



PAPER OUTLINE 2013

Paper Code & Title: PERF 335 *Vocal Ensemble and Stagecraft 3*
Year: 2013 **Points:** 15
CRN: 15653 **Trimester:** FY **Campus:** NZSM - VUW Kelburn
Prerequisites: PERF 235
Corequisites: PERF 230 or 330 in Voice
Restrictions: 133.330, NZSM 318

Key dates:

Teaching dates:	4 March–7 June 2013 15 July–18 October 2013
Easter break:	28 March–3 April 2013
Mid-trimester break:	22–28 April 2013 26 August–8 September 2013
Study week:	21–25 October 2013
Exam/Assessment period: (where applicable)	25 October–16 November 2013 <i>NB: For courses with exams, students must be available to attend the exam at any time during this period.</i>
Final item of assessment due:	18 th October 2013
Withdrawal dates:	15 March 2013 <i>You can withdraw from this course on or before this date with full refund of the course fee by completing an FHSS Course Add/Drop form. After this date, a Fee Reconsideration will only be granted in exceptional circumstances. Information on withdrawals and refunds may be found at: http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds Note that both late withdrawal and course failure may affect your Studylink eligibility. See below for more details.</i>

Course Coordinator: Margaret Medlyn
Contact phone: 463 9488 **Email:** margaret.medlyn@nzsm.ac.nz
Office located at: Room 108, 88 Fairlie Terrace, Kelburn Campus
Office hours: TBA

Other staff member(s): Mark Dorrell
Contact phone: 977 7459 (home) **Email:** mwdorrell@hotmail.com
Office(s) located at: Room 112, 88 Fairlie Terrace, Kelburn Campus

Tutors: TBC **Email:** TBC

Class times & rooms: Tri 1: Monday, 10:00am–11:50am (Room MS301)
Tri 2: Monday, 1:10pm–3:00pm (Room MS301)
Thursday, 4:10pm–6:00pm (Room MS209)

PAPER PRESCRIPTION

Advanced study of selected vocal ensemble repertoire and of its dramatic communication to an audience.

TEACHING LEARNING SUMMARY

This course comprises one 2-hour class/rehearsal per week and one 1 to 2-hour class/rehearsal per week as further explained in the Course Syllabus

The course comprises two areas of study:

- stagecraft and acting
- study and performance of selected vocal ensembles and/or an opera

These ensembles and casting in the opera will be chosen and cast by the course tutors and students will be notified of their assigned roles prior to any class work commencing on the ensembles.

Stagecraft and acting study:

This will involve class and group work as well as individual study. Activities involved may include:

- practical class/group work on acting exercises and improvisation
- text and scene analysis relating to own assigned roles in excerpts
- practical class/group work on spoken text
- stagecraft terms and knowledge
- staging of some of the chosen ensembles

The chosen repertoire will be worked on in the context of music rehearsals with a répétiteur/coach and in staging rehearsals as appropriate. Students will prepare, learn and rehearse musically roles or chorus parts in assigned opera excerpts (or other appropriate ensemble works). Staging rehearsals, if any, will follow the music rehearsals, and in later stages both may happen simultaneously.

Attendance at classes and rehearsals:

The 'Mandatory Paper Requirements' section gives information about attendance requirements for both classes and rehearsals and notifying staff involved if you are unable to attend for any reason.

Musical preparation:

In particular, please note that any musical rehearsals scheduled within class time are mandatory: see 'Mandatory Paper Requirements' section. Students will be expected to work individually on the assigned music to prepare for the rehearsals and other class work in a timely and professional manner.

As part of this preparation, students are expected to bring the music they are preparing for the opera to their individual singing lessons and coachings, and to arrange extra music rehearsals with their student colleagues as needed. If an accompanist is required, then students are encouraged to share their individual coaching times with others, for example, a trio ensemble may rehearse 3 times by all 3 students coming to the 3 scheduled individual coaching sessions. **All music must be learnt and memorised by each student by the agreed date notified at the beginning of the rehearsal period.**

Please note that the estimated weekly workload time given above is an average minimum only, and that you should expect to spend more time in learning your music in the first part of each trimester. You will need to manage your time well to do this, and should allow time in your personal timetable to do so, so that you are appropriately prepared for the scheduled in-class rehearsals.

2013 Plans:

In the first Trimester of this year, music activities will centre around the musical and acting/staging preparation for the opera which will be performed for assessment in the first weeks of August in Trimester 2. The opera will be staged at the Opera House in Manners St Wellington between 25-30 July. Details of the focus of stagecraft class activities and the rehearsal schedule will be confirmed at the beginning of the trimester. Rehearsals will include a week before the start of Trimester 2, week starting 1st July, where all cast and chorus will be expected to be available for a period of intense rehearsal in the ACR.

In the second part of the second Trimester of this year, after the opera, class activities will centre around a set of excerpts, with the repertoire chosen by the tutors and advised to the students at that point. This will be assessed in performance at the end of the year as outlined below. This is not expected to involve any rehearsals outside of class time, other than those expected to be arranged by students themselves as part of their individual preparation and learning for the course.

See attached course syllabus for more information.

EXPECTED WORKLOAD

A 15-point full-year paper should require at least 150 hours work (including class time). This means that in term time, the midterm break and study week you should be prepared to spend on average 5 hours per week involved in activities such as attending classes, reading, listening to recommended recordings and preparing assignments.

READINGS, MATERIALS & EQUIPMENT

Materials and equipment:

Clothing: it is important that you wear appropriate clothing for the acting class and staging rehearsal sessions when timetabled, as indicated by the tutor. In general this means that you should wear clothing which does not restrict your movement ability in any way.

LEARNING OBJECTIVES

Students who have successfully completed this paper will be able to:

1. analyse text and subtext to develop characterisation
2. effectively perform as a member of an ensemble at a level appropriate to the year of study
3. project sung and spoken text in dramatic action without detriment to voice
4. develop the skills, disciplines and team work ethic involved in ensemble rehearsal and performance situations
5. develop the musical and dramatic aspects of the performance, both supporting and leading the group dynamic as appropriate
6. demonstrate stagecraft and acting skills and the ability to perform in an engaging and communicative manner dramatically while sustaining a vocal line that is both accurate and musical

ASSESSMENT REQUIREMENTS

Approved assessment regime

The following assessment regime for this paper has been approved by the NZSM Academic Committee:

This paper is internally assessed.

There are 3 items of assessment:

1. Preparation for and contribution within classes and rehearsals called as part of course work. Related to learning outcomes 1-6. (40%)
2. Mid-paper performance assessment (completed by mid-trimester two break). Related to learning outcomes 1-6. (30%)
3. End-of-paper performance assessment. Related to learning outcomes 1-6. (30%)

Assessment details for this offering

<i>Assessment name</i>	<i>Word length / duration</i>	<i>Learning objective(s)</i>	<i>Due date</i>	<i>% of final grade</i>
Preparation and contribution to class and rehearsals	n/a	1-6	n/a	40%
Mid-paper performance assessment	15 mins minimum	1-6	Completed by 22 August 2013	30%
End-of-paper performance assessment	15 mins minimum	1-6	Thursday 17 October 2013	30%

PENALTIES

Assignments must be submitted by the due dates. In fairness to other students, unless a medical certificate is produced, assessment submitted after 5pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Students, who for exceptional reasons can justify an extension for an item of assessment, must apply to the Course Coordinator *before* the due date. Please note that no extensions can be granted for tutorial assignments.

ASSIGNMENT PRESENTATION

Written work should be presented according to the guidelines set out in the **NZSM Guidelines for Academic Work**, which can be downloaded as a PDF document from the NZSM Website <http://www.nzsm.ac.nz/student-zone/student-guides> (in the right-hand column). Five percent (5%) will be deducted for written work that does not conform to these standards.

MANDATORY PAPER REQUIREMENTS

Each student must:

- a) Submit the assessment specified for this course, on or by the specified dates (subject to such provisions as are stated for late submission of work).
- b) Attend all rehearsals. Rehearsals are defined as any session listed on the production rehearsal schedule that involves the particular student, as well as any in-class sessions labelled 'rehearsal' as shown on the Syllabus. If there is no stated work or ensemble shown on the Syllabus, all students will be required for that session unless otherwise notified by the tutor or coordinator.
- c) Professional attitude is required at all times:
 - You are required to attend all scheduled rehearsals
PLEASE NOTE: THERE WILL BE A CONCENTRATED REHEARSAL PERIOD BETWEEN 1-14 JULY AND YOU MUST BE AVAILABLE, AND IN WELLINGTON IN THIS TIME PERIOD.
 - You must arrive in good time to commence each rehearsal at the stated time
 - Lateness will not be tolerated
 - If for some good reason you are unable to attend a scheduled rehearsal, you must request leave three weeks in advance, from the coordinator or the director/musical director as applicable and notify the stage manager (if it is a production rehearsal).
 - **All music must be learnt and memorised by each student by the agreed date notified at the beginning of the rehearsal period**
 - If you are taken ill and are unable to attend any particular rehearsal because of this, you must inform the relevant person (coordinator, director, stage manager) **BEFORE** the start of the rehearsal, and earlier where this is possible.

If for health reasons you are unable to complete all the work required for assessment purposes for this paper by 16 November, you may, on presentation of a medical certificate, have the date for submission extended by the Director, NZSM.

DEPOSIT AND COLLECTION OF ASSESSMENT

Deposit and collection of written work

Any written work required to be handed in should be marked to attention of the relevant tutor and handed in at the NZSM reception, Kelburn. Marked assignments will be returned to you in class or via the pigeon holes outside room MS209.

SCALING OF GRADES

To obtain a fair distribution of marks relative to assignment difficulty, scaling may be employed on some or all assessment items in accordance with guidelines set out in the VUW Assessment Handbook:

http://www.victoria.ac.nz/home/about_victoria/avcacademic/publications/assessment-handbook.pdf

ACADEMIC PROGRESS, NON-ENGAGEMENT & STUDENT LOAN ELIGIBILITY

All NZSM students are bound by the VUW Academic Progress Statute. VUW manages the enrolment of students who are not making satisfactory academic progress by:

- restricting the number of courses that students may enrol in, and/or
- requiring students to meet certain conditions.

Students whose academic progress continues to be unsatisfactory may be suspended for a specified period. Students who return after suspension and whose academic progress remains unsatisfactory may be excluded from the University.

Any student who is enrolled in more than two courses in a trimester and achieves E grades in all courses will be considered “non-engaged”. The University can suspend or exclude such students. For full details about restrictions and conditions refer to:

<http://www.victoria.ac.nz/home/study/academic-progress>

Also, please note that students will be required to pass at least half of their courses in order to continue to qualify for a student loan. For more information see:

<http://www.victoria.ac.nz/home/admisenrol/payments/loansandallowances/performance-criteria>

COMMUNICATION OF ADDITIONAL INFORMATION

Official notices issued after the paper has commenced will be posted on the board outside the NZSM office on the Kelburn campus. Notices concerning a number of papers will also be posted on Blackboard. The Course Coordinator will specify if Blackboard will be used.

STUDENT REPRESENTATIVES

Student representatives for the NZSM are elected in the first week of the trimester, and their names and contact details will be available to VUWSA and/or MaWSA, the Course Coordinator and to each class. You can find out more information on Class Representatives on the VUWSA website (<http://www.vuwsa.org.nz>) or MaWSA website (<http://www.mawsa.org.nz>)

ACADEMIC INTEGRITY AND PLAGIARISM

Academic integrity means that university staff and students, in their teaching and learning, are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the school’s learning, teaching and research activities are based. The NZSM’s reputation for academic integrity adds value to your qualification.

The NZSM defines plagiarism as presenting someone else’s work as if it were your own, whether you mean to or not. ‘Someone else’s work’ means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the NZSM website: <http://www.nzsm.ac.nz/student-zone/student-guides>

GENERAL NZSM POLICIES AND STATUTES

Students should familiarise themselves with the NZSM's policies and statutes, especially those regarding Personal Courses of Study, Academic Grievances, Staff and Student Conduct. Please see <http://www.nzsm.ac.nz/student-zone/student-guides>

For any statutes relating to the particular qualifications being studied, see either the Massey University Calendar or the Victoria University of Wellington Calendar.

Information about Student Services, including Academic Mentoring for Māori and Pasifika Students, and support for Students with Disabilities, is to be found in the NZSM Student Handbook (available from the NZSM offices on each campus).

HUMAN ETHICS GUIDELINES

Any student assessment or project at any level that involves human subjects (including the documenting, interviewing and recording of information from people) must follow ethics guidelines. For courses in Music Therapy, students must follow Massey University Ethics guidelines. For all other courses, students must follow VUW Ethics Guidelines. For information and assistance as it relates to your course, consult first with your Course Coordinator. Guidelines are given at these URLs:

- <http://www.victoria.ac.nz/fgr/current-phd/ethics>
- <http://www.massey.ac.nz/massey/research/research-ethics/human-ethics>

WHERE TO FIND MORE DETAILED INFORMATION

As Victoria University of Wellington is the Institute of Enrolment for the NZSM, further detailed information about dates, grades, enrolment procedures and qualification status can be found on their website:

- Student grades, academic profile, academic timetable, campus announcements, etc.:
 - my.vuw.ac.nz
- Key dates, explanations of grades, plagiarism:
 - www.victoria.ac.nz/home/study
- Monitoring of academic progress, and how enrolment can be restricted:
 - www.victoria.ac.nz/home/study/academic-progress
- Course withdrawal, degree planning, credit transfer and academic transcripts:
 - www.victoria.ac.nz/fhss/student-admin/faqs

EVENTS

Regular events are held during trimesters 1 & 2 at all NZSM campuses. These events are for the benefit of all students, and include performances, masterclasses, special lectures and workshops given by staff, students and visiting artists.

All students are expected to keep time free to attend the weekly lunchtime concert on Friday at 12.10pm, along with other events as required.

Students should sign up to the **Dawn Chorus**, the NZSM's events e-newsletter, by emailing events@nzsm.ac.nz with "subscribe dawn chorus" in the subject line.

Events & Marketing Coordinator: Stephen Gibbs
Phone: (04) 463 4766 **Email:** stephen.gibbs@nzsm.ac.nz
Website: <http://www.nzsm.ac.nz/events/>