

## PAPER OUTLINE 2012

**Paper Code & Title:** PERF 416 *Classical Performance (Solo) B*  
**Year:** 2012    **Points:** 30  
**CRN:** 19787    **Trimester:** 1    **Campus:** NZSM - VUW Kelburn  
**Prerequisites:** PERF 411  
**Corequisites:** None  
**Restrictions:** NZSM 411- 414

**Key dates:**

Teaching dates:	5 March–8 June 2012
Mid-trimester break:	6–22 April 2012
Study week:	11–15 June 2012
Exam/Assessment period:	15 June–4 July 2012

*(where applicable)* **NB:** For courses with exams, students must be available to attend the exam at any time during this period.

Final assessment due date: 4 July 2012  
 Withdrawal dates: 16 March 2012

*You can withdraw from this course on or before this date with full refund of the course fee by completing an FHSS Change of Course form. After this date, a Fee Reconsideration will only be granted in exceptional circumstances. Information on withdrawals and refunds may be found at: <http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>*

*Note that both late withdrawal and course failure may affect your Studylink eligibility. See below for more details.*

**Course Coordinator:** Jenny Wollerman  
**Contact phone:** 463 9730    **Email:** [jenny.wollerman@nzsm.ac.nz](mailto:jenny.wollerman@nzsm.ac.nz)  
**Office located at:** 306, Kelburn Campus  
**Office hours:** Mondays 1.10-2pm, or by appointment

**Other staff member(s):** Dr Martin Riseley (Head of Strings)  
**Contact phone:** 04 463 5858    **Email:** [martin.riseley@nzsm.ac.nz](mailto:martin.riseley@nzsm.ac.nz)  
**Office(s) located at:** 304c, Kelburn Campus

**Other staff member(s):** Helene Pohl  
**Contact phone:** 04 463 5866    **Email:** [helene.pohl@nzsm.ac.nz](mailto:helene.pohl@nzsm.ac.nz)  
**Office(s) located at:** 212, Kelburn Campus

**Class times/rooms:** Individual lessons to be arranged directly with teacher and room booked where relevant by student/staff.  
 String Class, Monday 3-5pm, 209/ACR

**Workshop times/rooms:** Performance Workshop, Friday 3-5pm, ACR (schedule TBC)

## **PAPER PRESCRIPTION**

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*Continued development and refinement of performance skills gained in Classical Performance (Solo) A, consolidation of musical independence and initiative, and the ability to perform or conduct a variety of musical genres.*

## **COURSE CONTENT & DELIVERY**

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This course comprises:

- Individual lessons 18 x1hr
- Classes as described in class times, in section above.
- Performance Workshop, Friday 3-5pm, ACR (or Concert Hall, Mt Cook as advised on schedule). Attendance required as on detailed on schedule.

*See attached course syllabus for more information.*

## **READINGS, MATERIALS & EQUIPMENT**

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As defined in your instrumental syllabi.

## **LEARNING OUTCOMES**

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Students successfully completing this course will:

1. Demonstrate a command of artistic and musical maturity and technical proficiency.
2. Demonstrate a command of stylistic awareness.
3. Demonstrate contextual awareness.
4. Demonstrate ability to create and present a professional profile.

## ASSESSMENT REQUIREMENTS

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### Approved assessment regime

The following assessment regime for this paper has been approved by the NZSM Academic Committee:

*There are 2 items of assessment:*

- 1. One recital (duration 50-70 minutes) and programme notes including biographical notes. Related to learning outcomes 1-4. This recital duration represents part of a total duration of 70-90 minutes when added to the length of the recital undertaken in PERF 411. (90%)*
- 2. Professional CV and Viva Voce interview. Related to learning outcomes 3 and 4. (10%)*

### Assessment details for this offering

**Final recital:** Will be scheduled in trimester 1 exam period (15 June – 4 July 2012). The time limit of your performance examination will be strictly enforced. If you exceed the maximum duration, your performance may be stopped. *You will be notified of your exact date and time for your recital by 1 October 2012 through blackboard and the classical performance noticeboard outside the Gamelan Room, Kelburn.*

### **Examination Procedures**

Three copies of your programme notes, a copy of your CV and one copy of each score to be performed in the recital must be provided for the use of the examination panel. These are to be submitted to the NZSM office in Kelburn no later than 5 working days before the date of your exam. Submission of the above items is a part of your recital assessment and as the mandatory requirements state, you need to complete and pass all components of each assessment. The regulations for submission of written work are outlined below: late submission of any of these items will incur the demerits stated, unless an extension has been granted in writing by the Programme Leader for Classical Performance.

Programme notes are to be set out as outlined in the NZSM Programme Note Style Sheet made available on Blackboard. Instructions for the journal content are also available on Blackboard and outlined in the Student Handbook.

The scores provided for the panel (one copy only of each work) must be in the key and edition you are performing and give the accompaniment where applicable. Original copies are preferred unless these are particularly bulky. If you do not provide originals for the exam panel, for copyright reasons you should still have an original copy of each work present at the exam performance. You can borrow these from the VUW/Massey library or from your teacher.

Students are responsible for the production and duplication of programme notes for the panel and any extra copies they wish to make available for audience members.

For performance papers assessed by recitals, an aegrotat cannot apply. Instead, the student (with the written approval of the teacher) must apply to the Director NZSM to have his/her assessment delayed. Any such delayed assessment must be completed prior to the start of the following trimester.

**Viva Voce:** The Viva Voce is a formal assessed dialogue between the student and panel which will include discussion of various components of their recital e.g. programme/repertoire; testing the student's knowledge of their instrument area and more. The Viva Voce is assessed on a Pass/Fail basis. Please see document entitled 'Viva Voce for classical performance students' attached to this document.

## **PENALTIES**

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Assignments must be submitted by the due dates. In fairness to other students, unless a medical certificate is produced, assessment submitted after 5pm on the due date will be subject to a 5% demerit on your grade, increasing by 5% each further working day it is overdue.

Students, who for exceptional reasons can justify an extension for an item of assessment, must apply to the Course Coordinator *before* the due date. Please note that no extensions can be granted for tutorial assignments.

## ASSIGNMENT PRESENTATION

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**Written work** should be presented according to the guidelines set out in the **NZSM Guidelines for Academic Work**, which can be downloaded as a PDF document from the NZSM Website <http://www.nzsm.ac.nz/study/programmes.aspx> (in the right-hand column). Five percent (5%) will be deducted for written work that does not conform to these standards.

**Notated work** must be presented according to the guidelines set down in the **NZSM Composition and Orchestration Style Guide**, available as a PDF document from the NZSM Website: <http://www.nzsm.ac.nz/study/composition.aspx> (in the right-hand column). Five percent (5%) will be deducted for notated work that clearly does not conform to these standards.

## MANDATORY PAPER REQUIREMENTS

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Each student must:

- a) Complete and pass all components of each item of assessment on or by the specified dates.
- b) Attain a minimum grade of 80% in assessment item 2 (Professional CV and Viva Voce). Please note: submission of a written equivalent may be allowed, at the panel's discretion, if this minimum grade is not attained in the Viva Voce interview.
- c) Attend at least 80% of instrumental lessons, classes and required performance workshops related to this course.
- d) Have all recital repertoire approved in writing by the Associate Director of Performance by mid-trimester break.

NZSM activities (including all rehearsals, lessons, classes etc) take precedence over external activities (e.g. Wellington Youth Orchestra, Vector Wellington Orchestra, RNZAF Band, and NZSO) unless permission has first been obtained from the Programme Leader and a Request for Leave form is completed in full.

If for health reasons you are unable to complete all the work required for assessment purposes for this paper by 4 July, you may, on presentation of a medical certificate, have the date for submission extended by the Director, NZSM.

### FURTHER INFORMATION

#### **Lesson attendance:**

You are expected to attend all lessons as arranged with your teacher. Lessons missed without 24 hours notice may not be rescheduled.

#### **Continuing and passing grades:**

For entry into PERF230 and PERF330 the minimum grade is a B-.

#### **Examination panel:**

The examination panel will consist of your teacher (or a nominated representative), internal examiner and a year's moderator.

#### **Examination Reports:**

Examination reports for performance recitals will be available from the Programme Administrator (either via e-mail or from the NZSM office at Kelburn) after grades have been published.

#### **Accompanying:**

Students enrolled in classical performance papers may request to work with an NZSM accompanist (voice students will be assigned an accompanist at the start of Tri 1). Full details of the NZSM Accompanying Scheme are on Blackboard, either in the Student Handbook or under Course Resources – Accompanists. It is your responsibility to read this information. NB: Not all repertoire can be accommodated within the NZSM accompanying programme; approval is at the discretion of the Accompaniment Coordinator. All music for final recitals must be handed in by 24 August 2012.

Contacts for any queries:

Emma Sayers – **Instrumental Accompaniment Coordinator** – emma.sayers@nzsm.ac.nz

Mark Dorrell – **Voice Accompaniment Coordinator** -mwdorrell@hotmail.com

#### **Request for Leave forms:**

Unless there are special circumstances to be considered, all applications for leave must be lodged in writing not less than 3 weeks before the period of requested absence. If possible, the leave should take place when assessments are not due. The leave must be for activities clearly related to the programme.

In cases of bereavement students may submit a leave form after the period of leave, to be signed off by the programme leader.

Leave forms are available under course resources on Blackboard, or from the tall grey set of drawers outside the office at Kelburn.

#### **Additional Performance Requirements:**

When requested, students are expected to rehearse and perform student compositions in the Composer Workshop, Wednesday 3.00-4.30pm). If you are unsure about the suitability of a piece to your performing level please check with your teacher.

## **DEPOSIT AND COLLECTION OF ASSESSMENT**

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*Scores, programme notes etc should be handed in to the Classical Performance Programme Administrator at the reception desk.*

*Scores to be returned will be left available to be collected from reception.*

*NB: All students are requested to retain all assessment, as this may be required at the end of the course.*

## **SCALING OF GRADES**

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To obtain a fair distribution of marks relative to assignment difficulty, scaling may be employed on some or all assessment items in accordance with guidelines set out in the VUW Assessment Handbook:

[http://www.victoria.ac.nz/home/about\\_victoria/avcacademic/publications/assessment-handbook.pdf](http://www.victoria.ac.nz/home/about_victoria/avcacademic/publications/assessment-handbook.pdf)

## **ACADEMIC PROGRESS, NON-ENGAGEMENT & STUDENT LOAN ELIGIBILITY**

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All NZSM students are bound by the VUW Academic Progress Statute. VUW manages the enrolment of students who are not making satisfactory academic progress by:

- restricting the number of courses that students may enrol in, and/or
- requiring students to meet certain conditions.

Students whose academic progress continues to be unsatisfactory may be suspended for a specified period. Students who return after suspension and whose academic progress remains unsatisfactory may be excluded from the University.

Any student who is enrolled in more than two courses in a trimester and achieves E grades in all courses will be considered "non-engaged". The University can suspend or exclude such students. For full details about restrictions and conditions refer to:

<http://www.victoria.ac.nz/home/study/academic-progress.aspx>

Also, please note that students will be required to pass at least half of their courses in order to continue to qualify for a student loan. For more information see:

<http://www.victoria.ac.nz/home/admisenrol/payments/performance-criteria.aspx>

## **EXPECTED WORKLOAD**

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A 30-point first-trimester paper should require at least 300 hours work (including class time). This means that in term time, the midterm break and study week you should be prepared to spend on average 20 hours per week involved in activities such as attending classes, reading, listening to recommended recordings and preparing assignments.

## **COMMUNICATION OF ADDITIONAL INFORMATION**

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Official notices issued after the paper has commenced will be posted on the board outside the NZSM office on the Kelburn campus. Notices concerning a number of papers will also be posted on Blackboard. The Course Coordinator will specify if Blackboard will be used.

## **STUDENT REPRESENTATIVES**

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Student representatives for the NZSM are elected in the first week of the trimester, and their names and contact details will be available to VUWSA and/or MAWSA, the Course Coordinator and to each class.

## ACADEMIC INTEGRITY AND PLAGIARISM

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Academic integrity means that university staff and students, in their teaching and learning, are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the school's learning, teaching and research activities are based. The NZSM's reputation for academic integrity adds value to your qualification.

The NZSM defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the NZSM website: <http://www.nzsm.ac.nz/about/statutes-policies.aspx#plagiarism>

## GENERAL NZSM POLICIES AND STATUTES

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Students should familiarise themselves with the NZSM's policies and statutes, especially those regarding Personal Courses of Study, Academic Grievances, Staff and Student Conduct. Please see <http://www.nzsm.ac.nz/about/statutes-policies.aspx>

For any statutes relating to the particular qualifications being studied, see either the Massey University Calendar or the Victoria University Calendar.

Information about Student Services, including Academic Mentoring for Māori and Pasifika Students, and support for Students with Disabilities, is to be found in the NZSM Student Handbook (available from the NZSM offices on each campus).

## HUMAN ETHICS GUIDELINES

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Any student assessment or project at any level that involves human subjects (including the documenting, interviewing and recording of information from people) must follow ethics guidelines. For courses in Music Therapy, students must follow Massey University Ethics guidelines. For all other courses, students must follow VUW Ethics Guidelines. For information and assistance as it relates to your course, consult first with your Course Coordinator. Guidelines are given at these URLs:

- <http://www.victoria.ac.nz/fgr/current-phd/ethics.aspx>
- <http://www.massey.ac.nz/massey/research/research-ethics/human-ethics/>

## WHERE TO FIND MORE DETAILED INFORMATION

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As Victoria University of Wellington is the Institute of Enrolment for the NZSM, further detailed information about dates, grades, enrolment procedures and qualification status can be found on their website:

- Student grades, academic profile, academic timetable, campus announcements, etc.:
  - [my.vuw.ac.nz](http://my.vuw.ac.nz)
- Key dates, explanations of grades, plagiarism:
  - [www.victoria.ac.nz/home/study](http://www.victoria.ac.nz/home/study)
- Monitoring of academic progress, and how enrolment can be restricted:
  - [www.victoria.ac.nz/home/study/academic-progress](http://www.victoria.ac.nz/home/study/academic-progress)
- Course withdrawal, degree planning, credit transfer and academic transcripts:
  - [www.victoria.ac.nz/fhss/student-admin/faqs.aspx](http://www.victoria.ac.nz/fhss/student-admin/faqs.aspx)

## EVENTS

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Regular events are held during trimesters 1 & 2 at all NZSM campuses. These events are for the benefit of all students, and include performances, masterclasses, special lectures and workshops given by staff, students and visiting artists.

All students are expected to keep time free to attend the weekly lunchtime concert on Friday at 12.10pm, along with other events as required.

Students should sign up to the **Dawn Chorus**, the NZSM's events e-newsletter, by emailing [events@nzsm.ac.nz](mailto:events@nzsm.ac.nz) with "subscribe dawn chorus" in the subject line.

**Events & Marketing Coordinator:** Stephen Gibbs

**Phone:** (04) 801 5799 ext 62119      **Email:** [stephen.gibbs@nzsm.ac.nz](mailto:stephen.gibbs@nzsm.ac.nz)

**Website:** <http://www.nzsm.ac.nz/events/>