TE WHARE WĀNANGA O TE ŪPOKO O TE IKA A MĀUI



## SCHOOL OF SOCIAL AND CULTURAL STUDIES Te Kura Mahinga Tangata

#### Institute of Criminology

## **CRIM 314**

# Special Topic: Discrimination, Racism & Justice

## **Course Outline**

CRN 9345: 20 POINTS: TRIMESTER 2, 2012

Trimester Dates: 16 July – 17 November 2012
Teaching Dates: 16 July – 19 October 2012
Mid-trimester Break: 27 August – 9 September 2012
Study/Examination period: 22 October – 17 November 2012

COURSE COORDINATOR: A/PROF. JULIAN BUCHANAN

Room 1118, Murphy Building Tel: (04) 463 9452

E-mail: julian.buchanan@vuw.ac.nz

**LECTURES: THURS 1 - 3PM: HM LT002** 

#### **Institute of Criminology**

## CRIM 314 Special Topic: Discrimination, Racism and Justice

COURSE COORDINATOR: AProf. Julian Buchanan

Level 11, Murphy Building, Room MY1118,

E-mail: Julian.Buchanan@vuw.ac.nz

**LECTURE TIMES:** Thurs 1pm - 3pm, HM LT002

**OFFICE HOUR:** Mondays, 11am - 1pm, Room MY1118,

Students are encouraged to see Julian during his office hours above. However, when this is not possible please contact him to arrange an

alternative appointment.

The School's administration office is on level 9, Murphy Building, and is open from 9am to

4pm.

**NOTICEBOARD:** There are notice boards on level 9 and 11,

Murphy Building, which you should check

regularly.

#### COMMUNICATION OF ADDITIONAL INFORMATION

Additional material, new information and notifications of course changes will be posted on Blackboard. It is an important virtual learning environment for this course and students doing CRIM 314 will be expected to engage and participate on Blackboard.

#### COURSE PRESCRIPTION

This course will involve students exploring the abuse of power and the way in which racism is perpetuated and maintained. It will include an examination of: prejudice; stereotyping; labelling; othering; non-racist approaches; anti-racist approaches; positive action; positive discrimination; and personal, cultural and structural discrimination.

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#### **COURSE OVERVIEW**

The topics covered on this course along with the associated readings are listed below.

| WK | DAY              | TOPIC  |
|----|------------------|--|
| 1  | 19 <sup>th</sup> | The Social Construction of Difference  |
|    | Jul              | Johnson, A. G (2010) 'The social construction of difference' pp. 15-20 in Adams, M. et al., 2000. Readings for Diversity and Social Justice: An Anthology on Racism, Antisemitism, Sexism, Heterosexism, Ableism, and Classism 2nd ed., Routledge. |
|    |                  | Bell, L.A. et al 'Theoretical & Conceptual Foundations' pp. 21-35 in Adams, M. et al., 2000. Readings for Diversity and Social Justice: An Anthology on Racism, Antisemitism, Sexism, Heterosexism, Ableism, and Classism 2nd ed., Routledge       |
| 2  | 26 <sup>th</sup> | Theorising Discrimination and Oppression   |
|    |                  | Young, I. M. (2010) 'Five Faces of Oppression' pp36-45 in Adams, M. et al., 2000. Readings for Diversity and Social Justice: An Anthology on Racism, Antisemitism, Sexism, Heterosexism, Ableism, and Classism 1st ed., Routledge.                 |
|    |                  | Burke, R.H., 2005. Labelling Theories (chapter 9) pp. 167-179 in An Introduction to Criminological Theory 2 <sup>nd</sup> ed. Willan Publishing  |
| 3  | 2 <sup>nd</sup>  | Theorising Discrimination and Oppression   |
|    | Aug              | Pickering, M., (2001). Stereotyping: The Politics of Representation, Palgrave Macmillan. ISBN 0333772105 (chapter one) pp.1-21   |
|    |                  | Wall, M., (1997). Stereotypical Constructions of the Maori "Race" in the Media. New Zealand Geographer, 53(2), pp.40-45  |
|    |                  | Tūi Tūi Tuituiā NZ Race Relations Report 2011 (on Blackboard)  |

| 4 | 9 <sup>th</sup>  | Maori & CJS (Kim Workman)   |
|---|------------------|---|
|   |                  | Workman, K. (2011) Redemption Denied: Aspects of Māori Overrepresentation in the Criminal Justice System A presentation by To the 'Justice in the Round' Conference, University of Waikato, 18 – 20 April 2011 download from <a href="https://www.rethinking.org.nz/assets/Papers%20and%20Presentations/Redemption_Denied.pdf">www.rethinking.org.nz/assets/Papers%20and%20Presentations/Redemption_Denied.pdf</a> Department of Corrections (2007) Over-representation of Māori in the criminal justice system, An exploratory report, Policy, Strategy and Research Group, September 2007, download from <a href="https://www.corrections.govt.nz/">www.corrections.govt.nz/</a> data/assets/pdf_file/0004/285286/Over-representation-of-Maori-in-the-criminal-justice-system.pdf |
|   |                  | Ko te Aro ki ngā Putake Hara moo Ngāi Māori Addressing the Drivers of Crime for Māori (2011) (on Blackboard)  |
| 5 | 16 <sup>th</sup> | Maori & CJS (JustSpeak)  Just Speak (2012) Maori and the Criminal Justice System: A Youth Perspective Download from http://tinyurl.com/MaoriCJS (on Blackboard)  Quince, K (2007) "Māori and the Criminal Justice System in New Zealand" Chapter 12 in J. Tolmie and W Brookbanks (eds), The New Zealand  |
|   |                  | Criminal Justice System, Auckland, LexisNexis  Marie, D., (2010). Maori and Criminal Offending: A Critical Appraisal.  Australian & New Zealand Journal of Criminology, 43(2), pp.282-300. DOI 10.1375/acri.43.2.282  |
| 6 | 23 <sup>rd</sup> | Indigenous People Crime & CJS (Global Insights)   |
|   |                  | Madoc-Jones, I & Buchanan, J. (2004) Indigenous people, language and criminal justice: the experience of first language Welsh speakers in Wales, Criminal Justice Studies: A Critical Journal of Crime, Law and Society, Vol. 17, Issue 4, pp.353 - 367 ISSN: 1478-6028   |
|   |                  | Cunneen, C. (2009) 'Indigenous Incarceration: The Violence of Colonial Law and Justice'. In Scraton, P. and McCulloch, J. (eds) The Violence of Incarceration, Routledge Taylor and Francis Group, London. ISBN 13: 9780415963138 pp. 209-224   |
|   |                  | Greene, H.T., & Gabbidon, S.L., (2011) pp.16-23 'The History of Native Americans and the Misdirected Study of Organized Crime' in Race and Crime: A Text/Reader, Sage Publications, ISBN 1412989078   |
|   |                  | MID TRIMESTER BREAK: 27 AUG – 9 SEPT  |

| 7  | 13 <sup>th</sup>    | Non Discrimination, Anti-Discrimination & Positive Action  |
|----|---------------------|--|
|    | Sept                | Thompson, N., (2006). Anti-Discriminatory Practice (British Association of Social Workers (BASW) Practical Social Work) 4th ed., Palgrave Macmillan. ISBN 1403921601 (chapter 2) pp.21-47  |
|    |                     | Ferber, A.L. (2012) The Culture of Privilege: Color-blindness, Postfeminism, and Christonormativity Journal of Social Issues, Vol. 68, No. 1, 2012, pp. 63-77  |
|    |                     | Nā Ngāi Māori te rongoā i tipu, hei whakakore i te mahi Tūkino (2010) Māori designed, developed and delivered initiatives to reduce Māori offending and re-offending (on Blackboard)   |
| 8  | 20 <sup>th</sup>    | Social Construction of Race & Ethnicity  |
|    |                     | Jeynes, W. H. (2011) Race Racism and Darwin in Education and Urban Society 2011 vol. 43 no. 5 pp. 535-559  |
|    |                     | Ratcliffe, P., (2004). Race, Ethnicity and difference: Imagining the Inclusive Society, Open University Press. ISBN 0335210953 (Chapters 2 & 3) pp.15-40   |
|    |                     | Hudson, B (2008) 'Difference, diversity and criminology: The cosmopolitan vision' Theoretical Criminology 2008 Vol.12:, No. 3 pp.275 -293  |
| 9  | 27 <sup>th</sup>    | Race and Crime   |
|    |                     | Bloch A & Solomos J (2010) 'Key questions in the Sociology of Race & Ethnicity' Chapter 1 (pp.1 -17) in Race & Ethnicity in the 21st Century   |
|    |                     | Greene, H.T., & Gabbidon, S.L., (2011) pp.1-15 in Race and Crime: A Text/Reader, Sage Publications, ISBN 1412989078  |
|    |                     | Butler, P. (2010) ONE HUNDRED YEARS OF RACE AND CRIME Journal of Criminal Law & Criminology 100. 3 (Summer 2010): 1043-1060.   |
| 10 | 4 <sup>th</sup> Oct | Black and Minority Ethnic Groups, Racism & CJS (England)   |
|    |                     | Craig, G. (2012) The history and patterns of settlement of the UK's black and minority ethnic population pp. 41-69, in Understanding Race and Ethnicity: Theory, history, policy, practice, Edited by G. Craig, K. Atkin, S. Chattoo & R. Flynn, Policy Press London |
|    |                     | Bridges, L. (1999) The Lawrence Inquiry Incompetence, Corruption, and Institutional Racism Journal of Law and Society, Vol. 26, No. 3, Sep.  |
|    |                     | Karim Murji (2007) 'Sociological Engagements: Institutional Racism and Beyond' Sociology 2007 41: 843  |

| 11 | 11 <sup>th</sup> | Black and Minority Ethnic Groups, Racism & CJS (USA)   |
|----|------------------|--|
|    |                  | Welch, K. (2007) Black Criminal Stereotype and Racial Profiling, Journal of Contemporary Criminal Justice August vol. 23 no. 3 276-288                                     |
|    |                  | Jacobs R.N. (1996) Civil Society and Crisis: Culture, Discourse, and the Rodney King Beating American Journal of Sociology, Vol. 101, No. 5 (Mar., 1996), pp. 1238-1272    |
| 12 | 18 <sup>th</sup> | Islamophobia, the 'Terrorist' threat, Nationalism & Institutionalised Racism   |
|    |                  | Bailey, Gavin (2008), 'The killing of Jean Charles de Menezes: risk, the 'innocent', and looking guilty', In-Spire: Journal of Law, Politics and Societies, Vol. 3 (No. 1) |
|    |                  | Mary Bosworth, Ben Bowling and Maggy Lee (2008) Globalization, ethnicity and racism: An introduction Theoretical Criminology 2008 12: 263-73                               |
|    |                  | Martin-Munoz, G. (2012) 'Unconscious Islamophobia' Human Architecture: Journal of the Sociology of Self-Knowledge, ISSN 1540-5699, 2010, Volume 8, Issue 2, p. 21          |
|    |                  | IRR (2011) Islamophobia and progressive values (on Blackboard)   |
|    |                  | HRC (2005) Muslim Women, Dress Codes and Human Rights (on Blackboard   |

#### **LEARNING OBJECTIVES**

Students completing this course should be able to:

- 1. Develop a critical understanding of the diverse nature, extent and forms of discrimination.
- 2. Develop a theoretical appreciation of how discrimination is established, rooted and maintained.
- 3. Appreciate some of the historical manifestations of racial discrimination nationally and internationally and examine the practical manifestations and consequences in society.
- 4. Critically examine the nature, extent, impact and reasons for the over representation of people from Black and minority ethnic communities in the criminal justice system
- 5. Critically evaluate the merits of different approaches to tackle discrimination

#### COURSE ASSESSMENT

|   | Assessment | Learning<br>Objective | Due Date   | % of<br>Final<br>Grade | Word Limit* |
|---|------------|-----------------------|--|------------------------|-------------|
| 1 | Case Study | 1                     | Online via Bb<br>10am, Mon<br>20 <sup>th</sup> Aug | 20%                    | 1500        |
| 2 | Essay      | 2 & 3                 | Online via Bb<br>10am, Mon 24<br>Sept              | 30%                    | 2000        |
| 3 | 3hr Exam   | 4 & 5                 | To be confirmed                                    | 50%                    | none        |

<sup>\*</sup> Any work that exceeds 10% of the word limit will not be read or assessed. So for example if the word limit is 2000 words only a maximum of 2,200 words will be read and assessed (word limit plus 10% max).

#### Assessment 1: Case Study 1500 words

• Worth 20% of overall mark

Select a case from the list off Blackboard and critically explore to what extent discrimination could have influenced proceedings.

#### Assessment 2: Essay 2000 words

Worth 30% of overall mark

Drawing upon theory, critical analysis the nature and extent of discrimination experienced by a particular group in within the criminal justice system. Students must select from one of the following groups: Indigenous people, Black, Asian & Minority Ethnic people, Women; Youth; People with Disabilities; People with mental health needs; Gay, Lesbian and/or Bisexual; or illicit drug users.

#### Assessment 3: 3 hour Exam

Worth 50% of overall mark

This three hour exam will require students to demonstrate a critical insight into the complex and nature, extent, impact and contested reasons for the over-representation of people from indigenous and minority ethnic groups in the criminal justice system and to critically consider strategies for tackling the problem.

More details on day and time of exam will be made available after trimester break.

#### **Notes on Assessment**

Students are expected, in their written and oral work, to make a contribution to knowledge. *Institute staff are not allowed to comment or provide feedback on drafts* of the written assignments, but will provide constructive feedback on a proposed outline. It is also possible to discuss assignments in general terms and to receive constructive feedback and guidance.

Written assignments should be on A4 paper (on one side only) and should be typed. The Institute insists on a high standard of written work from students. You should therefore ensure that there are no spelling or grammatical errors in your assignments, that work is appropriately attributed to authors, and that references are accurately cited. **Careful proof-reading of assignments is essential.** Failure to meet these standards will result in the deduction of marks.

Assignments should be submitted online via Blackboard on the due date.

#### MANDATORY COURSE REQUIREMENTS

#### To meet course requirements in CRIM 314, students are required to:

◆ Attend every lecture, unless evidence is provided to indicate that you were prevented by illness or other <u>unforeseen</u> reasonable cause;

#### **EXPECTED WORKLOAD**

Taking into account class attendance, preparatory reading, research for assignments and online participation, students should spend around 13 hours every week working for CRIM 314.

#### **EXTENSIONS**

All assessed work must be submitted by the specified date. You are expected to keep to these deadlines otherwise it is unfair to other students. Extensions will only be granted in *unforeseen* exceptional circumstances, and should be sought from Julian Buchanan *prior* to the deadline. An example of an unforeseen exceptional circumstance would be illness confirmed by a letter from a medical practitioner. Please note that a lack of prior organisation, other commitments and/or word-processing failures are not valid reasons for an extension.

**Please note:** Late submission of work **without an authorized extension** will be penalised by the following deductions:

Up to and including 24 hours past due date = 5% deduction

24 hours up to and including 72 hours past due date = 10% deduction

More than 72 hours past the due date = the assignment will not be accepted.

#### READING LIST

This list indicates the topics to be covered in the course and identifies the reading material relevant to each topic. This material is contained within a book of readings which you are advised to purchase from vicbooks. A list of further readings will also provided during the course. Please note that at this level you are expected to read widely and use your research skills to identify and access additional materials relevant to specific topics. Students are encouraged to attend the University Library's workshops to develop important skills in this regard.

#### **COURSE MATERIALS**

The prescribed text for CRIM 314 is the book of readings, which is available to purchase from vicbooks.

All undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer from 9–27 July 2012, while postgraduate textbooks and student notes will be available from the top floor of vicbooks in the Student Union Building, Kelburn Campus. After week two of the trimester all undergraduate textbooks and student notes will be sold from vicbooks on Level 4 of the Student Union Building.

Students can order textbooks and student notes online at www.vicbooks.co.nz or can email an order or enquiry to enquiries@vicbooks.co.nz. Books can be couriered to students or they can be picked up from nominated collection points at each campus. Students will be contacted when they are available.

Opening hours are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm during trimester breaks), phone: 463 5515.

#### ACADEMIC INTEGRITY AND PLAGIARISM

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material

- · Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website: <a href="http://www.victoria.ac.nz/home/study/plagiarism.aspx">http://www.victoria.ac.nz/home/study/plagiarism.aspx</a>

## SUBMITTING WORK THAT HAS BEEN SUBMITTED FOR ANOTHER COURSE

It is not acceptable for students to re-submit, in part or in whole, work that they have submitted for another course. If a student submits an essay which is textually the same, or partly the same, as that submitted for another course, then the Institute reserves the right to not accept the essay in question which may result in the student failing terms.

#### WHERE TO FIND MORE DETAILED INFORMATION

Find key dates, explanations of grades and other useful information at <a href="https://www.victoria.ac.nz/home/study">www.victoria.ac.nz/home/study</a>. Find out how academic progress is monitored and how enrolment can be restricted at <a href="https://www.victoria.ac.nz/home/study/academic-progress">www.victoria.ac.nz/home/study/academic-progress</a>.

Most statutes and policies are available at www.victoria.ac.nz/home/about/policy, except qualification statutes, which are available via the *Calendar* webpage at:

www.victoria.ac.nz/home/study/calendar.aspx (See Section C).

Other useful information for students may be found at the website of the Assistant Vice-Chancellor (Academic), at: <a href="https://www.victoria.ac.nz/home/about\_victoria/avcacademic">www.victoria.ac.nz/home/about\_victoria/avcacademic</a>.

#### ADDITIONAL SUPPORT

Student Learning and Support also run study skills workshops specific to Māori and Pasifika students which students could be referred to for help:

Information for Māori Students:

<u>www.victoria.ac.nz/st\_services/slss/infofor/maoristudents.aspx\_</u>or <u>www.victoria.ac.nz/st\_services/tpa/index</u>

Information for Pasifika students:

<u>www.victoria.ac.nz/st\_services/slss/infofor/pasifikastudents.aspx or</u> www.victoria.ac.nz/st\_services/tpa/index

#### **CLASS REPRESENTATIVE**

A class representative will be recruited in consultation with the class at the beginning of the course. The class representative's name and contact details will be available to the Victoria University of Wellington Students' Association (VUWSA), the course coordinator and the class (on BlackBoard). The class representative provides a communication channel to liaise with the course coordinator on behalf of students.

#### COURSE WITHDRAWAL PROCEDURES

If you decide for ANY reason at ANY stage to withdraw from CRIM 314 (or any other course) please see the Faculty of Humanities and Social Sciences office on the 4th floor of the Murphy Building for an Add/Drop Course form. Failure to do so may have consequences for enrolment, student grants, allowances, loans, etc., i.e. you will get credited with a fail, not a withdrawal on your record if you do not act promptly. Information on withdrawals and refunds may be found at <a href="http://www.victoria.ac.nz/home/admisenrol/payments/withdrawlsrefunds.aspx">http://www.victoria.ac.nz/home/admisenrol/payments/withdrawlsrefunds.aspx</a>

#### **ASSIGNMENT COVER SHEETS**

All written work submitted for assessment for Criminology papers must have a School Assignment Cover sheet. A sample is to be found at the back of this Course Outline. Further copies can be located on the reception counter at the Administration Office, and on the Assignment Box, on level 9 of Murphy building. You may wish to have a front sheet of your own, but a School Cover sheet must be used. This is critical for accurate identification and recording of your work.

#### OTHER CONTACT INFORMATION

Head of School: Dr Allison Kirkman, MY1013

Tel: 463 5676 E-m: allison.kirkman@vuw.ac.nz

International Student Liaison: Dr Hal Levine MY1023

Tel: 463 6132 E-m: hal.levine@vuw.ac.nz

Maori and Pacific Student Liaison: Dr Trevor Bradley, MY1101Tel: 463 5432

E-m: trevor.bradley@vuw.ac.nz

Students with Disabilities Liaison: Dr Russil Durrant, MY1120

Tel: 463 9980 E-m: russil.durrant@vuw.ac.nz

School Manager: Carol Hogan, MY918

Tel: 463 6546 E-m: carol.hogan@vuw.ac.nz

School Administrators: Monica Lichti, Alison Melling, Helen Beaglehole

MY921, Tel: 463 5317; 463 5258; 463 5677

E-m: sacs@vuw.ac.nz

#### REFERENCING GUIDELINES

The following format for referencing is from the 6<sup>th</sup> Publication Manual of the American Psychological Association (2009). We encourage you to learn and use the format for referencing as part of the coursework done for the Institute of Criminology. If you need further information, please consult the latest edition of the Manual in the library.

#### 1. Journals (Periodicals)

The referencing format for the articles are identical in general and yet they slightly differ from one another depending upon the publication formats such as print articles, electronic articles with DOIs (digital object identifiers) or electronic articles without DOIs.

#### (a) Electronic articles - two authors

Bingham, C. R., & Shope, J. T. (2004). Adolescent problem behavior and problem driving in young adulthood. *Journal of Adolescent Research*, 19(2), 205-223. doi: 10.1177/0743558403258269

In text, use the following each time the work cited: (Bingham & Shope, 2004). Or, Bingham and Shop (2004) have argued...

#### (b) Electronic Article without DOI - one author publication

Henderson, L. N. (1985). The wrongs of victim's rights. *Standford Law Review*, 37(5), 937-1021.

In text, use the following each time the work is cited: (Henderson, 1985). Or, Henderson (1985) has suggested... (note: this style applies to all those below as well).

#### (c) Print only articles - Three or more author publication

Lang, A. R., Goeckner, D. J., Adesso, V. J., & Marlatt, G. A. (1975). Effects of alcohol on aggression in male social drinkers. *Journal of Abnormal Psychology, 84*(5), 508-518.

In text, use the following the first time the work is cited: (Lang, Goeckner, Adesso & Marlatt, 1975), and every time after this first citation as: (Lang et al., 1975).

#### (d) Journal article in press

Corcoran, D. L., & Williamson, E. M. (in press). Unlearning learned helplessness. *Journal of Personality and Social Psychology*.

In text. Use the following each time the work is cited: (Corcoran & Williamson, in press).

#### (e) Magazine Article

Reid, B. (1993, September 20). Looking into a child's future. Time, 589, 34-44.

In text, use the following each time the work is cited: (Reid, 1993).

#### (f) Newspaper article, no author

Jail terms vary for bank robbers (1992, November 7). Dominion, p. 3.

In text, use a short title following each time the work is cited: For example ("Jail Terms", 1992) or (Dominion, 7.11.92).

#### 2. Books

#### (a) Reference to one author

Pratt, J. (1992). Punishment in a perfect society. Wellington: Victoria University Press.

In text, use the following each time the work is cited: (Pratt, 1992)

#### (b) Reference to a two author book, second edition

Downes, D. & Rock, P. (1982). *Understanding deviance* (2nd ed.). Oxford: Clarendon Press.

In text, use the following each time the work is cited: (Downes & Rock, 1982)

#### (c) Reference to a chapter in an edited book

Ford, D. A., & Regoli, M. J. (1993). The criminal prosecution of wife assaulters: Process, problems, and effects. In N. Z. Hilton (Ed.), *Legal responses to wife assault: Current trends and evaluation* (pp. 127-164). California: Sage.

In text, use the following each time the work is cited: (Ford & Regoli, 1993)

#### 3. Research Reports

#### (a) Government reports

Ministerial Committee of Inquiry into Pornography. (1989). *Pornography*. Wellington: Ministerial Committee of Inquiry into Pornography.

In text, use the following each time the work is cited: (Ministerial Committee of Inquiry into Pornography, 1989).

#### (b) Report available from government department, private author

Brown, M. M. (1992). *Decision making in district prison boards*. Wellington: Department of Justice.

In text, use the following each time the work is cited: (Brown, 1992).

#### (c) University research report

Deane, H. (1988). The social effects of imprisonment on male prisoners and their families (Study Series No.2). Wellington: Victoria University of Wellington, Institute of Criminology.

#### 4. The Internet

Where possible follow the format as for printed pages; that is, author, date, title, publication and so on. While this detail is not always provided, what is provided should be referenced. Additional information required is the address or location of the information and the date on which you viewed or downloaded it.

Rethinking Crime and Punishment (2010) *Restorative Justice in New Zealand*. Retrieved from: http://www.rethinking.org.nz/restorative%20justice.htm. 15 August 2009.

When citing a work that has no author, use the first few words of the reference list entry, usually a short version of the title: (Restorative Justice, 2010)

#### 5. Quoting Sources

Use quotation marks (" ") for direct quotes and also provide a page number. For example:

Macpherson (1999: 28) defines institutional racism as "The collective failure of an organisation to provide an appropriate and professional service to people because of their colour, culture, or ethnic origin".

If the quotation is more than three lines long, it should be indented and does not require quotation marks. For example:

Macpherson (1999:28) states that institutional racism is:

The collective failure of an organisation to provide an appropriate and professional service to people because of their colour, culture, or ethnic origin. It can be seen or detected in processes, attitudes and behaviour which amount to discrimination through unwitting prejudice, ignorance, thoughtlessness and racist stereotyping which disadvantages minority ethnic people.

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|--|-------|----|-----|----|----|
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Date Received:

(Date Stamp)

#### **School of Social and Cultural Studies**

Te Kura Mahinga Tangata

**CULTURAL ANTHROPOLOGY** 

**CRIMINOLOGY** 

**SOCIOLOGY & SOCIAL POLICY** 

## **Assignment Cover Sheet**

(please write legibly)

| Full Name:        | (Last name) | (First name)   |
|-------------------|-------------|--|
| Student ID:_      |             | Course (eg CRIM314):   |
| Tutorial Day      | ·<br>·      | Tutorial Time:   |
| Tutor's nam       | e:          |  |
| Assignment        | Due Date:   | <del> </del>   |
|                   |             |  |
|                   | CERTIFICAT  | TION OF AUTHENTICITY   |
| I certify that th |             | sessment is the result of my own work, except where vise acknowledged. |
| Signed:           |             | Date:  |