

**FACULTY OF HUMANITIES AND SOCIAL SCIENCES
SCHOOL OF LANGUAGES AND CULTURES**

**SPANISH PROGRAMME
SPAN 401 ADVANCED SPANISH LANGUAGE**

TRIMESTER 1 2013
4 March to 3 July 2013

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Trimester dates

Teaching dates: 4 March to 7 June 2013
Easter break: 28 March to 3 April 2013
Mid-trimester break: 22–28 April 2013
Study week: 10–14 June 2013
Examination/Assessment Period: 14 June to 3 July 2013

Withdrawal dates

Information on withdrawals and refunds may be found at
<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds>

Names and contact details

Contact details of Spanish Programme staff involved in this course are as follows:

**Course Coordinators
and Lecturers**

AP Sarah Leggott
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Dr Miguel Arnedo-Gómez
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School Office Hours: 9.00am – 5.00pm Monday to Friday

**Contact Person for Māori
& Pasifika Students**

Dr Victoria Ríos Castaño
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**Contact Person for
Students with Disabilities**

Dr Carolina Miranda
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Sarah Leggott is the Course Coordinator for SPAN 401, and she and Miguel Arnedo-Gómez will teach the lectures. The tutorials will be taught by Teresa Neches. Staff are available for student consultation at times indicated on the doors of their offices.

Class times and locations

Lectures

Monday 10.00am – 11.50am vZ510

Tutorials

Thursday 10.00am – 10.50am vZ515

Teaching/learning summary

This course is delivered through a 2-hour lecture and a 1-hour tutorial per week. The classes will cover advanced grammatical aspects of the Spanish language and the development of written skills, as well as the development of oral linguistic skills and listening comprehension skills. Both classes will require students' active participation in group exercises or activities.

Communication of additional information

The Spanish noticeboard is in the corridor outside vZ515. Additional information or information on changes will be conveyed to students either via class, noticeboards, Blackboard, or email.

Course prescription

This is an advanced-level course in Spanish language, which aims to improve students' proficiency in both written and spoken Spanish.

Learning objectives

The objective of this course is to improve students' written and oral proficiency in Spanish at an advanced level. At the end of the course students should have a confident command of the Spanish language, and be able to:

- (i) comprehend Spanish spoken at normal speed by native speakers of both Peninsular and Latin American Spanish;
- (ii) express themselves correctly in different registers in both spoken and written Spanish with a high degree of fluency;
- (iii) understand and use complex sentence structures in both spoken and written Spanish;
- (iv) express themselves critically on a wide variety of cultural topics in written Spanish.

Expected workload

The University Assessment Handbook has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a 30-point one-trimester course should work on average 20 hours per week including contact hours - i.e., in the case of SPAN 401, 17 hours of private study outside class time.

Readings

The lecturers will provide materials for the course some of which will be taken from *Método de español para extranjeros: Prisma Consolidada* (C1; Madrid: Edinumen, 2006). In particular, use will be made of up-to-date materials from newspapers, magazines, television and a variety of other sources in Spanish. Material will also be supplied from different grammar books.

Assessment requirements

SPAN 401 is 100% internally assessed. Assessment for SPAN 401 is as follows:

- 2 written assignments (10% each)
- 1 one-hour test (20%)
- 1 two-hour test (30%)
- 1 in-class oral presentation (15%)
- 1 oral test (15%).

The written assignments and tests measure students' competency in objectives (ii), (iii) and (iv), as specified above. The oral presentations and oral test relate to objectives (i), (ii) and (iii).

The relevant dates for the pieces of assessed work are detailed in the Course Programme.

Penalties

The due dates for essays and seminar reports *must* be adhered to. Although work may be accepted late in special circumstances, the Course Coordinator should always be contacted on or before the due dates if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day. In addition, please note that up to a maximum of 5% may be deducted for poorly presented essays.

Please note that no work for assessment will be accepted after 21 June.

Mandatory course requirements

In order to pass SPAN 401, students are required to do the following, unless specific exemptions have been agreed to:

- (i) submit the assignments by the due dates;
- (ii) sit the written tests on the dates indicated;
- (iii) complete the oral presentation on the scheduled date;
- (iv) attend the oral test at the appointed time;
- (v) attend a minimum of 80% of all classes.

Class Representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class reps will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the [VUWSA website](#).

Presentation of assignments

Tidy presentation is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for corrections: leave a 4-centimetre margin and write or type on alternate lines. Do not write in pencil.

All assignments should include a cover sheet available from the SLC Office. Assignments are to be handed in to the Spanish assignment slot located to the left of the SLC Office on the 6th floor of von Zedlitz.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the Library's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at the website www.victoria.ac.nz/llc/

Academic integrity and plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately.

This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website: <http://www.victoria.ac.nz/home/study/plagiarism>

Where to find more detailed information

Find key dates, explanations of grades and other useful information at www.victoria.ac.nz/home/study. Find out how academic progress is monitored and how enrolment can be restricted at www.victoria.ac.nz/home/study/academic-progress. Most statutes and policies are available at www.victoria.ac.nz/home/about/policy, except qualification statutes, which are available via the *Calendar* webpage at www.victoria.ac.nz/home/study/calendar (See Section C). Other useful information for students may be found at the Academic Office website, at www.victoria.ac.nz/home/about/avcademic.

Course programme 2013

Week	Date	Lecturer	Notes and key dates
1	4 March	SL	Lectures and tutorials start this week.
2	11 March	SL	
3	18 March	SL	
4.1	25 March	SL	
EASTER BREAK (28 March – 3 April)			
4.2	4 April	SL	
5	8 April	SL	ASSIGNMENT 1 (10%): Due Monday 8 April, 4pm.
6	15 April	SL	WRITTEN TEST 1 (20%), Monday 15 April: Held in the scheduled lecture hour.
MID-TRIMESTER BREAK (22 – 28 April)			
7	29 April	MAG	
8	6 May	MAG	
9	13 May	MAG	ASSIGNMENT 2 (10%): Due Monday 13 May, 4pm.
10	20 May	MAG	ORAL PRESENTATIONS (15%), Thursday 23 May: Held in the scheduled tutorial hour.
11	27 May	MAG	WRITTEN TEST 2 (30%), Monday 27 May: Held in the scheduled lecture (2 hour test).
12	3 June	No classes.	Monday 3 June: Queen's Birthday. FINAL ORAL TESTS (15%): Specific date and time to be advised.