research/research-ethics/human-ethics)

## OTHER IMPORTANT INFORMATION

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The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Aegrotats: [www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat](http://www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat)
- Academic Progress (including restrictions and non-engagement): [www.victoria.ac.nz/home/study/academic-progress](http://www.victoria.ac.nz/home/study/academic-progress)
- Dates and deadlines: [www.victoria.ac.nz/home/study/dates](http://www.victoria.ac.nz/home/study/dates)
- FHSS Student and Academic Services Office: [www.victoria.ac.nz/fhss/student-admin](http://www.victoria.ac.nz/fhss/student-admin)
- Grades: [www.victoria.ac.nz/home/study/exams-and-assessments/grades](http://www.victoria.ac.nz/home/study/exams-and-assessments/grades)
- Resolving academic issues: [www.victoria.ac.nz/home/about/avcacademic/publications2#grievances](http://www.victoria.ac.nz/home/about/avcacademic/publications2#grievances)
- Special passes: [www.victoria.ac.nz/home/about/avcacademic/publications2#specialpass](http://www.victoria.ac.nz/home/about/avcacademic/publications2#specialpass)
- Statutes and policies, including the Student Conduct Statute: [www.victoria.ac.nz/home/about/policy](http://www.victoria.ac.nz/home/about/policy)
- Student support: [www.victoria.ac.nz/home/viclife/student-service](http://www.victoria.ac.nz/home/viclife/student-service)
- Students with disabilities: [www.victoria.ac.nz/st\\_services/disability](http://www.victoria.ac.nz/st_services/disability) OR [www.massey.ac.nz/massey/student-life/services-and-resources/disability-services/disability-services\\_home.cfm](http://www.massey.ac.nz/massey/student-life/services-and-resources/disability-services/disability-services_home.cfm)
- Student Charter: [www.victoria.ac.nz/home/viclife/student-charter](http://www.victoria.ac.nz/home/viclife/student-charter)
- Student Contract: [www.victoria.ac.nz/home/admisenrol/enrol/studentcontract](http://www.victoria.ac.nz/home/admisenrol/enrol/studentcontract)
- Turnitin: [www.cad.vuw.ac.nz/wiki/index.php/Turnitin](http://www.cad.vuw.ac.nz/wiki/index.php/Turnitin)
- University structure: [www.victoria.ac.nz/home/about](http://www.victoria.ac.nz/home/about) OR [www.massey.ac.nz/massey/home.cfm](http://www.massey.ac.nz/massey/home.cfm)
- NZSM Student Handbook: [www.nzsm.ac.nz/student-zone/student-guides](http://www.nzsm.ac.nz/student-zone/student-guides)
- Scholarships and prizes relevant to NZSM students: [www.nzsm.ac.nz/student-zone/scholarships-and-prizes](http://www.nzsm.ac.nz/student-zone/scholarships-and-prizes)
- Your grades, academic profile, timetable, etc.: [my.vuw.ac.nz](http://my.vuw.ac.nz)

## EVENTS

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Regular events are held during trimesters 1 & 2 at all NZSM campuses. These events are for the benefit of all students, and include performances, masterclasses, special lectures and workshops given by staff, students and visiting artists.

Students should sign up to the **Dawn Chorus**, the NZSM's events e-newsletter, by emailing [events@nzsm.ac.nz](mailto:events@nzsm.ac.nz) with "subscribe dawn chorus" in the subject line.

**Events & Marketing Coordinator:** Stephen Gibbs  
**Phone:** (04) 463 4766      **Email:** [stephen.gibbs@nzsm.ac.nz](mailto:stephen.gibbs@nzsm.ac.nz)  
**Website:** [www.nzsm.ac.nz/events](http://www.nzsm.ac.nz/events)