



**SCHOOL OF LANGUAGES AND CULTURES**

**SPANISH PROGRAMME  
SPAN 112 ELEMENTARY SPANISH**

**TRIMESTER 2 2011**  
11 July to 12 November 2011

Please read through this material very carefully in the first week of the course, and refer to it regularly.

**Trimester dates**

Teaching dates: 11 July to 14 October 2011

Mid-trimester break: 22 August to 4 September 2011

Study week: 17–21 October 2011

Examination/Assessment period: 21 October to 12 November 2011

Please note students should be able to attend an examination at the University at any time during the formal examination period.

**Withdrawal dates**

Information on withdrawals and refunds may be found at

<http://www.victoria.ac.nz/home/admisenrol/payments/withdrawalsrefunds.aspx>

**Names and contact details**

**Lecturers and  
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Miguel Arnedo-Gómez and Carolina Miranda are the Course Coordinators and Lecturers for SPAN 112. Staff are available for student consultation at times indicated on the doors of their offices.

## Class times and locations

### Lectures

There are two one-hour lectures per week taught in two streams as follows:

1. **CRN 6093** - 9:00am to 9:50am Mondays and Wednesdays in HMLT (Hugh MacKenzie ) 104.
2. **CRN 17159** - 2:10pm to 3:00pm Mondays and Wednesdays in MYLT (Murphy) 220.

### Tutorials

- Monday 10.00am – 10.50am in vZ515
- OR** Monday 11.00am – 11.50am in vZ515
- OR** Monday 3.10pm – 4.00pm in vZ515
- OR** Tuesday 3.10pm – 4.00pm in KK106
- OR** Wednesday 11.00am – 11.50am in vZ515
- OR** Wednesday 3.10pm – 4.00pm in vZ515
- OR** Thursday 1.10pm – 2.00pm in vZ515

### Audiovisual Classes

- Monday 1.10pm – 2.00pm in vZ506
- OR** Monday 4.10pm – 5.00pm in vZ107
- OR** Tuesday 10.00am – 10.50am in vZ515
- OR** Tuesday 3.10pm – 4.00pm in EA201
- OR** Wednesday 10.00am – 10.50am in vZ515
- OR** Wednesday 12.00noon – 12.50pm in vZ710
- OR** Wednesday 1.10pm – 2.00pm in vZ515

You must remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator. Students must bring the text book to all lectures. Students must bring the text book and Student Activities Manual to all Tutorials and AV Classes.

Please note that audiovisual and oral classes start in the **second** week of the trimester.

Students must choose oral and audiovisual class groups by signing up using the S-cubed system, <https://signups.victoria.ac.nz>. You remain in your allotted group for the whole course, unless a change is authorised by the Course Coordinator.

## Course delivery

This course is delivered through two lectures, one tutorial and one audiovisual class per week. The classes will cover grammatical aspects of the Spanish language and the development of written skills, as well as the development of oral linguistic skills and listening comprehension skills. The classes will require students' active participation in group exercises or activities.

## Communication of additional information

The Spanish noticeboard is in the corridor outside the Spanish Seminar Room (VZ 515). Additional information or information on changes will be conveyed to students either via class, noticeboards, Blackboard, or email.

## Course Prescription

This course builds on SPAN 111, consolidating and increasing students' knowledge of and proficiency in both written and oral Spanish.

## Course content

SPAN 112 is a course for continuing students, which aims at developing further the four skills of oral comprehension, reading comprehension, speaking and writing. It extends the study of elementary grammar to include the forms and simple uses of the present subjunctive.

## Learning objectives

Upon completing the course successfully you will be able to:

- (i) understand and reproduce in both written and spoken Spanish a wide variety of grammatical structures using a basic vocabulary;
- (ii) communicate simply but effectively in a range of situations connected with daily life;
- (iii) express yourself, orally and in writing, on your activities and interests;
- (iv) read simple written Spanish with relative ease;
- (v) write simple Spanish;
- (vi) read aloud simple passages with fluency and accurate pronunciation;
- (vii) understand simple Spanish spoken at a reasonable speed;
- (viii) demonstrate some knowledge of aspects of Hispanic culture.

Spanish is, as far as possible, the language used in all contact hours for most activities.

## Expected workload

The University Assessment Handbook has laid down guidelines as to the number of hours per week which students are expected to devote to a course in order to maintain satisfactory progress. Students enrolling in a 100-level 1-trimester 20-point course should work on average 13 hours per week including contact hours - i.e., in the case of SPAN 112, students should allow for 9 hours of private study outside class time.

## Readings

**Essential texts:** Robert Hershberger, Susan Navey-Davis & Guiomar Borrás A, *Viajes: Introducción al español* (Heinle, 2011). The textbook is accompanied by a student manual and two audio CDs.

All undergraduate textbooks and student notes will be sold from the Memorial Theatre foyer from 4 to 22 July 2011, while postgraduate textbooks and student notes will be available from the top floor of vicbooks in the Student Union Building, Kelburn Campus. After week two of the trimester all undergraduate textbooks and student notes will be sold from vicbooks on Level 4 of the Student Union Building.

You can order textbooks and student notes online at [www.vicbooks.co.nz](http://www.vicbooks.co.nz) or can email an order or enquiry to [enquiries@vicbooks.co.nz](mailto:enquiries@vicbooks.co.nz). Books can be couriered to customers or they can be picked up from nominated collection points at each campus. Customers will be contacted when they are available. Opening hours for vicbooks are 8.00 am – 6.00 pm, Monday – Friday during term time (closing at 5.00 pm in the holidays). Phone: 463 5515.

## Assessment requirements

Assessment for SPAN 112 is as follows:

• Written Test 1 (1 hour)	20%
• Written Test 2 (1 hour)	25%
• Written Assignment	10%
• Audiovisual Test 1 (1 hour)	10%
• Audiovisual Test 2 (1 hour)	15%
• 5 in-class verb and vocabulary quizzes	10%
• Oral in-class assessment	10%

The relevant dates for the pieces of assessed work are detailed in the Course programme. Corrected work will be handed out in classes. If not collected in class, students will be able to collect it from the SLC Reception area on the 6th floor of Von Zedlitz. Uncollected work will be destroyed 3 months after the date of the final written exam.

The test, written assignments and final examination measure students' competency in objectives (iv) to (vi) inclusive, as specified in section on Learning Objectives. The listening comprehension tests relate to objectives (i) and (ii), and the oral assessment and reading test relate to objective (iii).

## Penalties

The due dates for the assignments given in the Course Programme must be adhered to. Although work may be accepted late in special circumstances, the Course Coordinator should always be contacted on or before the due dates if there is a problem. The penalty for work presented late without prior approval is a 5% deduction per day. Please note that no work for assessment will be accepted after 21 October.

## Mandatory course requirements

In order to pass SPAN 112, students are required to do the following, unless specific exemptions have been agreed to:

- (i) sit the written tests on the date indicated;
- (ii) complete the written assignment by the due date.

## Class Representative

A class representative will be elected in the first class, and that person's name and contact details will be available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students. Class representatives will attend a meeting with the Head of School to discuss how your courses are going and to raise any concerns or suggestions that they may have.

## Presentation of assignments

Tidy presentation of assignments is essential. Work may be typed or neatly handwritten. Crossings-out indicate that a piece of work is still at draft stage. Allow space for corrections: leave a 4-centimetre margin and write on alternate lines (or double space if typing). Do not write in pencil. All assignments must include a cover sheet available from SLC Reception. Assignments are to be handed in to the Spanish Programme assignment slot located to the left of the SLC Reception area on the 6th

floor of von Zedlitz. Please note that up to a maximum of 5% may be deducted for poorly presented assignments.

### **Language Learning Centre (LLC)**

The Language Learning Centre (LLC) is Victoria's technology-rich, multimedia centre supporting independent language learning and teaching.

At the Language Learning Centre you can:

- study at a time that suits you
- select the materials or activities that you find interesting
- meet your needs: match your level and learning style

Access a variety of multimedia language resources at the LLC: everything from print, audio materials, foreign language TV and DVDs to comprehensive computer software. The LLC provides access to your digital course material on a server. Drop by the Centre to find out more about our services (Level 0 von Zedlitz Building).

### **Academic integrity and plagiarism**

Academic integrity means that university staff and students, in their teaching and learning are expected to treat others honestly, fairly and with respect at all times. It is not acceptable to mistreat academic, intellectual or creative work that has been done by other people by representing it as your own original work.

Academic integrity is important because it is the core value on which the University's learning, teaching and research activities are based. Victoria University's reputation for academic integrity adds value to your qualification.

The University defines plagiarism as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must acknowledge your sources fully and appropriately. This includes:

- Material from books, journals or any other printed source
- The work of other students or staff
- Information from the internet
- Software programs and other electronic material
- Designs and ideas
- The organisation or structuring of any such material

Find out more about plagiarism, how to avoid it and penalties, on the University's website:

<http://www.victoria.ac.nz/home/study/plagiarism.aspx>.

### **Where to find more detailed information**

Find key dates, explanations of grades and other useful information at [www.victoria.ac.nz/home/study](http://www.victoria.ac.nz/home/study).

Find out how academic progress is monitored and how enrolment can be restricted at [www.victoria.ac.nz/home/study/academic-progress](http://www.victoria.ac.nz/home/study/academic-progress).

Most statutes and policies are available at [www.victoria.ac.nz/home/about/policy](http://www.victoria.ac.nz/home/about/policy), except qualification statutes, which are available via the Calendar webpage at [www.victoria.ac.nz/home/study/calendar.aspx](http://www.victoria.ac.nz/home/study/calendar.aspx) (See Section C).

Other useful information for students may be found at the website of the Assistant Vice-Chancellor (Academic), at [www.victoria.ac.nz/home/about\\_victoria/avcacademic](http://www.victoria.ac.nz/home/about_victoria/avcacademic).

## Course programme

Week	Date	Unit of <i>Viajes</i>	Class	Topic	Work for Assessment
1	July 11	Capítulo 7	Class 1	Introduction to the course Vocabulario: La ropa	
		Capítulo 7	Class 2	Irregular verbs in the preterite Direct object pronouns	
2	July 18	Capítulo 7	Class 1	The imperfect The preterite and the imperfect	
		Capítulo 8	Class 2	Vocabulario: Fiestas y celebraciones Interrogative words The preterite vs. the imperfect	
3	July 25	Capítulo 8	Class 1	Quiz 1 Affirmative and negative expressions	<b>QUIZ 1 (2%)</b>
		Capítulo 9	Class 2	Vocabulario: De viaje Indirect object pronouns Double object pronouns; no-fault <i>se</i> construction	
4	August 1	Capítulo 9	Class 1	Prepositions of location Adverbs and relevant expressions of location	
		Capítulo 10	Class 2	Vocabulario: Las relaciones sentimentales Formal commands Informal commands	
5	August 8	Capítulo 10	Class 1	Quiz 2 Present perfect; irregular past participles	<b>QUIZ 2 (2%)</b>
		Capítulo 10	Class 2	Revision	<b>AV TEST 1 (10%)</b> Held in AV class
6	August 15		Class 1	Revision for written test	<b>WRITTEN TEST 1 (20%)</b> Held in Class 2
			Class 2	Written test	

**MID-TRIMESTER BREAK (22 AUGUST 2011 - 4 SEPTEMBER 2011)**

7	September 5	Capítulo 10	Class 1	Quiz 3 Present perfect and participles used as adjectives	<b>QUIZ 3 (2%)</b>
		Capítulo 10	Class 2	Adverbs/adverbial expressions of time/sequencing events The written accent	<b>ASSIGNMENT (10%) DUE THURSDAY 8, 4pm</b>
8	September 12	Capítulo 10	Class 1	The future tense	
		Capítulo 10	Class 2	The conditional	
9	September 19	Capítulo 11	Class 1	Quiz 4 Vocabulario: Profesiones y oficios	<b>QUIZ 4 (2%)</b>
		Capítulo 11	Class 2	<i>Por and para</i>	
10	September 26	Capítulo 11	Class 1	The subjunctive mood: volition, desire, intention	
		Capítulo 12	Class 2	Vocabulario: El medio ambiente y las políticas ambientales The subjunctive mood: emotions, impersonal expressions <i>ojalá</i>	
11	October 3	Capítulo 12	Class 1	Quiz 5 The subjunctive mood: doubt and uncertainty	<b>QUIZ 5 (2%)</b>
		Capítulo 12	Class 2	Revision	<b>AV Test 2 (15%) Held in AV class</b>
12	October 10		Class 1	Written test  <b>(No class 2 this week)</b>	<b>WRITTEN TEST 2 (25%) Held in class 1</b>