



FACULTY OF HUMANITIES AND SOCIAL SCIENCES

SCHOOL OF LANGUAGES AND CULTURES

**JAPANESE PROGRAMME
JAPA 116 JAPANESE LANGUAGE 1B**

TRIMESTER 2 2012

16 July to 17 November 2012

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Trimester dates

Teaching dates: 16 July to 19 October 2012

Mid-trimester break: 27 August to 9 September 2012

Study week: 22–26 October 2012

Examination/Assessment period: 26 October to 17 November 2012

Please note students should be able to attend an examination at the University at any time during the formal examination period.

Withdrawal dates

Information on withdrawals and refunds may be found

at <http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

Names and contact details

**Course Coordinator
and Lecturer:**

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School Office Hours: 9.00am – 5.00pm Monday to Friday

Contact Person for Maori & Pasifika Students Dr Ross Woods
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Contact Person for Students with Disabilities Dr Carolina Miranda
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Class times and locations

1. Lectures: (3hrs/wk)

Monday 9.00am - 9.50am MY (Murphy) LT101

AND

Wednesday 9.00am - 10.50am LB (Laby) LT118

2. Tutorials: Conversation Classes (1hr/wk)

OR Mon 10.00am - 10.50am vZ (von Zedlitz) 710
OR Mon 11.00am - 11.50am vZ (von Zedlitz) 710
OR Mon 1.10pm - 2.00pm vZ (von Zedlitz) 710

3. Tutorials: AV & Reading Classes (1hr/wk)

OR Tues 12.00pm - 12.50pm vZ (von Zedlitz) 003
OR Tues 1.10pm - 2.00pm vZ (von Zedlitz) 003
OR Tues 3.10pm - 4.00pm vZ (von Zedlitz) 003

Please note that Tuesday tutorial classes start in the **second** week of the trimester. The Monday class will start in the first week.

Students must choose tutorial class groups by signing up using the S-cubed system. <https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

Please also note that cellular phones and pagers should be switched off for the duration of all classes.

Teaching Learning Summary

Grammatical structures and cultural aspects of the language will be introduced in the lectures and students will practice the four skills of reading, writing, speaking, and listening. In the tutorials, further practice will be given for reading and writing Japanese, and students' oral skills will also be a main focus.

Communication of additional information

You are advised to check Blackboard and the noticeboard (7th floor vZ) regularly for information on courses and programme changes.

Course Prescription

This course is a continuation of the work done in JAPA 115 in all four language skills, reading, writing, listening and speaking. By the end of this course, students will acquire the knowledge of basic Japanese grammar and will understand approximately 500 kanji.

Course content

This course is designed to build on JAPA115 to develop further spoken and written language skills. By the end of this course students will acquire basic proficiency in oral and written Japanese and understand approximately 500 kanji. A tentative outline of the course schedule at the end of the outline shows what will be covered during the course.

Learning objectives

The objective of the course is to improve your competence in both spoken and written Japanese and basic understanding of Japanese culture.

If you complete the course successfully, you will be able to:

- 1 Converse at an upper-elementary level about matters of a general nature (oral and aural skills).
- 2 Recognise the meaning(s) and reading(s) of approximately 500 *kanji* in addition to the two *kana* syllabaries (reading and writing skills).
- 3 Recognise and appropriate apply upper-elementary grammar of modern Japanese (oral, aural, reading and writing skills).
- 4 Gain an upper-elementary understanding of Japanese society and culture through language study on this course, and apply that to their communication with Japanese people on topics of a non-specialist nature (intercultural competence).

NB Students' ability in the language should have reached the equivalent of the Japanese Proficiency Test Level N4.

Expected workload

- You are required to attend 5 hours of classes per week (3 hours of lecture and 2 hours of tutorial).
A minimum of 80% of all classes including tutorials must be attended.

- The University Assessment Handbook guideline for average number of study hours per week including class contact hours for a 100 level half year 20 point course is 13 hours per week. (5 hours in class and 8 hours work on self-study)
- Before attending each lecture and tutorial, you are expected to spend time previewing the relevant lesson, attempt to learn vocabulary, and understand the grammatical constructions. Ideally, you should prepare the exercises beforehand. The purpose of the lecture and tutorial is to reinforce your self-study and provide a chance for you to clarify any problems arising from your study.
- You should study kanji and vocabulary in your own time and review them often. In addition, you should review lessons regularly with Blackboard.
- You are expected to use audio-visual resources at the Language Learning Centre or on Blackboard as part of your self-study (at least 1 hour per week).
- You are expected to practice Japanese conversation with your classmates or native speakers outside class (at least 1 hour per week).
- You are expected to help and respect each other's learning.
- If you encounter difficulty or feel that you are not making satisfactory progress despite spending the appropriate time on study, you should consult with your lecturer/tutor.

Readings

Essential texts:

Genki II: An Integrated Course in Elementary Japanese, Japan Times

Genki II: An Integrated Course in Elementary Japanese Workbook, Japan Times

All undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer from 9–27 July 2012, while postgraduate textbooks and student notes will be available from the top floor of vicbooks in the Student Union Building, Kelburn Campus. After week two of the trimester all undergraduate textbooks and student notes will be sold from vicbooks on Level 4 of the Student Union Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available.

Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Recommended Reading:

Furigana English-Japanese dictionary. Kenkyusha

The Kenkyusha English- Japanese learner's pocket dictionary.

Basic Japanese-English dictionary. Oxford/Bonjinsha (also available at Vic Books)

The Kenkyusha Japanese-English learner's pocket dictionary.

The new Nelson Japanese-English character dictionary.

The Kanji dictionary.

林 四郎・大村 はま・月本 雅幸・濱口 富士雄 (2011) 『三省堂 例解小学漢字辞典 第四版』 三省堂 [Hayashi, Shiroo et al. Sanseido reikai shoogaku kanji jiten 4th ed.]

Assessment requirements

This course is internally assessed. Assessment covers all four skills of reading, writing, listening and speaking. Students' progress is tested throughout the course to enable the lecturers and students to monitor levels of language acquisition. Kanji and vocabulary quizzes are held regularly to help students prepare for classes and assist in the retention of new kanji and vocabulary items. A final test is given at the end of the course to consolidate and evaluate students' overall acquisition of the language in all four skill areas. The assessment requirements of the course are as follows:

1.	Progress Test (app. 2 hrs) 1 x 30%*	30%
2.	Assignment (Genko-yoshi 400 words) 1 x 10%	10%
3.	5 Online Kanji Quizzes (6 minutes) 5 x 2%**	10%
4.	5 Online Vocabulary Quizzes (5 minutes) 5 x 1%**	5%
5.	Drama Presentation (10 minutes)***	15%
6.	Final Written Test (app. 2 hrs)*	30%
	Total	100%

* Progress Test & Final Written Test will consist of 24% written and 6% listening.

** Online Quizzes will be available through Blackboard. Kanji Quizzes will be conducted during tutorials. Vocabulary Quizzes need to be completed in the student's own time on the specified date.

*** Drama Presentation is a group work but individually assessed.

The test and assignment dates are written on the course schedule attached. Details of the assignment and drama presentation will be given out in the first few weeks of the course.

Penalties

- There will be no alternative test/assessment times. Therefore, if you are unable to sit any of the tests, you must contact the Course Coordinator prior to the test. For students who are unable to sit a test due to exceptional circumstances such as health problems or a family bereavement, alternative arrangements may be agreed to by the Course Coordinator, on presentation of a medical certificate or other appropriate document(s). Such arrangements must be made as soon as possible, at the latest the day after the test/assessment date. If the Course Coordinator has not been contacted by that day, a fail grade may be awarded.
- Failure to submit an assignment on time will incur a zero mark. You need to contact the Course Coordinator/Tutor prior to the due date if there are unforeseen reasons. If it is a medical reason, a medical certificate must be provided.

Mandatory course requirements

- You must attend at least 80% of all lectures and tutorials, sit all the tests, play a part in Drama Presentation, and hand in the assignment by the due date.
- If you come more than 15 minutes late, or leave more than 15 minutes early, your attendance will be halved. Important announcements will be made at the beginning and at the end of the classes. Kanji quizzes will be conducted at the beginning of the classes.
- For lectures and tutorials, you must attend the same group each week, except for special reasons. Otherwise, your attendance will not be counted.

Language Learning Centre (LLC) Level 0, von Zedlitz Building

Do you want to...

- ...further improve your language skills outside of class time?
- ...access digital material for your course?
- ...watch the latest foreign language movies or television between classes?
- ...use exciting software tools to practice reading, writing, listening, and speaking?
- ...get together with your classmates and practise conversation in a foreign language?
- ...become a language buddy?
- ...learn about useful tips and strategies that can help you with your language learning?

Then visit us and immerse yourself in the language of your choice in a friendly and supportive environment. For opening hours, upcoming events, and useful external links, check out our website:

www.victoria.ac.nz/llc

Class representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class representatives will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that you may have.

Academic integrity and plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately.

This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website: <http://www.victoria.ac.nz/home/study/plagiarism.aspx>

Where to find more detailed information

Find key dates, explanations of grades and other useful information at www.victoria.ac.nz/home/study.

Find out how academic progress is monitored and how enrolment can be restricted at www.victoria.ac.nz/home/study/academic-progress.

Most statutes and policies are available at www.victoria.ac.nz/home/about/policy, except qualification statutes, which are available via the *Calendar* webpage at www.victoria.ac.nz/home/study/calendar.aspz (Section C).

Other useful information for students may be found at the website of the Assistant Vice –Chancellor (Academic) at www.victoria.ac.nz/home/about_victoria/avcademic.

Course programme

JAPA116 TENTATIVE SCHEDULE 2012

Week	Lectures (Monday)	Tutorials (Monday)	Tutorials (Tuesdays)	Lectures (Wednesdays)
wk 1 16 July	Introduction Revision	Revision	(no tutorial)	Lesson 19
wk 2 23 July	Lesson 19	Lesson 19	Lesson 19	Lesson 19
wk 3 30 July	Lesson 20 Vocab Quiz 1 [L19]	Lesson 20	Lesson 19 Kanji Quiz 1[L19]	Lesson 20
wk 4 6 August	Lesson 20	Lesson 20	Lesson 20	Lesson 20
wk 5 13 August	Lesson 21 Vocab Quiz 2 [L20]	Lesson 21	Lesson 20 Kanji Quiz 2[L20]	Lesson 21
wk 6 20 August	Lesson 21	Lesson 21	Lesson 21	Progress Test on 22 August [L.19-20]
Mid trimester Break (27 August – 9 September)				
wk 7 10 Sept	Lesson 21 Assignment due on 10 Sept	Lesson 21	Lesson 21	Lesson 22 Vocab Quiz 3 [L21]
wk 8 17 Sept	Lesson 22	Lesson 22	Lesson 22 Kanji Quiz 3[L21]	Lesson 22
wk 9 24 Sept	Lesson 22	Lesson 22	Lesson 22	Lesson 23 Vocab Quiz 4 [L22]
wk 10 1 Oct	Lesson 23	Lesson 23	Lesson 23 Kanji Quiz 4[L22]	Lesson 23
wk 11 8 Oct	Lesson 23	Drama on 8 Oct	Lesson 23	Lesson 23
wk 12 15 Oct	Revision Vocab Quiz 5 [L23]	Revision	Revision Kanji Quiz 5 [L23]	Final Test on 17 Oct [L21-23]