TE WHARE WĀNANGA O TE ŪPOKO O TE IKA A MĀUI

VICTORIA
UNIVERSITY OF WELLINGTON

SCHOOL OF LANGUAGES AND CULTURES

ITAL 114 INTRODUCTION TO THE ITALIAN LANGUAGE

TRIMESTER 1 2012

5 March to 4 July 2012

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Trimester dates
Teaching dates: 5 March to 8 June 2012
Mid-trimester break: 6–22 April 2012
Study week: 11–15 June 2012
Examination/Assessment Period: 15 June to 4 July 2012

Withdrawal dates
Information on withdrawals and refunds may be found at
http://www.victoria.ac.nz/home/admisenrol/payments/withdrawlsrefunds.aspx

Names and contact details

Course Coordinator and Senior Lecturer:	Dr Claudia Bernardi Office: vZ601 Phone: 463 5646 Email: claudia.bernardi@vuw.ac.nz
Italian Government Lector:	Delia Benazzo Office: vZ610B Phone: 463 5974 Email: delia.benazzo@vuw.ac.nz
Tutor:	Marco Sottocorona Office: vZ507 Phone: 463 6503 Email: marco.sottocorona@vuw.ac.nz
Administrators:	Nina Cuccurullo Office: vZ610 Phone: 463 5293 Email: nina.cuccurullo@vuw.ac.nz
	Sarah Walton Office: vZ610 Phone: 463 5318 Email: sarah.walton@vuw.ac.nz
	Reception Hours: 9.00am – 5.00pm Monday to Friday

Contact Person for Maori & Pasifika Students:	Dr Ross Woods Office: vZ504 Phone: 463 5098 Email: ross.woods@vuw.ac.nz
Contact Person for Students with Disabilities:	Dr Carolina Miranda Office: vZ505 Phone: 463 5647 Email: carolina.miranda@vuw.ac.nz

The Course Coordinator and Senior Lecturer for ITAL114 is Dr Claudia Bernardi. Oral classes (tutorials) and audio-visual (AV) classes are taught by Claudia Bernardi, by the Italian Government Lector, Delia Benazzo, and by the Tutor, Marco Sottocorona. Claudia and Delia are available for student consultation at times indicated on the doors of their offices. Marco will be available by appointment: please contact him to arrange date and time.

Class times and locations

Lectures
There are three lectures per week, held at the following times:
Mondays, Tuesdays and Thursdays 9.00am - 9.50am HM (Hugh Mackenzie) LT002

Audio-visual (AV) classes
Students must attend ONE audio-visual (AV) class per week, at one of the following times and places:
Monday 11.00am - 11.50am in vZ (von Zedlitz) 509
Tuesday 11.00am - 11.50am in vZ (von Zedlitz) 509
Tuesday 12noon - 12.50pm in vZ (von Zedlitz) 509
Wednesday 11.00am - 11.50am vZ (von Zedlitz) 509
Thursday 11.00am - 11.50am vZ (von Zedlitz) 509

Tutorials (oral classes)
Students must attend ONE tutorial class per week, at one of the following times and places:
Monday 10.00am - 10.50am in vZ (von Zedlitz) 509
Tuesday 10.00am - 10.50am in vZ (von Zedlitz) 509
Wednesday 10.00am - 10.50am in vZ (von Zedlitz) 509
Thursday 10.00am - 10.50am in vZ (von Zedlitz) 506
Thursday 2.10pm - 3.00pm in vZ (von Zedlitz) 003

Please note that audio-visual (AV) and oral classes (tutorials) start in the second week of the trimester. Students must choose tutorial and AV class groups by signing up using the S-cubed system. https://signups.victoria.ac.nz. You remain in your allotted group for the whole course, unless a change is authorised by the Course Co-ordinator.

To prepare for tutorials, students are strongly encouraged to spend 20 minutes during the week preceding each tutorial carrying out online vocabulary exercises via Blackboard. Please also note that cellular phones and pagers should be switched off for the duration of all classes and tutorials.

Course delivery

This course is delivered through three lectures, one tutorial and one audiovisual class per week. The lectures will mainly cover grammatical aspects of the Italian language and the development of written skills, such as written comprehension, translation of texts, and development of basic written expression in general. The tutorials will focus on the development of oral linguistic skills and the audiovisual classes will aim to develop listening comprehension skills. Both the tutorials and the audiovisual classes will require students' active participation in group exercises or activities.

Communication of additional information

The Italian noticeboard is in the corridor outside the rooms VZ503 and VZ504. Additional information or information on changes will be conveyed to students either via class, noticeboards, Blackboard, or email.

Course prescription

This course for beginners provides an introduction to the Italian language through practice in listening, speaking, reading and writing. Reading and audio-visual materials illustrate the Italian way of life. This course is for absolute beginners. It may not be taken by students with prior knowledge of the language.

Course content

ITAL114 is a course for beginners which provides an introduction to the Italian language through practice in listening, speaking, reading and writing. Reading and audio-visual materials illustrate the Italian way of life.

Learning objectives

ITAL114 is a first trimester 20-point beginner course for students in the Italian language. The course provides an introduction to the Italian language through practice in listening, speaking, reading and writing.

Objectives - upon completing the course successfully students will be able to:
   I.   understand and reproduce in both written and spoken Italian a variety of elementary grammatical structures using a basic vocabulary;
   II. express themselves in Italian, both orally and in writing, on their activities and interests, as well as on a range of situations connected with daily life;
   III. read basic Italian with relative ease;
   IV. write simple Italian from dictation;
   V.   read aloud simple passages with correct pronunciation, fluency and reasonable speed.

Expected workload

The University Assessment Handbook has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a 100-level, one trimester, 20-point course should work on average 13 hours per week, including the 5 contact hours – i.e., in the case of ITAL114, 8 hours of private study outside class time.

Readings

Essential texts:

T Marin, S Magnelli, *The Italian Project 1a – An Italian Course for English Speakers* (student's book and workbook together), Edilingua.

Gabriella Iacovoni, Nadia Persiani and Barbara Fiorentino, *Gramm.it for English Speakers: Italian Grammar,* Bonacci editore.

All undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer from 13 February to 16 March 2012, while postgraduate textbooks and student notes will be available from the top floor of vicbooks in the Student Union Building, Kelburn Campus. After week two of the trimester all undergraduate textbooks and student notes will be sold from vicbooks on Level 4 of the Student Union Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available.

Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Assessment requirements

Assessment for ITAL114 is by in-term assessment, as follows:

      (a)   2 tests (20% each);
      (b)   2 assignments (10% each);
      (c)   2 listening comprehension (AV) tests (10% each);
      (d)   1 individual oral test (10%);
      (e)   communicative/oral assessment: based on weekly tutorial tasks (10%).

The relevant dates for assessed work are detailed in the Course Programme.
The written tests and the assignments relate to objectives (i), (ii) and (iii) as specified in Learning objectives. The listening comprehension tests relate to objectives (i), (ii) and (iv). The individual oral test and the oral assessment relate to objectives (i), (ii), (iii) and (v).

Penalties

The due dates for the assignments given in the Course Programme *must* be adhered to. Although work may be accepted late in special circumstances, the Course Coordinator should always be contacted on or before the due dates if there is a problem.

The penalty for work presented late without prior approval is a *5% deduction per day*. In addition, please note that up to a *maximum of 5%* may be deducted for poorly presented assignments.
Please note that no work for assessment will be accepted after 15 June.

Mandatory course requirements

In order to pass ITAL114, students are required to do the following, unless specific exemptions have been agreed to:

      I.   attend a minimum of 80% of the audio-visual classes (AV);
      II.   prepare for and attend a minimum of 80% of the oral classes (tutorials);
      III.   submit the 2 written assignments by the date indicated;
      IV.   sit the two written tests on the dates indicated;
      V.   sit the individual oral test at the appointed time;
      VI.   sit the two listening comprehension (AV) tests at the appointed times.

Class representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class reps will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that they may have.

Presentation of assignments

Tidy presentation of assignments is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for correction: leave a 4-centimetre margin and write on alternate lines. Do not write in pencil.

All assignments must include a cover sheet available from the SLC Reception on the sixth floor of Von Zedlitz (vZ610). Assignments are to be handed into the Italian assignment slot located to the left of the SLC Reception area (vZ610). Corrected work will be handed out in class. If you do not collect your work in class, you will be able to collect it from the SLC Reception (VZ610). All work not collected will be destroyed three months after the date of the final written test.

Tests and impairments

The dates of the tests given in the Course Programme *must* be adhered to. You should always sit a test if humanly possible, obtaining a medical certificate if you wish to claim impairment. If you sit a test but

believe your performance has been radically affected by some medical or other factor, inform the Course Coordinator *immediately*. If you fail the test, you may be able to claim impairment.

If you are unable to sit a test, for severe medical, personal or family reasons, you should do everything possible to notify the Course Co-ordinator, if necessary through the Administrator, *before* the test, or to get a friend or family member to do so on your behalf.
Only in cases of severe illness or other exceptionally difficult circumstances, which must normally be documented, can the Programme consider allowing students to sit a test at a different time from that indicated.

Language Learning Centre (LLC)

The Language Learning Centre (LLC) is Victoria's technology-rich, multimedia centre supporting language learning and teaching.

At the LLC you can practise and extend your language learning. You can:
- select the materials or activities that you find interesting
- study with resources that match your language level and learning style
- find a welcoming environment with services and events, and onsite assistance and support for languages

Access a variety of multimedia language resources at the LLC: everything from print, audio materials, foreign language TV and DVDs to language-learning software.

The LLC provides access to your digital course material on a server, and instructions are given during LLC orientations. The Blackboard site for most language courses has an LLC content-page for your reference, with web links, LLC Guides, resource lists, etc.

Drop by the centre to find out more, or visit the website. LLC, Level 0 von Zedlitz Building, www.victoria.ac.nz/llc/

Academic integrity and plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website: http://www.victoria.ac.nz/home/study/plagiarism.aspx

Where to find more detailed information

Find key dates as well as explanations of grades and other useful information at
www.victoria.ac.nz/home/study.

Find out how academic progress is monitored and how enrolment can be restricted at
www.victoria.ac.nz/home/study/academic-progress.

Most statutes and policies are available at www.victoria.ac.nz/home/about/policy, except qualification statutes, which are available via the *Calendar* webpage at www.victoria.ac.nz/home/study/calendar.aspx (See Section C).

Other useful information for students may be found at the website of the Assistant Vice-Chancellor (Academic), at www.victoria.ac.nz/home/about_victoria/avcacademic.

Course Programme

Week	Starting	Class	Unit of *The Italian Project 1a*	Grammar topic (also covered in *Gramm.it*)	Assessment
1	March 5	Lect. 1	Introduction to the course		
		Lect. 2	Unità introduttiva	*Essere* (to be)	
				Nouns	
		Lect. 3	Unità introduttiva	Nouns	
		(no tutorials or AV classes in the first week)			
2	March 12	Lect. 1	Unità introduttiva	Definite articles	
		Lect. 2	Unità introduttiva	Definite articles	
		Lect. 3	Unità 1	Present tense	
		Tutorial		Oral communication activities	
		AV class		Audio-visual activities	
3	March 19	Lect. 1	Unità 1	Present tense	
		Lect. 2	Unità 1	Present tense	
		Lect. 3	Unità 1	Indefinite articles	
		Tutorial		Oral communication activities	
		AV class		Audio-visual activities	
4	March 26	Lect. 1	Unità 1	Adjectives	
		Lect. 2	Unità 1	Adjectives	
		Lect. 3	Unità 2	Irregular present tense	
		Tutorial		Oral communication activities	
		AV class		Audio-visual activities	

Week	Starting	Class	Unit of *The Italian Project 1a*	Grammar topic (also covered in *Gramm.it*)	Assessment dates
5	April 2	Lect. 1	Revision		
		Lect. 2	Revision		
		Lect. 3	**Written Test 1**		**Thursday 5 April, 9 am**
		Tutorial	Oral communication activities		
		AV class	Audio-visual activities		

MID-TRIMESTER BREAK: 6 APRIL – 22 APRIL

Week	Starting	Class	Unit of *The Italian Project 1a*	Grammar topic (also covered in *Gramm.it*)	Assessment dates
6	April 23	Lect. 1	Unità 2	Modal verbs	
		Lect. 2	Unità 2	Modal verbs	**Assignment 1 due:**
		Lect. 3	Unità 2	Simple prepositions	**Thursday 26 April, 5pm**
		Tutorial	Oral communication activities		
		AV class	Audio-visual activities		

Note that on Wednesday 25 April the University is closed. If you Tttorial and/or AV classes fall on that day, please attend any of the other tutorials or AV groups for that week.

Week	Starting	Class	Unit of *The Italian Project 1a*	Grammar topic (also covered in *Gramm.it*)	Assessment dates
7	April 30	Lect. 1	Unità 3	Combined prepositions	
		Lect. 2	Unità 3	Combined prepositions	
		Lect. 3	Unità 3	Partitives	
		Tutorial	Oral communication activities		
		AV class	**Audio-visual Test 1**		**in weekly AV class**
8	May 7	Lect. 1	Unità 4	*Avere* (to have)	
		Lect. 2	Unità 4	*Passato prossimo* (with *avere*)	
		Lect. 3	Unità 4	*Passato prossimo* (with *essere*)	
		Tutorial	Oral communication activities		
		AV class	Audio-visual activities		

Week	Starting	Class	Unit of *The Italian Project 1a*	Grammar topic (also covered in *Gramm.it*)	Assessment dates
9	May 14	Lect. 1	Unità 4	*Passato prossimo* (irregular forms)	
		Lect. 2	Unità 4	Practice of verbs (present and past tense)	
		Lect. 3	Unità 4	Practice of verbs (present and past tense)	
		Tutorial	Oral communication activities		
		AV class	Audio-visual activities		
10	May 21	Lect. 1	Unità 5	Future tense	**Assignment 2 due:**
		Lect. 2	Unità 5	Future tense	**Thursday 24 May, 5pm**
		Lect. 3	Unità 5	Future perfect	
		Tutorial	Oral communication activities		
		AV class	Audio-visual activities		
11	May 28	Lectures 1, 2, 3	Revision		
		AV class	**AV test 2**		**in weekly AV class**
12	June 4	Lecture 2	**Written Test 2**		**Tuesday 5 June, 9am**
			Individual Oral Test: time and place to be advised (week 12).		

Note that on Monday 4 June the University is closed. Please be advised that due to the individual oral tests, there will be no lectures (except the one on Tuesday 5 June, when students will sit the Written Test 2), no AV classes and no tutorials this week (week 12)