



## PAPER OUTLINE 2013

**Paper Code & Title:** **MUSC 266** *Classical Theory and Musicianship 3*  
**Year:** 2013      **Points:** 20  
**CRN:** 15601      **Trimester:** 1      **Campus:** NZSM - VUW Kelburn  
**Prerequisites:** *MUSC 166, or NZSM 161 and 162, or equivalent*  
**Corequisites:** *None*  
**Restrictions:** *133.234, MUSI 207, 208, NZSM 262*

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**Key dates:**      Teaching dates: 4 March–7 June 2013  
                         Easter break: 28 March–3 April 2013  
                         Mid-trimester break: 22–28 April 2013  
                         Study week: 10–14 June 2013  
Exam/Assessment period: 14 June–3 July 2013  
                         (where applicable) *NB: For courses with exams, students must be available to attend the exam at any time during this period.*

Final item of assessment due: 7 June 2013  
Withdrawal dates: 15 March 2013  
*You can withdraw from this course on or before this date with full refund of the course fee by completing an FHSS Course Add/Drop form. After this date, a Fee Reconsideration will only be granted in exceptional circumstances. Information on withdrawals and refunds may be found at: <http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds>  
Note that both late withdrawal and course failure may affect your Studylink eligibility. See below for more details.*

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**Course Coordinator:** Geoffrey Coker  
**Contact phone:** (04) 463 5883      **Email:** [geoffrey.coker@nzsm.ac.nz](mailto:geoffrey.coker@nzsm.ac.nz)  
**Office located at:** Room 103 – 94 Fairlie Terrace, Kelburn Campus  
**Office hours:** Mondays 11.00am -11.50am

**Tutors:** Matt Oswin      **Email:** [oswinmatt@myvuw.ac.nz](mailto:oswinmatt@myvuw.ac.nz)

**Class times & rooms:** 13:10 – 14:00pm Mondays, Wednesdays, and Thursdays in HULT119  
**Musicianship Lab times & rooms:** One hour per week. Times will be posted on Blackboard during the first week of the trimester. Keyboard Lab Room MU 202

*Musicianship Labs commence in the second week of the trimester.*

### **PAPER PRESCRIPTION**

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*Study of advanced chromatic harmony and voice leading procedures, including advanced training in melodic and rhythmic dictation, aural perception, and keyboard skills.*

## TEACHING LEARNING SUMMARY

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This course comprises three 1-hour lectures per week and one 1-hour Musicianship Lab per week. During Musicianship labs, a graduate tutor will guide students in Keyboard and Aural study, and will be available to discuss feedback received on Written work  
*See attached course syllabus for more information.*

## EXPECTED WORKLOAD

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A 20-point first-trimester paper should require at least 200 hours work (including class time). This means that in term time, the midterm break and study week you should be prepared to spend on average 13 hours per week involved in activities such as attending classes, reading, listening to recommended recordings and preparing assignments.

## READINGS, MATERIALS & EQUIPMENT

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### Set texts:

### Essential texts:

Students are expected to purchase the Class Anthologies entitled:

- MUSC 266 Classical Theory and Musicianship 3, \$10.50.
- MUSC160/166/167/266 Keyboard/Aural Anthology/Workbook, \$15.80.  
(This is the same book that is used in MUSC 166 and MUSC 167, so if you already have the book from those classes, you can still use it in MUSC 266. The latest edition is 2012.)

*All undergraduate textbooks and student notes will be sold from the Memorial Theatre Foyer from 11 February to 15 March, while postgraduate textbooks and student notes will be available from vicbooks' new store, Ground Floor Easterfield Building, Kelburn Parade. After week two of the trimester all undergraduate textbooks and student notes will be sold from vicbooks Easterfield Building. Customers can order textbooks and student notes online at [www.vicbooks.co.nz](http://www.vicbooks.co.nz) or email an order or enquiry to [enquiries@vicbooks.co.nz](mailto:enquiries@vicbooks.co.nz). Books can be couriered to customers or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available. Opening hours are 8am–6pm, Monday–Friday during term time (closing at 5pm in the holidays). Phone: 463 5515*

### Materials and equipment:

- In addition, a CD of the musical examples given in the anthology will be available from the lecturer on the presentation of a blank unopened CD-R.
- The Aural computer programme “Ear Conditioner” is an essential resource in this class, and is available for use in the keyboard lab when there are not classes present.

You will need to supply **your own headphones** for use in the Keyboard Lab.

## LEARNING OBJECTIVES

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Students who have successfully completed this paper will be able to:

1. recognise and describe advanced harmonic and voice leading procedures, including chromaticism
2. identify by ear the advanced properties of intervals, chords, and keys, and compare two/four part performances with the written score
3. use the keyboard to play pieces, and advanced transpositions, score readings, and improvisations.

## ASSESSMENT REQUIREMENTS

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### Approved assessment regim

The following assessment regime for this paper has been approved by the NZSM Academic Committee:

*There are 5 items of assessment:*

1. 5-15 Short harmony assignments. Related to learning objective 1. (30%).
2. Two Harmony Tests. Related to learning objective 1. (30%).
3. Two Aural Tests. Related to learning objective 2. (15%).
4. Two Keyboard Tests. Related to learning objective 3. (15%).
5. A Journal of responses to class material. Related to learning objectives 1, 2, and 3 (10%).

### Assessment details for this offering

<i>Assessment name</i>	<i>Word length / duration</i>	<i>Learning objective(s)</i>	<i>Due date</i>	<i>% of final grade</i>
Fragments 1 - 9	Up to 16 Bars	1	7, 11, 14, 25 March; 10, 29 April; 2, 15, 23 May	10%
Assignments 1 – 7 (some in two parts)	Up to 16 Bars	1	18. 25 March; 4, 10, 17, 29 April; 2, 9, 20, 29 May	20%
Theory Tests	50 Minutes	1	9 May 6 June	30%
Aural Tests	50 Minutes	2	15 April 30 May	15%
Keyboard Tests	15 Minutes	3	Week of 15 April Week of 3 June	15%
Journal Entries	Up to 100 words each	1, 2, & 3	15, 22, March; 5, 12 April; 3, 10, 17, 24, 31 May	10%

## PENALTIES

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Assignments must be submitted by the due dates. In fairness to other students, unless a medical certificate is produced, assessment submitted after 5pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Students enrolling after the start of the paper have until the Monday of the third week of trimester to complete all assessments due before they enrolled, or such assessments will have a zero grade recorded.

Students, who for exceptional reasons can justify an extension for an item of assessment, must apply to the Course Coordinator *before* the due date. Please note that no extensions can be granted for tutorial assignments.

## **ASSIGNMENT PRESENTATION**

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**Written work** should be presented according to the guidelines set out in the **NZSM Guidelines for Academic Work**, which can be downloaded as a PDF document from the NZSM Website. Five percent (5%) will be deducted for written work that does not conform to these standards.

**Notated work** must be presented according to the guidelines set down in the **NZSM Composition and Orchestration Style Guide**, available as a PDF document from the NZSM Website: <http://www.nzsm.ac.nz/student-zone/student-guides>. Five percent (5%) will be deducted for notated work that clearly does not conform to these standards.

## **MANDATORY PAPER REQUIREMENTS**

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Each student must:

- a) submit each piece of work or item of assessment specified for this course, on or by the specified dates (subject to such provisions as are stated for late submission of work)
- b) attend at least 80% of lectures, tutorials and workshops related to this course
- c) to pass this paper, besides obtaining an overall passing grade, students must achieve at least 40% of the available marks in each of the Keyboard and Aural sections, and 50% in the Harmony section.

If for health reasons you are unable to complete all the work required for assessment purposes for this paper by 3 July, you may, on presentation of a medical certificate, have the date for submission extended by the Director, NZSM.

## **DEPOSIT AND COLLECTION OF ASSESSMENT**

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*Assignments should be deposited in the MUSC 166/266 box with your tutor's name in the lobby outside Room MS 209.*

*Marked assignments will be returned to the alphabetical boxes in the lobby outside Room MS 209.*

## **SCALING OF GRADES**

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To obtain a fair distribution of marks relative to assignment difficulty, scaling may be employed on some or all assessment items in accordance with guidelines set out in the VUW Assessment Handbook:

[http://www.victoria.ac.nz/home/about\\_victoria/avcacademic/publications/assessment-handbook.pdf](http://www.victoria.ac.nz/home/about_victoria/avcacademic/publications/assessment-handbook.pdf)

## **ACADEMIC PROGRESS, NON-ENGAGEMENT & STUDENT LOAN ELIGIBILITY**

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All NZSM students are bound by the VUW Academic Progress Statute. VUW manages the enrolment of students who are not making satisfactory academic progress by:

- restricting the number of courses that students may enrol in, and/or
- requiring students to meet certain conditions.

Students whose academic progress continues to be unsatisfactory may be suspended for a specified period. Students who return after suspension and whose academic progress remains unsatisfactory may be excluded from the University.

Any student who is enrolled in more than two courses in a trimester and achieves E grades in all courses will be considered "non-engaged". The University can suspend or exclude such students. For full details about restrictions and conditions refer to:

<http://www.victoria.ac.nz/home/study/academic-progress>

Also, please note that students will be required to pass at least half of their courses in order to continue to qualify for a student loan. For more information see:

<http://www.victoria.ac.nz/home/admisenrol/payments/loansandallowances/performance-criteria>

## **COMMUNICATION OF ADDITIONAL INFORMATION**

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Official notices issued after the paper has commenced will be posted on the board outside the NZSM office on the Kelburn campus. Notices concerning a number of papers will also be posted on Blackboard. The Course Coordinator will specify if Blackboard will be used.

## **STUDENT REPRESENTATIVES**

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Student representatives for the NZSM are elected in the first week of the trimester, and their names and contact details will be available to VUWSA and/or MaWSA, the Course Coordinator and to each class. You can find out more information on Class Representatives on the VUWSA website (<http://www.vuwsa.org.nz>) or MaWSA website (<http://www.mawsa.org.nz>)

## **ACADEMIC INTEGRITY AND PLAGIARISM**

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Academic integrity means that university staff and students, in their teaching and learning, are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the school's learning, teaching and research activities are based. The NZSM's reputation for academic integrity adds value to your qualification.

The NZSM defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the NZSM website: <http://www.nzsm.ac.nz/student-zone/student-guides>.

## **GENERAL NZSM POLICIES AND STATUTES**

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Students should familiarise themselves with the NZSM's policies and statutes, especially those regarding Personal Courses of Study, Academic Grievances, Staff and Student Conduct. Please see <http://www.nzsm.ac.nz/student-zone/student-guides>.

For any statutes relating to the particular qualifications being studied, see either the Massey University Calendar or the Victoria University of Wellington Calendar.

Information about Student Services, including Academic Mentoring for Māori and Pasifika Students, and support for Students with Disabilities, is to be found in the NZSM Student Handbook (available from the NZSM offices on each campus).

## **HUMAN ETHICS GUIDELINES**

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Any student assessment or project at any level that involves human subjects (including the documenting, interviewing and recording of information from people) must follow ethics guidelines. For courses in Music Therapy, students must follow Massey University Ethics guidelines. For all other courses, students must follow VUW Ethics Guidelines. For information and assistance as it relates to your course, consult first with your Course Coordinator. Guidelines are given at these URLs:

- <http://www.victoria.ac.nz/fgr/current-phd/ethics>
- <http://www.massey.ac.nz/massey/research/research-ethics/human-ethics>

## WHERE TO FIND MORE DETAILED INFORMATION

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As Victoria University of Wellington is the Institute of Enrolment for the NZSM, further detailed information about dates, grades, enrolment procedures and qualification status can be found on their website:

- Student grades, academic profile, academic timetable, campus announcements, etc.:
  - [my.vuw.ac.nz](http://my.vuw.ac.nz)
- Key dates, explanations of grades, plagiarism:
  - [www.victoria.ac.nz/home/study](http://www.victoria.ac.nz/home/study)
- Monitoring of academic progress, and how enrolment can be restricted:
  - [www.victoria.ac.nz/home/study/academic-progress](http://www.victoria.ac.nz/home/study/academic-progress)
- Course withdrawal, degree planning, credit transfer and academic transcripts:
  - [www.victoria.ac.nz/fhss/student-admin/faqs](http://www.victoria.ac.nz/fhss/student-admin/faqs)

## EVENTS

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Regular events are held during trimesters 1 & 2 at all NZSM campuses. These events are for the benefit of all students, and include performances, masterclasses, special lectures and workshops given by staff, students and visiting artists.

All students are expected to keep time free to attend the weekly lunchtime concert on Friday at 12.10pm, along with other events as required.

Students should sign up to the **Dawn Chorus**, the NZSM's events e-newsletter, by emailing [events@nzsm.ac.nz](mailto:events@nzsm.ac.nz) with "subscribe dawn chorus" in the subject line.

**Events & Marketing Coordinator:** Stephen Gibbs  
**Phone:** (04) 463 4766      **Email:** [stephen.gibbs@nzsm.ac.nz](mailto:stephen.gibbs@nzsm.ac.nz)  
**Website:** <http://www.nzsm.ac.nz/events/>