



April 12 W/B with KY  
May 3 Strings with MDR  
May 10 W/B with KY  
May 17 W/B with KY  
May 24 W/B with KY  
June 7 Strings with MDR

Tri 2:

August 2 no rep class. Cello ensemble with IM, for St Andrew's concert on 21 Aug  
August 9 W/B with KY  
September 13 W/B with KY  
September 20 Strings with MDR  
September 27 W/B with KY  
October 4 W/B with KY

Additional rehearsal times will be advised if and when required.

**Guitar Ensemble:**

Mondays 5-7pm, Room 209

Additional rehearsal times will be advised if and when required.

**Saxophone Ensemble:**

Tuesdays 6-8pm, Room 209

Additional rehearsal times will be advised if and when required.

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**PAPER PRESCRIPTION**

*Preparation and presentation of repertoire for a large ensemble appropriate to the student's instrument.*

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**TEACHING LEARNING SUMMARY**

Students will be supervised in the development of their artistic practice by an assigned supervisor and work on selected repertoire appropriate to the ensemble and year level of the students involved.

Orchestra: This course comprises two 3-hour lectures per week and rep classes as scheduled. See rehearsal schedule for each concert, and personnel lists as they are posted.

Guitar/Saxophone Ensembles: This course comprises one 2-hour lecture per week, and any further rehearsals as scheduled.

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**EXPECTED WORKLOAD**

A 10-point full-year paper should require at least 100 hours work (including class time). This means that in term time, the midterm break and study week you should be prepared to spend on average 3 hours per week involved in activities such as attending classes, reading, listening to recommended recordings and preparing assignments.

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**READINGS, MATERIALS & EQUIPMENT**

In the light of developments in music lending policies at the hiring institutions, students will now be charged for lost and/or damaged parts or hired vocal scores. Damaged parts/scores include any markings made using a medium other than pencil. You are responsible for your parts and scores. At the end of the year, any outstanding fines will result in a K grade for the large ensemble course until paid. Charges are as follows:

Lost or damaged part or score: \$35

Excessive pencil damage on part or score: \$10

We will agree on the condition of each part when it is signed out. If you are sharing orchestral parts with a stand partner, you are still responsible for your music.

Orchestral parts will often be collected directly after the performance. If not, they are to be returned to the Librarian during office hours in the week following the concert.

## LEARNING OBJECTIVES

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Students who have successfully completed this paper will:

1. Demonstrate the ability to prepare, rehearse and perform in a large ensemble.
2. Demonstrate, at an introductory level, technical and musical skills in all assigned repertoire.
3. Demonstrate stylistic knowledge applicable to the repertoire studied and performed.
4. Demonstrate professionalism in all aspects of preparation, rehearsal and performance including personal presentation, punctuality and reliability.

## ASSESSMENT REQUIREMENTS

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### Approved assessment regime

The following assessment regime for this paper has been approved by the NZSM Academic Committee:

*There are 2 items of assessment:*

1. Performance assessment which will consist of an average grade from 2-4 performances. If more than four performances, grades from the best 4 performances will be taken into account. Related to learning outcomes 1-4. (Includes orchestral audition excerpt performances for orchestra). (50%)
2. Preparation for, contribution to and professional etiquette at all scheduled rehearsals. Related to learning outcomes 1, 3 and 4. (50%)

### Assessment details for this offering

#### **ORCHESTRA**

- Audition Competitions: Week of 19-23 August

*Concert Dates:*

- Tuesday April 9, 7:30pm, Sacred Heart Cathedral
- Tuesday 28 May, 7.30pm, Town Hall
- 26-30 July, 7.30pm, Opera House
- Tuesday October 8, 7.30pm, Sacred Heart Cathedral

#### **GUITAR ENSEMBLE**

*Concert Dates:*

- Wednesday 22 May, 12.15pm, St Andrew's on The Terrace
- Tuesday 4 June, 12.15pm, Old St Paul's
- Wednesday 9 October, 12.15pm, St Andrew's on The Terrace

#### **SAXOPHONE ENSEMBLE**

*Concert Dates:*

- Wednesday 29 May, 12.15pm, St Andrew's on The Terrace
- Tuesday 24 September, 12.15pm, Old St Paul's

## PENALTIES

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Assignments must be submitted by the due dates. In fairness to other students, unless a medical certificate is produced, assessment submitted after 5pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Students, who for exceptional reasons can justify an extension for an item of assessment, must apply to the Course Coordinator *before* the due date. Please note that no extensions can be granted for tutorial assignments.

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## **MANDATORY PAPER REQUIREMENTS**

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Professional attitude is required at all times:

- You are required to attend all scheduled rehearsals
- You must be seated and ready to begin at the allotted time for each rehearsal; lateness will NOT be tolerated.
- If you are taken ill on the day of the rehearsal, you must inform the relevant person as defined below, BEFORE the start of the rehearsal.
- If for a legitimate reason you are unable to attend a rehearsal, you must request leave 3 weeks in advance, from the relevant person as defined below.
- Where appropriate, you are responsible for finding a replacement musician to cover your part during the rehearsal.

Contact person:

Orchestra – Martin Riseley & conductor  
Saxophone Ensemble – Debbie Rawson  
Guitar Ensemble – Jane Curry

If for health reasons you are unable to complete all the work required for assessment purposes for this paper by 16 November, you may, on presentation of a medical certificate, have the date for submission extended by the Director, NZSM.

## **SCALING OF GRADES**

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To obtain a fair distribution of marks relative to assignment difficulty, scaling may be employed on some or all assessment items in accordance with guidelines set out in the VUW Assessment Handbook:

[http://www.victoria.ac.nz/home/about\\_victoria/avcacademic/publications/assessment-handbook.pdf](http://www.victoria.ac.nz/home/about_victoria/avcacademic/publications/assessment-handbook.pdf)

## **ACADEMIC PROGRESS, NON-ENGAGEMENT & STUDENT LOAN ELIGIBILITY**

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All NZSM students are bound by the VUW Academic Progress Statute. VUW manages the enrolment of students who are not making satisfactory academic progress by:

- restricting the number of courses that students may enrol in, and/or
- requiring students to meet certain conditions.

Students whose academic progress continues to be unsatisfactory may be suspended for a specified period. Students who return after suspension and whose academic progress remains unsatisfactory may be excluded from the University.

Any student who is enrolled in more than two courses in a trimester and achieves E grades in all courses will be considered “non-engaged”. The University can suspend or exclude such students. For full details about restrictions and conditions refer to:

<http://www.victoria.ac.nz/home/study/academic-progress>

Also, please note that students will be required to pass at least half of their courses in order to continue to qualify for a student loan. For more information see:

<http://www.victoria.ac.nz/home/admisenrol/payments/loansandallowances/performance-criteria>

## **COMMUNICATION OF ADDITIONAL INFORMATION**

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Official notices issued after the paper has commenced will be posted on the board outside the NZSM office on the Kelburn campus. Notices concerning a number of papers will also be posted on Blackboard. The Course Coordinator will specify if Blackboard will be used.

## **STUDENT REPRESENTATIVES**

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Student representatives for the NZSM are elected in the first week of the trimester, and their names and contact details will be available to VUWSA and/or MaWSA, the Course Coordinator and to each class. You can find out more information on Class Representatives on the VUWSA website (<http://www.vuwsa.org.nz>) or MaWSA website (<http://www.mawsa.org.nz>)

## ACADEMIC INTEGRITY AND PLAGIARISM

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Academic integrity means that university staff and students, in their teaching and learning, are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the school's learning, teaching and research activities are based. The NZSM's reputation for academic integrity adds value to your qualification.

The NZSM defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the NZSM website: <http://www.nzsm.ac.nz/student-zone/student-guides>

## GENERAL NZSM POLICIES AND STATUTES

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Students should familiarise themselves with the NZSM's policies and statutes, especially those regarding Personal Courses of Study, Academic Grievances, Staff and Student Conduct. Please see <http://www.nzsm.ac.nz/student-zone/student-guides>

For any statutes relating to the particular qualifications being studied, see either the Massey University Calendar or the Victoria University of Wellington Calendar.

Information about Student Services, including Academic Mentoring for Māori and Pasifika Students, and support for Students with Disabilities, is to be found in the NZSM Student Handbook (available from the NZSM offices on each campus).

## HUMAN ETHICS GUIDELINES

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Any student assessment or project at any level that involves human subjects (including the documenting, interviewing and recording of information from people) must follow ethics guidelines. For courses in Music Therapy, students must follow Massey University Ethics guidelines. For all other courses, students must follow VUW Ethics Guidelines. For information and assistance as it relates to your course, consult first with your Course Coordinator. Guidelines are given at these URLs:

- <http://www.victoria.ac.nz/fgr/current-phd/ethics>
- <http://www.massey.ac.nz/massey/research/research-ethics/human-ethics>

## WHERE TO FIND MORE DETAILED INFORMATION

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As Victoria University of Wellington is the Institute of Enrolment for the NZSM, further detailed information about dates, grades, enrolment procedures and qualification status can be found on their website:

- Student grades, academic profile, academic timetable, campus announcements, etc.:
  - [my.vuw.ac.nz](http://my.vuw.ac.nz)
- Key dates, explanations of grades, plagiarism:
  - [www.victoria.ac.nz/home/study](http://www.victoria.ac.nz/home/study)
- Monitoring of academic progress, and how enrolment can be restricted:
  - [www.victoria.ac.nz/home/study/academic-progress](http://www.victoria.ac.nz/home/study/academic-progress)
- Course withdrawal, degree planning, credit transfer and academic transcripts:
  - [www.victoria.ac.nz/fhss/student-admin/faqs](http://www.victoria.ac.nz/fhss/student-admin/faqs)

## EVENTS

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Regular events are held during trimesters 1 & 2 at all NZSM campuses. These events are for the benefit of all students, and include performances, masterclasses, special lectures and workshops given by staff, students and visiting artists.

All students are expected to keep time free to attend the weekly lunchtime concert on Friday at 12.10pm, along with other events as required.

Students should sign up to the **Dawn Chorus**, the NZSM's events e-newsletter, by emailing [events@nzsm.ac.nz](mailto:events@nzsm.ac.nz) with "subscribe dawn chorus" in the subject line.

**Events & Marketing Coordinator:** Stephen Gibbs

**Phone:** (04) 463 4766      **Email:** [stephen.gibbs@nzsm.ac.nz](mailto:stephen.gibbs@nzsm.ac.nz)

**Website:** <http://www.nzsm.ac.nz/events/>