

**SCHOOL OF LANGUAGES AND CULTURES**

**CHINESE PROGRAMME  
CHIN 101 CHINESE LANGUAGE 1A**

**TRIMESTER 1 2012**  
5 March to 4 July 2012

Please read through this material very carefully in the first week of the course, and refer to it regularly.

**Trimester dates**

Teaching dates: 5 March to 8 June 2012  
Mid-trimester break: 6–22 April 2012  
Study week: 11-15 June 2012  
Examination/assessment period: 15 June to 4 July 2012

Please note students should be able to attend an examination at the University at any time during the formal examination period.

**Withdrawal dates**

Information on withdrawals and refunds may be found at  
<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

**Names and contact details**

Contact details of Chinese Programme staff involved in this course are as follows:

**Course Coordinator** Dr Limin Bai  
**Senior Lecturer:** Office: vZ718  
Phone: 463 6462  
Email: [limin.bai@vuw.ac.nz](mailto:limin.bai@vuw.ac.nz)  
Office Hours: Monday 12 -1pm and Tuesday 12-1pm

**Teaching Fellows:** Dr Dekun Sun  
Office: vZ707  
Phone: 463 4847  
Email: [dekun.sun@vuw.ac.nz](mailto:dekun.sun@vuw.ac.nz)

Mr Yongjian (Tony) Luo  
Office: vZ702  
Phone: 463 7427  
Email: [tony.luo@vuw.ac.nz](mailto:tony.luo@vuw.ac.nz)

**Administrators:** Nina Cuccurullo  
Office: vZ610  
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Sarah Walton  
Office: vZ610  
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Email: [sarah.walton@vuw.ac.nz](mailto:sarah.walton@vuw.ac.nz)

Reception Hours: 9.00am – 5.00pm Monday to Friday

**Contact Person for Maori  
& Pasifika Students**

Dr Ross Woods  
Office: vZ504  
Phone: 463 5098  
Email: [ross.woods@vuw.ac.nz](mailto:ross.woods@vuw.ac.nz)

**Contact Person for  
Students with Disabilities**

Dr Carolina Miranda  
Office: vZ505  
Phone: 463 5647  
Email: [carolina.miranda@vuw.ac.nz](mailto:carolina.miranda@vuw.ac.nz)

The lectures for this course will be taught by the Course Coordinator, Dr Limin Bai, and Teaching Fellow, Dr. Dekun Sun. The tutorials will be taught by Mr. Yongjian (Tony) Luo. Staff are available for student consultation at times indicated on the doors of their offices.

### Class times and locations

CHIN 101 is taught in two streams – CRNs 17138 and 17166. There are three one hour lectures per stream per week.

#### Lectures

Monday	10.00am – 10.50am	HMLT206	CRN 17138 AND 17166
Tuesday and Thursday	10.00am – 10:50am 10.00am – 10:50am	MCLT101 MCLT101	CRN 17138 ONLY CRN 17138 ONLY
Tuesday and Thursday	3:10pm – 4.00pm 3:10pm – 4.00pm	HULT220 HULT119	CRN17166 ONLY CRN17166 ONLY

#### Tutorials

Friday	9.00am – 9.50am	KK202	Tutorial One
Friday	10.00am – 10.50am	vZ510	Tutorial Two
Friday	12.00pm – 12.50pm	vZ515	Tutorial Three
Friday	1.10pm – 2.00pm	vZ510	Tutorial Four
Friday	2.10pm – 3.00pm	EA201	Tutorial Five
Friday	3.10pm – 4.00pm	EA201	Tutorial Six

Please note that tutorials start in the **second** week of the trimester.

Students must choose tutorial class groups by signing up using the S-cubed system.

<https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

### Course prescription

Elementary spoken and written Chinese (Mandarin), with an introduction to aspects of culture and with a special emphasis on issues of pronunciation and the structure and history of Chinese

characters. This course is for absolute beginners. It may not be taken by students with prior knowledge of the language.

### **Course content**

Chinese Language 1A is an introductory course in Modern Standard Chinese (Mandarin) which assumes no previous knowledge of the language. As such, it seeks to pay equal attention to the development of listening, speaking, reading and writing skills. The course includes also a component introducing aspects of Chinese culture, and the structure and history of Chinese characters.

### **Learning objectives**

For most students, progress towards fluency in Chinese tends to be slower than could be expected with a European language. This course however provides a grounding in the language that will allow students to progress to more advanced study of Chinese, either at Victoria or elsewhere, with confidence. No language can be taught, however; they must be learnt. This course can provide a structure to both acquire vocabulary and sentence structures and an amount of practice, but student mastery of these must become increasingly autonomous and self-motivated. Students, particularly those who have not previously studied a second language, may wish to consult the booklet *How to Learn Another Language: Insights for Successful Language Learning*, available from the Student Notes Shop.

On completion of this course students are expected to have acquired an elementary competence in Chinese, including listening, speaking, reading and writing skills; and a basic understanding of aspects of Chinese culture, and the structure and history of Chinese characters.

### **Course delivery**

The course is structured around Book 1 of *New Practical Chinese Reader*, and consists of three one-hour lectures and one one-hour tutorial per week. Language learning is consolidated by means of class exercises and written assignments. Intensive tuition in pronunciation and tone discrimination is provided during this course. In terms of the written language, students are expected to have acquired an active knowledge of about 350 Chinese characters (simplified) by the conclusion of the course.

### **Communication of additional information**

Information on any timetable changes will be announced in lectures and posted on the Chinese Programme Noticeboard on Level 7 of the von Zedlitz Building and Blackboard. You are advised to check Blackboard and the noticeboard regularly.

### **Expected workload**

Students are required to attend at least 80% of all classes offered.

The University Assessment Handbook suggests that students should devote a total of 13 hours a week, including class contact hours, to this course for its duration in order to maintain satisfactory progress.

### **Readings**

#### **Essential texts:**

- *New Practical Chinese Reader: Textbook*, Book 1 (Beijing, 2002)
- *New Practical Chinese Reader: Workbook*, Book 1 (Beijing, 2002)
- *Beginners Chinese Dictionary*, Tuttle  
[To be purchased by students]
- *Chinese language 1: Resource Book*
- *Chinese Character Workbook*

All undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer from 13 February to 16 March 2012, while postgraduate textbooks and student notes will be available from the top floor of vicbooks in the Student Union Building, Kelburn Campus. After week two of the trimester all undergraduate textbooks and student notes will be sold from vicbooks on Level 4 of the Student Union Building.

Customers can order textbooks and student notes online at [www.vicbooks.co.nz](http://www.vicbooks.co.nz) or can email an order or enquiry to [enquiries@vicbooks.co.nz](mailto:enquiries@vicbooks.co.nz). Books can be couriered to customers or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available.

Opening hours are 8.00am – 6.00pm, Monday – Friday during term time (closing at 5.00pm in the holidays). Phone: 463 5515.

### Assessment requirements

This course is entirely internally assessed. Assessment is based on a combination of continuous assessment throughout the course, one mid-year and one final written test, and final oral/AV tests. This combination is felt to be most appropriate to the nature of a language acquisition course. Whilst it allows both students and staff to monitor individual progress closely throughout the course, it also provides mid-year and final yardsticks against which to measure this progress. Students are encouraged to develop regular study habits and to become increasingly autonomous in their language learning. Assessment is weighted in the following manner:

1. Take-home Assignments: [20 %]  
  
Take-home assignments #1 (10%) 8 May  
Take-home assignments #1 (10%) 29 May
2. In-class Assignment: [20 %]  
  
In-class assignment #1 (10%) 29 March  
In-class assignment #2 (10%) 10 May
3. Tests:
  - Final Written Test [35%]  
(7 June)
  - Oral Test: [25%]  
(28 May – 1 June)

### Penalties

The late submission of assignments must be negotiated with the Course Coordinator before the due date and, depending upon circumstances, may be penalised.

### Mandatory course requirements

In order to pass this course, a student must submit at least 1 out of 2 take-home assignments, and participate in 1 out of 2 in-class assignments, and sit all tests.

## **Class Representative**

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class reps will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that they may have.

## **Language Learning Centre (LLC)**

The Language Learning Centre (LLC) is Victoria's technology-rich, multimedia centre supporting language learning and teaching.

At the LLC you can practise and extend your language learning. You can:

- select the materials or activities that you find interesting
- study with resources that match your language level and learning style
- find a welcoming environment with services and events, and onsite assistance and support for languages

Access a variety of multimedia language resources at the LLC: everything from print, audio materials, foreign language TV and DVDs to language-learning software.

The LLC provides access to your digital course material on a server, and instructions are given during LLC orientations. The Blackboard site for most language courses has an LLC content-page for your reference, with web links, LLC Guides, resource lists, etc.

Drop by the centre to find out more, or visit the website. LLC, Level 0 von Zedlitz Building, [www.victoria.ac.nz/llc/](http://www.victoria.ac.nz/llc/)

## **Academic Integrity and Plagiarism**

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website: <http://www.victoria.ac.nz/home/study/plagiarism.aspx>

### **Where to find more detailed information**

Find key dates, explanations of grades and other useful information at [www.victoria.ac.nz/home/study](http://www.victoria.ac.nz/home/study). Find out how academic progress is monitored and how enrolment can be restricted at [www.victoria.ac.nz/home/study/academic-progress](http://www.victoria.ac.nz/home/study/academic-progress). Most statutes and policies are available at [www.victoria.ac.nz/home/about/policy](http://www.victoria.ac.nz/home/about/policy), except qualification statutes, which are available via the *Calendar* webpage at [www.victoria.ac.nz/home/study/calendar.aspx](http://www.victoria.ac.nz/home/study/calendar.aspx) (See Section C).

Other useful information for students may be found at the website of the Assistant Vice-Chancellor (Academic), at [www.victoria.ac.nz/home/about\\_victoria/avcacademic](http://www.victoria.ac.nz/home/about_victoria/avcacademic).