

FACULTY OF HUMANITIES AND SOCIALSCIENCES

SCHOOL OF LANGUAGES AND CULTURES

**CHINESE PROGRAMME
CHIN 101 CHINESE LANGUAGE 1A**

TRIMESTER 1 2013

4 March – 3 July 2013

Trimester dates

Teaching dates: 4 March to 7 June 2013
Easter break: 28 March to 3 April 2013
Mid-trimester break: 22–28 April 2013
Last piece of assessment due: 19 May 2013
Study week: 10–14 June 2013
Examination/Assessment Period: 14 June to 3 July 2013

Withdrawal dates

Information on withdrawals and refunds may be found at
www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds

Names and contact details

Contact details of Chinese Programme staff involved in this course are as follows:

Course Coordinator and Lecturer: Dr Vanessa Frangville
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The lectures for this course will be taught by the Course Coordinator, Dr Vanessa Frangville. The tutorials will be taught by Dr Vanessa Frangville and Tony Luo. Staff are available for student consultation at times indicated on the doors of their offices.

Class times and locations

CHIN 101 is taught in two streams – CRNs 17138 and 17166. There are two one-hour lectures per stream per week.

Lectures

Tuesday and	9.00am – 9.50am	HU (Hunter) LT220	CRN 17138
Thursday	9.00am – 9.50am	HU (Hunter) LT220	CRN 17138

Monday and	3:10pm – 4.00pm	HM (Hugh Mackenzie) LT104	CRN17166
Thursday	3:10pm – 4.00pm	HM (Hugh Mackenzie) LT104	CRN17166

Tutorials

Tuesday	2.10pm – 3.00pm	vZ (von Zedlitz) 510
Tuesday	3.10pm – 4.00pm	vZ (von Zedlitz) 510
Wednesday	3.10pm – 4.00pm	vZ (von Zedlitz) 509
Wednesday	4.10pm – 5.00pm	vZ (von Zedlitz) 509

Audio-visual Classes

Friday	10.00am – 10.50am	vZ (von Zedlitz) 710
Friday	11.00am – 11.50am	vZ (von Zedlitz) 710
Friday	1.10pm – 2.00pm	vZ (von Zedlitz) 510
Friday	2.10pm – 3.00pm	vZ (von Zedlitz) 710

Please note that tutorials start in the **second** week of the trimester.

Students must choose **one** tutorial class and **one** audio-visual class by signing up using the S-cubed system. <https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

Teaching /learning summary

The course is structured around Book 1 of *New Practical Chinese Reader*, and consists of two one-hour lectures and two one-hour tutorials per week. The lectures mainly cover grammatical and cultural aspects and learning strategies related to vocabulary acquisition. One tutorial focuses on reading and writing, including the history of Chinese characters; the other tutorial helps students to further their oral and listening skills.

Language learning is consolidated by means of class exercises, online quizzes and written tasks. Intensive tuition in pronunciation and tone discrimination is provided during this course. In terms of

the written language, students are expected to have acquired an active knowledge of about 350 Chinese characters (simplified) by the conclusion of the course.

Communication of additional information

Information on any timetable changes will be announced in lectures and posted on the Chinese Programme Noticeboard on Level 7 of the von Zedlitz Building and Blackboard. You are advised to check Blackboard and the noticeboard regularly.

Course prescription

Elementary spoken and written Chinese (Mandarin), for absolute beginners, with emphases on pronunciation and the structure and history of Chinese characters. It also introduces aspects of Chinese culture relevant to basic level cross-cultural communications. This course should not be taken by students with prior knowledge of the language. 100% internal assessment.

Course content

Chinese Language 1A is an introductory course in Modern Standard Chinese (Mandarin) which assumes no previous knowledge of the language. As such, it seeks to pay equal attention to the development of listening, speaking, reading and writing skills. The course includes also a component introducing aspects of Chinese culture, and the structure and history of Chinese characters.

Learning objectives

For most students, progress towards fluency in Chinese tends to be slower than could be expected with a European language. This course however provides grounding in the language that will allow students to progress to more advanced study of Chinese with confidence. No language can be taught, however; they must be learnt. This course can provide structures to both acquire vocabulary and sentence structures and an amount of practice, but student mastery of these must become increasingly autonomous and self-motivated.

On completion of this course students are expected to have acquired an elementary competence in Chinese, including listening, speaking, reading and writing skills; and a basic understanding of aspects of Chinese culture, and the structure and history of Chinese characters. As such, by the end of the course, students will:

- Be able to converse at an elementary level about matters of general nature,
- Acquire an active knowledge (writing, reading, pronunciation and meaning) of approx. 350 Chinese characters (simplified),
- Recognise and appropriately apply elementary grammar of modern Chinese language,
- Gain a basic understanding of aspects of Chinese culture, including the structure and history of Chinese characters.

Expected workload

- Students are required to attend at least 80% of all classes offered, including tutorials.
- The University Assessment Handbook suggests that students should devote a total of 13 hours a week, including class contact hours, to this course for its duration in order to maintain satisfactory progress.
- Before attending each lecture or tutorial, students are expected to spend time previewing the relevant lesson, attempt to learn vocabulary and understand the grammatical

constructions. Preparation work for the tutorials is essential since exercises and activities are based on vocabulary and grammatical aspects learnt during the lectures.

- Students are expected to organise themselves to practice Chinese conversation with their classmates or Chinese native speakers for at least one hour a week. This additional effort outside the class is crucial for students to become fluent in speaking Chinese.
- Students are expected to listen to and watch CDs and videos recommended by the Course coordinator at the Language Learning Centre for at least one hour per week.

Readings

Essential texts:

- *New Practical Chinese Reader: Textbook, Book 1* (Beijing, 2002)
- *New Practical Chinese Reader: Workbook, Book 1* (Beijing, 2002)

All videos and audio files will be available on the Blackboard.

All undergraduate textbooks and student notes will be sold from the Memorial Theatre Foyer from 11 February to 15 March 2013, while postgraduate textbooks and student notes will be available from vicbooks' new store, Ground Floor Easterfield Building, Kelburn Parade. After week two of the trimester all undergraduate textbooks and student notes will be sold from vicbooks, Easterfield Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available.

Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Assessment requirements

This course is internally assessed. Assessment covers reading, writing, listening and speaking skills. Whilst it allows both students and staff to monitor individual progress closely throughout the course, quizzes and in-class Chinese characters tests are designed to encourage students to work regularly to ensure that grammar, vocabulary and Chinese characters are assimilated as the course progresses. Students are encouraged to develop regular study habits and to become increasingly autonomous in their language learning.

1. 6 online quizzes (via Blackboard): 12% (2% each quiz)
Quizzes are held regularly to help students prepare in advance for classes and designed to assist in the retention of new vocabulary items, in the memorisation of Chinese characters and *pinyin*, and to review grammar learnt in class. Quizzes cover reading, listening and writing skills.
2. 6 in-class Chinese characters tasks (approx. 10 mins each task): 18% (3% each task)
In class tasks consist of dictation and/or short writing exercises and aim to consolidate and evaluate students' handwriting of Chinese characters.
3. Mid-term test (30%)
The mid-term test consists of a 30-min listening test (20%), a 50-min written test (60%) and a 5-min oral test (20%) that focus on lessons 1 to 4.
4. Final test (40%)

The final test consists of a 30-min listening test (20%), a 50-min written test (60%) and a 5-min oral test (20%) that focus on lessons 4-7. It is assumed that students know the vocabulary and characters from previous lessons.

The test, task and quiz dates are written in the attached course schedule.

Penalties

If a quiz, in-class tasks or test is unable to be sat due to extraordinary circumstances such as health problems (supported by a medical certificate) or family bereavement (supported by a letter explaining the circumstances), the Course Coordinator must be contacted *prior* to the time of assessment.

If prior notification of absence is not received, the piece of assessment missed will receive a nil mark. No make-up tests will be offered.

The late submission of online quizzes must be negotiated with the Course Coordinator before the due date and, depending upon circumstances, may be penalised (5% a day).

Mandatory course requirements

In order to pass this course, students must:

- Attend 80% of all classes including tutorials.
- Submit at least 1 out of 2 online quizzes, and take 1 out of 2 in class characters tasks.
- Sit all mid-term and final tests.

Class representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class reps will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that they may have. You can find out more information on Class Representatives on the VUWSA website, <http://www.vuwsa.org.nz/representation/class-reps-2/>.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is the Library's technology-rich, multimedia centre supporting language learning.

At the LLC you can practise and extend your language learning. You can:

- Find materials to support your language studies, including dictionaries, textbooks and graded readers.
- Study independently using language learning software, audio material and DVDs.
- Find a welcoming environment with services and events, and onsite assistance and support for languages
- Become a Language Buddy or find a conversation group.

Visit the LLC on Level 0, von Zedlitz Building and take a look at the website www.victoria.ac.nz/llc/

Academic integrity and plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website: <http://www.victoria.ac.nz/home/study/plagiarism>

Where to find more detailed information

Find key dates, explanations of grades and other useful information at www.victoria.ac.nz/home/study.

Find out how academic progress is monitored and how enrolment can be restricted at www.victoria.ac.nz/home/study/academic-progress.

Most statutes and policies are available at www.victoria.ac.nz/home/about/policy, except qualification statutes, which are available via the *Calendar* webpage at www.victoria.ac.nz/home/study/calendar (See Section C).

Other useful information for students may be found at the Academic Office website, at www.victoria.ac.nz/home/about/avcademic.

Tentative course schedule

WEEK	LECTURE 1	TUTORIAL 1	LECTURE 2	TUTORIAL 2
1/ 4-8 March	General introduction	No tutorial in week 1	L1	No tutorial in week 1
2/ 11-15 March	L1	L1 Introduction to online quizzes	L2	L1
3/ 18-22 March	L2	L2 Online Quiz 1 due on 20 March	L3	L2
4.1/ 25-27 March	L3	L3 In-class character task 1 Online Quiz 2 due on 27 March	MID-TERM BREAK 1	MID-TERM BREAK 1
4.2/ 4-5 April	MID-TERM BREAK 1	MID-TERM BREAK 1	L4	L3

5/ 8-12 April	L4	L4 In-class character task 2 Online Quiz 3 due on 10 April	L4 and revision	L4
6/ 15-19 April	Mid-term A/V test	Revision In-class character task 3	Mid-term written test	Mid-term oral test
MID TERM BREAK 2 (22-28 April)				
7/ 29 Apr. - 3 May	L5	L5	L5	L5 Online Quiz 4 due on 5 May
8/ 6-10 May	L5-6	L5-6 In-class character task 4	L6	L5-6 Online Quiz 5 due on 12 May
9/ 13-17 May	L6	L6 In-class character task 5	L7	L6 Online Quiz 6 due on 19 May
10/ 20-24 May	L7	L7 In-class character task 6	L7	L7
11/ 27-31 May	Revision	Revision	Revision	Final oral test
12/ 3-7 June	Final A/V test	No tutorial in week 1	Final written test	No tutorial in week 12