

**FACULTY OF HUMANITIES AND SOCIAL SCIENCES
SCHOOL OF LANGUAGES AND CULTURES**

**CHINESE PROGRAMME
CHIN 102 CHINESE LANGUAGE 1B
20 POINTS**

TRIMESTER 2 2013

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Important dates

Trimester dates: 15 July to 17 November 2013

Teaching dates: 15 July to 18 October 2013

Mid-trimester break: 26 August to 8 September 2013

Study period: 21–25 October 2013

Last assessment item due: Week 12

Withdrawal dates: Refer to www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds

If you cannot complete an assignment or sit a test or examination (aegrotats), refer to www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat

Names and contact details

**Course Coordinator
and Lecturer:** Dr Vanessa Frangville
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School Website: www.victoria.ac.nz/slc

Class times and locations

The course consists of 2 one-hour lectures and 2 one-hour tutorials per week.

Lectures

Monday 10.00am - 10.50am HM (Hugh McKenzie) LT001
and
Wednesday 10.00am - 10.50am HM (Hugh McKenzie) LT001

Tutorials – students must attend two tutorials per week

Group 1

Tutorial 1: Tuesday 1.10pm - 2.00pm vZ (von Zedlitz) 506

AND

Tutorial 2: Friday 10.00am - 10.50am vZ (von Zedlitz) 710

OR

Group 2

Tutorial 1: Tuesday 2.10pm - 3.00pm vZ (von Zedlitz) 710

AND

Tutorial 2: Friday 11.00am - 11.50am vZ (von Zedlitz) 510

Students must choose tutorial groups by signing up using the S-cubed system, <https://signups.victoria.ac.nz>.

You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator. **Tutorials start in the second week of the trimester.**

Communication of additional information

Information on any timetable changes will be announced in lectures and posted on Blackboard. You are advised to check Blackboard regularly.

Prescription

Continuation of CHIN 101, elementary spoken and written Chinese (Mandarin). It further introduces aspects of Chinese culture and continues to develop students' communication skills in Chinese and their knowledge of Chinese characters. This course is for absolute beginners and should not be taken by students with prior knowledge of the language.

Course learning objectives (CLOs)

Students who pass this course should be able to:

1	Progress to more advanced study of Chinese with confidence
2	Display an elementary competence in Chinese, including listening, speaking, reading and writing skills
3	Demonstrate basic understanding of aspects of Chinese culture, and the structure and history of Chinese characters
4	Show an active knowledge of about 350 Chinese characters (simplified)

Teaching format

The course consists of 2 one-hour lectures and 2 one-hour tutorials per week. The course is structured around the second half of Book 1 of *New Practical Chinese Reader* (lessons 8-14).

a) Lectures:

New Practical Chinese Reader: Textbook Vol.1.

Lectures mainly cover Chinese grammar and aspects of Chinese culture and learning strategies related to vocabulary acquisition. Students should prepare for lectures in advance by familiarising themselves with the vocabulary, grammar and texts to be covered.

b) Tutorials:

New Practical Chinese Reader: Textbook & Workbook, Vol.1

We have two tutorials each week. In general, tutorials for language acquisition are intensive learning times through exercises and practice under the supervision of a tutor. One tutorial each week will focus on the workbook exercises, with an emphasis on listening and speaking; the other will focus on the exercises in the textbook, with more attention to grammatical issues, reading and writing.

Mandatory course requirements

In addition to achieving an overall pass mark of 50%, students must:

- Attend 80% of all classes including tutorials.
- Submit at least 2 of 4 online quizzes and 1 of 2 take-home assessments; and take 1 of 2 in-class characters tasks.
- Sit all mid-term and final tests.

Workload

- The University Assessment Handbook suggests that students should devote a total of 13 hours a week, including class contact hours, to a 20-point course for its duration in order to maintain satisfactory progress.
- Before attending each lecture or tutorial, students are expected to spend time previewing the relevant lesson, attempt to learn vocabulary and understand the grammatical constructions. Preparation work for the tutorials is essential since exercises and activities are based on vocabulary and grammatical aspects learnt during the lectures.
- Students are expected to organise themselves to practice Chinese conversation with their classmates or Chinese native speakers for at least one hour a week. This additional effort outside the class is crucial for students to become fluent in speaking Chinese.

- Students are expected to listen to and watch CDs and videos recommended by the Course coordinator at the Language Learning Centre for a least one hour per week.

Assessment

This course is entirely internally assessed.

Assessment items and workload per item	%	CLO(s)	Due date
1 4 online quizzes (OQ)	10% (2.5% each)	1, 2, 3, 4	OQ1: week 3 OQ2: week 5 OQ3: week 8 OQ4: week 10
2 2 in-class Chinese characters tasks (approx. 20 mins for each task)	10% (5% each)	2, 3, 4	Task 1: week 2 Task 2: week 7
3 2 take home assignments (THA)	20% (10% each)	1, 2, 3, 4	THA1: week 4 THA2: week 9
4 1 mid-term test (including a 30-min listening test, a 50-min written test and a 5-min oral test)	25%	1, 2, 3, 4	Week 6
5 1 final test (including a 30-min listening test, a 50-min written test and a 5-min oral test)	35%	1, 2, 3, 4	Week 11 and 12

Marking criteria will be available on Blackboard.

Submission and return of work

Online quizzes are submitted online via Blackboard. Instant feedback is available once the quiz is submitted. Take-home assignments must be submitted by the deadline with signed coversheet to the Chinese assignment box on the 6th floor of von Zedlitz. Assignment cover sheets can be found outside the SLC office. The assignment slot is located to the left of the office. Work will be returned and feedback will be given during tutorials.

Penalties

If a quiz, in-class task or test is unable to be sat due to extraordinary circumstances such as health problems (supported by a medical certificate) or family bereavement (supported by a letter explaining the circumstances), the Course Coordinator must be contacted **prior** to the time of assessment.

The late submission of online quizzes must be negotiated with the Course Coordinator before the due date and, depending upon circumstances, may be penalised (5% a day).

Set texts

- New Practical Chinese Reader: Textbook, Book 1 (Beijing, 2002)
- New Practical Chinese Reader: Workbook, Book 1 (Beijing, 2002)

All videos and audio files will be available on Blackboard.

All textbooks can be purchased from Vic Books, Ground Floor Easterfield Building, Kelburn Parade. They can also be ordered online at www.vicbooks.co.nz. Orders and enquiries can be emailed to enquiries@vicbooks.co.nz.

Recommended reading

Concise Chinese-English, English-Chinese Dictionary, edited by Martin Manse

A list of recommended reading will be available for each lesson on Blackboard.

Class representative

A class representative will be elected in the first week, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. The Class rep will attend a meeting with the Head of School to discuss how your course is going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website: www.vuwsa.org.nz

Student feedback

Responses to feedback on this course will be discussed in class and/or delivered via Blackboard. Student feedback on University courses may be found at www.cad.vuw.ac.nz/feedback/feedback_display.php.

Language Learning Centre

The Language Learning Centre (LLC) is the Library's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website www.victoria.ac.nz/llc

Other important information

The information above is specific to this course. There is other important information that students must familiarise themselves with, including:

- Academic Integrity and Plagiarism: www.victoria.ac.nz/home/study/plagiarism
- Aegrotats: www.victoria.ac.nz/home/study/exams-and-assessments/aegrotat
- Academic Progress: www.victoria.ac.nz/home/study/academic-progress (including restrictions and non-engagement)
- Dates and deadlines: www.victoria.ac.nz/home/study/dates
- FHSS Student and Academic Services Office: www.victoria.ac.nz/fhss/student-admin
- Grades: www.victoria.ac.nz/home/study/exams-and-assessments/grades
- Resolving academic issues: www.victoria.ac.nz/home/about/avcacademic/publications2#grievances
- Special passes: www.victoria.ac.nz/home/about/avcacademic/publications2#specialpass
- Statutes and policies including the Student Conduct Statute: www.victoria.ac.nz/home/about/policy
- Student support: www.victoria.ac.nz/home/viclife/student-service
- Students with disabilities: www.victoria.ac.nz/st_services/disability
- Student Charter: www.victoria.ac.nz/home/viclife/student-charter
- Student Contract: www.victoria.ac.nz/home/admisenrol/enrol/studentcontract

- Turnitin: www.cad.vuw.ac.nz/wiki/index.php/Turnitin
- University structure: www.victoria.ac.nz/home/about
- VUWSA: www.vuwsa.org.nz