



**FACULTY OF HUMANITIES AND SOCIAL SCIENCES
SCHOOL OF LANGUAGES AND CULTURES**

**CHINESE PROGRAMME
CHIN 312 CHINESE LANGUAGE 3B
20 POINTS**

TRIMESTER 2 2013

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Important dates

Trimester dates: 15 July to 17 November 2013

Teaching dates: 15 July to 18 October 2013

Mid-trimester break: 26 August to 8 September 2013

Study period: 21–25 October 2013

Last assessment item due: 17 October 2013

Withdrawal dates: Refer to www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds

If you cannot complete an assignment or sit a test or examination (aegrotats), refer to www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat

Names and contact details

**Course Coordinator
and Lecturer:**

Dr Limin Bai
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Office Hours: Tuesday and Thursday: 1-2 pm

Teaching Fellow:

Tony Luo
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School Administrators:

Nina Cuccurullo
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School Office hours: 9.00am to 5.00pm Monday to Friday

Contact Person for Māori & Pasifika Students Dr Vanessa Frangville
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Contact Person for Students with Disabilities: Dr Carolina Miranda
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School Website: www.victoria.ac.nz/slc

Class times and locations

Lectures:

Monday	2.10pm - 3.00pm	KK (Kirk) 202
Tuesday	2.10pm - 3.00pm	KK (Kirk) 202
Wednesday	2.10pm - 3.00pm	KK (Kirk) 202
Thursday	2.10pm - 3.00pm	KK (Kirk) 202

Tutorials:

Wednesday	1.10pm - 2.00pm	vZ (von Zedlitz) 710
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Students must sign up to the tutorial using the S-cubed system, <https://signups.victoria.ac.nz>.

Tutorials begin in the **second** week of the trimester.

Communication of additional information

Students are encouraged to watch the Chinese Programme noticeboard (von Zedlitz Level 7) for information on courses, programme changes, as well as Chinese Cultural Club activities. Important information regarding the course will also be posted on Blackboard. Students are advised to check Blackboard regularly.

Prescription

The further study of language skills with emphasis given to short story reading, translation both from and into Chinese, and communication in Chinese.

Course content

The course includes the following components:

a) Lectures:

New Practical Chinese Reader, Textbook, vol. 3, lessons 33-38. It aims to provide students with a grammatical grounding in the language that will be useful for students to progress to more advanced study of Chinese, to learn communication skills in Chinese, and to obtain some basic facts about Chinese people and their culture. Students are expected to improve their reading comprehension, writing ability and translation skills, and to obtain a reasonably broad range of vocabulary, useful phrases and expressions.

b) Tutorial:

This part of the course helps students digest the new grammatical points, words and expressions that are introduced in each lesson. The emphasis is on improving reading comprehension and writing ability.

Course learning objectives (CLOs)

Students passing this course will be able to:

1. read and translate authentic Chinese material of advanced intermediate level
2. write a short passage in Chinese with proper sentence structures and correct words and phrases
3. be capable of communicating relatively complex ideas in Mandarin Chinese
4. understand advanced intermediate Chinese audio material on similar topics to the texts of Lessons 33-38.

Teaching format

This course is delivered through four one-hour lectures and one tutorial per week.

Mandatory course requirements

In order to pass this course students, in addition to achieving an overall pass mark of 50%, must

- submit at least 2 out of 3 written assignments and complete all tests.
- attend at least 80% of all classes offered.

Workload

The University Assessment Handbook has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a one-trimester 20-point course should work on average 13 hours per week including contact hours.

Assessment

Assessment is internal and based on a combination of continuous assessment throughout the course, one mid-trimester written test, one final written test, and final oral and A/V tests. This combination is felt to be most appropriate to a language acquisition course. Whilst it allows both students and staff to monitor individual progress closely, it also provides yardsticks against which to measure this progress. Students are encouraged to develop regular study habits and to become increasingly autonomous in their learning.

Assessment is weighed in the following manner:

Assessment items and workload per item	%	CLO(s)	Due date
1 3 written assignments* (about 150-250 words/characters)	5% each	1,2,3	1. Thursday 1 August; 2. Thursday 15 August; 3. Thursday 26 September
2 Mid-trimester written test (50 minutes)	25%	1,2,3	Thursday 22 August
3 Final written test (50 minutes)	35%	1,2,3	Thursday 17 October
4 Oral test (10 minutes) and A/V test (50 minutes)	25%	2,3,4	week of 7 – 11 October

*Assignments are to be submitted one week after being set and to be marked and returned within two weeks of the due date.

An aegrotat pass can be considered only when a candidate has completed at least 30% of the course assessment.

Students are expected to write clearly. Where work is deemed 'illegible', the options are:

- the student will be given a photocopy of the work and asked to transcribe it to an acceptable standard (preferably typed) within a specified time frame after which penalties will apply;
- the student will be given a photocopy of the work and asked to transcribe it to an acceptable standard (preferably typed) and lateness penalties apply;
- if the student does not transcribe it to an acceptable standard, the work will be accepted as 'received' (so any associated mandatory course requirements are met) but not marked.

Penalties

The due dates for the assignments must be adhered to. Although work may be accepted late in special circumstances, the Course Coordinator should always be contacted on or before the due dates if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day for a week following the due date. No assignment will be accepted and marked after that week.

Set texts

- *New Practical Chinese Reader: Textbook*, Book 3 (Beijing: Beijing Language and Culture University Press, 2002)
- *New Practical Chinese Reader: Workbook*, Book 3 (Beijing: Beijing Language and Culture University Press, 2002)

All textbooks can be purchased from Vic Books, Ground Floor Easterfield Building, Kelburn Parade. They can also be ordered online at www.vicbooks.co.nz. Orders and enquiries can be emailed to enquiries@vicbooks.co.nz.

Recommended reading

- *Beginner's Chinese Dictionary*, Tuttle

Class representative

A class representative will be elected in the first week, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class reps will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: www.vuwsa.org.nz

Student evaluations

At the end of the course all students will be asked to fill out questionnaires prepared by the University's Teaching and Development Centre in order to evaluate individual lecturers' performance and/or the course as a whole.

Student feedback

Responses to feedback on this course will be discussed in class and/or delivered via Blackboard. Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php.

Language Learning Centre

The Language Learning Centre (LLC) is the Library's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website www.victoria.ac.nz/llc

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/home/study/plagiarism
- Aegrotats: www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat
- Academic Progress: www.victoria.ac.nz/home/study/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/home/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/home/study/exams-and-assessments/grades
- Resolving academic issues: www.victoria.ac.nz/home/about/avcacademic/publications2#grievances
- Special passes: www.victoria.ac.nz/home/about/avcacademic/publications2#specialpass
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/home/about/policy
- Student support: www.victoria.ac.nz/home/viclife/student-service
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/home/viclife/student-charter
- Student Contract: www.victoria.ac.nz/home/admisenrol/enrol/studentcontract
- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/home/about
- VUWSA: www.vuwsa.org.nz