

**FACULTY OF HUMANITIES AND SOCIAL SCIENCES
SCHOOL OF LANGUAGES AND CULTURES**

**ITALIAN PROGRAMME
ITAL 114 INTRODUCTION TO THE ITALIAN LANGUAGE**

TRIMESTER 1 2013

4 March to 3 July 2013

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Trimester dates

Teaching dates: 4 March to 7 June 2013

Easter break: 28 March to 3 April 2013

Mid-trimester break: 22–28 April 2013

Study week: 10–14 June 2013

Examination/Assessment Period: 14 June to 3 July 2013

Withdrawal dates

Information on withdrawals and refunds may be found at

<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds>

Names and contact details

**Course Coordinator
and Senior Lecturer:**

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The Course Coordinator and Senior Lecturer for ITAL114 is Dr Claudia Bernardi. Oral classes (tutorials) and audio-visual (AV) classes are taught by Claudia Bernardi and by the Tutors, Dr Barbara Pezzotti and Francesca Calamita. Claudia's office hours are on Mondays and Tuesdays, 12noon-1pm. Barbara's office hour is Wednesday 3-4pm. Francesca will be available for student consultation by appointment: please contact her to arrange dates and times.

Class times and locations

Lectures

There are three lectures per week, held at the following times:

Mondays, Wednesdays and Thursdays 9.00am - 9.50am HM (Hugh Mackenzie) LT105

Audio-visual (AV) classes

Students must attend ONE audio-visual (AV) class per week, at one of the following times and places:

Tuesday 11.00am - 11.50am vZ (von Zedlitz) 506

Wednesday 11.00am - 11.50am in vZ (von Zedlitz) 509

Wednesday 1.10pm – 2.00pm vZ (von Zedlitz) 515

Thursday 11.00am - 11.50am vZ (von Zedlitz) 509

Tutorials (oral classes)

Students must attend ONE tutorial class per week, at one of the following times and places:

Monday 10.00am - 10.50am in vZ (von Zedlitz) 509

Tuesday 10.00am - 10.50am in vZ (von Zedlitz) 509

Wednesday 10.00am - 10.50am in vZ (von Zedlitz) 509

Thursday 10.00am - 10.50am in vZ (von Zedlitz) 509

Please note that audio-visual (AV) and oral classes (tutorials) start in the second week of the trimester.

Students must choose tutorial and AV class groups by signing up using the S-cubed system.

<https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Co-ordinator.

To prepare for tutorials, students are strongly encouraged to spend 20 minutes during the week preceding each tutorial carrying out online vocabulary exercises via Blackboard. Please also note that cellular phones and pagers should be switched off for the duration of all classes and tutorials. Social media (eg. Facebook, Twitter, etc.) and websites not related to the course may not be used during class.

Teaching/learning summary

This course is delivered through three lectures, one tutorial and one audiovisual class per week. The lectures will mainly cover grammatical aspects of the Italian language and the development of written skills, such as written comprehension, translation of texts, and development of basic written expression in general. The tutorials will focus on the development of oral linguistic skills and the audiovisual classes will aim to develop listening comprehension skills. Both the tutorials and the audiovisual classes will require students' active participation in group exercises or activities.

Communication of additional information

The Italian noticeboard is in the corridor outside the rooms VZ503 and VZ504. Additional information or information on changes will be conveyed to students either via class, noticeboards, Blackboard, or email.

Course prescription

This course for beginners provides an introduction to the Italian language through practice in listening, speaking, reading and writing. Reading and audio-visual materials illustrate the Italian way of life. This course is for absolute beginners. It may not be taken by students with prior knowledge of the language.

Learning objectives

ITAL114 is a first trimester 20-point beginner course for students in the Italian language. The course provides an introduction to the Italian language through practice in listening, speaking, reading and writing.

Objectives - upon completing the course successfully students will be able to:

- I. understand and reproduce in both written and spoken Italian a variety of elementary grammatical structures using a basic vocabulary;
- II. express themselves in Italian, both orally and in writing, on their activities and interests, as well as on a range of situations connected with daily life;
- III. read basic Italian with relative ease;
- IV. write simple Italian from dictation;
- V. read aloud simple passages with correct pronunciation, fluency and reasonable speed.

Expected workload

The University Assessment Handbook has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a 100-level, one trimester, 20-point course should work on average 13 hours per week, including the 5 contact hours – i.e., in the case of ITAL114, 8 hours of private study outside class time.

Readings

Essential texts:

T Marin, S Magnelli, *The Italian Project 1a – An Italian Course for English Speakers* (student's book and workbook together), Edilingua.

Gabriella Iacovoni, Nadia Persiani and Barbara Fiorentino, *Gramm.it for English Speakers: Italian Grammar*, Bonacci editore.

All undergraduate textbooks and student notes will be sold from the Memorial Theatre Foyer from 11 February to 15 March 2013, while postgraduate textbooks and student notes will be available from vicbooks' new store, Ground Floor Easterfield Building, Kelburn Parade. After week two of the trimester all undergraduate textbooks and student notes will be sold from vicbooks, Easterfield Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available. Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Assessment requirements

Assessment for ITAL114 is by in-term assessment, as follows:

- (a) 2 tests (20% each);
- (b) 2 assignments (10% each);
- (c) 2 listening comprehension (AV) tests (10% each);
- (d) 1 individual oral test (10%);
- (e) communicative/oral assessment: based on weekly tutorial tasks (10%).

The relevant dates for assessed work are detailed in the Course Programme.

The written tests and the assignments relate to objectives (i), (ii) and (iii) as specified in Learning objectives. The listening comprehension tests relate to objectives (i), (ii) and (iv). The individual oral test and the oral assessment relate to objectives (i), (ii), (iii) and (v).

Penalties

The due dates for the assignments given in the Course Programme *must* be adhered to. Although work may be accepted late in special circumstances, the Course Coordinator should always be contacted on or before the due dates if there is a problem.

The penalty for work presented late without prior approval is a *5% deduction per day*. In addition, please note that up to a *maximum of 5%* may be deducted for poorly presented assignments. Please note that no work for assessment will be accepted after 21 June.

Mandatory course requirements

In order to pass ITAL114, students are required to do the following, unless specific exemptions have been agreed to:

- I. attend a minimum of 80% of the audio-visual classes (AV);
- II. prepare for and attend a minimum of 80% of the oral classes (tutorials);
- III. submit the 2 written assignments by the date indicated;
- IV. sit the two written tests on the dates indicated;
- V. sit the individual oral test at the appointed time;
- VI. sit the two listening comprehension (AV) tests at the appointed times.

Class representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class reps will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the [VUWSA website](#).

Presentation of assignments

Tidy presentation of assignments is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for correction: leave a 4-centimetre margin and write on alternate lines. Do not write in pencil.

All assignments must include a cover sheet available from the SLC Office on the sixth floor of Von Zedlitz (vZ610). Assignments are to be handed into the Italian assignment slot located to the left of the SLC Office (vZ610). Corrected work will be handed out in class. If you do not collect your work in class, you will be able to collect it from the SLC Office (VZ610). All work not collected will be destroyed three months after the date of the final written test.

Tests and impairments

The dates of the tests given in the Course Programme *must* be adhered to. You should always sit a test if humanly possible, obtaining a medical certificate if you wish to claim impairment. If you sit a test but believe your performance has been radically affected by some medical or other factor, inform the Course Coordinator *immediately*. If you fail the test, you may be able to claim impairment.

If you are unable to sit a test, for severe medical, personal or family reasons, you should do everything possible to notify the Course Co-ordinator, if necessary through the Administrator, *before* the test, or to get a friend or family member to do so on your behalf.

Only in cases of severe illness or other exceptionally difficult circumstances, which must normally be documented, can the Programme consider allowing students to sit a test at a different time from that indicated.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the Library's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at the website www.victoria.ac.nz/llc/.

Academic integrity and plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:

<http://www.victoria.ac.nz/home/study/plagiarism>

Where to find more detailed information

Find key dates, explanations of grades and other useful information at www.victoria.ac.nz/home/study.

Find out how academic progress is monitored and how enrolment can be restricted at www.victoria.ac.nz/home/study/academic-progress.

Most statutes and policies are available at www.victoria.ac.nz/home/about/policy, except qualification statutes, which are available via the *Calendar* webpage at www.victoria.ac.nz/home/study/calendar (See Section C).

Other useful information for students may be found at the Academic Office website, at www.victoria.ac.nz/home/about/avcademic.

Course Programme

Week	Starting	Class	Unit of <i>The Italian Project 1a</i>	Grammar topic (also covered in <i>Gramm.it</i>)	Assessment
1	4 March	Lect. 1	Introduction to the course		
		Lect. 2	Unità introduttiva	<i>Essere</i> (to be)	
		Lect. 3	Unità introduttiva	Nouns	
		(no tutorials or AV classes in the first week)		Nouns	
2	11 March	Lect. 1	Unità introduttiva	Definite articles	
		Lect. 2	Unità introduttiva	Definite articles / <i>Avere</i> (to have)	
		Lect. 3	Unità introduttiva	<i>Avere</i> (to have)/ Numbers	
		Tutorial		Oral communication activities	
		AV class		Audio-visual activities	
3	18 March	Lect. 1	Unità 1	Present tense	
		Lect. 2	Unità 1	Present tense	
		Lect. 3	Unità 1	Present tense/ Indefinite articles	
		Tutorial		Oral communication activities	
		AV class		Audio-visual activities	
4.1	25 March	Lect. 1	Unità 1	Present tense / indefinite articles	
		Lect. 2	Unità 1	Adjectives	
		Tutorial		Oral communication activities	
		AV class		Audio-visual activities	

EASTER BREAK: 28 MARCH – 3 APRIL

Week	Starting	Class	Unit of <i>The Italian Project 1a</i>	Grammar topic (also covered in Gramm.it)	Assessment dates
4.2	4 April	Lect. 3 Tutorial AV class	Unità 2	Adjectives / Irregular present tense Oral communication activities Audio-visual activities	
5	8 April	Lect. 1 Lect. 2 Lect. 3 Tutorial AV class	Unità 2 Unità 2 Unità 2 Oral communication activities Audio-visual activities	Modal verbs Modal verbs Simple prepositions	Assignment 1 due: Monday 8 April, 4pm
6	15 April	Lect. 1 Lect. 2 Lect. 3 Tutorial AV class	Revision Revision Written test 1 Oral communication activities Audio-visual activities		Thursday 18 April, 9am
MID-TRIMESTER BREAK: 22 - 28 APRIL					
7	29 April	Lect. 1 Lect. 2 Lect. 3 Tutorial AV class	Unità 3 Unità 3 Unità 3 Oral communication activities Audio-visual Test 1	Combined prepositions Combined prepositions Partitives	in weekly AV class

8	6 May	Lect. 1	Unità 4	<i>Avere</i> (to have)	
		Lect. 2	Unità 4	<i>Passato prossimo</i> (with <i>avere</i>)	
		Lect. 3	Unità 4	<i>Passato prossimo</i> (with <i>essere</i>)	
		Tutorial	Oral communication activities		
		AV class	Audio-visual activities		
Week	Starting	Class	Unit of <i>The Italian Project 1a</i>	Grammar topic (also covered in <i>Gramm.it</i>)	Assessment dates
9	13 May	Lect. 1	Unità 4	<i>Passato prossimo</i> (irregular forms)	
		Lect. 2	Unità 4	Practice of verbs (present and past tense)	
		Lect. 3	Unità 4	Practice of verbs (present and past tense)	
		Tutorial	Oral communication activities		
		AV class	Audio-visual activities		
10	20 May	Lect. 1	Unità 5	<i>Passato prossimo</i> /Future tense	Assignment 2 due: Thursday 23 May, 4pm
		Lect. 2	Unità 5	Future tense	
		Lect. 3	Unità 5	Future tense (irregular forms)	
		Tutorial	Oral communication activities		
		AV class	Audio-visual activities		
11	27 May	Lectures 1, 2, 3	Revision		
		AV class	AV test 2		in weekly AV class
12	3 June	Lecture 2	Written Test 2		Tuesday 4 June, 9am
Individual Oral Test: time and place to be advised (week 12).					

Note that on Monday 3 June the University is closed. Please be advised that due to the individual oral tests, there will be no lectures (except the one on Tuesday 4 June, when students will sit the Written Test 2), no AV classes and no tutorials this week (week 12).

