



**FACULTY OF HUMANITIES AND SOCIAL SCIENCES
SCHOOL OF LANGUAGES AND CULTURES**

**CHINESE PROGRAMME
CHIN 311 CHINESE LANGUAGE 3A**

TRIMESTER 1 2013
4 March – 3 July 2013

Trimester dates

Teaching dates: 4 March to 7 June 2013
Easter break: 28 March to 3 April 2013
Mid-trimester break: 22–28 April 2013
Study week: 10–14 June 2013
Examination/Assessment Period: 14 June to 3 July 2013

Withdrawal dates

Information on withdrawals and refunds may be found at
www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds

Names and contact details

Course Coordinator

Dr Limin Bai
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Office Hours: Monday 2-3 pm and Thursday 2-3 pm

Teaching Fellow:

Mr Yongjian (Tony) Luo
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Administrators:

Nina Cuccurullo
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School Office Hours: 9.00am – 5.00pm Monday to Friday

**Contact Person for Māori
& Pasifika Students**

Dr Victoria Ríos Castaño
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Contact Person for Students with Disabilities Dr Carolina Miranda
Office: vZ502
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Times when the Coordinator will be available for student consultation are posted on their office doors. If you need to see them outside these times, email them to make an appointment.

Class times and locations

Lectures:

Monday	3.10pm – 4.00pm	KK (Kirk) 204
Tuesday	3.10pm – 4.00pm	KK (Kirk) 204
Wednesday	3.10pm – 4.00pm	KK (Kirk) 204
Thursday	3.10pm – 4.00pm	KK (Kirk) 204

Tutorials:

Tuesday	2.10pm – 3.00pm	vZ (von Zedlitz) 710
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Please note that tutorials start in the **second** week of the trimester. Students must choose tutorial groups by signing up using the S-cubed system - <https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

Teaching/learning summary

The course includes the following components:

a) Lectures

New Practical Chinese Reader: Textbook, vol. 3.

b) Tutorials

The emphasis is to improve communication skills in Chinese.

Communication of additional information

Students are encouraged to watch the Chinese Programme noticeboard (von Zedlitz Level 7) for information on courses, programme changes, as well as Chinese Cultural Club activities.

Important information regarding the course will also be posted on Blackboard. Students are advised to check Blackboard regularly.

Course prescription

This course builds on the language skills acquired at 200 level. Cultural topics reinforce understanding of the language and people.

Course content

This course, which builds on language skills acquired in CHIN 212, introduces the students to advanced intermediate level Chinese, concerning a) reading, writing and translation, and b) listening comprehension and conversation.

A large portion of this course is structured around Book 3 of *New Practical Chinese Reader*, from Lesson 27-32. It aims to provide students with a grammatical grounding in the language that will be useful for students to progress to more advanced study of Chinese, to learn communication skills in Chinese, and to obtain some basic facts about Chinese people and their culture. Students are expected to improve their reading comprehension, writing ability and translation skills, and to obtain a reasonably broad range of vocabulary, useful phrases and expressions.

Most students are eager to make progress towards fluency in speaking Chinese, but no one can achieve this goal by only attending lectures and tutorials, as it requires self-motivated practice every day. The tutorial sessions provide some guidance in making the grammatical Chinese language functional and active, which may help students improve their communication skills in Chinese.

Learning objectives

This course aims to provide students with a grammatical grounding in the language that will be useful for students to progress to more advanced study of Chinese and to learn communication skills in Chinese.

Expected workload

The University Assessment Handbook suggests that students should devote a total of 13 hours a week, including class contact hours, to this course for its duration in order to maintain satisfactory progress.

Readings

Essential texts:

- *New Practical Chinese Reader: Textbook*, Book 3 (Beijing: Beijing Language and Culture University Press, 2002)
- *New Practical Chinese Reader: Workbook*, Book 3 (Beijing: Beijing Language and Culture University Press, 2002)

All undergraduate textbooks and student notes will be sold from the Memorial Theatre Foyer from 11 February to 15 March 2013, while postgraduate textbooks and student notes will be available from vicbooks' new store, Ground Floor Easterfield Building, Kelburn Parade. After week two of the trimester all undergraduate textbooks and student notes will be sold from vicbooks, Easterfield Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available.

Opening hours are 8.00am – 6.00pm, Monday – Friday during term time (closing at 5.00pm in the holidays).
Phone: 463 5515.

Assessment requirements

Assessment is internal and based on a combination of continuous assessment throughout the course, one mid-term written test, one final written test, one final oral test, and one final A/V test. This combination is felt to be most appropriate to a language acquisition paper. Whilst it allows both students and staff to monitor individual progress closely, it also provides yardsticks against which to measure this progress. Students are encouraged to develop regular study habits and to become increasingly autonomous in their learning. Assessment is weighed in the following manner:

Assignments

- 3 written assignments, each worth 5% 15 %
Assignments are to be submitted one week after being set and to be marked and returned within two weeks of the due date.

Written tests

- Mid-term test (18 April) 25%
- Final test (6 June) 35%

[All tests are of 50 minutes duration]

<u>Oral and A/V test</u>	
A/V Test (30 May)	10 %
Oral (week of 27-31 May)	15 %
[All tests are of 50 minutes duration]	

An aegrotat pass can be considered only when a candidate has completed at least 30% of the course assessment.

Penalties

The late submission of assignments must be negotiated with the Coordinator before the due date and, depending upon circumstances, may be penalised (e.g. 5% per day).

Mandatory course requirements

In order to pass this course, students must submit at least 2 out of 3 written assignments and sit all tests. Students must attend at least 80% of all classes offered.

Class representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class reps will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the [VUWSA website](#).

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the Library's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at our website www.victoria.ac.nz/llc/.

Statement on legibility

Students are expected to write clearly. Where work is deemed 'illegible', the options are:

- the student will be given a photocopy of the work and asked to transcribe it to an acceptable standard (preferably typed) within a specified time frame after which penalties will apply;
- the student will be given a photocopy of the work and asked to transcribe it to an acceptable standard (preferably typed) and lateness penalties apply;
- if the student does not transcribe it to an acceptable standard, the work will be accepted as 'received' (so any associated mandatory course requirements are met) but not marked.

Student evaluations

At the end of the course all students will be asked to fill out questionnaires prepared by the University's Teaching and Development Centre in order to evaluate individual lecturers' performance and/or the course as a whole.

Academic integrity and plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:

<http://www.victoria.ac.nz/home/study/plagiarism>.

Where to find more detailed information

Find key dates, explanations of grades and other useful information at www.victoria.ac.nz/home/study.

Find out how academic progress is monitored and how enrolment can be restricted at www.victoria.ac.nz/home/study/academic-progress.

Most statutes and policies are available at www.victoria.ac.nz/home/about/policy, except qualification statutes, which are available via the *Calendar* webpage at www.victoria.ac.nz/home/study/calendar (See Section C).

Other useful information for students may be found at the Academic Office website, at www.victoria.ac.nz/home/about/avccademic.