



FACULTY OF HUMANITIES AND SOCIAL SCIENCES

SCHOOL OF LANGUAGES AND CULTURES

**JAPANESE PROGRAMME
JAPA 112 ELEMENTARY JAPANESE**

TRIMESTER 2 2012

16 July to 17 November 2012

Please read through this material very carefully in the first week of the course, and refer to it regularly.

Trimester dates

Teaching dates: 16 July to 19 October 2012

Mid-trimester break: 27 August to 9 September 2012

Study week: 22–26 October 2012

Examination/Assessment period: 26 October to 17 November 2012

Please note students should be able to attend an examination at the University at any time during the formal examination period.

Withdrawal dates

Information on withdrawals and refunds may be found

at <http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

Names and contact details

**Course Coordinator
and Teaching Fellow:** Yoshie Nishikawa
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School Office Hours: 9.00am – 5.00pm Monday to Friday

**Contact Person for Maori
& Pasifika Students**

Dr Ross Woods
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**Contact Person for
Students with Disabilities**

Dr Carolina Miranda
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Email: carolina.miranda@vuw.ac.nz

Class times and locations

a) Lectures: (3 hours per week)

Monday	1.10pm-2.00pm	HM (Hugh Mackenzie) LT104
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AND

Wednesday	1.10pm - 3.00pm	HM (Hugh Mackenzie) LT104
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b) Tutorials:(1 hour per week)

Monday	12.00pm - 12.50pm	vZ (von Zedlitz) 710
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OR Monday 2.10pm - 3.00pm vZ (von Zedlitz) 710

OR Monday 3.10pm - 4.00pm vZ (von Zedlitz) 710

c) AVs: (1 hour per week)

Thursday	12.00pm - 12.50pm	vZ (von Zedlitz) 003
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OR Thursday 1.10pm - 2.00pm vZ (von Zedlitz) 003

OR Thursday 3.10pm - 4.00pm vZ (von Zedlitz) 011

Please note that audiovisual and oral classes start in the **second** week of the trimester.

Students must choose oral and audiovisual class groups by signing up using the S-cubed system <https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

Please also note that cellular phones and pagers should be switched off for the duration of all classes and tutorials.

Students may only attend the class/tutorial they are enrolled in. If you find you can no longer attend a class/tutorial time due to a change in personal circumstances, you must consult with the course coordinator and submit a Change of Course form when appropriate.

Teaching Learning Summary

Grammatical structures and cultural aspects of the language will be introduced in the lectures and students will practice the four skills of reading, writing, speaking, and listening. In the tutorials, further practice will be given for reading and writing Japanese, and students' oral skills will also be a main focus.

Communication of additional information

Any additional information relating to this course may be found on Blackboard and the Japanese noticeboard situated on the 7th floor of the von Zedlitz Building. You are advised to check Blackboard and the noticeboard regularly.

Course Prescription

This course increases basic proficiency in oral and written Japanese. 150 Kanji are covered.

Learning objectives

- 1 Converse at an elementary level about matters of a general nature (oral and aural skills).
- 2 Recognise the meaning(s) and reading(s) of approximately 240 *kanji* in addition to the two *kanasyllabaries* (reading and writing skills).
- 3 Recognise and appropriately apply elementary grammar of modern Japanese (oral, aural, reading and writing skills).
- 4 Gain an elementary understanding of Japanese society and culture through language study on this course, and apply that to their communication with Japanese people on topics of a non-specialist nature (intercultural competence).

NB Students' ability in the language should have reached the equivalent of the Japanese Proficiency Test Level N5.

Expected workload

- a) Students are required to attend 5 hours of tuition per week. A minimum of 80% of all classes including tutorials must be attended.
- b) Only the class/tutorial a student is enrolled in may be attended. If a student finds he/she can no longer attend a class/tutorial time due to a change in personal circumstances, he/she must consult with the Course Coordinator and submit a Change of Course form when appropriate.
- c) All assignments must be submitted and all tests sat.
- d) The University Assessment Handbook guideline for average number of study hours per week including class contact hours for a 100 level half year 20 point course is 13 hours per week (five hours in class and eight hours work in your own time).
- e) Students are expected to organize themselves to practice Japanese conversation with their classmates or Japanese native speakers for at least one hour per week. This additional effort outside of class time is crucial for students to become fluent in speaking Japanese.
- f) Students are expected to listen to and watch tapes and videos recommended by the Course Coordinator at the Language Learning Centre for at least one hour per week.
- g) If a student's progress is not satisfactory despite spending a large amount of time on study, the Course Coordinator should be consulted. Students should feel free to consult the Course Coordinator at any time with any queries.

Readings

Essential texts:

Genki I: An Integrated Course in Elementary Japanese, Second Edition, Japan Times

Genki I: An Integrated Course in Elementary Japanese Workbook, Second Edition, Japan Times

Optional CDs and MP3 that accompany the Genki I texts are also available.

All undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer from 9–27 July 2012, while postgraduate textbooks and student notes will be available from the top floor of vicbooks in the Student Union Building, Kelburn Campus. After week two of the trimester all

undergraduate textbooks and student notes will be sold from vicbooks on Level 4 of the Student Union Building.

Customers can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to customers or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available.

Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

Assessment requirements

This course is internally assessed. Assessment covers all four skills of reading, writing, listening and speaking. Tests are given throughout the course to enable the Course Coordinator and students to monitor progress in language acquisition.

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| 1. | 6 Online Vocabulary Quizzes (via Blackboard)
Vocabulary quizzes are held regularly to help students prepare in advance for classes and assist in the retention of new vocabulary items. | 6 x 1% = 6% |
| 2. | 12 Kanji Tests (approx 5–10 minutes, in class and via Blackboard)
These are designed to assist student's memorization and handwriting of Japanese script. | 6 x 2% + 6 X 1% = 18% |
| 3. | 1 Progress Test (22 August)
The Progress Test consists of a 15-20 minute listening test (10%) and a one-hour written test (22%) and focuses on grammar learnt in Lessons 7 ~ 9. It is assumed, however, that students will know the vocabulary and kanji from previous lessons. | 32% |
| 4. | Oral Test (ca. 3 October) (approx 10 minutes) | 10% |
| 5. | Final Test (17 October) (approx 1 hour)
The Final Test consists of a 15-20 minute listening test (10%) and a one-hour written test (24%) and focuses on grammar learnt in Lessons 10–12. It is assumed, however, that students will know the vocabulary and kanji from previous lessons. | 34% |
| | TOTAL | 100% |

The test and quiz dates are written on the attached course schedule. Listening tests and written tests will be conducted during lecture time, while kanji tests will be held during tutorial times. Individual times for the oral tests will be advised later.

Penalties

If a quiz or test is unable to be sat due to extraordinary circumstances such as a family bereavement (supported by a letter explaining the circumstances) or health problems (supported by a medical certificate), the Course Coordinator must be contacted prior to the time of assessment.

If prior notification of absence is not received, the piece of assessment missed will receive a nil mark. No make-up tests will be offered.

Mandatory course requirements

- a) Students are required to attend 80% of all classes including tutorials.
- b) All assignments must be submitted and all major tests (10%+) sat.

Class representative

In the second week of lectures, staff will facilitate the election of a class representative. Student representatives are a valuable means of communication between teaching staff and students. In addition students can approach any member of staff individually to talk about the course as a whole, any particular aspect of it, or their own individual progress. Class representatives will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that you may have.

Language Learning Centre (LLC) Level 0, von Zedlitz Building

Do you want to...

- ...further improve your language skills outside of class time?
- ...access digital material for your course?
- ...watch the latest foreign language movies or television between classes?
- ...use exciting software tools to practice reading, writing, listening, and speaking?
- ...get together with your classmates and practise conversation in a foreign language?
- ...become a language buddy?
- ...learn about useful tips and strategies that can help you with your language learning?

Then visit us and immerse yourself in the language of your choice in a friendly and supportive environment. For opening hours, upcoming events, and useful external links, check out our website: www.victoria.ac.nz/llc

Academic integrity and plagiarism

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website: <http://www.victoria.ac.nz/home/study/plagiarism.aspx>.

Where to find more detailed information

Find key dates, explanations of grades and other useful information at www.victoria.ac.nz/home/study.

Find out how academic progress is monitored and how enrolment can be restricted at www.victoria.ac.nz/home/study/academic-progress.

Most statutes and policies are available at www.victoria.ac.nz/home/about/policy, except qualification statutes, which are available via the *Calendar* webpage at www.victoria.ac.nz/home/study/calendar.asp#Section C.

Other useful information for students may be found at the website of the Assistant Vice – Chancellor(Academic) at www.victoria.ac.nz/home/about_victoria/avcacademic.

Course programme

JAPA 112 TENTATIVE OUTLINE OF COURSE CONTENT 2012

<i>Week</i>	Tutorials (Mon)	Lecture (Mon)	Lecture (Wed)	Tutorials (AVs) (Thu)
wk 1 16~20 July	Revision Genki L1-L6	Introduction	Genki L7	(no tutorial in 1st week)
wk 2 23~27 July	Genki L7	Genki L7	Genki L7	Genki L7
wk 3 30~3 August	Genki L7	Genki L8	Genki L8	Genki L7 Online V. Q. L7 Due Online K. Q. L7 Due
wk 4 6~10 August	Genki L8 Kanji Test L7	Genki L8	Genki L8/9	Genki L8 Online V. Q. L8 Due Online K. Q. L8 Due
wk 5 13~17 August	Genki L8/L9 Kanji Test L8	Genki L9	Genki L9	Genki L9 Online V. Q. L9 Due Online K. Q. L9 Due
wk 6 20~24 August	Genki L9 Kanji Test L9	Revision	Progress Test L7-9	Genki L9
MID-TRIMESTER BREAK (27 AUGUST 2012 - 9 SEPTEMBER 2012)				
wk 7 10~14 September	Genki L10	Genki L10	Genki L10	Genki L10 Online V. Q. L10 Due Online K. Q. L10 Due
wk 8 17~21 September	Genki L10/L11 Kanji Test L10	Genki L10	Genki L10/11	Genki L10 Online V. Q. L11 Due Online K. Q. L11 Due
wk 9 24~28 September	Genki L10/11 Kanji Test L11	Genki L11	Genki L11	Genki L11 Online V. Q. L12 Due
wk 10 1~5 October	Genki L11/L12	Genki L12	Oral Test	Oral Test Online K. Q. L12 Due
wk 11 8~12 October	Genki L11/L12 Kanji Test L12	Genki L12	Genki L12	Genki L12
wk 12 15~19 October	Genki L12	Revision	Final Test L10-12	Genki L12